Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 20 September 2021

Dear Councillor

Community and Enterprise Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: **Tuesday, 28 September 2021**
Time: **14:00**
Venue: **By Microsoft Teams,**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

John Anderson (Chair), Isobel Dorman (Depute Chair), John Ross (ex officio), John Bradley, Maureen Chalmers, Gerry Convery, Margaret Cooper, Peter Craig, Joe Fagan, Grant Ferguson, Graeme Horne, Martin Grant Hose, Ann Le Blond, Hugh Macdonald, Monique McAdams, Ian McAllan, Catherine McClymont, Kenny McCreary, Mark McGeever, Davie McLachlan, Lynne Nailon, Richard Nelson, Graham Scott, Margaret B Walker, David Watson, Josh Wilson

Substitutes

Alex Allison, Robert Brown, Stephanie Callaghan, Andy Carmichael, Poppy Corbett, Margaret Cowie, Maureen Devlin, Mary Donnelly, Allan Falconer, George Greenshields, Ian Harrow, Eric Holford, Mark Horsham, Jim McGuigan, Jim Wardhaugh

BUSINESS

Monitoring Item(s)

Item(s) for Decision

Item(s) for Noting

11 **Update of the Community and Enterprise Resources Risk Register and**
Risk Control Plan
Report dated 2 September 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)

Urgent Business

12 **Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Elizabeth-Anne McGonigle

Clerk Telephone: 01698 454521

Clerk Email: elizabeth-anne.mcgonigle@southlanarkshire.gov.uk

COMMUNITY AND ENTERPRISE RESOURCES COMMITTEE   2

Minutes of meeting held via Microsoft Teams on 29 June 2021

Chair:
Councillor John Anderson

Councillors Present:
Councillor John Bradley, Councillor Maureen Chalmers, Councillor Gerry Convery, Councillor Peter Craig, Councillor Isobel Dorman (Depute), Councillor Joe Fagan, Councillor Grant Ferguson, Councillor Eric Holford (*substitute for Councillor Richard Nelson*), Councillor Graeme Horne, Councillor Martin Grant Hose, Councillor Ann Le Blond, Councillor Hugh Macdonald, Councillor Monique McAdams, Councillor Ian McAllan, Councillor Catherine McClymont, Councillor Kenny McCreary, Councillor Mark McGeever, Councillor Davie McLachlan, Councillor Lynne Nailon, Councillor Graham Scott, Councillor Margaret B Walker, Councillor David Watson, Councillor Josh Wilson

Councillors' Apologies:
Councillor Margaret Cooper, Councillor Richard Nelson, Councillor John Ross *(ex-officio)*

Attending:
Community and Enterprise Resources
M McGlynn, Executive Director; S Clelland, Head of Fleet and Environmental Services; P Elliott, Head of Planning and Economic Development; A McKinnon, Head of Facilities, Waste and Ground Services; C Park, Head of Roads and Transportation Services; I Ross, Project Manager
Finance and Corporate Resources
M M Cairns, Legal Services Manager; N Docherty, Administration Assistant; L Harvey, Finance Manager; E Maxwell, Human Resources Business Partner; E-A McGonigle, Administration Officer; L O'Hagan, Finance Manager (Strategy); A Thompson, Public Relations Officer

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Chair's Opening Remarks

The Chair welcomed Colin Park to his first meeting of this Committee in his new role as Head of Roads and Transportation Services.

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1   Declaration of Interests

No interests were declared.

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2   Minutes of Previous Meeting

The minutes of the meeting of the Community and Enterprise Resources Committee held on 4 May 2021 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

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3   Community and Enterprise Resources - Revenue Budget Monitoring 2020/2021

A joint report dated 2 June 2021 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted comparing actual expenditure at 31 March 2021 against budgeted expenditure for 2020/2021 for Community and Enterprise Resources.

The year end outturn position was an overspend of £1.638 million before approved transfers to reserves. After the approved transfers to reserves, the position was an overspend of £7.061 million. This was a higher overspend than the probable outturn reported during the year mainly due to additional costs associated with COVID-19. Details of the additional costs incurred by the Resource in relation to COVID-19 were provided in Appendix G to the report.

Details were also provided on proposed budget virements in respect of Community and Enterprise Resources to realign budgets.

The Committee decided:

(1) that the overspend on the Community and Enterprise Resources' revenue budget of £1.638 million before transfers to reserves, as detailed in Appendix A to the report, and the overspend of £7.061 million, after transfers to reserves, be noted; and

(2) that the proposed budget virements, as detailed in appendices B to G of the report, be approved.

[Reference: Minutes of 4 May 2021 (Paragraph 3)]

4	**Community and Enterprise Resources - Revenue Budget Monitoring 2021/2022**

A joint report dated 1 June 2021 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 21 May 2021 against budgeted expenditure for 2021/2022 for Community and Enterprise Resources.

At 21 May 2021, there was an overspend of £0.613 million against the phased budget. The reported overspend related primarily to costs as a result of COVID-19. This position did not reflect any impact for South Lanarkshire Leisure and Culture (SLLC) as at 21 May 2021.

Details were provided on proposed budget virements in respect of Community and Enterprise Resources to realign budgets.

The Committee decided:

(1) that the overspend on the Community and Enterprise Resources' revenue budget of £0.613 million, as detailed in Appendix A of the report, be noted; and

(2) that the budget virements, as detailed in appendices B to G of the report, be approved.

5	**Community and Enterprise Resources - Capital Budget Monitoring 2020/2021**

A joint report dated 9 June 2021 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted advising of progress on the Community and Enterprise Resources' capital programme 2020/2021 and summarising the expenditure position at 31 March 2021.

The capital programme for 2020/2021 amounted to £37.622 million and total expenditure to 31 March 2021 was £30.196 million.

The final expenditure position was lower than the period 12 outturn of £32.8 million that was reported to the Committee at its meeting of 4 May 2021. This reflected the anticipated timing of spend on a number of projects detailed in the report. The ongoing implications of COVID-19 continued to impact on the level of capital spend achieved and any underspend on those projects, along with funding, would carry forward into 2021/2022 as required.

Officers responded to members' questions on various aspects of the report.

The Committee decided: that the Community and Enterprise Resources' capital programme of £37.622 million, and expenditure for the year of £30.196 million, be noted.

[Reference: Minutes of 4 May 2021 (Paragraph 4)

6   Community and Enterprise Resources - Capital Budget Monitoring 2021/2022

A joint report dated 9 June 2021 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Community and Enterprise Resources' capital programme 2021/2022 and summarising the expenditure position at 21 May 2021.

The capital programme for 2021/2022 amounted to £46.735 million and was based on the overall capital programme for 2021/2022 which was presented to the Executive Committee on 23 June 2021. Expenditure at 21 May 2021 was £2.289 million.

The Committee decided: that the Community and Enterprise Resources' capital programme of £46.735 million, and expenditure to date of £2.289 million, be noted.

7   Community and Enterprise Resources - Workforce Monitoring – March and April 2021

A joint report dated 26 May 2021 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted on the following employee information for Community and Enterprise Resources for the period March and April 2021:-

- ♦   attendance statistics
- ♦   occupational health statistics
- ♦   accident/incident statistics
- ♦   disciplinary hearings, grievances and Dignity at Work cases
- ♦   analysis of leavers and exit interviews
- ♦   staffing watch as at 13 March 2021

The Committee decided: that the report be noted.

[Reference: Minutes of 4 May 2021 (Paragraph 5)]

8   Supplier Development Programme – Staffing

A joint report dated 8 June 2021 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on a proposed increase to the Resource's staffing establishment within the Planning and Economic Development Service.

The Supplier Development Programme (SDP) was a business support initiative, funded by public bodies, which aimed to help Small and Medium Enterprises (SMEs) improve their performance in winning contracts with public sector organisations and consisted of 32 Scottish local authorities. Income was generated through events and Scottish Government contributions.

The Council had hosted the SDP since 2014. Appendices 1 and 2 to the report provided details of the Programme members and Board of Directors respectively.

To support the increased demand on the Programme, the Scottish Government had offered the SDP a grant for 2021/2022 of up to £150,000 to deliver on the main objectives and outcomes, as detailed in the report.

To deliver on those objectives, it was proposed that 2 additional posts be added to the current Team, on a fixed term basis of 12 months, as follows:-

♦ 1 full-time equivalent (FTE) post of Marketing and Events Assistant on Grade 2, Level 1-4 (£21,497 to £28,011)
♦ 1 FTE post of Business Development Officer on Grade 3, Level 2-4 (£32,994 to £38,779)

The Scottish Government would provide contributions towards the funding of those posts, with the balance of funding coming from the SDP budget.

The Committee decided:

(1) that the addition of 1 FTE Marketing Events Assistant on Grade 2, Level 1-4 (£21,497 to £28,011) and 1 FTE Business Development Officer on Grade 3, Level 2-4 (£32,994 to £38,779) to the establishment of the Planning and Economic Development Service, for a fixed term of 1 year, as detailed in section 5 of the report, be approved; and

(2) that the appointment of those additional officers on a full cost recovery basis from the Scottish Government and Supplier Development Programme (SDP) be noted.

[Reference: Minutes of the Executive Committee of 12 August 2020 (Paragraph 6)]

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9   Place Based Investment Programme

A report dated 8 June 2021 by the Executive Director (Community and Enterprise Resources) was submitted:-

♦ providing information on the Place Based Investment Programme award from the Scottish Government and its funding criteria
♦ seeking approval on how the fund should be allocated, within the terms of the guidance, to benefit places and centres across South Lanarkshire

In February 2021, the Scottish Government had announced, in its Programme for Government, that a Place Based Investment Programme (PBIP) would be implemented over the 5-year period of the next parliament. The funding was targeted at addressing some of the challenges faced by Scotland's Places across the country. The Council had been awarded £2.003 million of funding for the financial year 2021/2022 that would require to be spent or fully committed by March 2022.

Approximately £1.4 million would be funded in financial year 2022/2023 and £1.2 million in each of the remaining 3 years of the programme. Total funding over the 5-year period would amount to approximately £7.003 million.

The Council defined its town and local centres through the Local Development Plan (LDP) which set out a hierarchy of centres under the following categories:-

♦ Strategic Centres
♦ Town Centres
♦ Local Centres

Use of the hierarchy set out in the LDP had increased the number of eligible settlements from the 22, based on the criteria for the Scottish Government Town Centre funding, to 39 eligible settlements which were detailed at Appendix 1 to the report.

Details were provided on the PBIP funding guidance which included:-

♦ programme expectations
♦ programme objectives
♦ programme locations

Following consultation with community groups, a number of projects were recommended for the first year of the programme as detailed in section 5.4 to the report, and those included a combination of:-

♦ projects which came forward for support through the Scottish Government Town Centre funding but were rejected on the basis they were not sufficiently advanced at that time
♦ projects that officers were aware of via ongoing engagement with local groups and communities and were deliverable in the timeframe
♦ projects that had received funding previously but now required additional funding to complete them in line with their original scope

Work was also underway on a bid to the revenue-based UK Community Renewal Fund (CRF) to secure funding for a significant piece of feasibility work to identify strengths, weaknesses, opportunities and threats to the hierarchy of town centres. Unlike the PBIP bid, the CRF bid was focused on town centres only, but there would be significant areas of overlap which could help to inform PBIP and other existing and emerging funding opportunities.

Detail around delivery of subsequent years of the programme would be shaped by the work carried out with communities over the first year and whether the Council was successful in securing CRF and Levelling Up Funds. Appendix 2 to the report provided details of the 13 communities that would benefit from funding of £17.4 million by the end of the financial year 2021/2022.

It was proposed that a bidding process would be used for the allocation of funding for future years, mirroring the process used for the Town Centre funding. The Committee would be provided with regular updates over the 5-year programme.

The Executive Director (Community and Enterprise Resources) responded to members' questions in relation to the following:-

♦ recurring theme of tight timescales and, consequently, the lack of involvement of elected members regarding political sign off for external funding bids
♦ approval process for the UK Community Renewal Fund
♦ level of engagement for the various funding bids
♦ future of East Kilbride town centre
♦ position of incorporation of hydrogen vehicles into the fleet
♦ assurance that a bidding process would be used for future years of the PBIP and that the process would be advertised soon

♦ importance of involving, supporting and engaging with those communities that had not received funding on this scale before and ensuring they were adequately equipped for the next rounds of funding

He also advised that a Members' Awareness Session would be held on 10 September 2021 and an update on the UK Community Renewal Fund and Levelling Up Fund would be provided.

The Committee decided:

(1) that the plan for delivery of the 5-year programme funded by the awards from the Scottish Government funding, as set out in section 5 of the report, be approved;

(2) to note that update reports on identified projects would be submitted to future meetings of the Committee; and

(3) that the Executive Director (Community and Enterprise Resources) be authorised to progress the programme on the basis of recommendations at section 5 of the report in consultation with the Head of Administration and Legal Services as required.

[Reference: Minutes of 24 November 2021 (Paragraph 10)]

10 Strathaven Conservation Area Regeneration Scheme (CARS) – Grant Application

A report dated 26 May 2021 by the Executive Director (Community and Enterprise Resources) was submitted on an application to the Strathaven Conservation Area Regeneration Scheme (CARS).

It was proposed that, subject to the applicant providing written confirmation that all other additional funding for the project had been secured, a grant be awarded of up to £157,387 towards eligible costs associated with the external fabric improvements, including shop front, rendering and roofing works, at 17 to 19 Green Street, Strathaven to Donna Dickson (trading as The Green Room Hair Studio Ltd).

The Committee decided:

(1) that, subject to the applicant providing written confirmation that all other additional funding for the project had been secured, a grant be awarded of up to £157,387 towards eligible costs associated with the external fabric improvements, including a new shop front, rendering and roofing works, at 17 to 19 Green Street, Strathaven to Donna Dickson (trading as The Green Room Hair Studio Ltd); and

(2) that the Executive Director (Community and Enterprise Resources), in consultation with the Head of Administration and Legal Services, be authorised to complete such agreements and supporting documentation as required to administer the grant.

[Reference: Minutes of 16 February 2021 (Paragraph 9)]

11 Community and Enterprise Resource Plan 2021/2022

A report dated 20 May 2021 by the Executive Director (Community and Enterprise Resources) was submitted on the Community and Enterprise Resource Plan 2021/2022.

Details were provided on:-

♦ objectives and actions for 2021/2022

- ◆ capital and revenue resources for 2021/2022
- ◆ organisational structure of the Resource

The Resource Plans for all Resources were approved by the Executive Committee on 28 April 2021 with the recommendation that the Plans be referred to Resource Committees for noting and performance monitoring at quarters Q2 and Q4.

The Committee decided:

(1)   that the Resource Plan 2021/2022, attached as Appendix 1, be noted;

(2)   that the Resource Plan 2021/2022 be uploaded onto the Council's website; and

(3)   that a Quarter 2 Progress Report on the Resource Plan 2021/2022 be provided to a future meeting of this Committee.

[Reference: Minutes of the Executive Committee of 28 April 2021 (Paragraph 6)]

12 Fleet Asset Management Plan 2021

A report dated 20 May 2021 by the Executive Director (Community and Enterprise Resources) was submitted on the Fleet Asset Management Plan 2021.

The Fleet Asset Management Plan provided information and direction on the Council's fleet of vehicles and was key in determining strategic decisions and defining the way in which the fleet assets were efficiently and effectively used. This ensured that vehicles provided resilient services to meet the changing needs of the Council.

As at January 2021, 1,632 vehicles were managed and maintained by the Council's Fleet Services, details of which were contained in the appendix to the report.

The Committee decided: that the report be noted.

[Reference: Minutes of 15 September 2020 (Paragraph 15)]

13 Community and Enterprise Resources - Notification of Contracts Awarded - 1 October 2020 to 31 March 2021

A report dated 20 May 2021 by the Executive Director (Community and Enterprise Resources) was submitted on contracts awarded by Community and Enterprise Resources in the period 1 October 2020 to 31 March 2021.

In terms of Standing Order Nos 21.8 and 22.5 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Community and Enterprise Resources were provided in the appendix to the report.

The Committee decided: that the report be noted.

[Reference: Minutes of 24 November 2020 (Paragraph 16)]

14 Urgent Business

There were no items of urgent business.

Agenda Item

Report

3

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources - Revenue Budget Monitoring 2021/2022**

1. Purpose of Report

1.1. The purpose of the report is to:-

♦ provide information on the actual expenditure measured against the revenue budget for the period 1 April to 13 August 2021 for Community and Enterprise Resources

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that an overspend of £1.939m as at 13 August 2021 on Community and Enterprise Resources' revenue budget, as detailed in Appendix A of the report be noted; and

(2) that the proposed budget virements, as detailed in appendices B to G, be approved.

3. Background

3.1. This is the second revenue budget monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2021/2022.

3.2. The report details the financial position for Community and Enterprise Resources in Appendix A and the individual services' reports in appendices B to F, including variance explanation and outlines the specific costs incurred in relation to the Resources' COVID-19 response in Appendix G

4. Employee Implications

4.1. None

5. Financial Implications

5.1. As at 13 August 2021, there is a reported overspend of £1.939m against the phased budget.

5.2. The current cost of COVID-19 for the Resources is an overspend of £1.891m.

This reflects expenditure of £1.033m relating to increased staff costs in support of the COVID-19 response; costs resulting from increased waste tonnage; additional transport costs and the costs of PPE and enhanced cleaning regimes. In addition,

£0.939m represents loss of income from parking charges, private care of gardens and school meals, with a minor budget underspend of £0.081m on food cost for school meals, corporate catering and the cancellation of the Firework event offsetting these costs. This position does not reflect any impact for South Lanarkshire Leisure and Culture (SLLC) as at 13 August 2021.

5.3. The core budget for the Resource has a minor overspend position of £0.048m at 13 August 2021 and variance explanations for each service area are detailed in appendices B to G where appropriate.

5.4. Virements are proposed to realign budgets across budget categories and with other Resources. These movements are detailed in appendices B to G of this report.

6. Climate Change, Sustainability and Environmental Implications
6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications
7.1. The main risk associated with the Council's revenue budget is that there is an over spend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through 4 weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

8. Equality Impact Assessment and Consultation Arrangements
8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

8.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

25 August 2021

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References
♦ None

List of Background Papers
♦ Financial ledger and budget monitoring results to 13 August 2021.

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Louise Harvey, Finance Manager
Ext: 2658 (Tel: 01698 452658) E-mail: louise.harvey@southlanarkshire.gov.uk

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 5 Ended 13 August 2021 (No.5)

Community and Enterprise Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/08/21	Actual 13/08/21	Variance 13/08/21		% Variance 13/08/21	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	86,876	86,876	0	29,536	29,255	281	under	1.0%	
Property Costs	3,489	3,489	0	597	710	(113)	over	(18.9%)	
Supplies & Services	16,986	16,986	0	4,388	4,502	(114)	over	(2.6%)	
Transport & Plant	21,163	21,163	0	7,553	8,121	(568)	over	(7.5%)	
Administration Costs	902	902	0	170	173	(3)	over	(1.8%)	
Payments to Other Bodies	28,522	28,522	0	18,944	18,921	23	under	0.1%	
Payments to Contractors	39,382	39,382	0	16,342	16,852	(510)	over	(3.1%)	
Transfer Payments	604	604	0	151	151	0	-	0.0%	
Financing Charges	184	184	0	12	16	(4)	over	(33.3%)	
Total Controllable Exp.	198,108	198,108	0	77,693	78,701	(1,008)	over	(1.3%)	
Total Controllable Inc.	(82,387)	(82,387)	0	(41,620)	(40,689)	(931)	under recovered	(2.2%)	
Net Controllable Exp.	115,721	115,721	0	36,073	38,012	(1,939)	over	(5.4%)	

Variance Explanations

Detailed within appendices B to G.

