



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 31 August 2021

Dear Councillor

Hamilton Area Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Wednesday, 08 September 2021
Time: 14:00
Venue: By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Mary Donnelly (Chair), Peter Craig (Depute Chair), Jackie Burns, Stephanie Callaghan, Andy Carmichael, Maureen Chalmers, Maureen Devlin, Allan Falconer, Graeme Horne, Martin Grant Hose, Joe Lowe, Kenny McCreary, Mark McGeever, Jim McGuigan, Davie McLachlan, Lynne Nailon, Richard Nelson, Mo Razzaq, John Ross, Bert Thomson, Josh Wilson

BUSINESS

- 1 **Declaration of Interests**
- 2 **Minutes of Previous Meeting** 3 - 6
Minutes of the meeting of the Hamilton Area Committee held on 9 June 2021 submitted for approval as a correct record. (Copy attached)

Item(s) for Noting

- 3 **Common Good Update Report** 7 - 12
Report dated 18 August 2021 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 4 **Participatory Budgeting - Community and Enterprise Resources - Footpaths and Roads** 13 - 24
Report dated 20 July 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 5 **Participatory Budgeting - Community and Enterprise Resources - Renewable Energy Fund** 25 - 26
Report dated 24 August 2021 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 6 **Participatory Budgeting - Education Resources - Pupil Equity Funding** 27 - 28
Report dated 26 July 2021 by the Executive Director (Education Resources). (Copy attached)

Item(s) for Decision

- 7 **Community Grant Applications** 29 - 32
Report dated 23 August 2021 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 8 **Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Elizabeth-Anne McGonigle

Clerk Telephone: 01698 454521

Clerk Email: elizabeth-anne.mcgonigle@southlanarkshire.gov.uk

HAMILTON AREA COMMITTEE

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Minutes of meeting held via Microsoft Teams on 9 June 2021

Chair:

Councillor Mary Donnelly

Councillors Present:

Councillor Andy Carmichael, Councillor Peter Craig (Depute), Councillor Maureen Devlin, Councillor Allan Falconer, Councillor Graeme Horne, Councillor Martin Grant Hose, Councillor Kenny McCreary, Councillor Jim McGuigan, Councillor Davie McLachlan, Councillor Lynne Nailon, Councillor Richard Nelson, Councillor Mo Razzaq, Councillor John Ross, Councillor Bert Thomson, Councillor Josh Wilson

Councillors' Apologies:

Councillor Jackie Burns, Councillor Stephanie Callaghan, Councillor Maureen Chalmers, Councillor Joe Lowe, Councillor Mark McGeever

Attending:

Finance and Corporate Resources

E A McGonigle, Administration Officer; K McLeod, Administration Assistant

Also Attending:

Scottish Fire and Rescue Service

A Stewart, Station Commander

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Hamilton Area Committee held on 24 March 2021 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Scottish Fire and Rescue Service

A Stewart, Station Commander, Scottish Fire and Rescue Service (SFRS) gave a presentation on the Hamilton Area Performance Report 2020/2021.

The presentation provided performance information covering the period 1 April 2020 to 31 March 2021, with a comparison against the same period from the previous year. Information was provided on:-

- ◆ deliberate primary fires
- ◆ deliberate secondary fires
- ◆ accidental dwelling fires
- ◆ accidental 'other' building fires
- ◆ fatal fire casualties
- ◆ non-fatal fire casualties (excluding precautionary check-up)

- ◆ special service (road traffic collisions)
- ◆ special service (fatal and non-fatal casualties)
- ◆ false alarms (malicious false alarms and unwanted fire alarm signals (non-domestic))

A Stewart, having responded to members' questions, was thanked for his informative presentation.

The Committee decided: that the presentation be noted.

Councillor Nelson left the meeting due to technical difficulties. Councillor Horne joined the meeting during consideration of the above item of business

4 Playscheme Grant Applications

A report dated 4 May 2021 by the Executive Director (Finance and Corporate Resources) was submitted on applications for playscheme grant for 2021/2022.

The playscheme funding would allow an allocation of £600 to be made to playschemes that operated over the summer, October and Easter holiday periods with £400 for the summer period only and £100 for each of the October and Easter periods.

Financial provision was available for individual playschemes to receive, as appropriate, Travel and Freedom Passes from Strathclyde Partnership for Transport.

