

# Report

Report to:	<b>Social Work Resources Committee</b>
Date of Meeting:	<b>1 September 2021</b>
Report by:	<b>Executive Director (Finance and Corporate Resources) Director, Social Work Resources</b>

Subject:	<b>Social Work Resources - Revenue Budget Monitoring 2020/2021</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2020 to 31 March 2021 for Social Work Resources

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the Social Work Resources final outturn position as at 31 March 2021 of an overspend of £0.354m, after transfer to reserves, as detailed in Appendix A of the report, be noted, and
- (2) that the proposed budget virement be approved.

## 3. Background

3.1. This is the sixth revenue budget monitoring report presented to the Social Work Resources Committee for the financial year 2020/2021.

3.2. The report details the financial position for Social Work Resources in Appendix A, and then details the individual services, along with variance explanations, in Appendices B to F.

## 4. Employee Implications

4.1. There are no employee implications as a result of this report.

## 5. Financial Implications

5.1. As at 31 March 2021, there was an underspend position against the budget, being £0.408m. This was the position before transfers to reserves. The position reported in the paper includes agreed transfers to reserves (as detailed in Appendices B to F) approved by the Executive Committee on 23rd June. The Resource position as at 31 March 2021, after the transfers to reserves were approved, is an overspend of £0.354m.

5.2. The Adult and Older People position at Appendix D shows a breakeven. Included within this position is a commitment in relation to the Integrated Joint Board (IJB). The budget delegated to the IJB has underspent by £0.236m and the Council agreed to the IJB retaining this non-recurring underspend within their reserves earmarked for future care costs in line with the approach to integrating health and social care budgets.

- 5.3. The £0.354m overspend all relates to additional COVID related expenditure for Children and Families Services which was not funded by the Scottish Government via the Mobilisation Plan as these services are not delegated to the Integrated Joint Board (IJB). Further details on the variances for the individual services are detailed in Appendices B to F.
- 5.4. The additional costs of COVID-19 faced by services devolved to the IJB have been fully funded by the Scottish Government through the Mobilisation Plan. The additional cost includes expenditure on beds to facilitate discharge from hospital, expenditure on support for carers, PPE equipment, staff overtime and sustainability and additional cost being incurred by Social Care providers These additional costs and income from Scottish Government are included in Appendix B and total £18.572m.
- 5.5. In addition to extra costs, Social Work Resources has lost income from services which are not being provided during the emergency and non-achievement of proposed savings. This totals £1.767m and is included at Appendix D.
- 5.6. Taking the two figures together gives additional cost to the Council of £20.339m.
- 5.7. Virements are proposed to realign budgets. These movements have been detailed in the appendices to this report, as appropriate.

## **6. Climate Change, Sustainability and Environmental Implications**

- 6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

## **7 Other Implications**

- 7.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.
- 7.2. There are no implications for sustainability in terms of the information contained in this report.

## **8 Equality Impact Assessment and Consultation Arrangements**

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 8.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

**Soumen Sengupta**  
**Director, Health and Social Care**

28 July 2021

**Link(s) to Council Values/Objectives**

- ◆ Accountable, Effective, Efficient and Transparent

**Previous References**

- ◆ Executive Committee - 23 June 2021
- ◆ Social Work Committee - 2 June 2021

**List of Background Papers**

- ◆ Financial Ledger and budget monitoring results to 31 March 2021

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Hazel Goodwin, Finance Manager

Ext: 2699 (Tel: 01698 452699)

E-mail: [Hazel.Goodwin@southlanarkshire.gov.uk](mailto:Hazel.Goodwin@southlanarkshire.gov.uk)

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 31 March 2021 (No.14)

## Social Work Resources Summary

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 31/3/21</b>	<b>Actual 31/3/21</b>	<b>Variance 31/3/21</b>		<b>% Variance 31/3/21</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£004</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	92,133	98,739	(6,606)	92,133	97,671	(5,538)	Over	-6.0%	
Property Costs	2,653	3,099	(446)	2,652	3,465	(813)	Over	-30.7%	
Supplies & Services	5,777	7,534	(1,757)	5,778	6,723	(945)	Over	-16.4%	
Transport & Plant	4,317	4,285	32	4,317	4,051	266	Under	6.2%	
Administration Costs	1,696	1,554	142	1,697	1,656	41	Under	2.4%	
Payments to Other Bodies	22,109	21,901	208	22,110	21,468	642	Under	2.9%	
Payments to Contractors	105,356	121,782	(16,426)	105,356	118,185	(12,829)	Over	-12.2%	
Transfer Payments	3,117	3,041	76	3,117	2,985	132	Under	4.2%	
Financing Charges	335	356	(21)	335	373	(38)	Over	-11.3%	
<b>Total Controllable Exp.</b>	<b>237,493</b>	<b>262,291</b>	<b>(24,798)</b>	<b>237,495</b>	<b>256,577</b>	<b>(19,082)</b>	<b>Over</b>	<b>-8.0%</b>	
<b>Total Controllable Inc.</b>	<b>(63,967)</b>	<b>(88,386)</b>	<b>24,419</b>	<b>(63,968)</b>	<b>(83,458)</b>	<b>19,490</b>	<b>over recovered</b>	<b>-30.5%</b>	
<b>Net Controllable Exp.</b>	<b>173,526</b>	<b>173,905</b>	<b>(379)</b>	<b>173,527</b>	<b>173,119</b>	<b>408</b>	<b>under</b>	<b>0.2%</b>	
<b>Transfers to Reserves as at (31/03/21)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>762</b>	<b>(762)</b>	<b>Under recovered</b>		
<b>Position After Transfers to Reserves (31/3/21)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>173,527</b>	<b>173,881</b>	<b>(354)</b>	<b>Over</b>	<b>-0.002%</b>	