Budget Virements

Budget virements are shown in appendices B to G.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 August 2021 (No.5)

Facilities, Streets, Waste and Grounds (including Support)

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/08/21	Actual 13/08/21	Variance 13/08/21		% Variance 13/08/21	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	56,319	56,319	0	19,278	19,031	247	under	1.3%	1,a,b,d, e
Property Costs	1,835	1,835	0	322	345	(23)	over	(7.1%)	2,e
Supplies & Services	8,423	8,423	0	2,024	2,030	(6)	over	(0.3%)	c,d,e
Transport & Plant	7,467	7,467	0	2,975	2,988	(13)	over	(0.4%)	b
Administration Costs	296	296	0	75	76	(1)	over	(1.3%)	
Payments to Other Bodies	2,041	2,041	0	4	4	0	-	0.0%	
Payments to Contractors	14,292	14,292	0	5,259	5,259	0	-	0.0%	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	77	77	0	6	6	0	-	0.0%	
Total Controllable Exp.	90,750	90,750	0	29,943	29,739	204	under	0.7%	
Total Controllable Inc.	(19,879)	(19,879)	0	(10,707)	(10,355)	(352)	under recovered	(3.3%)	3,e
Net Controllable Exp.	70,871	70,871	0	19,236	19,384	(148)	over	(0.8%)	

Variance Explanations

1. The under spend in employee costs is due to vacancies within School Crossing Patrollers, Catering and Cleaning services and within Business Support which are being recruited.
2. The variance relates to the upgrade of the CCTV system and previous year's water charges at the Castlehill Transfer station.
3. The under recovery of income is due to less cash received from school meals and the demand for private care of garden services being less as result of the COVID-19 pandemic.

Budget Virements

a. Transfer of the Alternative Service Delivery Model saving from Fleet and Environmental Services (Incl Projects) and transfer of property costs to Leisure. Net effect (£0.416m): Employees (£0.416m).
b. Realign budget to reflect reallocation of corporate overtime 21/22 savings to services and the allocation of Fleet savings for avoidable damage and bunkered fuel. Net effect £0.050m: Employees £0.063m, Transport and Plant (£0.013m)
c. Transfer from reserves for Nutritional Food and Drink in school regulations. Net effect £0.180m: Supplies and Services £0.180m.
d. Creation of budget for free school meal funding for primary 4 and 5. Net effect £1.716m: Employees £0.414m, Supplies and Services £1.302m.
e. Creation of budget for funding for dilapidation costs, additional services to Education and realignment of budget due to Covid. Net effect £0.000m: Employees £1.084m, Property £0.049m, Supplies and Services (£0.039m), Income (£1.094m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 August 2021 (No.5)

Fleet and Environmental Services (Incl Projects)

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/08/21	Actual 13/08/21	Variance 13/08/21		% Variance 13/08/21	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	9,015	9,015	0	3,213	3,078	135	under	4.2%	1,b,d
Property Costs	179	179	0	18	19	(1)	over	(5.6%)	
Supplies & Services	332	332	0	124	131	(7)	over	(5.6%)	d
Transport & Plant	9,373	9,373	0	3,051	3,410	(359)	over	(11.8%)	2,a,b,d
Administration Costs	89	89	0	28	27	1	under	3.6%	d
Payments to Other Bodies	269	269	0	30	27	3	under	10.0%	d
Payments to Contractors	453	453	0	213	211	2	under	0.9%	d
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	24	24	0	1	2	(1)	over	(100%)	
Total Controllable Exp.	19,734	19,734	0	6,678	6,905	(227)	over	(3.4%)	
Total Controllable Inc.	(20,412)	(20,412)	0	(6,445)	(6,428)	(17)	under recovered	(0.3%)	3,c,d
Net Controllable Exp.	(678)	(678)	0	233	477	(244)	over	(104.7%)	

Variance Explanations

1. The variance is mainly due to vacant posts within the services which are being recruited.
2. The overspend mainly relates to the timing in the achievement of efficiencies and greater than budgeted expenditure within the workshop for outside repairs, due to the vacancies, and materials.
3. The under recovery relates to less income from taxi inspections through Fleet Services as a result of the COVID-19 pandemic.

Budget Virements

a. Transfer of the Alternative Service Delivery Model saving to Facilities, Streets, Waste and Grounds (Including Support). Net effect £0.500m: Transport and Plant £0.500m.
b. Realign budget to reflect allocation of savings in corporate overtime 21/22 and reallocation of Fleet avoidable damage and bunkered fuel to services. Net effect £0.024m: Employees (£0.008m), Transport and Plant £0.032m.
c. Establish budget in respect of vehicle replacement spend to save programme. Net effect (£1.391m): Income (£1.391m).
d. Establish budgets in respect of Environmental Projects and realignment of budgets to reflect service delivery. Net effect £0.000m: Employees £0.005m, Supplies and Services £0.065m, Transport and Plant £0.498m, Administration £0.058m, Payment to Other Bodies £0.146m, Payment to Contractors £0.216m, Income (£0.988m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 August 2021 (No.5)

South Lanarkshire Leisure and Culture

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/08/21	Actual 13/08/21	Variance 13/08/21		% Variance 13/08/21	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	4	4	0	1	1	0	-	0.0%	
Property Costs	98	98	0	25	25	0	-	0.0%	a
Supplies & Services	0	0	0	0	0	0	-	n/a	
Transport & Plant	0	0	0	0	0	0	-	n/a	
Administration Costs	8	8	0	0	0	0	-	n/a	
Payments to Other Bodies	80	80	0	20	0	20	under	100%	1
Payments to Contractors	19,280	19,280	0	9,632	9,632	0	-	0.0%	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	19,470	19,470	0	9,678	9,658	20	under	0.2%	
Total Controllable Inc.	0	0	0	0	0	0	-	n/a	
Net Controllable Exp.	19,470	19,470	0	9,678	9,658	20	under	0.2%	

Variance Explanations

1. The variance relates to the cancellation of the Fireworks events as a result of the COVID-19 pandemic

Budget Virements

a. Transfer of budget for property costs to Facilities, Streets, Waste and Grounds (Including Support). Net effect (£0.084m): Property (£0.084m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 August 2021 (No.5)

Planning and Economic Development

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/08/21	Actual 13/08/21	Variance 13/08/21		% Variance 13/08/21	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	5,687	5,687	0	1,646	1,626	20	under	1.2%	**1,a**
Property Costs	607	607	0	144	144	0	-	0.0%	
Supplies & Services	119	119	0	74	74	0	-	0.0%	**a**
Transport & Plant	33	33	0	10	13	(3)	over	(30%)	
Administration Costs	104	104	0	33	33	0	-	0.0%	**a**
Payments to Other Bodies	20,864	20,864	0	16,110	16,110	0	-	0.0%	**a,b**
Payments to Contractors	529	529	0	316	316	0	-	0.0%	**a**
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	34	34	0	1	1	0	-	0.0%	
Total Controllable Exp.	27,977	27,977	0	18,334	18,317	17	under	0.1%	
Total Controllable Inc.	(22,107)	(22,107)	0	(17,833)	(17,890)	57	over recovered	0.3%	**2,a,b**
Net Controllable Exp.	5,870	5,870	0	501	427	74	under	14.8%	

Variance Explanations

1. This variance is mainly due to flexible retirement arrangements within the service.
2. The over recovery is due to a greater demand for Planning and Building standard applications.

Budget Virements

a. Realignment of budget to reflect service delivery within Planning and Economic Development. Net Effect £0.000m: Employee Costs £0.742m, Supplies and Services £0.020m, Administration £0.040m, Payment to Other Bodies (£0.700m), Payment to Contractor £0.227m, Income (£0.329m).
b. Establish budget for Strathaven CARS, Covid 19 Localised Restrictions and Road Map Extension Restrictions and Paths for All Smarter Choices Smarter Places. Net effect £0.000m: Payments to Other Bodies £1.417m, Income (£1.417m)

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 August 2021 (No.5)

Roads Total (Inc Roads Constructing Services)

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 13/08/21 £000	Actual 13/08/21 £000	Variance 13/08/21 £000		% Variance 13/08/21	Note
Employee Costs	15,851	15,851	0	5,398	5,300	98	under	1.8%	**1,a,b**
Property Costs	770	770	0	88	101	(13)	over	(14.8%)	**b**
Supplies & Services	8,112	8,112	0	2,166	2,237	(71)	over	(3.3%)	**2,b**
Transport & Plant	4,290	4,290	0	1,517	1,516	1	under	0.1%	**a**
Administration Costs	405	405	0	34	35	(1)	over	(2.9%)	
Payments to Other Bodies	5,268	5,268	0	2,780	2,780	0	-	0.0%	
Payments to Contractors	4,828	4,828	0	922	922	0	-	0.0%	**b**
Transfer Payments	604	604	0	151	151	0	-	0.0%	
Financing Charges	49	49	0	4	7	(3)	over	(75%)	
Total Controllable Exp.	40,177	40,177	0	13,060	13,049	11	under	0.1%	
Total Controllable Inc.	(19,989)	(19,989)	0	(6,635)	(6,016)	(619)	under recovered	(9.3%)	**3,b**
Net Controllable Exp.	20,188	20,188	0	6,425	7,033	(608)	over	(9.5%)	

Variance Explanations

1. The variance is mainly due to staff turnover.
2. The overspend is due to increased costs for electrical power for street lighting.
3. The under recovery is mainly due to reduced fee income for parking.

Budget Virements

a. Realign budget to reflect allocation of savings in corporate overtime saving 21/22, Fleet avoidable damage and bunkered fuel. Net effect (£0.063m): Employees (£0.055m), Transport and Plant (£0.008m).
b. Realignment of budget to reflect service provision. Net effect £0.000m: Employees (£0.017m), Property £0.013m, Supplies and Services £0.059m, Payment to Contractors £0.056m, Income (£0.111m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 13 August 2021 (No.5)

COVID-19

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 13/08/21	Actual 13/08/21	Variance 13/08/21		% Variance 13/08/21	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	0	0	0	0	219	(219)	over	n/a	1
Property Costs	0	0	0	0	76	(76)	over	n/a	2
Supplies & Services	0	0	0	0	30	(30)	over	n/a	3
Transport & Plant	0	0	0	0	194	(194)	over	n/a	4
Administration Costs	0	0	0	0	2	(2)	over	n/a	
Payments to Other Bodies	0	0	0	0	0	0	-	n/a	
Payments to Contractors	0	0	0	0	512	(512)	over	n/a	5
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	0	0	0	0	1,033	(1,033)	over	n/a	
Total Controllable Inc.	0	0	0	0	0	0	-	n/a	
Net Controllable Exp.	0	0	0	0	1,033	(1,033)	over	n/a	

Variance Explanations

1. The variance is directly related to employee costs associated with the Resources' response to the pandemic.
2. The variance relates to additional cleaning costs and materials as a result of enhanced cleaning regimes.
3. The variance relates to additional costs for equipment, PPE and health and hygiene.
4. The variance relates to fuel and vehicles costs directly related to the COVID-19 pandemic.
5. The variance relates mainly to additional costs in relation to waste tonnage as a result of the pandemic.

	Agenda Item
Report	**4**

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources - Capital Budget Monitoring 2021/2022**

1. Purpose of Report
1.1. The purpose of the report is to:

♦ provide information on the progress of the capital programme for Community and Enterprise Resources for the period 1 April to 13 August 2021

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation:

(1) that the Community and Enterprise Resources' capital programme of £47.564 million, and expenditure to date of £8.770 million, be noted.

3. Background
3.1. This is the second capital monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2021/2022. Further reports will follow throughout the year.

3.2. As noted in the last report to this Committee on 29 June 2021, the budget for Community and Enterprise Resources for financial year 2021/2022, including carry forward, was £46.735 million.

3.3. Since that meeting, the Executive Committee (25 August and 22 September 2021) have also agreed changes to the Community and Enterprise Resources Capital Programme totalling a net increase of £0.829 million. The details are shown in Appendix A. This takes the Community and Enterprise Resources programme for 2021/2022 to £47.564 million.

3.4. The report details the financial position for Community and Enterprise Resources in Appendix A.

4. 2021/2022 Capital Programme Update
4.1. As detailed in Section 3.3, the revised capital programme for Community and Enterprise Resources for 2021/2022 is £47.564 million. Anticipated spend to date was £8.792 million and spend to 13 August 2021 amounts to £8.770 million. This represents a position of £0.022 million behind profile.

5. Employee Implications
5.1. There are no employee implications as a result of this report.

6. Financial Implications

6.1. The financial implications are detailed in section 4 of this report.

7. Climate Change, Sustainability and Environmental Implications

7.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

8. Other Implications

8.1. The main risk associated with the Council's Capital Programme is that there is an overspend. The risk has been assessed as low given the detailed project management plans prepared and monitored for each project. The risk of overspend is managed through four weekly Investment Management Meetings.

9. Equality Impact Assessment and Consultation Arrangements

9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

9.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

8 September 2021

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References
♦ Community and Enterprise Resources Committee, 29 June 2021
♦ Executive Committee, 25 August 2021
♦ Executive Committee, 22 September 2021

List of Background Papers
♦ Financial ledger to 13 August 2021

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Lorraine O'Hagan, Finance Manager (Strategy)
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E-mail: lorraine.o'hagan@southlanarkshire.gov.uk

South Lanarkshire Council
Capital Expenditure 2021/2022
Community and Enterprise Resources
For Period 1 April 2021 – 13 August 2021

Community and Enterprise Resources	Base Budget £000	Budget Adjustments £000	Slippage £000	Total Budget £000	Actual Expenditure £000
Fleet and Environmental	325	0	0	325	0
Facilities, Waste and Grounds	3,375	829	0	4,204	343
Planning and Economic Development	13,159	0	0	13,159	941
Roads	29,876	0	0	29,876	7,486
TOTAL	**46,735**	**829**	**0**	**47,564**	**8,770**

For Information Only
Budget Adjustments presented to Executive Committee 25 August 2021: *Budget Adjustments presented to Executive Committee 22 September 2021:*

Budget Adjustments		Budget Adjustments	
Hamilton Mausoleum	£0.138m	Alexander Hamilton Memorial Park – Woodland Management	£0.077m
Tom Craig Centre Hall, Sports Pavilion and Pitches, Law	£0.052m	Renewal of Play Parks	£0.298m
Total Budget Adjustments	**£0.190m**	Nature Restoration fund	£0.264m
		Total Budget Adjustments	**£0.639m**

SOUTH
LANARKSHIRE
COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources – Workforce Monitoring – May to July 2021**

1. Purpose of Report
1.1. The purpose of the report is to:-

- ♦ provide employment information for May to July 2021 relating to Community and Enterprise Resources

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the following employment information for May to July 2021 relating to Community and Enterprise Resources be noted:-

- ♦ attendance statistics
- ♦ occupational health
- ♦ accident/incident statistics
- ♦ discipline, grievance and Dignity at Work cases
- ♦ analysis of leavers and exit interviews
- ♦ staffing watch as at 12 June 2021

3. Background
3.1. As part of the Council's performance management arrangements, regular workforce monitoring reports are submitted to Committee. This report for Community and Enterprise Resources provides information on the position for May to July 2021.

4. Monitoring Statistics
4.1. **Attendance Statistics (Appendix 1)**
Information on absence statistics is analysed for the month of July 2021 for Community and Enterprise Resources.

The Resource absence figure for July 2021 was 4.9%, this figure has decreased by 1.1% when compared to the previous month and is 0.9% higher than the Council-wide figure. Compared to July 2020, the Resource absence figure has increased by 1.5%.

Based on the absence figures at July 2021 and annual trends, the projected annual average absence for the Resource for 2021/2022 is 5.6%, compared to a Council-wide average figure of 4.7%.

For the financial year 2021/2022, the projected average days lost per employee equates to 13.8 days, compared with the overall figure for the Council of 10.7 days per employee.

Managers follow the procedures outlined in the Maximising Attendance Policy to support employees to remain at work, or to return to work after a sickness absence. There are comprehensive employee supports in place and additionally, Personnel Services work in close partnership with line managers and Resource Management Teams on a case management basis to ensure that appropriate actions are taken.

The attendance information contained in this report includes absences as a result of COVID-19, and employees are being supported through this difficult time to maintain attendance levels where they can. At the time of this report, the Council overall absence level was 6.44% with 1.9% of this relating to COVID-19 for sickness and special leave.

4.2. **Occupational Health (Appendix 2)**
In terms of referrals to occupational health, which include medical examinations and physiotherapy, overall, 293 referrals were made this period. This represents an increase of 117 when compared with the same period last year.

4.3. **Accident/Incident Statistics**
There were 31 accidents/incidents recorded within the Resource this period, an increase of 27 when compared to the same period last year.

4.4. **Discipline, Grievance and Dignity at Work (Appendix 2)**
During the period, 6 disciplinary hearings were held within the Resource, an increase of 5 when compared to last year. No appeals were heard by the Appeals Panel. No grievance hearings were raised within the Resource, this figure has decreased by 1 when compared to the same period last year. No Dignity at Work complaints were raised within the Resource, this figure remains unchanged when compared to the same period last year.

4.5. **Analysis of Leavers (Appendix 2)**
There were a total of 41 leavers in the Resource this period eligible for an exit interview. This figure has increased by 37 when compared with the same period last year. Eight exit interviews were conducted.

4.6. When processing an employee termination, managers were asked to identify whether they intended to replace the employee who had left the Council. If they indicated that they did not intend to replace the employee, they were asked to select from the following options:-

♦　　plan to hold for savings
♦　　fill on a fixed term basis pending savings
♦　　transfer budget to another post
♦　　end of fixed term post

4.7. Appendix 2a provides a breakdown of vacant posts and whether these are being replaced or held for savings. In the period May to July 2021, 83 (47.88 FTE) employees in total left employment, managers indicated that 82 (46.88 FTE) posts were being replaced and 1 post (1.0 FTE) was filled on a fixed term basis.

5. Staffing Watch

5.1. There has been an increase of 190 in the number of employees in post from 13 March 2021 to 12 June 2021.

6. Employee Implications

6.1. There are no implications for employees arising from the information presented in this report.

7. Financial Implications

7.1. All financial implications are accommodated within existing budgets.

8. Climate Change, Sustainability and Environmental Implications

8.1. There are no Climate Change, Sustainability and Environmental Implications in terms of the information contained within this report.