The Committee decided: that playscheme grants be awarded as follows:-

- | | | |
|-----|-------------------------------|---|
| (a) | Applicant:
Amount Awarded: | Childcare in the Community, Hamilton (PS/HA/1/21)
£600 |
| (b) | Applicant:
Amount Awarded: | Blameless SCIO, Hamilton (PS/HA/2/21)
£600 |
| (c) | Applicant:
Amount Awarded: | Whitehill Universal Connections (PS/HA/3/21)
£600 |

[Reference: Note of Delegated Decisions taken by the Chief Executive on 27 May 2020 (Paragraph 3)]

5 Community Grant Applications

A report dated 24 May 2021 by the Executive Director (Finance and Corporate Resources) was submitted on:-

- ◆ applications for community grant to be met from the 2021/2022 budget
- ◆ 3 community grant applications which had been dealt with by the Executive Director (Finance and Corporate Resources), in consultation with the Chair, during the period from 25 to 31 March 2021 to ensure that the 2020/2021 budget was utilised as fully as possible
- ◆ a proposal to carry forward unspent monies from the 2020/2021 community grants budget

Area Committees had expressed that, in this unusual year due to the pandemic, they did not want groups to lose access to unspent money in the 2020/2021 community grants budget. On 28 April 2021, the Executive Committee considered a proposal that the unspent balances from each Area Committee could be carried forward at the end of the financial year to be managed as part of the year end final transfer to reserves.

Formal approval to carry forward those unspent monies would be recommended in the 2020/2021 year-end report to be submitted to the Executive Committee on 23 June 2021. In relation to this Area Committee, the unspent monies in 2021/2022 amounted to £12,272.05.

The Committee decided:

(1) that community grants be awarded as follows:-

- (a) Applicant: Hillhouse Link Tenants' and Residents' Association, Hamilton (HA/1/21)
Purpose of Grant: Equipment, administration and publicity costs
Amount Awarded: £400
- (b) Applicant: Low Waters Miners Welfare Bowling Club (HA/2/21)
Purpose of Grant: Materials
Amount Awarded: £300

(2) that the action taken during the period 25 March to 31 March 2021 by the Executive Director (Finance and Corporate Resources), in consultation with the Chair, to approve the award of the following community grants from the 2020/2021 budget be noted:-

- (a) Applicant: Larkhall Burns Club (HA/26/20)
Purpose of Grant: Equipment
Amount Awarded: £700
- (b) Applicant: Low Waters Miners' Welfare Bowling Club Ladies' Section, Hamilton (HA/27/20)
Purpose of Grant: Equipment and materials
Amount Awarded: £250
- (c) Applicant: Quarter in Bloom, Hamilton (HA/28/20)
Purpose of Grant: Environmental Project
Amount Awarded: £500

(3) to note that formal approval to carry forward unspent money in the 2020/2021 community grants budget would be recommended in the 2020/2021 year-end report to be submitted to the Executive Committee on 23 June 2021.

[Reference: Minutes of 24 March 2021 (Paragraph 4) and Minutes of the Executive Committee of 28 April 2021 (Paragraph 4)]

6 Urgent Business

There were no items of urgent business.

Chair's Closing Remarks – Participatory Budgeting

The Chair updated the Committee that, on 10 March 2021, the Executive Committee had considered a report by the Executive Director (Finance and Corporate Resources) which provided an update on Participatory Budgeting (PB). The following 7 areas, where PB would be part of how the service was planned and delivered, had been agreed:-

- ◆ Renewable Energy Fund (REF) Microgrants
- ◆ street cleaning
- ◆ carriageway resurfacing
- ◆ pupil equity funding
- ◆ place based participatory budgeting programme
- ◆ Housing and Technical Resources' (HTR) Housing Investment Programme (Environmental)/HTR Estates Improvement Budget
- ◆ HTR Community Safety Partnership Commissioning

Following the summer recess, Participatory Budgeting would be a standing item on all Area Committee Agendas.

Report

3

Report to:	Hamilton Area Committee
Date of Meeting:	8 September 2021
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Common Good Update Report
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide background information and update on the Hamilton Common Good fund

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the background information and update on the Hamilton Common Good fund be noted.

3. Background

3.1. The Common Good is a fund of money or assets, or both, and is administered by a Scottish local authority in respect of each former burgh within the area of the local authority.

3.2. Common Good property is owned by the local authority although it is administered separately from other local authority assets for accounting purposes. Ownership is absolute in the strict sense that the authority holds legal title to it. However, what the authority can do with the asset is subject to a system of statutory control. This control has the potential to limit the extent to which the authority can dispose of or deal with the asset and on what terms.