**Variance Explanations**

Variance explanations are shown in Appendices B -F.

**Budget Virements**

Budget virements are shown in Appendices B-F.

**Year End Transfers to Reserves**

Year End Transfers to Reserves are shown in Appendices B-F as appropriate

**SOUTH LANARKSHIRE COUNCIL**  
**Revenue Budget Monitoring Report**

**Social Work Resources Committee: Period Ended 31 March 2021 (No.14)**

**Covid-19**

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 31/3/21</b>	<b>Actual 31/3/21</b>	<b>Variance 31/3/21</b>		<b>% Variance 31/3/21</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	0	6,208	(6,208)	0	3,699	(3,699)	Over	n/a	1
Property Costs	0	536	(536)	0	1,133	(1,133)	Over	n/a	2
Supplies & Services	0	2,621	(2,621)	0	1,545	(1,545)	Over	n/a	3
Transport & Plant	0	180	(180)	0	76	(76)	Over	n/a	
Administration Costs	0	30	(30)	0	91	(91)	Over	n/a	
Payments to Other Bodies	0	321	(321)	0	562	(562)	Over	n/a	4
Payments to Contractors	0	13,877	(13,877)	0	11,780	(11,780)	Over	n/a	5
Transfer Payments	0	55	(55)	0	58	(58)	Over	n/a	
Financing Charges	0	0	0	0	2	(2)	Over	n/a	
<b>Total Controllable Exp.</b>	0	23,828	(23,828)	0	18,926	(18,926)	Over	n/a	
<b>Total Controllable Inc.</b>	0	(23,458)	23,458	0	(18,572)	18,572	Over recovered	n/a	6
<b>Net Controllable Exp.</b>	0	370	(370)	0	354	(354)	Over	n/a	
<b>Transfers to Reserves as at (31/03/21)</b>									
<b>Position After Transfers to Reserves (31/3/21)</b>									

**Variance Explanations**

**1 Employee Costs**

These costs relate to the response to COVID-19 to maintain existing service delivery and to support hospital discharge.

**2 Property Costs**

These costs related to expenditure on hygiene and cleaning products in response to COVID-19.

**3 Supplies & Services**

These costs relate to the additional requirement for PPE in responding to COVID-19

**4 Payments to Other Bodies**

This expenditure relates to payments to Voluntary Action South Lanarkshire to provide additional support during COVID-19.

**5 Payment to Contractors**

This expenditure relates to the response to COVID-19 to provide capacity in the system, payments to external providers in respect of sustainability, the Social Care Support Fund and additional costs incurred on PPE and infection and prevention control measures.

**6 Income**

This over recovery of income is currently offsetting the expenditure incurred in response to COVID-19.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

## Social Work Resources Committee: Period Ended 31 March 2021 (No.14)

## Children and Families Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 31/3/21</b>	<b>Actual 31/3/21</b>	<b>Variance 31/3/21</b>		<b>% Variance 31/3/21</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	16,878	18,886	(5)	16,878	16,717	161	Under	1.0%	
Property Costs	333	311	22	333	312	21	Under	6.3%	
Supplies & Services	731	629	102	731	674	27	Under	7.8%	
Transport & Plant	624	463	161	624	358	266	Under	42.6%	1
Administration Costs	297	207	90	297	263	34	Under	11.4%	
Payments to Other Bodies	10,168	9,926	242	10,168	9,420	748	Under	7.4%	2
Payments to Contractors	6,586	8,035	(1,449)	6,586	7,782	(1,196)	Over	-18.2%	3
Transfer Payments	3,091	2,949	142	3,091	2,912	179	Under	5.8%	4
Financing Charges	19	30	(11)	19	32	(13)	Over	-68.4%	
<b>Total Controllable Exp.</b>	<b>38,727</b>	<b>39,433</b>	<b>(706)</b>	<b>38,727</b>	<b>38,470</b>	<b>257</b>	<b>under</b>	<b>0.7%</b>	
<b>Total Controllable Inc.</b>	<b>(2,213)</b>	<b>(2,611)</b>	<b>398</b>	<b>(2,213)</b>	<b>(2,263)</b>	<b>50</b>	<b>over recovered</b>	<b>-2.3%</b>	<b>5</b>
<b>Net Controllable Exp.</b>	<b>36,514</b>	<b>36,822</b>	<b>(308)</b>	<b>36,514</b>	<b>36,207</b>	<b>307</b>	<b>under</b>	<b>0.8%</b>	
<b>Transfers to Reserves as at (31/03/21)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>307</b>	<b>(307)</b>	<b>Under recovered</b>		
<b>Position After Transfers to Reserves (31/3/21)</b>	<b>36,514</b>	<b>36,822</b>	<b>(308)</b>	<b>36,514</b>	<b>36,517</b>	<b>0</b>		<b>0.0%</b>	