9. Other Implications

9.1. There are no implications for risk in terms of the information contained within this report.

10. Equality Impact Assessment and Consultation Arrangements

10.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

10.2. There was no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

7 September 2021

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, effective, efficient and transparent
♦ Fair, open and sustainable
♦ Ambitious, self aware and improving
♦ Excellent employer
♦ Focused on people and their needs
♦ Working with and respecting others

Previous References
♦ Community and Enterprise Resources – 29 June 2021

List of Background Papers
♦ Monitoring information provided by Finance and Corporate Resources

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Laurane Rhind, Personnel Services Manager

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E-mail: laurane.rhind@southlanarkshire.gov.uk

ABSENCE TRENDS - 2019/2020, 2020/2021 & 2021/2022
Community and Enterprise Resources

APT&C	2019 / 2020	2020 / 2021	2021 / 2022	Manual Workers	2019 / 2020	2020 / 2021	2021 / 2022	Resource Total	2019 / 2020	2020 / 2021	2021 / 2022	Council Wide	2019 / 2020	2020 / 2021	2021 / 2022
April	4.0	3.1	2.3	April	4.4	5.3	5.7	April	4.3	5.0	5.2	April	4.0	4.4	4.3
May	3.6	2.4	2.7	May	5.1	4.3	6.4	May	4.9	4.0	5.9	May	4.4	3.1	4.9
June	3.9	1.6	2.8	June	5.5	4.0	6.6	June	5.3	3.6	6.0	June	4.4	2.7	4.7
July	3.9	1.8	2.9	July	4.3	3.6	5.3	July	4.3	3.4	4.9	July	3.4	2.3	4.0
August	4.0	1.7		August	5.1	4.9		August	4.9	4.4		August	3.7	3.1	
September	2.9	1.6		September	5.9	5.8		September	5.4	5.1		September	4.5	4.2	
October	3.4	3.1		October	5.9	6.3		October	5.5	5.8		October	4.6	4.8	
November	4.8	3.6		November	6.6	7.1		November	6.4	6.6		November	5.5	5.8	
December	5.4	3.1		December	7.0	6.4		December	6.8	5.9		December	5.7	5.6	
January	4.1	3.4		January	6.6	6.0		January	6.2	5.6		January	5.3	4.8	
February	3.8	2.8		February	7.1	6.5		February	6.6	5.9		February	5.6	4.8	
March	4.5	2.6		March	7.1	6.8		March	6.7	6.2		March	6.2	4.9	
Annual Average	4.0	2.6	2.7	Annual Average	5.9	5.6	6.2	Annual Average	5.6	5.1	5.6	Annual Average	4.8	4.2	4.7
Average Apr-Jul	3.9	2.2	2.7	Average Apr-Jul	4.8	4.3	6.0	Average Apr-Jul	4.7	4.0	5.5	Average Apr-Jul	4.1	3.1	4.5

No of Employees at 31 July 2021		552	No of Employees at 31 July 2021		3013	No of Employees at 31 July 2021		3565	No of Employees at 31 July 2021		16038

For the financial year 2021/22, the projected average days lost per employee equates to 13.8 days.

COMMUNITY AND ENTERPRISE RESOURCES

	May-Jul 2020	May-Jul 2021
MEDICAL EXAMINATIONS Number of Employees Attending	88	100
EMPLOYEE COUNSELLING SERVICE Total Number of Referrals	6	5
PHYSIOTHERAPY SERVICE Total Number of Referrals	38	102
REFERRALS TO EMPLOYEE SUPPORT OFFICER	40	85
REFERRALS TO COGNITIVE BEHAVIOUR THERAPY	4	1
TOTAL	**176**	**293**

CAUSE OF ACCIDENTS/INCIDENTS	May-Jul 2020	May-Jul 2021
Specified Injuries*	0	0
Over 7 day absences	1	4
Over 3 day absences**	1	0
Minor	1	16
Near Miss	1	7
Violent Incident: Physical****	0	2
Violent Incident: Verbal*****	0	2
Total Accidents/Incidents	**4**	**31**

*A Specified Injury is any fracture (other than to the fingers, thumbs or toes), amputation, loss of sight, serious burns, crushing injury, scalping, loss of consciousness caused by asphyxiation/ head injury, a chemical or hot metal burn to the eye or penetrating injury as defined by the HSE.

**Over 3 day / over 7day absence is an injury sustained outwith specified injury category that results in a period of absence of absence as defined by the HSE.

***Near Miss - Any unexpected, unplanned occurrence (except Dangerous Occurrences) that does not lead to injury of persons, damage to property, plant or equipment but may have done so in different circumstance.

****Physical violent incidents are included in the "Specified" figures, where applicable, to provide the "Total Specified" figures.

****Physical violent incidents and ***** Verbal Violent Incidents are included in the "Over 3-day or Over 7-day" figures, where applicable, to provide the "Total Over 3-day or Over 7-day" figures.

****Physical Violent Incidents and ***** Verbal Violent Incidents are included in the "Minor" figures, where applicable, to provide the "Total Minor" figures.

RECORD OF DISCIPLINARY HEARINGS	May-Jul 2020	May-Jul 2021
Total Number of Hearings	1	6

Time Taken to Convene Hearing May - Jul 2021

0-3 Weeks	4-6 Weeks	Over 6 Weeks
1	2	3

RECORD OF GRIEVANCE HEARINGS	May-Jul 2020	May-Jul 2021
Number of Grievances	1	0

RECORD OF DIGNITY AT WORK	May-Jul 2020	May-Jul 2021
Number of Incidents	0	0

ANALYSIS OF REASONS FOR LEAVING	May-Jul 2020	May-Jul 2021
Career Advancement	0	4
Moving Outwith Area	0	1
Childcare/caring responsibilities	0	2
Dissatisfaction With Terms and Conditions	0	1
Number of Exit Interviews conducted	**1**	**8**

Total Number of Leavers Eligible for Exit Interview	4	41

Percentage of interviews conducted	25%	20%

	May 2021 - July 2021		Cumulative total (Apr 21 - Mar 22)	
	FTE*	H/C**	FTE	H/C
Terminations/Leavers	47.88	83	60.64	108
Being replaced	46.88	82	58.64	106
Held pending savings	0.00	0	0.00	0
Filled on fixed term basis	1.00	1	2.00	2
Budget transfer to other post	0.00	0	0.00	0
End of fixed term contract	0.00	0	0.00	0

* Full time equivalent

** Head count/number of employees

JOINT STAFFING WATCH RETURN
COMMUNITY AND ENTERPRISE RESOURCES

1. As at 12 June 2021

Total Number of Employees				
MALE		FEMALE		TOTAL
F/T	P/T	F/T	P/T	
1344	244	191	1503	3282

*Full - Time Equivalent No of Employees Salary Bands									
Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1.00	1584.83	405.87	234.69	48.05	15.00	4.00	5.00	0.00	2298.44

1. As at 13 March 2021

Total Number of Employees				
MALE		FEMALE		TOTAL
F/T	P/T	F/T	P/T	
1204	246	189	1453	3092

*Full - Time Equivalent No of Employees Salary Bands									
Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1.00	1420.89	415.11	238.06	46.05	16.00	4.00	5.00	0.00	2146.11

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Community and Enterprise Resources)**

| Subject: | **Community and Enterprise Resource Plan - Quarter 4 Progress Report 2020/2021** |

1. Purpose of Report
1.1. The purpose of the report is to: -

- provide the Community and Enterprise Resource Plan Quarter 4 Progress Report 2020/2021, for the period 1 April 2020 to 31 March 2021

2. Recommendations
2.1. The Committee is asked to approve the following recommendations:-

(1) that the Community and Enterprise Resource Plan Quarter 4 Progress Report 2020/2021, as summarised in paragraph 5.2. and attached as Appendix 2 of this report, be noted;

(2) that the key achievements made by the Resource to date, as detailed in paragraph 5.3. of this report, be noted;

(3) that it be noted that there were no areas for improvement and associated management actions, as detailed in paragraph 5.4. of this report; and

(4) that the additional scrutiny of changes in red/amber/green (RAG) status between Quarter 2 and Quarter 4, as summarised at paragraph 5.5 and detailed at Appendix 3 of this report, be noted.

3. Background
3.1. The Community and Enterprise Resource Plan 2020/2021 was approved by Committee on 15 September 2020 and set out the objectives and actions to be managed and delivered by the Resource for the financial year 2020/2021.

3.2. The Resource Plan follows the agreed corporate structure and style. The Plan is a key element of the Council's performance management arrangements and provides details of the context within which the Resource operates and establishes actions and measures for the year ahead based on the Priorities set out in the Council Plan Connect 2017 to 2022.

3.3. Due to the COVID-19 pandemic, the Council was forced to suspend or reduce a number of services that could not be continued in full due to government advice, including adhering to physical distancing requirements for residents and for staff. The Council was also obliged to redirect resources so that it could deliver vital new services and supports for individuals, communities and businesses. There has, therefore, been an inevitable impact on performance in some areas.

4. Resource Objectives 2020/2021

4.1. The Resource established a number of objectives to support the delivery of the Connect Priorities in 2020/2021. These are detailed at Appendix 1.

5. Quarter 4 Progress Report 2020/2021

5.1. Progress against all Resource Plan measures is contained in the Quarter 4 Progress Report 2020/2021, attached as Appendix 2. This report has been produced from the council's performance management reporting system IMPROVe, and uses a traffic light format with the following definitions to give a status report on each measure:

Status	Definition
Blue	Project complete
Green	The timescale or target has been met as per expectations
Amber	There has been minor slippage against timescale or minor shortfall against target
Red	There has been major slippage against timescale or major shortfall against target
Report later	The information is not yet available to allow us to say whether the target has been reached or not. This will be reported when available
Contextual	Included for 'information only', to set performance information in context

5.2. The overall summary of progress to date is as follows:

Status	Measures			
	Statistical	Project	Number	%
Blue	0	0	0	0.0%
Green	13	15	28	58.3%
Amber	4	8	12	25.0%
Red	0	0	0	0.0%
Report later/Contextual	8	0	8	16.7%
Totals	**25**	**23**	**48**	**100 %**

(Data correct as at 20 May 2021)

5.3. Key achievements for 2020/2021, are noted below:

5.3.1.

Connect Priority	Promote sustainable and inclusive economic growth and tackle disadvantage
Resource Objective	Achievement
All roads, footways and bridges and associated infrastructure are safe and fit for purpose	The commencement of the carriageway resurfacing programme for 2020/2021 was delayed until July 2020 as a result of restrictions associated with COVID-19. In addition, the service was required to complete outstanding work from the previous financial year which had been left unfinished as a result of lockdown restrictions. The target for 2020/2021 was reduced to 2% as a result of the delay, as well as increases in construction costs associated with the Scottish Government restrictions. With appropriate measures put in place for works to continue, and a concerted effort from all involved in the Service, 3.1% of the road network was resurfaced during 2020/2021.
	Provisional casualty figures for the full year of 2020 are significantly reduced compared to 2019 (316 casualties in

	2020 compared to 431 casualties in 2019), although these are provisional figures and additional records may be added. It is recognised that the impacts of COVID-19 restrictions on travel patterns will have influenced the number of accidents and casualties occurring on the road in 2020.
South Lanarkshire is an attractive place to start, grow and locate a business	Approximately 3,075 businesses, including sole traders and self-employed, were supported through a range of COVID-19 business grants and other business support for the year 1 April 2020 to 31 March 2021.
	New economic development officers were recruited to focus on key sector development. While these new recruits have been required to assist with the COVID-19 pandemic response, progress has been made in terms of working with the Food and Drink sector in collaboration with *Scotland Food and Drink*. Planning is underway for construction and third sector events, and work has also begun in collaboration with VisitScotland, partners and stakeholders to re-establish a Tourism network and support across Lanarkshire.
A fairer, inclusive, sustainable and low carbon local economy	A pan-Lanarkshire Economic Forum (LEF) has been established with the purpose of:- • Planning and coordinating a Lanarkshire wide economic recovery activity based around People, Place and Business themes. • Developing recovery and review planning that maintains the flexibility to adapt to short, medium and long term horizon scanning. • Ensuring the active liaison, co-ordination, and cooperation between all partners.

Connect Priority	Ensure communities are safe, strong and sustainable
Resource Objective	Achievement
The Council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably	A 28% reduction in vehicle emissions was achieved during 2020/2021. This is a significant reduction, however, it should be understood in the context of COVID-19, which has resulted in fewer vehicle journeys being made in the last year than would normally be the case. It is nevertheless a positive outcome and Fleet Services will continue to work with Resources to reduce vehicle use and emissions in 2021/2022.

Connect Priority	Improve health, care and wellbeing
Resource Objective	Achievement
All residents have the opportunity to access cultural, leisure and outdoor recreational	During 2020/2021, significant progress was made by the Cross Party Working Group (CPWG) in the review of leisure and culture in South Lanarkshire, including a detailed public consultation and engagement exercise. The CPWG review has now concluded, and the outcomes

activities to help improve their wellbeing and quality of life	were approved by full Council on 23 June 2021.

5.4. Areas for improvement
There were no measures that have been classified as 'red' (major slippage against timescale or shortfall against target).

5.5. Scrutiny of change in RAG status
A further analysis introduced to aid scrutiny of performance, is to highlight and explain all measures that have changed RAG status from Quarter 2 to Quarter 4. A summary of the measures falling into this category of further scrutiny is included at Appendix 3. It should be noted that the measures with a 'report later' status (5 measures – 10.4%) will be followed up and reported to Community and Enterprise Resources Committee later in the year.

6. Employee Implications
6.1. The objectives noted within the Resource Plan will inform the Service Action Plans, where applicable, and in turn the Performance Appraisal process for individual employees.

6.2. Absence statistics are monitored and reported through the council-wide workforce monitoring report which is presented to each Resource Committee and the Employees Issues Forum. The absence rate for Community and Enterprise Resources from April 2020 to March 2021 was 5.1%, which is higher than the Council-wide figure of 4.2%.

7. Financial Implications
7.1. The objectives within the Resource Plan are reflected in the respective annual Resource Revenue and Capital budgets and, longer term, within the framework of the Council's approved Financial Strategy.

8. Climate Change, Sustainability and Environmental Implications
8.1. There are no climate change or environmental implications as a result of this report, however, a number of actions within the Resource Plan contribute positively to the Council's Sustainable Development and Climate Change Strategy.

8.2. The Resource Plan takes into account Resource responsibilities in relation to sustainable development and climate change.

9. Other Implications
9.1. The Community Plan 2017 to 2027 was agreed at the Community Planning Partnership Board on 11 October 2017. A significant element of the delivery of the outcomes in the Community Plan will come through the achievement of the actions contained within Connect.

9.2. Resource Plan actions are assessed as part of the Resource's risk management arrangements and relevant issues have been added to the Resource Risk Register.

10. Equality Impact Assessment and Consultation Arrangements
10.1. Many of the actions detailed within the Resource Plan reflect ongoing strategies and policies which will be or have been the subject of consultation and equality impact assessment.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

27 August 2021

Link(s) to Council Values/Ambitions/Objectives
♦   The Resource Plan has been structured upon the Vision, Values and Priorities in the
      Council Plan Connect 2017 to 2022

Previous References
♦   Community and Enterprise Resources Quarter 2 Progress Report 2020/2021 - 16
      February 2021

List of Background Papers
♦   Council Plan Connect 2017 to 2022 – endorsed by the Executive Committee on 8
      November 2017 and approved by the full Council on 6 December 2017:
♦   Mid-term review of Connect endorsed by the Executive Committee 24 June 2020
♦   Community and Enterprise Resources Plan 2020/2021 – approved by Community and
      Enterprise Resources Committee on 15 September 2020

Contact for Further Information
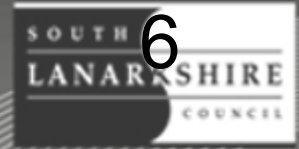If you would like to inspect the background papers or want further information, please
contact: -
Gillian Simpson (Development Adviser)
Ext: 5717 (Tel: 01698 455717)
E-mail: gillian.simpson@southlanarkshire.gov.uk

Community and Enterprise Resource Objectives 2020/2021

Connect Priority	Resource Objectives
Ensure communities are safe, strong and sustainable	• High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit. • Successful and sustainable communities. • The Council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably. • Consumers and communities are protected, and public health is safeguarded. • Vacant, derelict and contaminated land is brought back into productive use. • Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth.
Promote sustainable and inclusive economic growth and tackle disadvantage	• A fairer, inclusive, sustainable and low carbon local economy. • South Lanarkshire is an attractive place to start, grow and locate a business. • All roads, footways and bridges and associated infrastructure are safe and fit for purpose. • Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel.
Get it right for children and young people	• No Resource Objectives for this priority.
Improve health, care and wellbeing	• All school and nursery children have access to nutritious school meals. • All residents have the opportunity to access cultural, leisure and outdoor recreational activities to help improve their wellbeing and quality of life.

Delivering the Plan and achieving Best Value	• Deliver and communicate the Council Plan and ensure high standards of governance.

6

Community and Enterprise Resources

improve

Resource Plan

Performance Report 2020-21
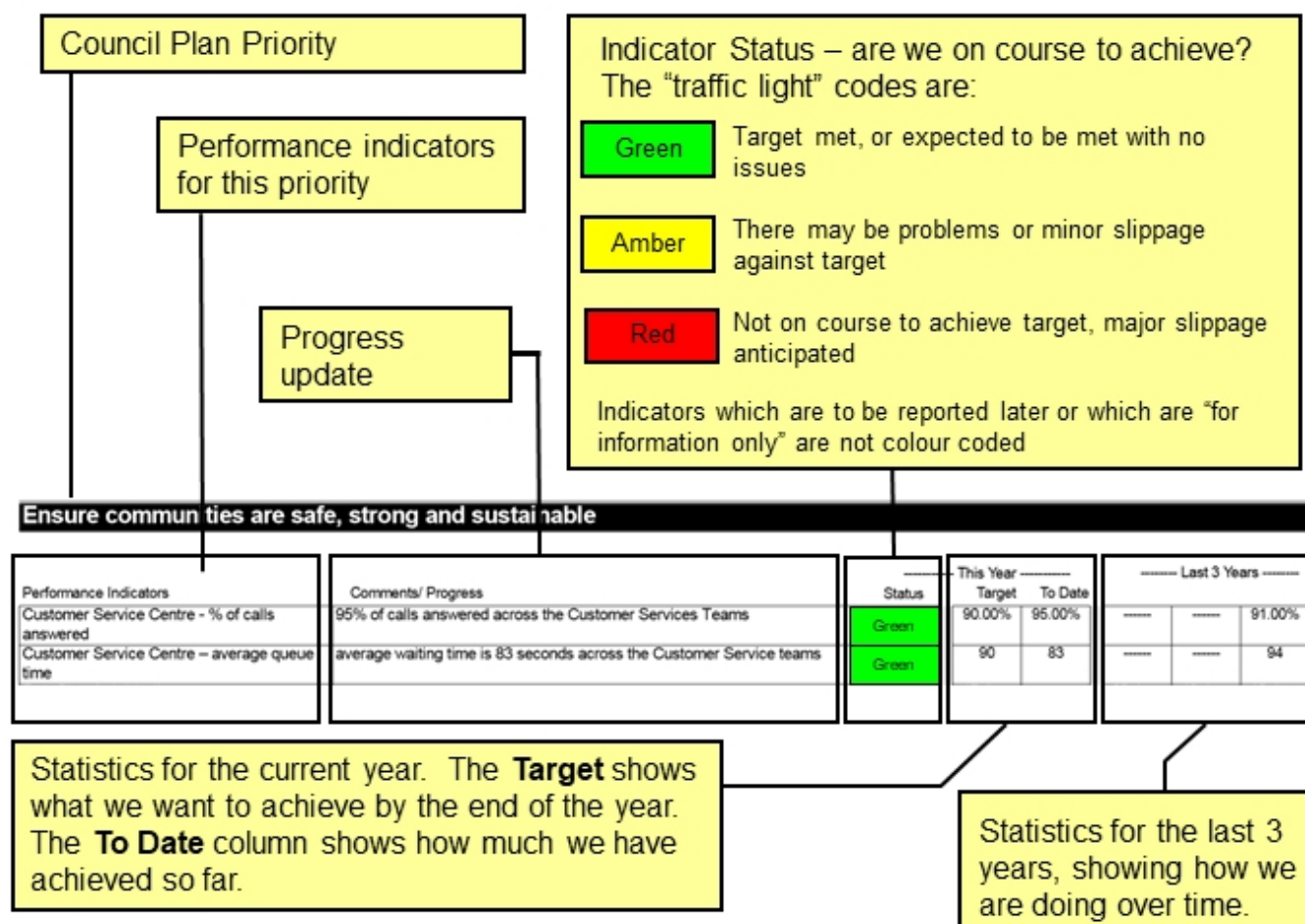### Quarter 4 : April 2020 - March 2021

(This represents the cumulative position to March 2021)

Summary - number of measures green, amber and red under each Council Plan Priority / Theme

Council Priority/ Theme	Green	Amber	Red	Report later / Contextual	Total
Promote sustainable and inclusive economic growth and tackle disadvantage	**4**	**3**		**1**	**8**
Get it right for children and young people					
Improve health, care and wellbeing				**3**	**3**
Ensure communities are safe, strong and sustainable	**9**	**1**		**4**	**14**
Total	**13**	**4**	**0**	**8**	**25**

Guide to the Performance Indicators report

Each of the performance indicators is shown in the following pages of this report. The graphic below explains how the report is laid out and what information is presented.

Council Plan Priority

Performance indicators for this priority

Progress update

Indicator Status – are we on course to achieve? The "traffic light" codes are:

Green — Target met, or expected to be met with no issues

Amber — There may be problems or minor slippage against target

Red — Not on course to achieve target, major slippage anticipated

Indicators which are to be reported later or which are "for information only" are not colour coded

Ensure communities are safe, strong and sustainable

Performance Indicators	Comments/ Progress	Status	This Year — Target	To Date	— Last 3 Years —		
Customer Service Centre - % of calls answered	95% of calls answered across the Customer Services Teams	Green	90.00%	95.00%	-----	-----	91.00%
Customer Service Centre – average queue time	average waiting time is 83 seconds across the Customer Service teams	Green	90	83	-----	-----	94

Statistics for the current year. The **Target** shows what we want to achieve by the end of the year. The **To Date** column shows how much we have achieved so far.

Statistics for the last 3 years, showing how we are doing over time.

Ensure communities are safe, strong and sustainable

High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit

Performance Indicators	Comments/ Progress	Status	---------- This Year ----------			-------- Last 3 Years --------		
			Target	To Date				
Percentage of streets found to be acceptable during survey	This is a Local Government Benchmarking Framework (LGBF) indicator. 2020-21 information will not be available until January 2022. Generally South Lanarkshire Council scores higher for its street cleansing service than the Scottish average, with 94.8% of streets surveyed found to be of an acceptable standard during 2019-20. This cleanliness score places South Lanarkshire Council 10th of the 31 participating local authorities. Although this is slightly down on the 2018-19 figure, it is higher than both the national and family group averages. Final validation score to be completed by Keep Scotland Beautiful in April, once complete this score will be added to our internal audits to provide overall score for the year.	Report Later	95.50%	------	95.46%	94.90%	94.80%
Land Audit Management System grounds maintenance score (measures quality of grounds maintenance service, based on 6 surveys per year)	Due to Covid-19 restrictions only 3 surveys have been carried out this year. The scores were as follows: December 2020 - 72 February 2021 - 71 March 2021 - 72 This gives an overall average score of 72.	Green	72.0	72.0	72.8	71.5	72.0

Successful and sustainable communities

Performance Indicators	Comments/ Progress	Status	---------- This Year ----------			-------- Last 3 Years --------		
			Target	To Date				
Percentage of total household waste that is recycled	This is a Local Government Benchmarking Framework (LGBF) indicator. 2020-21 information will not be confirmed until January 2022. The figure shown is provisional. The percentage of total household waste recycled increased in 2019-20 and is now above the Scottish average. High performing Household Waste and Recycling Centres (HWRCs) as well as improvements in the quality of recyclable material collected from the kerbside have contributed to the increase in recycling rates.	Amber	50.00%	40.90%	47.29%	44.30%	46.40%

Ensure communities are safe, strong and sustainable

Successful and sustainable communities

Performance Indicators	Comments/ Progress	----------- This Year -----------			-------- Last 3 Years --------		
		Status	Target	To Date			
Percentage of household waste sent to landfill	The council is sending less residual waste to landfill as the use of energy from waste becomes an alternative to landfill. Performance against this measure is reported one quarter in arrears. Currently on track to be below the 25.2% target.	Green	25.20%	6.50%	------	------	------

Ensure communities are safe, strong and sustainable

Successful and sustainable communities

Performance Indicators	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
		Status	Target	To Date			
Percentage of properties with Superfast Broadband >30Mbps	This is a Local Government Benchmarking Framework (LGBF) indicator. 2020-21 information will not be confirmed until January 2022. The figure shown is provisional. The indicator is measured as the percentage of properties with access to broadband speeds of greater than 30Mbps. The Council works with the Scottish Government's Digital Scotland Superfast Broadband Programme which is contracted with BT Openreach to install superfast broadband across Scotland. The Council ensures roads access, way leaves and planning issues are progressed efficiently and to ensure maximum investment within the area. In November 2019, the Scottish Government awarded two of the Reach 100% (R100) contracts to BT Openreach these 2 contract areas (central and south) cover South Lanarkshire and this will help reach the national target of connecting 100% of properties to superfast broadband by the end of 2021. Work started in the Biggar area early 2020. The Economic Development team also advises community led initiatives on how to deliver projects which improve broadband connection speeds in the rural area and availability of vouchers schemes and other funding. Work is ongoing with Broadband suppliers and installers to ensure efficient progress of inward investment in full fibre to the property infrastructure and ultra-high speed broadband services.	Green	95.8%	96.6%	93.9%	94.5%	95.8%

Ensure communities are safe, strong and sustainable

Successful and sustainable communities

Performance Indicators	Comments/ Progress	---------- This Year ----------			-------- Last 3 Years --------		
		Status	Target	To Date			
Town vacancy rates (vacant commercial units as a percentage of the total units)	This is a Local Government Benchmarking Framework (LGBF) indicator. 2020-21 information will not be available until January 2022. In 2019-20 the vacancy rate increased compared to 2018-19, and is currently above the Scottish average. This indicator is subject to a range of factors, including market forces, and is an average calculated over ten local plan defined town centres, some of which perform better than the Scottish average. In some cases other businesses will take up the vacant space created however there is likely to be a time lag and a period where vacancies increase. Following a consultation process involving communities and town centre businesses, a number of action plans have been developed to implement improvements in town centres. This will contribute towards the regeneration of town centres, however, implementation of projects and the consequential benefits will be delayed owing to the impact of Covid-19 restrictions. The target for this measure is the Scottish average figure for 2019-20.	Report Later	11.7%	------	11.1%	10.4%	12.8%

The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably

Performance Indicators	Comments/ Progress	---------- This Year ----------			-------- Last 3 Years --------		
		Status	Target	To Date			
Reduce vehicle emissions in 2020-21 against the baseline of 2014-15 (Council wide figure)	The 28% reduction in vehicle emissions has to be taken in context as Covid-19 resulted in fewer vehicle journeys being made in the last year than would normally be the case. It is nevertheless a positive outcome and Fleet Services will continue to work with Resources to reduce vehicle use and emissions in 2021-22.	Green	10.00%	28.00%	10.50%	14.00%	12.90%

Ensure communities are safe, strong and sustainable

The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably

| Performance Indicators | Comments/ Progress | Status | ----------- This Year ----------- | | | ------- Last 3 Years -------- | | |
			Target	To Date				
Reduction in the council's greenhouse gas emissions achieved by March 2021, compared to 2015-16 (buildings, waste, transport etc.)	The final carbon emissions total for 2020-21 will be reported around June or July 2021. Year end data needs to be collated from utilities bills etc. which often has a three month time lag. The interim carbon emissions position for the first 3-4 months of 2020-21 has shown that gas and electricity use in our buildings has reduced, emissions from waste, fleet and staff travel has reduced and emissions from street lighting has increased very slightly.	Report Later	10.0%	------		5.1%	16.7%	44.0%

Consumers and communities are protected and public health is safeguarded

| Performance Indicators | Comments/ Progress | Status | ----------- This Year ----------- | | | ------- Last 3 Years -------- | | |
			Target	To Date				
Percentage of door step crime reports receiving an initial response from Trading Standards by the end of the next working day	Fifteen doorstep crime incidents have been reported and dealt with in quarter four (January 2021 - March 2021). 100% received an initial response within the targeted timescale. The year to date response rate is 100%.	Green	100%	100%		100%	100%	100%
Percentage of consumer complaints completed by Trading Standards within 14 days	579 consumer complaints received during quarter four, and 81% were completed within 14 days. £62k redress for consumers achieved. The year to date figure is 82%.	Green	80.0%	82.0%		80.0%	81.0%	82.5%
Broad compliance with food safety statutory requirements secured in premises	Further to an Enforcement Letter issued by Food Standards Scotland, South Lanarkshire Council suspended inspections of food businesses at the start of lockdown, with the exception of carrying out desktop studies of higher risk establishments.	Green	85.0%	90.0%		85.8%	87.0%	87.9%

Ensure communities are safe, strong and sustainable

Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth

Performance Indicators	Comments/ Progress	----------- This Year -----------			------- Last 3 Years --------		
		Status	Target	To Date			
Immediately available employment land as a percentage of total land allocated for employment purposes in the local development plan	This is a Local Government Benchmarking Framework (LGBF) indicator. 2020-21 information will not be available until January 2022. In 2019-20 there was a decrease in the supply of marketable land as a proportion of total allocated employment land. The reduction in the supply side is a positive outcome of a combination of take up of industrial sites by occupiers and developers which has positive effect of creating new industrial and other business property. However, at same time there has not been a corresponding investment in preparing new sites and there are still some owners changing use to residential to generate short term capital gains.	Report Later	38.5%	------	42.9%	39.1%	38.5%
Percentage of all planning applications approved	The approval rate for quarter four is 97.1%, which exceeds the target of 95%. The year end figure of 96.2% also exceeds target.	Green	95.0%	96.2%	98.6%	98.4%	96.9%
Percentage of Building Warrant applications receiving initial assessment within 20 working days	93% of building warrant applications received an initial assessment within the target time of 20 working days. While this is marginally below target for quarter four, the year end target (95%) has been met.	Green	95.0%	95.0%	------	------	89.0%

South Lanarkshire is an attractive place to start, grow and locate a business

Performance Indicators	Comments/ Progress	Status	----------- This Year -----------			------- Last 3 Years --------		
			Target	To Date				
Number of business support interventions per annum by Economic Development (grants, loans or advice)	Approximately 3,075 businesses, including sole traders and self-employed, have been supported through a range of Covid-19 business grants and other business support for the year April 2020 to 31 March 2021.	Green	1,500	3,075		1,637	1,791	1,562
Number of jobs created or sustained per annum as a direct result of Economic Development intervention	Resources were reprioritised during 2020-21 to focus on supporting businesses forced to close or operate under strict restrictions as a consequence of the global Covid-19 pandemic. The Covid-19 support being delivered on behalf of the Scottish Government does not require the collection of employee data, and so an exact figure is unable to be provided for the Covid-19 related support. However, given that over 3,000 businesses have been supported, it follows that this has contributed to sustaining employment and will easily surpass the target of 350 jobs sustained.	Green	350	------		1,361	812	943

South Lanarkshire is an attractive place to start, grow and locate a business

Performance Indicators	Comments/ Progress	----------- This Year -----------			-------- Last 3 Years --------		
		Status	Target	To Date			
Increased value of sales generated by businesses as a direct result of Economic Development intervention	Resources were reprioritised during 2020-21 to focus on supporting businesses forced to close or operate under strict restrictions as a consequence of the global Covid-19 pandemic. The Covid-19 support being delivered on behalf of the Scottish Government does not require the collection of business turnover information, and so an exact figure cannot be attributed to this measure for Covid-19 related support. Many of the businesses being supported were those which were adversely affected by the Government actions to mitigate the impact of the pandemic, it therefore follows that this work does not contribute to those businesses achieving an increase in sales and turnover, rather the focus has been about business survival and not supporting business growth.	Amber	£5.00m	------	£23.03m	£13.09m	£11.91m

Page 9

South Lanarkshire is an attractive place to start, grow and locate a business

| Performance Indicators | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Target	To Date				
Maintain 3 year business survival rate	Resources have necessarily focussed on supporting businesses forced to close or operate under strict restrictions as a consequence of the global Covid-19 pandemic. This diversion of resources from economic recovery to Covid-19 response means the target set for this measure is no longer appropriate for this year. However, as the majority of our work has been about business survival and we have supported over 3,000 businesses, it follows that this work has ensured the survival of many businesses adversely affected by the pandemic. The indicator is primarily aimed at new start-up businesses surviving for three years and improving these outcomes is a key objective under the new Business Gateway contract from 1 March 2021.	Amber	62.00%	------	------	------	------
Percentage of procurement spend on local small/medium enterprises	This is a Local Government Benchmarking Framework (LGBF) indicator. 2020-21 information will not be available until January 2022. In 2019-20 the percentage of procurement spend on local enterprises remained consistent with the 2018-19 figure; however, this remains below the Scottish average. Economic Development and Finance Services (Transactions) continue to collaborate in order to improve local small and medium enterprises (SME) spend and improve our economic footprint supported by Supplier Development Programme (SDP). This will fluctuate depending on the nature of spend- e.g. with large capital infrastructure projects, a portion of local spend is masked, with sub-contract spend not collected and reported. Increased engagement with purchasing council services and supply chain, assisted by SDP engagement will lead to further improvements in local SME spend moving forwards.	Report Later	20.00%	------	15.52%	18.10%	18.00%

All roads, footways and bridges and associated infrastructure are safe and fit for purpose

Performance Indicators	Comments/ Progress	----------- This Year -----------			------- Last 3 Years -------		
		Status	Target	To Date			
Percentage of the road network resurfaced within the financial year 2020-21	The commencement of our resurfacing programme for 2020-21 was delayed until July 2020 as a result of restrictions associated with the ongoing Covid-19 pandemic. In addition, the service was required to complete outstanding work from the previous financial year which had been left unfinished as a result of lockdown restrictions. The target for 2020-21 was reduced to 2% as a result of the delay and increases in construction costs associated with the Scottish Government restrictions. With appropriate measures in place for works to continue we were eventually able to resurface 3.1% of the road network.	Green	2.0%	3.1%	4.7%	3.7%	3.4%

All roads, footways and bridges and associated infrastructure are safe and fit for purpose

Performance Indicators	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
			Target	To Date				
Percentage of our road network that should be considered for maintenance treatment	Emerging Society of Chief Officers of Transportation in Scotland (SCOTS) Road Condition Index (RCI) survey results for the period covering 2018 to 2020 indicate that 30.6% of our road network should be considered for treatment, compared to our previous figure of 30.3%. Although this is a slight regression, the RCI network condition is 5.0% better than the Scottish average at 35.5% and that places South Lanarkshire in 8th position for the 32 local roads authorities.	Amber	30.3%	30.6%		31.8%	31.2%	30.3%
Contribute to the national casualty reduction targets	Provisional casualty figures are available for the full year of 2020, when there were 316 casualties. Of these, there were 10 fatal casualties, 85 serious casualties and 221 slight casualties. There were 0 child fatal casualties, 7 children seriously injured and 28 children slightly injured. This compares with 2019, when there were 431 casualties. Of these, there were 13 fatalities, 98 serious casualties and 320 slight casualties. For children in 2019, there were 0 child fatal casualties, 13 children seriously injured and 26 children slightly injured. Police Scotland transitioned to a new Roads Traffic Collisions recording system in July 2019. This involved a change to the classification of 'serious' injuries which has resulted in an increase of injuries receiving this severity rating. Due to these changes figures for serious accidents from 2019 onwards are not directly comparable with previous years. These are provisional 2020 figures and additional records may be added in addition to the reported figures above. In addition, the impacts of Covid-19 restrictions on travel patterns has also influenced the number of accidents and casualties occurring on the road network.	Green	418	316		534	507	418

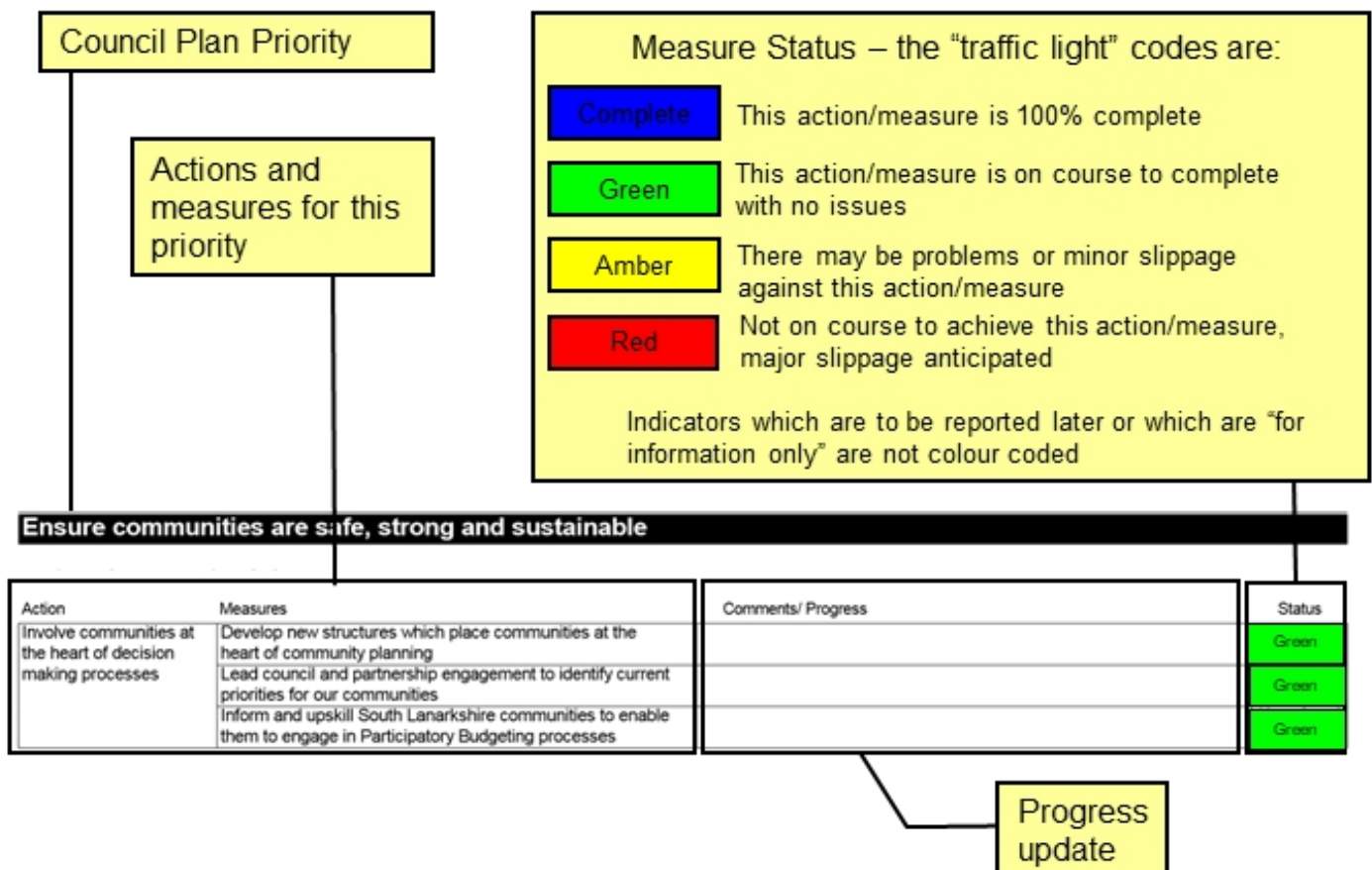**All school and nursery children have access to nutritious school meals**

| Performance Indicators | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years -------- | | |
		Status	Target	To Date			
Level of primary school meal uptake (as proportion of total primary school meals which could be taken up over the period)	Figures this year have been significantly affected by Covid-19 as the percentage uptake is measured against the school roll. This is therefore a contextual measure only for 2020-21.	Contextual	59.30%	41.31%	------	------	59.28%
Level of secondary school meal uptake (as proportion of total secondary school meals which could be taken up over the period)	Figures this year have been significantly affected by Covid-19 as the percentage uptake is measured against the school roll. This is therefore a contextual measure only for 2020-21.	Contextual	47.30%	24.38%	------	------	47.33%
Number of lunches served in nursery schools as part of new Scottish Government Early Years Initiative	Figures this year have been significantly affected by Covid-19 as the percentage uptake is measured against the nursery roll. This is therefore a contextual measure only for 2020-21.	Contextual	288,486	218,249	------	------	288,486

improve

Summary - number of measures complete, green, amber and red under each Council Plan Priority / Theme

Council Priority/ Theme	Complete	Green	Amber	Red	Report later	Total
Promote sustainable and inclusive economic growth and tackle disadvantage		6	4			10
Get it right for children and young people						
Improve health, care and wellbeing			1			1
Ensure communities are safe, strong and sustainable		7	3			10
		2				2
Total	**0**	**15**	**8**	**0**	**0**	**23**

Guide to the Performance Measures report

Each of the performance measures is shown in the following pages of this report. The graphic below explains how the report is laid out and what information is presented.