**Variance Explanations****1. Transport and Plant**

This underspend has arisen as a result of a reduction in service required and level of payment to providers.

**2. Payment to Other Bodies**

This underspend relates to services not being delivered due to COVID and as a result of the incorporation of new funding for mental health and wellbeing offset in part by an overspend in fostering related services.

**3. Payment to Contractors**

This overspend is a result of the increased requirement for children's residential school and secure placements.

**4. Transfer Payments**

This underspend is a result of less demand, some of which was a result of COVID.

**5. Income**

This is in relation to the recovery of costs from the Home Office for services provided to unaccompanied asylum-seeking children in South Lanarkshire children's care facilities.

**Budget Virements****Year End Transfers to Reserves**

- To manage COVID related pressures in Children and Families into future years.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

## Social Work Resources Committee: Period Ended 31 March 2021 (No.14)

## Adults and Older People Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 31/3/21</b>	<b>Actual 31/3/21</b>	<b>Variance 31/3/21</b>		<b>% Variance 31/3/21</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	61,667	62,320	(653)	61,667	63,951	(2,284)	Over	-3.7%	1
Property Costs	1,716	1,736	(20)	1,716	1,532	184	under	10.7%	
Supplies & Services	4,493	3,692	801	4,493	3,953	540	Under	12.0%	2
Transport & Plant	3,346	3,368	(22)	3,346	3,347	(1)	Over	0.0%	
Administration Costs	436	454	(18)	436	537	(101)	Over	-23.2%	
Payments to Other Bodies	11,452	11,045	407	11,452	10,939	513	Under	4.5%	
Payments to Contractors	98,697	99,801	(1104)	98,697	98,523	174	Over	0.2%	3
Transfer Payments	7	13	(6)	7	14	(7)	Over	-100.0%	
Financing Charges	42	45	(3)	42	48	(6)	Over	-14.3%	
<b>Total Controllable Exp.</b>	<b>181,856</b>	<b>182,474</b>	<b>(618)</b>	<b>181,856</b>	<b>182,844</b>	<b>(988)</b>	<b>Over</b>	<b>-0.5%</b>	
<b>Total Controllable Inc.</b>	<b>(54,506)</b>	<b>(55,081)</b>	<b>575</b>	<b>(54,506)</b>	<b>(55,494)</b>	<b>988</b>	<b>Over recovered</b>	<b>-1.8%</b>	<b>4</b>
<b>Net Controllable Exp.</b>	<b>127,350</b>	<b>127,393</b>	<b>(43)</b>	<b>127,350</b>	<b>127,350</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	
<b>Transfers to Reserves as at (31/03/21)</b>	<b>0</b>	<b>0</b>	<b>0</b>						
<b>Position After Transfers to Reserves (31/3/21)</b>	<b>127,350</b>	<b>127,393</b>	<b>(43)</b>	<b>127,350</b>	<b>127,350</b>	<b>0</b>		<b>0.0%</b>	

**Variance Explanations****1. Employee Costs**

The overspend is attributable to: Home Care recruitment for future vacancies to maintain staffing levels and overtime to meet service delivery; additional posts to meet service improvements within Home Care; offset in part by a non-recurring underspend in residential services being a timing difference between the decommissioning of existing services and the opening of the new replacement facility.

**2. Supplies & Services**

The underspend is attributable to a reduction in adaptations and catering and supplies for day care services, both impacted by COVID. The underspend is offset in part by an overspend on the license costs associated with the new home care scheduling system. Additionally, within catering there has been a delay in implementing the 2020-21 savings and the cost of not achieving this savings is offset by COVID-19 funding from the Scottish Government.

**3. Payment to Contractors**

The overspend relates to additional home care hours called on to the external market as a result of an increase in demand.

**4. Income**

The loss of income from service users is offset by mobilisation funding, with the over recovery of income relating to mobilisation funding received for the non-achievement of savings as a result of the response to COVID-19.