Council Plan Priority

Actions and measures for this priority

Measure Status – the "traffic light" codes are:

Complete	This action/measure is 100% complete
Green	This action/measure is on course to complete with no issues
Amber	There may be problems or minor slippage against this action/measure
Red	Not on course to achieve this action/measure, major slippage anticipated

Indicators which are to be reported later or which are "for information only" are not colour coded

Ensure communities are safe, strong and sustainable

Action	Measures	Comments/ Progress	Status
Involve communities at the heart of decision making processes	Develop new structures which place communities at the heart of community planning		Green
	Lead council and partnership engagement to identify current priorities for our communities		Green
	Inform and upskill South Lanarkshire communities to enable them to engage in Participatory Budgeting processes		Green

Progress update

Ensure communities are safe, strong and sustainable

Successful and sustainable communities

Action	Measures	Comments/ Progress	Status
Develop a sustainable food system to overcome social, health, economic and environmental issues related to food	Demonstrate the actions taken in relation to food poverty as a result of Covid-19, and implement year one of the Good Food Strategy (2020-25) Action Plan and monitor its impacts	The first year action plan of the Good Food Strategy has been implemented but its implementation has been impacted by the Covid-19 pandemic with: a focus on actions tackling food insecurity and ensuring food distribution; delays in the implementation of some actions given the emergence of new priorities and the restrictions and closure of schools, public buildings and some of the food businesses; and adjustment of some of the actions to respond to the context including more online activities. More detailed information is available in the quarter two and quarter four food action plan progress reports.	Green
Deliver and encourage investment in our town and neighbourhood centres to maximise opportunities for growth and regeneration	Review town centre strategies to establish the impact and outcomes of Covid-19 and refocus support for town centres to aid recovery	This process remains on-going in light of the challenging situation in relation to Covid-19 and the uncertain timescales for returning to relative normality.	Amber

The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably

Action	Measures	Comments/ Progress	Status
Ensure the principle of sustainable development and climate change action are mainstreamed across the resource	Demonstrate how the Sustainable Development and Climate Change Strategy (2017-22) is being implemented across the resource	The sustainable development and climate change strategy action plan for 2020-21 was agreed with Services across the Resource and approved by the Climate Change and Sustainability Committee on 17 September 2020. Progress on the actions are monitored and reported through IMPROVe and a progress report at quarter two was presented to the Climate Change and Sustainability Committee on the 4 November 2020, and a final year report on the action plan on the 25 August 2021.	Green

Ensure communities are safe, strong and sustainable

The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably

Action	Measures	Comments/ Progress	Status
Establish new carbon reduction targets for the council	Review of carbon reduction targets in line with new national climate change targets, with approval from the climate change and sustainability committee by March 2021	It was agreed at the Corporate Management Team meeting on 25 February 2021 that a one year reduction target of 5% would be set for 2021-22 compared with 2020-21. Long term reduction targets will be set as part of the development of the Sustainable Development and Climate Change Strategy 2022-27.	Green
Deliver at least 10% reduction in vehicle emissions by March 2021 in accordance with the corporate carbon reduction target	All council Resources will work with Fleet Services to implement the identified actions/initiatives from year one of the council's five-year Fleet Strategy (2020-25) (Council wide)	Progress against this measure has been limited and difficult to capture as Covid-19 restricted the opportunity to engage with Resource/Service reps on a regular basis.

Nevertheless, the 10% reduction target has been exceeded and it is anticipated that 2021-22 will offer increased opportunity to implement the actions and initiatives detailed in years one and two of the Council's five-year Fleet Strategy. | Green |

Ensure communities are safe, strong and sustainable

Consumers and communities are protected, and public health is safeguarded

Action	Measures	Comments/ Progress	Status
Safeguard health by improving air quality	Implement Air Quality Action Plan	Applications for air quality funding were submitted to Scottish Government in March 2021. This funding aims to support the on-going monitoring and assessment of air quality in South Lanarkshire as well as supporting action plan measures to improve air quality. A refreshed walking and cycling campaign has been launched with a 'think what you could get done if you leave the car at home' theme to support uptake of more active and sustainable travel. The refreshed campaign is initially focusing on the East Kilbride area to compliment the cycle and walking infrastructure investment currently on-going. This campaign will be expanded to other parts of South Lanarkshire subject to funding being made available. The Beat the Street Hamilton and Blantyre project launched on 17 March 2021 with the game phase due to be completed by 28 April 2021. A teaching resource pack to support air quality and active travel school workshops is being finalised with a view to the resource being piloted at the start of the 2021-22 school year. A 'Lanark on the Move' project is due to be launched when schools return after the spring break which aims to encourage uptake of walking and cycling around Lanark. This resource has been developed by SLLC Active Schools officers with grant funding support from air quality funds.	Green

Ensure communities are safe, strong and sustainable

Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth

Action	Measures	Comments/ Progress	Status
Promote continued growth and regeneration through sustainable economic and social development within a low carbon economy, and guide decision making on the location of new development and regeneration	Adopt Local Development Plan 2	The report of the Examination of Unresolved Representations by Reporter appointed by Scottish Ministers was received by the Council in August 2020. Thereafter an assessment of the modifications proposed in the report was carried out. A report to the Planning Committee in December 2020 recommending all of the proposed changes be accepted, and seeking approval to proceed to adoption of the plan, was agreed. The Council received confirmation that it could proceed to adoption in March 2021 and as a result the plan will be formally adopted on 9 April 2021. Once the plan is adopted there is a six week period for parties to seek a judicial review.	Amber
Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal projects	Progress Community Growth Area sites in accordance with criteria and programme specified in South Lanarkshire Local Development Plan and City Deal	Construction activity was halted in quarter one and part of quarter two as a result of Covid-19 restrictions. Building sites returned to work in July 2020 and housing land monitoring carried out since then has shown completion rates are healthy.	Green

Vacant, derelict and contaminated land is brought back into productive use

Action	Measures	Comments/ Progress	Status
Identify and manage contaminated land within the statutory regulatory framework	Implement the Contaminated Land Strategy for South Lanarkshire	Work continues on the implementation of the Contaminated Land Strategy. Remediation works within the Clyde Gateway area are on-going. The development control process continues to consider sites affected by historical contamination. Examples of this include the Food Growing Site proposed by Grow 73 for the Rutherglen area, as well as the re-development of the Signify (Philips Lighting) factory site in Hamilton.	Green

Report printed on Thursday 20 May 2021

Ensure communities are safe, strong and sustainable

Vacant, derelict and contaminated land is brought back into productive use

Action	Measures	Comments/ Progress	Status
Agree and implement vacant and derelict / contaminated land programme	Implement projects approved within the Vacant and Derelict Land Fund framework (as per agreed Scottish Government funding)	Implementation of physical projects has been subject to delays due to the Covid-19 pandemic. Projects associated with Clyde Gateway and Clyde Cycle Park have been completed as planned. One project associated with a Hamilton Town Centre project has not progressed and Scottish Government will be approached to confirm their agreement to this funding being carried over into 2021-22 and used towards a project at another location in South Lanarkshire.	Amber

Promote sustainable and inclusive economic growth and tackle disadvantage

A fairer, inclusive, sustainable and low carbon local economy

Action	Measures	Comments/ Progress	Status
Provide a sustainable framework for action on how to rebuild the South Lanarkshire economy	Develop an Economic 'Response, Recovery and Renewal' Strategy framed around three themes: People, Place and Business	Work commenced on the development of a coordinated Lanarkshire wide economic recovery plan and the first two meetings were held of the newly established pan-Lanarkshire Economic Forum (LEF) The new strategy will be presented for Committee approval in September 2021.	Amber
Support Glasgow City Region City Deal development programmes	Prepare Business case approvals for roads and Community Growth Area projects to be approved by City Deal Cabinet	Implementation of physical projects has been subject to delays due to the Covid-19 pandemic. Design and procurement work associated with projects that would have been the subject of Full Business Case approvals in 2020-21 has been delayed. It is anticipated that the Full Business Case for Glengowan Primary School will be submitted in June 2021 following the tender return and assessment process being completed in May 2021. The business case for Jackton Primary School will be prepared following a retendering exercise in the Summer 2021.	Amber

Promote sustainable and inclusive economic growth and tackle disadvantage

South Lanarkshire is an attractive place to start, grow and locate a business

Action	Measures	Comments/ Progress	Status
Prioritise business development advice, support and financial assistance to ensure businesses are able to continue to operate, whilst creating the right conditions for low carbon economic growth	Programmes, services, and events delivered to businesses around sectors, location, and themes (e.g. food and drink, tourism, construction, low carbon, innovation, internationalisation, collaboration, and young enterprise)	Recruitment of new economic development officers completed with a view to focussing on key sector development. While new recruits have been required to assist with Covid-19 pandemic response, progress has been made in terms of working with Food and Drink sector in collaboration with Scotland Food and Drink and emerging business group. Planning underway for Construction and third sector events. Work has also began in collaboration with VisitScotland, partners and stakeholders to re-establish Tourism network and support across Lanarkshire.	Green
	Oversee management of the Supplier Development Programme including the delivery of events, training and e-commerce, to support SME's or third sector organisations who are interested in working with the public sector	The Supplier Development Programme team have been able to continue to work remotely with new online/digital supplier engagement undertaken as well as a refresh of online materials. 'Virtual' events have taken place and planning underway for virtual national 'Meet the Buyer' event in June. A consultant has been employed to assist the SDP with a strategic review of the programme and its organisation with a view to strengthening the SDP, increasing its profile nationally and politically.	Green

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Promote sustainable and inclusive economic growth and tackle disadvantage

Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel

Action	Measures	Comments/ Progress	Status
Provide road and infrastructure improvements to support new developments including those undertaken as part of the City Deal	Progress/deliver prioritised road infrastructure in line with available external and internal capital funding	In order to reduce congestion two projects are being undertaken: A traffic signal control system called SCOOT, which will involve the upgrade/replacement of traffic signal equipment. Works are complete at Main Street / Cambuslang Road and Main Street / Queen Street in Rutherglen. A traffic modelling exercise was completed for the town of Lanark in March. This has been reviewed and will be presented to local members and the community in early summer 2021.	Green
	Substantially complete Greenhills Road (main works) major transport infrastructure project	Main line works on Greenhills Road and Strathaven Road are progressing following the severe winter. The two sections of new carriageway have been completed and are in use. Current programme has a planned completion date of July 2021 and contractual completion date around May 2021. Significant Covid-19 related costs and other cost increases were identified and a package of measures to manage these has been developed.	Green

Promote sustainable and inclusive economic growth and tackle disadvantage

Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel

Action	Measures	Comments/ Progress	Status
	Progress Stewartfield Way major transport infrastructure	The Infrastructure and Option Assessment work is now underway and further modelling will be instructed; this is beginning to shape and provide greater detail of the extent / scope of works going forward. A high level plan of the proposals has been developed and was discussed with the Chief Executive, Leader of the Council and Senior Elected Members in January. This was accompanied by provisional / indicative costs. The Strategic Business Case has been finalised and was considered / approved by Executive Committee on 10 March 2021, and is expected to be considered by Programme Management Office Cabinet / Chief Executive Group in June. Financial profile reviewed and adjusted to reflect the revised programme.	Green

Promote sustainable and inclusive economic growth and tackle disadvantage

Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel

Action	Measures	Comments/ Progress	Status
Enable greater use of public transport by working with partners to improve public transport infrastructure	Progress/deliver prioritised improvements to bus and rail infrastructure (e.g. park and ride) in line with agreed Park and Ride Strategy (2018-27) and available external funding	A number of Park and Ride projects are being taken forward as outlined below: - 1. Carstairs Park and Ride Extension – these works were completed in August 2020 where an additional 22 spaces were provided. 2. Lanark Interchange Project – Land acquisition was completed in July which will allow the first phase of works to be taken forward. Ground Investigation works identified disused tanks and these were removed in March 2021. 3. Cambuslang Park and Ride – Following the granting of planning consent a contract has been awarded to construct the car parking which is scheduled to be open in the summer of 2021. 4. East Kilbride Rail Enhancement Project – The Council is in partnership with Transport Scotland, Network Rail, SPT and Sustrans to take forward park and ride, bus interchange, pedestrian/cycle route access enhancements. Ongoing detailed design discussions are regularly taking place with a programme of works currently being considered which would see contraction beginning next financial year. Land for park and ride facility secured on north and south sides. Bus shelter infrastructure works are complete on the Fernhill Road / Mill Street as well as the Burnside Road / Stonelaw Road corridors in Rutherglen.	Green

Promote sustainable and inclusive economic growth and tackle disadvantage

Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel

Action	Measures	Comments/ Progress	Status
Encourage active travel by extending our network of cycle routes	Progress/deliver walking and cycling projects/schemes in line with agreed capital programme	A number of cycling and walking projects are progressing and these are listed below: - 1)Active Travel Studies – The three studies for the Carluke and Law area / Lanark and Hamilton are complete are available on the Council's website. A consultant has been appointed to undertake three further studies in Bothwell, Uddingston and Blantyre Area / Strathaven, Stonehouse and surrounding villages and Larkhall. These are scheduled for completion in April 2021. 2)East Kilbride Cycle Network - This project on West Mains Road is split into phases to reflect current and anticipated future funding availability as well as connecting into the East Kilbride Rail Corridor Enhancement project being taken forward by Network Rail. Construction of a section on West Mains Road between Strathfillan Road to Torrence Road has recently been completed. A further phase from this point to the east of Kirktonholm Road is currently being constructed and will be completed in May 2021. 3)Pedestrian and Cycle Counting equipment - Units have been installed at several locations, on B7056 Yieldshields Road, near Carluke / Ryflat Road, near Carstairs / Old Wishaw Road, Carluke / Station Road, Bothwell and West Mains Road, East Kilbride. 4)Cycle Parking Provision in Town Centres – Works are complete at 6 locations (Main Street, Uddingston / Main Street, Rutherglen / Glasgow Road Blantyre / Almada Street, Hamilton / Alberta Avenue, East Kilbride and Hamilton Road, Halfway). 5)Cycle Shelters and parking stands in schools – Works are complete at 3 locations (Kirklandpark Primary School, Strathaven / Muiredge Primary School, Uddingston / Cathkin Primary School, Rutherglen. 6)Cycle Route designs currently being taken forward in 9 project	Amber

Promote sustainable and inclusive economic growth and tackle disadvantage

Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel

Action	Measures	Comments/ Progress	Status
		locations (Bothwell/Uddingston Cycle Network (NCN74 Raith to NCN75 Uddingston / Clydesdale Cycle Network (Larkhall to Blackwood/Carluke to Carstairs / Carluke and Law / Hamilton / Lanark / Cambuslang / Newton. 7)Car Free Zones at Schools - 2 schools (Burnside Primary School and St Joseph's Primary School) will have zones in place after the summer holidays in August 2021 now that Covid-19 restrictions are easing.	
Implement Spaces for People projects	Progress/deliver the four Spaces for People projects in line with available funding and taking cognisance of Covid-19 restrictions/developments and government guidance	There are 4 projects with associated interventions being taken forward and these are detailed below: - 1)Route Enhancement (NCN75) – Ground Services have completed vegetation removal / pruning works between Uddingston and Cambuslang. 2)Active Travel Network (EK cycle Route) – construction works are currently ongoing or cycle lanes between East Kilbride Rail Station and the Town Centre (Torrance Road / Brouster Hill) and on Cornwall Street. It is anticipated that works will be completed in May 2021. 3)School Outdoor Environment - social distance signs and markings as well as placing active travel banners have been provided at all schools and works are ongoing to implement 20mph "zones" at approximately 90 schools. These are scheduled to be completed for the schools returning after summer 2021. 4)Town Centres - social distance signs and markings have been provided at main town and neighbourhood centres and works will begin shortly for providing 20mph cordons in six town centres (Carluke, Lanark, Bothwell, Strathaven, Larkhall and Uddingston). The works are being programmed and will be completed in the coming months.	Amber

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Improve health, care and wellbeing

All residents have the opportunity to access cultural, leisure and outdoor recreational activities to help improve their wellbeing and quality of life

Action	Measures	Comments/ Progress	Status
Redefine the future delivery of culture and leisure provision in South Lanarkshire	Implement the actions resulting from the SLLC Cross Party Working Group	During quarter four the Cross Party Working Group completed a consultation and engagement exercise, and continued to consider proposals on governance and pricing. A final outcome report will be presented to the Executive Committee and Full Council in June 2021 for approval.	Amber

Delivering the plan and achieving Best Value

Deliver and communicate the Council Plan and ensure high standards of governance

Action	Measures	Comments/ Progress	Status
Use the opportunity provided by Covid-19 to review all areas and ensure we are delivering the right services in the right way	Continue to review, update and implement the Covid-19 Recovery Plan	Covid-19 response plans continue to be developed in parallel with the Service Plans and Resource Plan.	Green
Promote resilience / emergency preparedness for the council	Continue to increase awareness of resilience planning initiatives / practices and consider lessons learned from Covid-19 to build resilience and better respond to future crises	Progress is being made as a result of SLC representation at (and facilitation of) multi agency resilience meetings and events at local, regional and national level. Principal activity concerns the ongoing response to Covid-19, including support of the public vaccination and testing programmes. The Council maintains a key role in facilitating local multi-agency activities delivering support to our communities and mitigating impact on the function of public, private and third sector organisations. The Council also continues to work with partners regarding other civil emergency risks and multi-agency preparedness including recent experiences of severe weather. Lessons learned from the Covid19 pandemic will be reviewed and captured progressively over time	Green

Community and Enterprise Resources Quarter 2 to Quarter 4 2020/2021 scrutiny of change in RAG status

6

Community and Enterprise Resources

Ensure communities are safe, strong and sustainable

High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status
Land Audit Management System grounds maintenance score (measures quality of grounds maintenance service, based on 6 surveys per year)	Due to COVID-19, restrictions have been in place for grounds maintenance since March 2020, no surveys have been completed. It is anticipated that surveys will be done at the end of the year as restrictions ease.	Report Later	Due to COVID-19 restrictions only 3 surveys have been carried out this year. The scores were as follows: December 2020 - 72 February 2021 - 71 March 2021 - 72 This gives an overall average score of 72.	Green

Successful and sustainable communities

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status
Percentage of total household waste that is recycled	This is a Local Government Benchmarking Framework (LGBF) indicator. 2019/2020 figures will be available in January 2021 and will be reported in quarter three. 2020/2021 information will not be available until January 2022.	Report Later	The percentage of total household waste recycled increased in 2019/2020 and is now above the Scottish average. High performing Household Waste and Recycling Centres (HWRCs) as well as improvements in the quality of recyclable material collected from the kerbside have contributed to the increase in recycling rates. However, the figure fell short of the 50% target.	Amber
Percentage of properties with Superfast Broadband >30Mbps	This is a Local Government Benchmarking Framework (LGBF) indicator. 2019/2020 figures will be available in January 2021 and will be reported in quarter three. 2020/2021 information will not be available until January 2022. Progress continues to be made, with the first work on R100 projects having commenced within the rural area near Biggar.	Report Later	This indicator is measured as the percentage of properties with access to broadband speeds of greater than 30Mbps. The Council works with the Scottish Government's Digital Scotland Superfast Broadband Programme which is contracted with BT Openreach to install superfast broadband across Scotland. In November 2019, the Scottish Government awarded two of the Reach 100% (R100) contracts to BT Openreach these 2	Green

			contract areas (central and south) cover South Lanarkshire, and this will help reach the national target of connecting 100% of properties to superfast broadband by the end of 2021. Work started in the Biggar area early 2020. The Economic Development team also advises community led initiatives on how to deliver projects which improve broadband connection speeds in the rural area and availability of vouchers schemes and other funding. Work is ongoing with Broadband suppliers and installers to ensure efficient progress of inward investment in full fibre to the property infrastructure and ultra-high speed broadband services.	

The Council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status
Deliver at least 10% reduction in vehicle emissions by March 2021 in accordance with the corporate carbon reduction target. All Council Resources will work with Fleet Services to implement the identified actions/initiatives from year one of the Council's five-year Fleet Strategy (2020 to 2025) (Council wide)	Progress against this measure has been limited as COVID-19 restricted the opportunity to meet with Resource/Service reps. It is hoped that quarter three will offer greater opportunity to implement the actions and initiatives detailed in year one of the Council's 5-year Fleet Strategy.	Report Later	Progress against this measure has been limited and difficult to capture as COVID-19 restricted the opportunity to engage with Resource/Service reps on a regular basis. Nevertheless, there has been some engagement and the 10% reduction target has been exceeded. It is anticipated that 2021/2022 will offer increased opportunity to implement the actions and initiatives detailed in years one and two of the Council's 5-year Fleet Strategy.	Green

Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status
Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal projects – Progress Community Growth Area sites in accordance with criteria and programme specified in South Lanarkshire Local Development Plan and City Deal	Progress on new development has been curtailed due to the COVID-19 restrictions imposed on the construction industry.	Report Later	Construction activity was halted in quarter one and part of quarter two as a result of COVID-19 restrictions. Building sites returned to work in July 2020 and housing land monitoring carried out since then has shown completion rates are healthy	Green

Promote sustainable and inclusive economic growth and tackle disadvantage

South Lanarkshire is an attractive place to start, grow and locate a business

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status
Number of jobs created or sustained per annum as a direct result of Economic Development intervention	Our SLC Business Support Grants were not open from April through to 23 September 2020 and we expect applications from a strong pipeline imminently. The outturn depends on the next stage of lockdown but if trading conditions continue as they are at the moment, then this is likely to be an amber turnout at the year.	Amber	Resources were reprioritised during the year to focus on supporting businesses forced to close or operate under strict restrictions as a consequence of the global COVID-19 pandemic. The COVID-19 support being delivered on behalf of the Scottish Government does not require the collection of employee data, and so an exact figure on the number of jobs sustained is unable to be provided. However, given that over 3,000 businesses have been supported, it follows that this has contributed to sustaining employment and will surpass the target of 350 jobs sustained via the normal business support grants.	Green
Prioritise business development advice, support and financial assistance to ensure businesses are able to continue to operate, whilst creating the right	Proposed engagement events have switched to online platforms – for example, supplier engagement, Living Wage, Tourism. Others have been deferred in order to	Amber	Recruitment of new economic development officers is complete, with a view to focussing on key sector development. While these new recruits have been required to assist with the COVID-19	Green

conditions for low carbon economic growth – Programmes, services, and events delivered to businesses around sectors, location, and themes (for example, food and drink, tourism, construction, low carbon, innovation, internationalisation, collaboration, and young enterprise)	comply with social distancing guidelines. However, alternative approaches are being developed with partners and the Council is working on a new approach as part of its recovery strategy.	 	pandemic response, progress has been made in terms of working with the Food and Drink sector in collaboration with Scotland Food and Drink and emerging business group. Planning is underway for Construction and third sector events. Work has also begun in collaboration with VisitScotland, partners and stakeholders to re-establish Tourism network and support across Lanarkshire.	

A fairer, inclusive, sustainable and low carbon local economy

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status
Provide a sustainable framework for action on how to rebuild the South Lanarkshire economy – Develop an Economic 'Response, Recovery and Renewal' Strategy framed around three themes: People, Place and Business	Recovery strategy is being developed with phased implementation. Additional resources approved at Community and Enterprise Resource Committee on 15 September. Business Support Grants' budgets increased, and eligibility and assessment criteria have been reviewed with three forms of support:- • Small, Recovery and Growth grants open to applications from 23 September 2020. • Preparing to recruit additional business support officers. • Preparing marketing/development brief and proposed market testing of Langlands, East Kilbride, Strategic Investment site.	Green	Work commenced on the development of a coordinated Lanarkshire wide economic recovery plan and the first two meetings were held of the newly established pan-Lanarkshire Economic Forum (LEF).	Amber

All roads, footways and bridges and associated infrastructure are safe and fit for purpose

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status
Percentage of our road network that should be considered for maintenance treatment	This figure is derived from the Society of Chief Officers of Transportation in Scotland (SCOTS) Road Condition Index (RCI) survey. The target figure of 30.3% is based on the results for the period 2018 to 2020.	Report Later	Emerging Society of Chief Officers of Transportation in Scotland (SCOTS) Road Condition Index (RCI) survey results for the period covering 2018 to 2020 indicate that 30.6% of our road network should be considered for treatment, compared to	Amber

			our previous figure of 30.3%. Although this is a slight regression, the RCI network condition is 5.0% better than the Scottish average at 35.5% and that places South Lanarkshire in 8th position for the 32 local roads authorities.	

Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status
Encourage active travel by extending our network of cycle routes – Progress/deliver walking and cycling projects/schemes in line with agreed capital programme	1) Active Travel Studies – six will be concluded this year. 2) East Kilbride Cycle Network - Construction of a section on West Mains Road between Strathfillan Road to Torrence Road has recently been completed. A further phase will be completed later this financial year. 3) Pedestrian and Cycle Counting equipment - Units have been installed at several locations with further locations yet to be agreed with partners. 4) Cycle Parking Provision in Town Centres – Works programmed in the coming months at 6 locations. 5) Cycle Shelters and parking stands in schools - proposed at 3 locations. 6) Cycle Route designs to be taken forward in 9 project locations. 7) Car Free Zones at Schools - 2 schools will be taken forward	Green	1) Active Travel Studies – the 3 studies for the Carluke and Law area / Lanark and Hamilton are complete are available on the Council's website. Three further studies are scheduled for completion in April 2021. 2) East Kilbride Cycle Network - A further phase to the east of Kirktonholm Road is currently being constructed and will be completed in May 2021. 3) Pedestrian and Cycle Counting equipment - Units have been installed at several further locations. 4) Cycle Parking Provision in Town Centres – Works are complete at 6 locations. 5) Cycle Shelters and parking stands in schools – Works are complete at 3 locations. 6) Cycle Route designs currently being taken forward in 9 project locations. 7) Car Free Zones at Schools - 2 schools will have zones in place after the summer holidays in August 2021.	Amber

Actions/ Measures	Qtr 2 Comments	Q2 Status	Qtr 4 Comments	Q4 Status

Implement Spaces for People projects – Progress/deliver the four Spaces for People projects in line with available funding and taking cognisance of COVID-19 restrictions/developments and government guidance	There are 4 projects with associated interventions being taken forward and these are detailed below:- 1) Route Enhancement (NCN75) – Discussions are ongoing with Ground Services regarding programming. 2) Active Travel Network (EK cycle Route) – An external contractor will be appointed in November 2020 to construct a new cycle network 3) School Outdoor Environment - social distance signs and markings as well as active travel banners have been provided at all schools and detailed designs for proposed 20mph "zones" at a number of schools are being taken forward for implementation later this year. 4) Town Centres - social distance signs and markings have been provided at main town and neighbourhood centres and detailed designs for proposed 20mph cordons around some town centres are being taken forward for implementation later this year	Green	There are 4 projects with associated interventions being taken forward and these are detailed below:- 1) Route Enhancement (NCN75) – Ground Services have completed vegetation removal / pruning works. 2) Active Travel Network (EK cycle Route) – Construction works are currently ongoing on cycle lanes. It is anticipated that works will be completed in May 2021. 3) School Outdoor Environment - social distance signs and markings as well as active travel banners have been provided at all schools and works are ongoing to implement 20mph "zones" at approximately 90 schools. These are scheduled to be completed for the schools returning after summer 2021. 4) Town Centres - social distance signs and markings have been provided at main town and neighbourhood centres and works will begin shortly for providing 20mph cordons in six town centres (Carluke, Lanark, Bothwell, Strathaven, Larkhall and Uddingston). The works are being programmed and will be completed in the coming months.	Amber

(Data/Information correct as at 20 May 2021)

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Community and Enterprise Resources)**
	Executive Director (Finance and Corporate Resources)

Subject:	**Play Park Renewal Fund – Landscape Development Officers**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ update members on the funding received in relation to play parks
- ♦ seek approval for 2 Full Time Equivalent (FTE) Landscape Development Officers to be added to the Resource's establishment on a fixed term basis for 23 months

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the addition of 2 FTE Landscape Development Officers on Grade 3, Level 2-4, SCP 63-74 (£32,994.19 to £38,779.13) to the Facilities, Waste and Grounds Services establishment, for a fixed term of 23 months, as detailed in section 6, be approved;

(2) that the update on the funding for play parks be noted; and

(3) that it be noted that the outcome of the review of all 233 play areas be reported to a future meeting of the Committee.

3. Background

3.1. The Scottish Government made a manifesto commitment to renew play parks across Scotland, so that all children have access to quality play in their own community, backed by £60m. Ministers further pledged to agree the first allocation of funding to local authorities within the first 100 days of the new Government.

3.2. For 2021/2022, initial funding of £5m capital funding has been agreed and will be distributed between each of the 32 local authorities in Scotland based on the agreed funding model of:-

- ♦ 95% on population aged 0-14 years
- ♦ 5% on rurality

3.3. South Lanarkshire's allocation has been confirmed as £0.298m for 2021/2022.

3.4. The funding profile of the remaining £55m across the remainder of the Parliamentary term is being considered and the Council will be informed of any decision as soon as this is agreed. The Scottish Government, in collaboration with stakeholders, will develop some nationally agreed principles against which spending plans should be developed.

3.5. The £5m funding is to be used to commence the programme of renewal within each local authority.

3.6. The agreed definition of an eligible play park, as set by the Scottish Government, is one which is local authority owned, managed or maintained sites, designated for play, which are free to access and open to all. Play parks in private ownership, those that require an entry fee or those only available to specific groups / with conditions for entry would be outwith scope for funding. It is expected that play parks with equipment (swings, slides etc.) aimed at children aged 0-14 years would be included as would other facilities used by the same age group (e.g. pump tracks), but MUGAs (Multi Use Game Areas) or dedicated sports fields would be outwith scope.

3.7. The Council has 233 existing play areas that will be assessed for renewal through the future allocation of the £60m fund. The breakdown over geographical area is as follows:-

Area	Number
Hamilton	41
East Kilbride	75
Cambuslang/Rutherglen	17
Clydesdale	100
Total	**233**

4. Proposal

4.1. Amenity Services is currently responsible for the delivery of a range of landscape design projects for all Council resources as well as working in partnership with a number of community groups to access external funding for the redevelopment of existing assets. The Service currently employs 3 Landscape Development Officers.

4.2. The Landscape Development team is the sole provider of a landscape design function for the Council. As such they are required to cover the legislative provision for cemeteries and allotments, internal and partnership projects for redeveloping play areas and regularly undertake design projects for other resources such as Housing, Roads, Education and the South Lanarkshire Leisure and Cultural Trust.

4.3. For each design project, the team must:-

♦ create an outline design and budget costings
♦ consult with clients and partners and / or the wider community
♦ create detailed contract drawings
♦ prepare all tender documentation and detailed specification
♦ evaluate returned bids
♦ agree programme of work with the successful contractor
♦ undertake regular site visits to monitor contract
♦ deal with contractor claims and variations to contract
♦ manage project budgets and reporting

4.4. Existing staff are fully committed in delivering the existing work programme and with managing, developing and programming additional requests as they are received.

4.5. Given the requirement to review all 233 locations, develop detailed plans for sites to be refurbished and to manage the delivery on site, additional capacity via the appointment of 2 Landscape Development Officers are required to undertake these works.

4.6. From the above, it is considered that the most appropriate use of the current funding allocation is to employ 2 Landscape Development Officers. In doing so, it will ensure that the Council has a detailed and costed improvement programme and, therefore, will be in a position to implement the programme when the next phase of funding is allocated. It should be borne in mind, that subject to a review of all 233 play areas, as outlined in section 3.7, that it is possible that not all play areas will require to be renewed. Funding allocation should focus on those in most need of renewal and have a wider public benefit. However, as noted below, the outcome of this review will be reported to Committee for consideration.

5. Next Steps
5.1. The following actions will be taken, and an update report provided to the Committee for consideration:-

- ♦ commence and complete condition review of all 233 play areas
- ♦ commence and complete play value assessment of all 233 play areas
- ♦ commence and complete inclusive play assessment of all 233 play areas
- ♦ consider how allocated funds could be aligned considering the outcome of the above assessments
- ♦ continue discussions with COSLA on the impact the level of funding provided has on refurbishing/improving all 233 play areas

6. Employee Implications
6.1. It is proposed that the following are added to the establishment of Facilities, Waste and Grounds Services for a 23 month fixed term period.

Post title	Number of posts	Grade / SCP	Hourly Rate	Annual salary (excluding on-costs)	Gross salary (including on-costs 30.3%)
Landscape Development Officer	2	Grade 3 Level 2-4 SCP 63-74	£18.08 - £21.25	£32,994.19 – £38,779.13	£42,991.43 - £50,529.20
Total (23 months)	2				£164,800.48 - £193,695.26

7. Financial Implications
7.1. The costs associated with employing the two additional posts for a period of 23 months (£193,695) will be funded from the Scottish Government allocation of £298,000. The remaining funding £104,305 will be used to support any additional design and assessment work to inform the development of the renewal programme.

8. Climate Change, Sustainability and Environmental Implications
8.1. Although there are no direct climate change or sustainability implications from this report it is likely that the improved and increase play value in any refurbished play area will encourage increased use of the Council's outdoor space and encourage healthy activity in children.

9.   Equality Impact Assessment and Consultation Arrangements
9.1.   This matter does not require an equality impact assessment to be undertaken.

9.2.   As part of the design process consultation will be undertaken with partners and/or the wider community.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

Paul Manning
Executive Director (Finance and Corporate Resources)

6 September 2021

Links to Council Values/Ambitions/Objectives
♦ Work with communities and partners to promote high quality, thriving and sustainable communities;
♦ Support the local economy by providing the right conditions for inclusive growth;
♦ Support our communities by tackling disadvantage and deprivation and supporting aspiration.

Previous References
None

List of Background Papers
None

Contact for Further Information
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SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Community and Enterprise Resources)**
	Executive Director (Finance and Corporate Resources)

Subject:	**Economic Development Officer (External Funding) – Establishment of Additional Post**

1. Purpose of Report

1.1 The purpose of the report is to:

♦ seek approval for 1 Full Time Equivalent (FTE) Economic Development Officer to be added to the Planning and Economic Development Services establishment on a fixed term basis for 23 months

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):

(1) that the addition of 1 FTE Economic Development Officer on Grade 3, Level 2-8 (£32,994.19 to £42,410.68) to the Planning and Economic Development establishment for a fixed term of 23 months, as detailed in section 5, be approved.

3. Background

3.1. The Council's Funding and Development team within Planning and Economic Development Services, fulfil a corporate role in supporting all Resources in the Council and its Community Planning Partners, in attracting external funds for the delivery of projects and initiatives.

3.2. The UK Government opened two new multi-year funds in 2021: The UK Levelling Up Fund (UK LUF) and the UK Community Ownership Fund. It also announced the Heads of Terms for the UK Shared Prosperity Fund.

3.3. The UK Government has provided each Scottish Local Authority £125,000 to help support the development of UK LUF applications and the Council has discretion on the use of this fund. It is considered that given the scale of the UK LUF being some £4 billion between 2021 to 2024, and the potential to attract significant funds to South Lanarkshire (up to £60 million), that the most appropriate use of the £125,000 is to put in place officer capacity. Thus ensuring that the full potential of the fund can be attracted to South Lanarkshire by developing projects supported by robust business cases. In this context there are currently insufficient officer capacity to dedicate to the UK LUF to ensure that its full potential is realised.

4.   Proposal

4.1.   Following on from the above, it is proposed that using the funds to add an additional Economic Development Officer post that this will progress and support all technical aspects of preparing and submitting UK LUF bids. The Council is preparing up to four bids, each of which may be up to £20 million, these require dedicated resources to develop the full business case, technical design and economic modelling. The post would be responsible for coordinating and preparing bids and ensuring the coordination of successful project applications.

5.   Employee Implications

5.1.   It is proposed that the following is added to the establishment of Planning and Economic Development Services for a 23 month fixed term period.

Post title	Number of posts	Grade / SCP	Hourly Rate	Annual salary (excluding on-costs)	Gross salary (including on-costs 30.3%)
Economic Development Officer	1	Grade 3 Level 2-8	£18.08 – £23.24	£32,994.19 - £42,410.68	£42,991.43 - £55,261.11
Total (23 months)	1				£82,400.24 - £105,917.13

6.   Financial Implications

6.1   The budget available through the funding received of £125,000 is sufficient to cover all costs from the post. The costs projected below are provided at the highest grade. The remaining funds would be used to undertake specialist reports or studies to support the bid applications.

Economic Development Officer	Salary	On costs at 30.3%	Total 23 month costs
2021/2022	£10,603	£3,212	£13,815
2022/2023	£42,411	£12,850	£55,261
2023/2024	£28,273	£8,568	£36,841
Total			**£105,917**

7.   Other Implications

7.1.   The risk associated with this matter, is if the Council is not adequately resourcing the development of projects and bids to the UK LUF, funding is not secured, and the investment sought by the Council is not achieved.

8   Climate Change, sustainability and environmental implications

8.1.   The UK LUF seeks to deliver low carbon and net zero projects as a priority. By providing a dedicated post the most robust and sustainable projects will be developed and submitted.

9.   Equality Impact Assessment and Consultation Arrangements

9.1.   This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function, or strategy and, therefore, no impact assessment is required.

9.2.   There is also no requirement to undertake any consultation in terms of the information contained in this report.

Michael McGlynn
Executive Director, Community and Enterprise

Paul Manning
Executive Director, Finance and Corporate Resources

9 September 2021

Link(s) to Council Values/Ambitions/Objectives
♦   Accountable, Effective, Efficient and Transparent

Previous References
♦   None

List of Background Papers
♦   None

Contact for Further Information
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Agenda Item

9

Report

South Lanarkshire Council

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Scottish Government Vacant and Derelict Land Fund Programme 2021/2022**

1. Purpose of Report
1.1. The purpose of the report is to:-

   ♦ advise the Committee of progress made during 2020/2021 in implementing the South Lanarkshire Delivery Plan for the Scottish Government financed Vacant and Derelict Land Fund (VDLF)
   ♦ seek approval for the VDLF Programme for 2021/2022

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

   (1) that the progress made during 2020/2021 in delivering the agreed Vacant and Derelict Land Fund Programme be noted; and
   (2) that the allocation of funds in the 2021/2022 Vacant and Derelict Land Fund Delivery Plan, as set out in paragraphs 5.1 and 5.2, be approved.