**Budget Virements**

- a. Realignment of budget for Social Care Fund Net Effect £0, Payment to Other Contractors (£0.590m), Income £0.590m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

## Social Work Resources Committee: Period Ended 31 March 2021 (No.14)

## Performance and Support Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 31/3/21</b>	<b>Actual 31/3/21</b>	<b>Variance 31/3/21</b>		<b>% Variance 31/3/21</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	6,945	6,828	117	6,945	6,741	204	Under	2.9%	1
Property Costs	527	439	88	527	439	88	Under	16.7%	
Supplies & Services	435	484	(49)	435	468	(33)	Over	-7.6%	
Transport & Plant	251	191	60	251	191	60	Under	23.9%	
Administration Costs	423	328	95	434	321	103	Under	24.3%	
Payments to Other Bodies	35	33	2	35	27	8	under	22.9%	
Payments to Contractors	0	(4)	4	0	(3)	3	Under	n/a	
Transfer Payments	0	10	(10)	0	0	0	Under	n/a	
Financing Charges	262	257	5	262	268	(6)	over	-2.3%	
<b>Total Controllable Exp.</b>	<b>8,878</b>	<b>8,566</b>	<b>312</b>	<b>8,879</b>	<b>8,452</b>	<b>427</b>	<b>Under</b>	<b>4.8%</b>	
<b>Total Controllable Inc.</b>	<b>(759)</b>	<b>(747)</b>	<b>(12)</b>	<b>(759)</b>	<b>(783)</b>	<b>24</b>	<b>over recovered</b>	<b>-3.2%</b>	
<b>Net Controllable Exp.</b>	<b>8,119</b>	<b>7,819</b>	<b>300</b>	<b>8,120</b>	<b>7,669</b>	<b>451</b>	<b>under</b>	<b>5.6%</b>	
<b>Transfers to Reserves as at (31/03/21)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>451</b>	<b>(451)</b>	<b>Under recovered</b>	<b>n/a</b>	
<b>Position After Transfers to Reserves (31/3/21)</b>	<b>8,119</b>	<b>7,819</b>	<b>300</b>	<b>8,120</b>	<b>8,120</b>	<b>0</b>		<b>0.0%</b>	

**Variance Explanations**

1. The underspend in employee costs mainly relates to a reduction in physiotherapy sessions for employees as a result of COVID and a small number of vacancies.

**Year End Transfers to Reserves**

2. To manage COVID related pressures in Children and Families into future years.



## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

## Social Work Resources Committee: Period Ended 31 March 2021 (No.14)

## Justice Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 31/3/21</b>	<b>Actual 31/3/21</b>	<b>Variance 31/3/21</b>		<b>% Variance 31/3/21</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£004</b>			
Employee Costs	6,643	6,500	143	6,643	6,563	80	Under	1.2%	1
Property Costs	77	77	0	76	69	7	under	9.2%	
Supplies & Services	118	108	10	119	83	36	Under	30.3%	
Transport & Plant	96	83	13	96	79	17	Under	17.7%	
Administration Costs	540	535	5	540	444	96	Under	17.8%	
Payments to Other Bodies	454	576	(122)	455	520	(65)	Over	-14.3%	
Payments to Contractors	73	73	0	73	103	(30)	Over	-41.1%	
Transfer Payments	19	14	5	19	1	18	Under	94.7%	
Financing Charges	12	24	(12)	12	23	(11)	Over	-91.7%	
<b>Total Controllable Exp.</b>	<b>8,032</b>	<b>7,967</b>	<b>42</b>	<b>8,033</b>	<b>7,885</b>	<b>148</b>	<b>Under</b>	<b>1.8%</b>	
<b>Total Controllable Inc.</b>	<b>(6,489)</b>	<b>(6,489)</b>	<b>0</b>	<b>(6,490)</b>	<b>(6,346)</b>	<b>(144)</b>	<b>under recovered</b>	<b>2.2%</b>	
<b>Net Controllable Exp.</b>	<b>1,543</b>	<b>1,478</b>	<b>42</b>	<b>1,543</b>	<b>1,539</b>	<b>4</b>	<b>Under</b>	<b>0.3%</b>	
<b>Transfers to Reserves as at (31/03/21)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>(4)</b>	<b>Under recovered</b>	<b>n/a</b>	
<b>Position After Transfers to Reserves (31/3/21)</b>	<b>1,542</b>	<b>1,478</b>	<b>42</b>	<b>1,543</b>	<b>1,543</b>	<b>0</b>		<b>0.0%</b>	

**Variance Explanations****1. Employee Costs**

The underspend is as a result of vacancies which are actively being recruited.

**Budget Virements****Year End Transfers to Reserves**

3. To manage COVID related pressures in Children and Families into future years.