3. Background
3.1. The Scottish Government allocation to South Lanarkshire for the Vacant and Derelict Land Fund (VDLF) for the financial year 2020/2021 was £697,000. A Local Delivery Plan was produced and approved by Committee on 31 March 2020 to implement the key objectives of the VDLF which are to: -

   ♦ tackle long-term vacant and derelict land
   ♦ stimulate economic growth and job creation
   ♦ develop a diverse, sustainable environment with a focus on temporary and permanent greening.
   ♦ support communities to flourish and tackle inequalities.

3.2. The Council acknowledges that vacant, derelict, and contaminated land acts as a major constraint to the re-development of land and impacts on the quality of life of many residents.

3.3. The VDLF programme that has been implemented consisted of a number of different projects as follows:-

- ♦ Clyde Gateway Urban Regeneration Company (URC) Shawfield Phase 2 – continued support to complete the next phase of remediation works at Clyde Gateway URC's Shawfield Phase 2 project.
- ♦ Completion of environmental improvements and accessibility works at the former Milton Brick and Tile Works site, Carluke which has addressed issues arising from its former use as a land fill site.
- ♦ Clyde Cycle Park (CCP), Bogleshole Road, Cambuslang – financial assistance was provided to allow site investigations to be completed on this Scottish Enterprise owned site.

4. Progress Achieved in 2020/2021

4.1. The 2020/2021 Local Delivery Plan was designed to build on the work that has been undertaken over recent years on key projects located across South Lanarkshire as follows:-

- ♦ Support the completion of remediation works at Clyde Gateway URC's Shawfield Phase 2 project. These works are now complete and despite challenging site conditions, technical obstacles and the impact of the COVID-19 pandemic on implementation of some aspects of the work packages, significant levels of Chromium VI contamination that existed within the site boundaries have been addressed. These works have a total cost of £6.1 million to implement (excluding professional fees and VAT) with £500,000 of SLC VDLF support being provided in 2020/2021 financial year.

From a VDLF perspective, these works aligned with the VDLF 'economic growth and job creation' priority set out in Section 3.1.

- ♦ Complete environmental improvements and accessibility works at the former Milton Brick and Tile Works site, Carluke which address issues identified by the site investigation works and improves the area's attractiveness for informal physical activity. The site, which lies close to Carluke Rail Station, was previously used for landfill purposes and its difficult terrain and issues around surface water and flooding prevented it from being readily accessible for outdoor recreation. However, following the implementation of improvements to create site access points, a network of paths and measures to address surface water and flooding issues, this informal greenspace was made available to the public in May 2021 as a new outdoor asset to promote and encourage increased physical activity for Carluke residents.

- ♦ Completion of site investigation works at the proposed Clyde Cycle Park (CCP) site at Bogleshole Road, Cambuslang. The results obtained from this work have led to the development of further proposals for an ambitious cycling and active travel project which was recently successful in obtaining Clyde Mission financial support. Further funding applications are in progress and the first phase of works at the site to create a tarmacadam surfaced cycling circuit are underway.

From a VDLF perspective, the removal of environmental problems at Milton, Carluke and the works now being implemented at Cambuslang align with the VDLF 'greening' and 'supporting communities' priorities set out in Section 3.1.

5. 2021/2022 VDLF Proposal

5.1. The Scottish Government allocation to South Lanarkshire for the VDLF for the financial year 2021/2022 is £737,000. A Local Delivery Plan (LDP) has now been produced and submitted to Scottish Government to implement the key objectives of the VDLF as follows:-

♦ Cuningar Loop Phase 2 - the successful development of the award-winning Cuningar Loop Urban Park has been a collaboration between South Lanarkshire Council, Clyde Gateway URC and Forestry and Land Scotland over the last 10 years. To date, the park has welcomed over 500,000 visitors. The current proposals have been successful in attracting £4 million of funding from Clyde Mission and Green Infrastructure Fund and, with the additionality directly associated with the introduction of £500,000 of VDLF, will enable it to provide the following elements:-

   ♦ an extended riverside boardwalk
   ♦ linked woodland walkways with seating and picnic areas
   ♦ an orientation point with local maps highlighting zones for birds, bats and butterflies
   ♦ arts walk with river viewpoints
   ♦ an education zone with interpretation points explaining and describing the site and its historical legacy
   ♦ additional car and mini-bus parking with associated electric vehicle (EV) charging points

This funding is conditional on Clyde Gateway URC reaching agreement with Forestry and Land Scotland on the future management and maintenance of the Phase 2 site.

♦ Cuningar Loop Phase 3 - this project is at Cuningar Loop to the south east of the Phase 2 site and aims to provide much needed food growing space in the Rutherglen area. Food growing spaces are instrumental in helping to improve the quality of life and wellbeing of those in disadvantaged communities.

This site offers the opportunity to regenerate a former vacant and derelict site into space that can be utilised for food growing, including where appropriate, allotments and raised beds. This site has specific challenges in terms of historic use, however, a range of different options will be utilised to maximise areas suitable for growing, adapt and enhance areas that need more significant interventions and, where food growing activity cannot be delivered, utilise those areas to support and service food growing activity and provide the required amenities to ensure that all users can access and utilise the site without barriers. Clyde Gateway will transfer control of the site to SLC at the appropriate time to allow the project to be delivered.

It is proposed to allocate £237,000 of 2021/2022 VDLF budget to this project together with a further £182,000 of 2020/2021 VDLF budget, giving a total budget of £419,000. This previous 2020/2021 funding allocation was to support the Hamilton Hub project – a mixed use community focussed development that was to be located at The Vogue, Keith Street, Hamilton. The community focussed elements of this project are now being delivered at a site at the New Cross Centre, Hamilton with the former cinema building at The Vogue being developed for social housing by Clyde Valley Housing Association, thereby freeing up this previous allocation for this project.

5.2. The above projects, their location shown on Appendix 1 of the report, represents a balanced programme of activities which address Scottish Government and Council priorities. The allocation of funding on these projects is proposed as:-

- ♦ £500,000 - Clyde Gateway, Cuningar Loop Phase 2, Rutherglen
- ♦ £419,000 – Cuningar Loop Phase 3, Rutherglen - Food Growing Space

6. Employee Implications
6.1. There are no employee implications. Proposed workstreams will be managed using existing staff resources.

7. Financial Implications
7.1. The VDLF programme will be funded from the Scottish Government Vacant and Derelict Land Fund allocation.

8. Climate Change, Sustainability and Environmental Implications
8.1. The initiative identified in this report will be delivered using a range of sustainable techniques and models, having regard to best practice and current construction industry guidance. It is also noted that the Clyde Cycle Park project may have a positive impact in reducing carbon emissions and assist in meeting local and national climate change targets.

9. Other Implications
9.1. The key risks associated with these projects are focused on the potential for cost overruns or delays to the programme. These risks will be managed by Clyde Gateway URC in respect of the Cuningar Loop Phase 2 project and by Community and Enterprise Resources on the Cuningar Loop Phase 3 project.

10. Equality Impact Assessment and Consultation Arrangements
10.1. This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.

10.2. This report has been prepared in consultation with Finance and Corporate Resources. Liaison with Clyde Gateway URC will continue utilising the Council's existing monitoring arrangements and attendance at URC Stakeholder meetings and Board meetings. The Council also has representation on the board of Clyde Cycle Park charity.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

27 August 2021

Link(s) to Council Values/Ambitions/ Objectives
- ♦ Focused on people and their needs.
- ♦ Fair open and sustainable
- ♦ Work with communities and partners to promote high quality, thriving and sustainable communities
- ♦ Support our communities by tackling disadvantage and deprivation and supporting aspiration.

Previous References
- ♦ None

List of Background Papers

♦ Community and Enterprise Resources Committee 31 March 2020
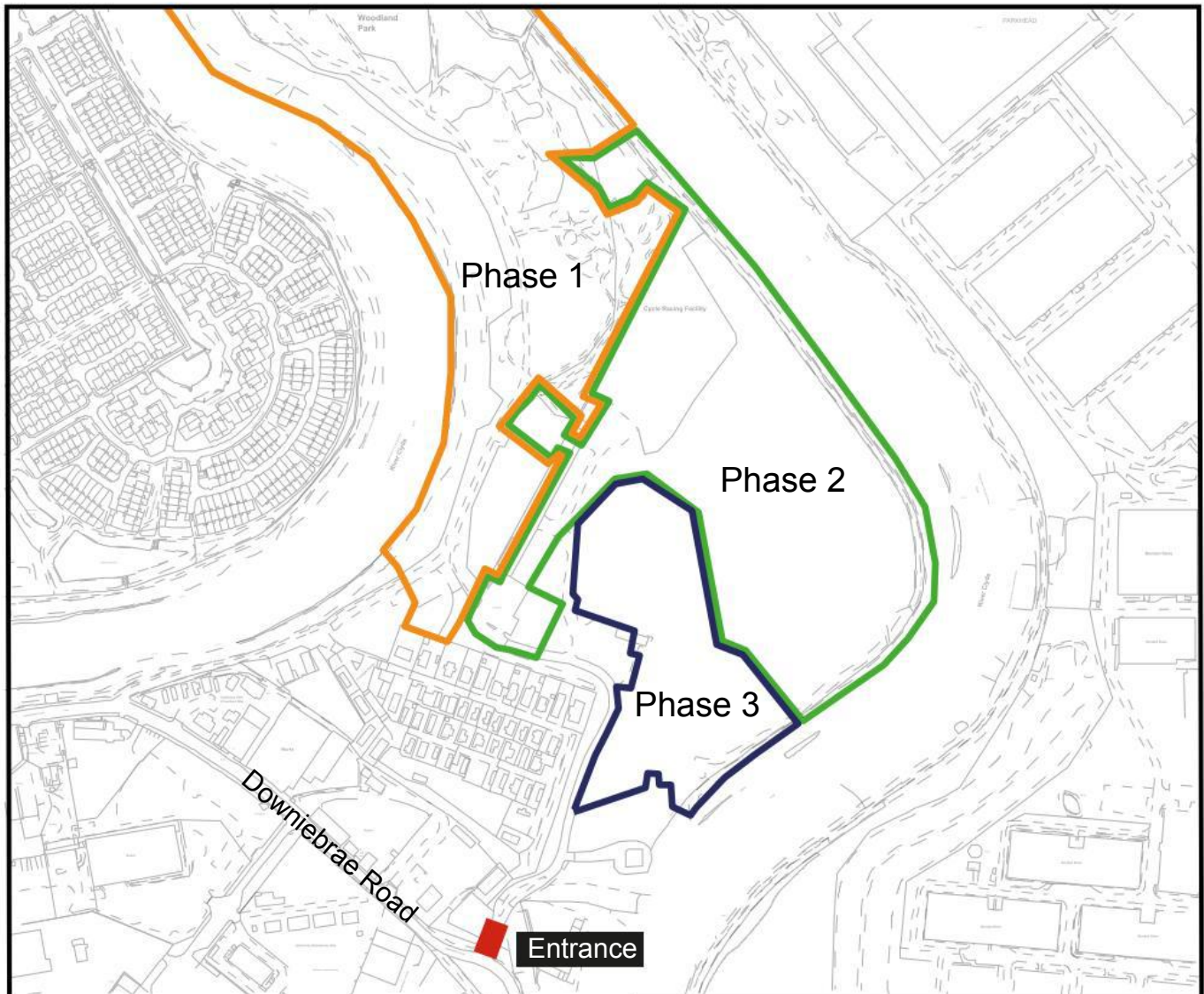♦ South Lanarkshire Council 2021/2022 Proposed VDLF Delivery Plan – June 2021

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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9

Cuningar Loop, Rutherglen

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Community Benefit Funds – Renewable Energy Fund - Grant Application**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ consider a grant application to the Renewable Energy Fund (REF) from Coalburn Miners' Welfare Charitable Society

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that a grant be awarded to Coalburn Miners' Welfare Charitable Society of up to £65,872 from the Renewable Energy Fund to facilitate the refurbishment of Coalburn Miners' Welfare halls.

3. Background
3.1. Since 2004, the Council has collected and administered Community Benefit funding through Planning and Economic Development Services. The service is responsible for securing the contributions from developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. Processes are continuously reviewed to ensure the best practices in grant provision and monitoring are undertaken to ensure the necessary support is delivered to eligible communities.

3.2. Grant awards above £20,000 require approval from Committee, awards below this level are approved by the Head of Planning Economic Development Services under delegated authority. All grants awarded are reported annually to the Community and Enterprise Resources Committee and this is subject to a separate report on the Committee agenda.

4. Grant recommendations
4.1. Application Number 641
Coalburn Miners' Welfare Charitable Society– project value £130,872.
Proposed Grant award £65,872 Intervention rate of 50.3%
The proposed REF grant of £65,872 will be funded from Kypemuir windfarm which contributes into the REF.

4.2.   By way of background, Coalburn Miners' Welfare Charitable Society (CMWCS) is an established Charity with its purpose being:-

♦   to provide facilities for such forms of recreation and other leisure time occupation as are conducive to the improvement of the conditions of living of the inhabitants of Coalburn and neighbourhood thereof and to address rural exclusion (including disadvantage by reason of unemployment, poor housing, low income and poor health) and promote the wellbeing of the local community by, among other means, providing a 'One Stop Shop' for the local community

4.3.   The CMWCS has a membership of 40 regular volunteers, and it has consulted widely in regard to the project to ascertain, co-ordinate and reflect the views of the community it represents.

4.4.   The grant will allow CMWCS to part refurbish both hall areas as demand has and will increase. The Development Worker has secured extra funding to deliver more services and support new groups within the building. They are looking to modernise the community space to facilitate the events within the village. The halls have not had any major refurbishment for over 20 years other than basic maintenance. As a Charity, funds are limited and are mostly taken up with the normal day to day running of the facility. Coalburn Miners' Welfare Charitable Society will be contributing £20,000 towards the overall project cost.

4.5.   The local community, local groups and organisations will greatly benefit from a facility that is fit for purpose. The Charity delivers over 20 different services and activities throughout the week. Coalburn Miners' Welfare Charitable Society is the hub of the village and the activities offered provide social interaction, mental health and wellbeing support to the community.

4.6.   The project requires capital funding to cover refurbishment cost for both halls. Once refurbished, increased income from functions and events will ensure that the project will be self-sustaining.

4.7.   The project has been established in response to community demand, it will support employment projects, events and functions.

4.8.   The application scored 32 and 33 out of 53 by the two appraisers during the assessment process which averages as 32.5 and which permits an intervention rate of up to 61.3% of eligible costs.

4.8.   All Renewable Energy Fund awards are subject to suitable match funding being secured. The REF grant sought is 50.3% of the project value with the match funding as set out below.

Funder	Stage	Value
CMWCS	Confirmed	£20,000
Galawhistle	To be confirmed	£20,000
Hagshaw Hill Windfarm Trust	To be confirmed	£25,000
SLC Renewable Energy Fund Grant (50.3%)		£65,872
Total project value		£130,872

4.9.	The project is scheduled to commence in October 2021 and be complete by January 2022. Officers will work with the applicant to monitor progress and any impact on the timescales.

## 5.	Employee Implications
5.1.	There are no employee implications arising from this report.

## 6.	Financial Implications
6.1.	The award will come from Kypemuir windfarm which contributes to the Renewable Energy Fund to ensure sufficient reserves remain for future applications in 2021/2022. The funds have sufficient resources to meet the proposed grant award commitment detailed in this report.

## 7.	Climate Change, Sustainability and Environmental Implications
7.1.	The project will help CMWCS longer term sustainability as a Charity which will continue to support the local community through employability services, training and community space within the rural area.

## 8.	Other Implications
8.1.	The risks associated with the project are focused on the potential for cost overruns, delays to the projects or match funding not being secured and the long term use of the asset. Work will continue with the applicant to help ensure match funding is secured and that projects are delivered broadly on time and within budget.

## 9.	Equality Impact Assessment and Consultation Arrangements
9.1.	This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

13 August 2021

Link(s) to Council Values/Ambitions/Objectives
♦	Promote economic growth and tacking disadvantage
♦	Making communities safer and stronger and sustainable
♦	Focused on people and their needs
♦	Work with communities and partners to promote high quality, thriving and sustainable communities

Previous References
♦	Enterprise Resources Committee 8 August 2007
♦	Enterprise Resources Committee 23 November 2011

List of Background Papers
♦	Completed REF Grant Application Form for application number 641
♦	Completed REF Appraisal Scoring Sheet for application number 641

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**28 September 2021**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Update of the Community and Enterprise Resources' Risk Register and Risk Control Plan**

1. Purpose of Report

1.1. The purpose of the report is to:-

♦ present an update on the Risk Register and Risk Control actions for Community and Enterprise Resources

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the current position with regards to the Resource Risk Register is noted; and

(2) that it be noted that any outstanding Risk Control Actions identified during the year be progressed by relevant officers.

3. Background

3.1. The Council's Risk Management Strategy, which was reviewed in April 2020, promotes consideration of risk in service delivery, planning and decision making processes. The strategy requires Resources to record and review risks and control actions regularly. Community and Enterprise Resources follow the guidance in developing, monitoring and updating the risk register on an ongoing basis.

3.2. The purpose of the register is to ensure that the Resource is fully aware of its top risks; that these risks are prioritised; and that controls are in place to eliminate or minimise the impact of the risks.

3.3. The Resource scores the risks in accordance with the Council scoring mechanism, based on likelihood and impact. This results in risks being scored between one and twenty-five (low – very high).

3.4. Risks are scored on their inherent score (risk if we do nothing) and their residual risk (risk after applying controls).

3.5. The last update of the Community and Enterprise Resources Risk Register was reported to the Community and Enterprise Resources Committee on 24 November 2020.

3.6. The Resource's top risk register, and risk control plan has been reviewed. This work was completed in August 2021.

3.7. The Central Risk Management team annually review Resource compliance with the Risk Management Strategy. The outcome of the 2020/2021 review identified that Community and Enterprise Resources achieved 100 per cent compliance, scoring 45 out of a possible 45.

4. Resource Risk Management

4.1. Each Resource has a Resource Risk Management Group which has responsibility for the promotion and management of risk.

4.2. The Community and Enterprise Resources Risk Management Group continues to meet as required.

4.3. The work of the Group over the last year has focused on the review and update of the Resource Risk Register and ensuring that the register reflected the Council Plan and individual Service Plans.

5. Risk Register

5.1. Work has been completed by the Resource Risk Group to finalise the review of the Resource Risk Register. The update gave consideration to risks at a Service level, as well as strategic Council risks.

5.2. The Resource Risk Register will be monitored on an ongoing basis to allow new risks to be added and for the control measures and scores of the existing risks to be reviewed in light of new information.

5.3. Risks can result from internal or external influences, with examples being the impact of projected funding cuts or legislative changes or the impact of internal service changes.

5.4. The development process for the Resource Plan requires a risk assessment process to be undertaken as appropriate resulting in some actions within the Resource Plan having a corresponding risk identified within the risk register.

5.5. The main changes to the register are summarised below:-

♦ The Resource COVID-19 top risk was updated in line with the Council's top risk scoring to reflect the mitigations now in place and steps taken by the Resource since the first lockdown in March 2020, in terms of reintroducing services, support to the local community and businesses.
♦ The Sustainability Council top risk, led by Community and Enterprise Resources, was updated to reflect the ongoing requirements of the Climate Change (Scotland) Act 2009 and Scotland's second Climate Change Adaptation Programme published by the Scottish Government in 2019.
♦ The Grounds Services' risk covering the damage caused by diseased or dangerous trees was updated to include a reference to the Ash Dieback Action Plan.

5.6. Risks scored 15 to 25 are considered to be very high risks and risks scored eight to 12 are considered to be high risks. Very high and high risks are monitored closely. The risk scoring matrix is attached at Appendix 1.

5.7. The top risks identified for the Resource, that is those that are residually scored as being very high and high, and Resource specific implications are attached at Appendix 2. A clear link has also been made to the Council's top risks.

5.8.   Risks evaluated residually as being medium or low risk will be monitored to ensure that they continue to be adequately managed.

5.9.   The Committee is asked to note the current position with regards to the Resource Risk Register.

6.   COVID -19 Pandemic
6.1.   The pandemic continues to impact on everything that the Resource does, and this is one of the three risks scored in the very high-risk category.

COVID-19 related issues are managed at a Service level, with input from relevant corporate services, such as resilience, Legal Services, Health, Safety and Wellbeing, and Risk Management where required. The Resource continues to monitor national guidance; maintain ongoing resilience arrangements; and implement further measures as and when required in response to the pandemic.

As part of this work, the Resource will continue to assess and amend plans for a gradual, fuller introduction of services whilst taking account of the restrictions that remain in place. All plans will be the subject of ongoing review to ensure that they reflect current circumstances and will be adapted to suit the needs of the Council and its stakeholders.

Recently, a number of significant relaxations have been permitted. The Resource, however, is still impacted, to some degree, by restrictions on its operations to ensure compliance with safe systems of work and this can have an impact on service delivery in terms of resources available. At a national level, factors such as the roll out of the vaccination programme and developments with COVID-19 variants are likely to be key considerations on restrictions going forward. As such, the implications of COVID-19 and the Resource's response to it remains an ever-changing situation, with the risk and controls being kept under review and updated as required.

7.   Insurance Hotspots
7.1.   The Council's insurers have been undertaking an analysis of Public Liability, Employers Liability, motor and property claims experience for the last 5 years with a view to identifying areas where a number of similar types of claim or high value claims were originating. This work was delayed due to COVID-19 and is now due to be completed by the end of 2021. Action plans will be agreed with Resources to mitigate against hotspot areas

8.   Scope and appetite for risk
8.1.   The Council aims to be risk embracing, that is it will accept a tolerable level of risk in seeking service efficiencies and in agreeing control measures.

8.2.   The level of risk facing the Council is measured both before (inherent risk) and after (residual risk) consideration of controls. The Council should never carry a very high residual risk exposure as this would indicate instability, but a low residual risk exposure should also be avoided as this indicates lack of innovation.

8.3.   The Council's universal risk tolerance levels were updated as part of the review of the risk management strategy last year, with the ideal risk profile defined as:-

♦ no more than 10 per cent of residual risks at a very high level
♦ no more than 15 per cent of risks at a high level
♦ around 50 to 60 per cent of residual risks at a medium level

♦ no more than 30 per cent of residual risks at a low level

8.4.   Table 1 below shows the top risks heat map, i.e. it details the number of risks for each category. Table 2 below notes the overall risk profile for the top risks.

Table 1 – Top Risks Heat Map

Likelihood		1 Negligible	2 Minor	3 Moderate	4 Major	5 Catastrophic
	5 Almost Certain	0	0	1	1	0
	4 Likely	0	1	3	1	0
	3 Possible	0	3	7	5	0
	2 Unlikely	0	5	10	2	0
	1 Rare	0	2	4	4	0
		1 Negligible	**2** Minor	**3** Moderate	**4** Major	**5** Catastrophic
				Impact		

Table 2 –Top Risks Risk Profile

Risk Category	Risk Rating	Number of risks	Percentage of risks
1	Very high	3	6%
2	High	18	37%
3	Medium	22	45%
4	Low	6	12%

8.5.   Despite the fact that the profile noted in Table 2 is outwith the ideal universal risk exposure defined by the Risk Management Strategy, this risk exposure is reasonable as these are the highest-level risks currently being faced by the Resource, and a number of the top risks scores remain high as a result of the ongoing COVID-19 pandemic.

8.6.   Community and Enterprise Resources has ensured that all inherent risks scored at a very high and high level have cost effective control measures in place. Where further control measures are required, these are included within the Resource risk control plan.

8.7.   There are 3 very high risks this year which is the same as last year and the number of high risks has increased from 15 last year to 18 this year. All current very high and high risks are included in Appendix 2.

9.   Risk Control Actions
9.1.   Three risk control actions due for completion during 2020/2021 have been completed. One hundred per cent (3/3) of these risk control actions were completed on time against an overall Resource target of 90 per cent.

9.2.   Details of the completion of risk control actions during 2020/2021 and those due in 2021/2022 to date are contained in Table 3 below.

Table 3 – Completion of top risk control actions

	2020/2021	2021/2022 (as at 23 August 2021)
Total number of actions due	3	4
Completed on time	3	0
Completed late	0	0
Due to be completed at a later date	0	4

9.3. Progress with completion of Resource Risk Control Actions is monitored on a monthly basis by the Central Risk Management team. This is also reviewed by the Resource Risk Group.

9.4. There are 4 risk control actions due for completion during 2021/2022. The Committee is asked to note that the outstanding actions to mitigate risks within the Risk Control Plan will be progressed by the relevant officers.

10. Major projects, partnerships or change
10.1. Within Community and Enterprise Resources, 29 partnerships have been identified. Six of these are considered to be high risk, these are the Clyde Gateway, West of Scotland Loan Fund, SPT, City Deal, Climate Ready Clyde Partnership and the Sustainable Economic Growth Board. The Sustainable Economic Growth Board meetings are, however, 'on hold', replaced by the Lanarkshire Economic Forum. The remaining 23 partnerships have been assessed as being low risk.

10.2. Appropriate risk management arrangements are in place for the high-level partnerships.

11. Next steps
11.1. The Resource Risk Management Group will continue to meet as required. The risk register will be reviewed on an ongoing basis by the group to ensure that risks remain valid for the appropriate Service areas and to identify new areas of risk that affect the Resource. An update report will be provided to Committee on an annual basis.

12. Employee Implications
12.1. Time will be required by the Resource Risk Management Group in the management of the Resource Risk Register and Risk Control Plan.

13. Financial Implications
13.1. There are no direct financial implications associated with the Council's top risks. There are a number of proposed risks which are classified under the heading of financial, including additional costs stemming from COVID-19. Where this is the case, the appropriate controls and actions have been included in the risk control cards and progress will be monitored.

14. Climate Change, Sustainability and Environmental Implications
14.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

15. Other Implications
15.1. Failure to demonstrate that risk is actively considered and managed cannot only lead to avoidable financial loss but could also affect delivery of services and could affect the Resources' reputation.

16. Equality Impact Assessment and Consultation Arrangements

16.1. This report does not introduce a new policy, function or strategy or recommend a change to existing policy, function or strategy and, therefore, no impact assessment is required.

16.2. Consultation on the content of this report has been undertaken with members of the Community and Enterprise Resources Risk Management Group.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

2 September 2021

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, effective and efficient

Previous References
♦ Community and Enterprise Resources Committee – 24 November 2020 - Annual update on Resource Risk Register and Risk Control Action Plan

List of Background Papers
♦ Figtree extracts (risk register and risk control action plan)

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact: -
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E-mail: linda.burnett@southlanarkshire.gov.uk

Appendix 1 – Risk scoring matrix and likelihood and impact definitions

Likelihood

Score	1	2	3	4	5
Description	Rare	Unlikely	Possible	Likely	Almost certain
Likelihood of occurrence	1 in 10 years	1 in 3 years	1 in 2 years	Annually	Monthly
Probability of occurrence	The event may occur in certain circumstances	The event could occur	The event may occur	The event will probably occur	The event is expected to occur or occurs regularly

Impact

	Reputation	Financial	Service delivery/ Time to recover	Compliance	Safety
1 Negligible	Public concern restricted to local complaints	<£50,000 per annum	No impact to service quality; limited disruption to operations.	No external interest	Minor injury – no lost time
2 Minor	Minor adverse local/public/media attention and complaints	£50,000 to £250,000 per annum	Minor impact to service quality; minor service standards are not met; short term	Very minor attention from legislative /regulatory body	Minor injury – resulting in lost time
3 Moderate	Adverse national media Public attention	£250,000 to £500,000 per annum	Significant fall in service quality; major partnership relationships strained; serious disruption in service standards	Short-term attention from legislative/ regulatory body	Major injury or ill health resulting in lost time
4 Major	Serious negative national or regional criticism	£500,000 to £1million per annum	Major impact to service delivery; multiple service standards are not met; long term disruption to operations; multiple partnerships affected	Medium-term attention from legislative/ regulatory body	Fatality; Or injuries to several people
5 Catastrophic	Prolonged international, regional and national condemnation	>£1million per annum	Catastrophic fail in service quality and key service standards are not met; long term catastrophic interruption to operations; several major partnerships are affected	National impact with rapid intervention of legislative/ regulatory body	Multiple fatalities; Or injuries to large number of people

The assessments for impact and likelihood combine to provide an overall inherent risk score on the scale of between 1 and 25, using the Council's recognised risk matrix.

Risk matrix

		1 Negligible	2 Minor	3 Moderate	4 Major	5 Catastrophic
Likelihood	5 Almost Certain	5	10	15	20	25
	4 Likely	4	8	12	16	20
	3 Possible	3	6	9	12	15
	2 Unlikely	2	4	6	8	10
	1 Rare	1	2	3	4	5
		Impact				

The risk score is calculated as follows:

Likelihood score x Impact score = Risk Score

Appendix 2
Community and Enterprise Resources' Risk Register (as at August 2021)
Extract of risks with residual score category of Very High and High

Risk Category	Key risk	Inherent Risk Score	Sample of Controls	Residual Risk Score
1 **Very High** **(15-25)**	Reduction in Council funding/income, as well as increased costs and service demands, results in difficulties achieving savings and delivering key services/ projects. **Council Top Risk**	25 Very high	• Regular monitoring of Planning and Building Standards services income versus budget projections. Ongoing review of resources and control of general spending. • Reports prepared to Council timetable and reported to Finance, Community and Enterprise Resources Committee to provide assurances that income and expenditure is within budget and regular updates provided to Director of Finance. • Robust arrangements in place to monitor service delivery outturns against budgets • Close monitoring of costs and availability of construction materials. • Implications of changes to service provision managed through consultation, impact assessments and Trade Union negotiation. • Promotion of new/updated policies via Website, Press, Social media etc.	20 Very high
	COVID-19: The Resource does not have the appropriate plans/contingencies in place to ensure continued service delivery. **Council Top Risk**	25 Very high	• Adapted funding to support community and third sector groups, for example, government support provided via additional funding to support vulnerable groups, hardship funds etc. • Planning and Building Standards requested alternative electronic evidence for applications to remove need for physical visits (photographs etc).	16 Very high

				Civic amenity sites are open to provide alternative to garden uplift service.	
			•	Civic amenity sites are open to provide alternative to garden uplift service.	
			•	COVID-19 Business Continuity Plan developed for Road's service to facilitate the continued delivery of safety critical Priority 1 Services - Winter maintenance service, Repair of critical safety defects, Flooding incidents so far as they present a risk to life.	
			•	Maximising operational burial and cremation capacity and Ground Services staff tasks and rotas adjusted to minimise sharing of machinery, tools and equipment to minimise threat of cross contamination.	
			•	Monitoring of Facilities Services' supplies and stocks to ensure sufficient levels of cleaning materials to deal with any emergencies.	
			•	Environmental Services monitoring and enforcement of new areas of legislation, e.g. social distancing in business premises, consumer and trading standards legislation.	
			•	COVID-19 Safe Systems of Work (SSOW) developed and implemented for all service areas.	
	Failure to meet sustainable development and climate change objectives • Failure to mitigate carbon emissions and fully embed sustainable development into the culture of the Council **Council Top Risk**	20 Very High	•	Sustainable development and climate change is mainstreamed across the Council and associated Plans, Policies and Strategies.	15 Very high
			•	Implementation of the Council's Sustainable Development and Climate Change Strategy and Carbon Management Plan.	
			•	A long-term capital programme that tackles climate change mitigation and adaptation.	

			• The preparation of a pipeline of climate change mitigation and adaptation projects to attract investment/funding. • Active membership in Climate Ready Clyde regional adaptation partnership.	
2 **High** **(8-12)**	The Council is significantly affected by the impact of the UK leaving the European Union (Brexit) • Limited procurement options and contract restrictions • Loss of EU funding • Implications of changes to free movement of trade and people • Demand on business support services could be affected **Council Top Risk**	25 Very high	• Council's Financial Strategy addresses potential changes in funding. • HM Treasury has provided assurances around the current EU funded programme for all projects with a signed agreement in place prior to the UK leaving the EU. • All grants covering ESF, ERDF activity up to April 2023 were approved by 31 October 2019 and ESF grant accepted by the Chief Executive January 2020. • Economic Development provides support to businesses within the South Lanarkshire area and gathers information and intelligence through partners and business networks. • Work with UK government to monitor the developments of new funds and thereafter secure funding from replacement funds.	12 High
	Failure to fulfil emergency response commitments **Council Top Risk**	25 Very high	• Joint emergency planning with emergency services and MOD/. • Dedicated Resilience lead officer. • Scope of contingency planning restated to cover emergency planning and business continuity. • Revised contingency planning and business continuity methodology. • Formation of Resource contingency planning liaison groups. • Contingency planning training matrix.	12 High

	Risk	Inherent Risk	Controls	Residual Risk
	Fraud, theft, organised crime and cyber attacks **Council top risk**	20 Very high	• Fraud risk register in place and updated annually. • Fraud, Cyber / Information security Training Learn on Line Modules; mandatory for all employees/	12 High
	Lack of capacity and skills to meet increased service demands **Council top risk**	20 Very high	• Performance Appraisal (PDR) process including service learning and development priorities and employee training plans. • Workforce strategy, including development of overall workforce strategy will provide greater level of organisational control rather than service/resource specific. The Strategy has a focus on agile working. • Management Development and Leadership Challenge Programme. • Stress audit tool. • Effective partnership working with Trade Unions.	9 High
	IT development and functionality does not keep pace with changing service requirements **Council Top Risk**	20 Very high	• Service IT requirements restricted to reflect available resources. • IT service plan closely monitored and progress reports issued to the IT Strategy Group/ICT Board on a regular basis.	9 High
	Failure to ensure the health, safety and wellbeing of employees and the protection of service users and members of the public in the delivery of council services **Council Top Risk**	20 Very high	• Occupational Health and Safety Management System embedded throughout Resource. • Risk Assessments and Safe Systems of Work and associated local management procedures developed and implemented. • Resource, Service and Trade Union communication and consultation arrangements in place.	8 High

		• H&S Training matrices (specific training requirements for employees at Service level within the Council). • Programme of Health and Safety Audits and Inspections undertaken. • Employer's Liability (EL) Claims lessons learned reports.	
	Failure to work with key partners to achieve the outcomes of the Community Plan • Failure to effectively manage the processes and practices to reduce the impact of welfare reform relative to the Scottish Index of Multiple Deprivation domains **Council Top Risk**	20 Very high	• Partners signed up to Community Plan 2017 to 2022 and Partnership Progress Group established. • Governance arrangements via the Community Planning Partnership Board. • Regular progress reporting to SMT/CMT/Committee. • Community Planning Risk Register maintained and monitored.	8 High
	Public Protection: Failure to provide an effective Environmental Health Service and Consumer and Trading standards Service and prevent people supporting terrorism or extremism (Counter terrorism and Security) **Council Top Risk**	16 Very high	• A Nominated Prevent Single Point of Contact (SPOC) and Depute. Internal (Council CONTEST / SOC Group) and External (West of Scotland Prevent SPOC Group / Lanarkshire Multi-Agency Strategic CONTEST / SOC Group) stakeholder groups. Contemporary guidance for PREVENT provided to staff. • Responsive public health service and inspection programme in place including food hygiene, health and safety enforcement and advisory service, contaminated land and air quality, private sector housing stock, COVID-19 requirements, etc. • Ongoing review of contaminated land strategy and maintenance of register of contaminated land.	12 High

				Agreed programme of business compliance visits and follow up visits carried out throughout the year including compliance with any new legislation arising from the COVID-19 pandemic and targets for inspections set & closely monitored. • Partnership working with Police Scotland and NHS. • Raising awareness of current scams and frauds being perpetrated in the local community. • Targets for Health and Safety welfare inspections set and monitored.	
	Failure to support the rural economy	16 Very high	• Implementation of LEADER programme. • Community Benefits Funds generated by windfarms promoted and disbursed.	12 High
	Failure to support local business	16 Very high	• Dedicated team employed and being increased. • Increased grant support. • Increased sectoral focus.	12 High
	Failure to work effectively with the private sector	16 Very high	• Promotion of town centre development opportunities. • Partnership approach across locations and sectors. • Delivery of masterplan exercise in East Kilbride.	12 High
	Failure of unrestricted substandard bridges /bridges showing deterioration • Injury to people, damage to assets and network interruption/disruption	16 Very high	• Implement and maintain enhanced structural monitoring. • Maintain list of qualifying structures. • Implement appropriate reactive mitigation measures when need for repair identified. • Option to close if absolutely necessary.	9 High

	Failure to secure external funding and effectively manage funds / maximise investment	16 Very high	• CMT approval process for external funding. • Manage expectations of Council's income at outset. • Funding and compliance section investigate all methods of external funding.	9 High
	Failure to improve roads and related infrastructure	16 Very high	• Roads investment programme. • Major programme of carriageway upgrading to improve the road condition being undertaken - progress monitored closely through iMPROVE. • Regular monitoring by managers of progress and budgets. • Improvements to road related infrastructure using RIP and external funding. • Discussions ongoing regarding future investment.	9 High
	Adverse weather • Disruption to the transport network • Funding arrangements not sufficient to respond to adverse weather events • Failure to deliver prioritised flood protection schemes • Failure to comply with legislation • Increase in volume/value of insurance claims (including property claims) resulting in financial loss • Long term erosion impacts on roads related infrastructure • Adverse affect to health within communities affected by flooding **Council Top Risk**	16 Very high	• Duty Manager, standby rota and weather forecasting systems in place. • Effective management of existing budget resources through regular reporting and dialogue with the Executive Director (Finance and Corporate Resources). • Dedicated Flood Risk Management team. • Council wide Emergency Planning arrangements. • Investment in flooding infrastructure. • Flood cameras/telemetry in high risk areas. • Remote monitoring of high risk flood sites using telemetry solutions. • Winter weather procedures, Winter Service Policy and Ops manual. • Pothole inspection and pro-active rectification programme using sub-	9 High

		contractors during extended severe weather.	
Impact of Waste Management market changes • Changes to global economic policy changes resulting in market collapse and inability to dispose of recycled products	12 High	• Market changes monitored through waste industry network groups and via meetings with contractors. • Contracts include contingency arrangements including back up provision for alternative suppliers. • Operational monitoring process in place. • Waste Awareness Team – ongoing initiatives to promote and improve levels of domestic recycling.	9 High
Increased costs in providing winter maintenance services • Failure to provide essential services during periods of extreme winter weather	12 High	• Effective management of existing budget resources through regular reporting and dialogue with Executive Director (Finance and Corporate Resources). • Salt stocks and storage capacity. • Winter weather procedures, winter service policy and ops manual. • Daily winter task force meetings held during periods of extreme weather to ensure service delivered in most efficient and effective way.	8 High
Information management not subject to adequate control **Council top risk**	20 Very high	• Compliance with Information Governance Strategy. • Retention schedules. • Electronic Document Records Management System (EDRMS). • Completion of annual information Governance checklist. • Implementation of Information Governance Action Plan.	12 High