3.3. The Common Good funds held within South Lanarkshire Council are Lanark, Biggar, Hamilton and Rutherglen. Accounts are prepared on an annual basis, as part of the Council's year end process. The position for the year ended 31 March 2021 is detailed in section 6.

3.4. The Common Good Account in Hamilton holds a number of properties. A proactive approach to maintenance supports the viability of these assets and reduces the risk to greater liability in the future.

3.5. The Finance and Corporate Resources (FCR) Committee, at its meeting on 2 October 2013, approved an annual cyclical maintenance plan of £15,000 for Hamilton Common Good properties. The Executive Director (Finance and Corporate Resources) has delegated authority to approve maintenance work up to the value of £15,000 for each fund. If inspections highlight requirements to undertake investment which would be beyond routine maintenance, this will be considered separately for approval and will be the subject of a report to the FCR Committee.

3.6. This report provides details of the management of the Common Good fund (section 4 and 5). In addition to the accounts position covered in section 6, this report provides an up-to-date position for Hamilton, including planned maintenance (section 7 and 8). It also provides an update on committed projects for Hamilton (section 9). An update on consultations on Common Good assets is provided at section 10.

4. Administration of Common Good

4.1. Finance Services administers the Common Good accounts. This includes revenue monitoring, preparation of annual accounts and seeking FCR Committee approval for expenditure to be incurred on various projects as and when they are required.

4.2. If any proposals for common good spend are considered to benefit the local community in Hamilton, and the level of funding required is feasible, then Finance Services will seek approval from the FCR Committee.

4.3. A Common Good Update report is presented to the FCR Committee at least twice a year. A report in August/September time will update the Committee on the annual accounts of all Common Good funds.

5. Role of South Lanarkshire Council's Elected Members

5.1. Decisions on the Common Good Accounts are considered by the Council's FCR Committee. Elected Members are kept up to date with any issues affecting the Common Good and are involved in the consideration of approving spend from the Account. A report on the management of the Common Good fund will be provided annually to the Hamilton Area Committee.

6. Common Good Annual Accounts 2020/2021

6.1. Appendix 1 to the report shows the unaudited accounts for 2020/2021. These form part of the Council's accounts that were approved at the Risk and Audit Scrutiny Committee on 22 June 2021.

6.2. Appendix 1 shows that as at the end of 2020/2021, the balance invested in South Lanarkshire Council's Loans Fund for Hamilton is £0.348m. This is the cash that is held by the Council on behalf of the Common Good funds, and which is readily available to meet expenditure. Table 1 provides the details across the Funds.

Table 1 - Advances to South Lanarkshire Council Loans Fund

Fund	Hamilton
	£m
Balance	0.348

7. Hamilton Common Good Fund

7.1. The Hamilton Common Good Account holds both assets and funds.

7.2. Appendix 2 to the report lists the assets held for Hamilton Common Good Account.

7.3. The unaudited annual accounts statement for 2020/2021 (Appendix 1) shows that the balance invested in South Lanarkshire Council's Loans Fund (cash balances available to spend) is £0.348m and is the Hamilton Common Good Account investment balance.

7.4. Expenditure is incurred on the upkeep of Hamilton Common Good Assets and funds can be considered for specific projects. Income is generated from rent of particular assets.

7.5. **Table 2 - Hamilton Common Good - Income and Expenditure 2020/2021**

	£000
Income	
Rental Income from various properties	132
Interest Received on Cash Balances	1
Total Income	133
Expenditure	
Expenditure includes:	57
- Property Costs	
- Repairs and Maintenance	
- Ground Maintenance	
- Voluntary Organisations	
Contribution to Hamilton Parking Demand Project	4
Depreciation	14
Total Expenditure	75
Net Surplus for Year	58

8. Hamilton Repairs and Maintenance Budget – Planned Maintenance 2021/2022

8.1. As noted in 3.5. an annual budget of £15,000 is available for the maintenance of Common Good properties in Hamilton. There are currently no commitments against this for Hamilton Common Good in 2021/2022. Work to identify areas of potential requirements for expenditure is ongoing.

9. Hamilton Committed Projects

9.1. **Hamilton Town Centre Action Plan:** The Plan, approved by the Community and Enterprise Resources Committee on 30 October 2018, included a project of renewal and maintenance of Hamilton’s Town Square including the cleaning and repainting of the “Sails Structure”.

9.2. This was to be funded from the annual repairs and maintenance budget of £15,000 available for 2020/2021. The work is now complete and costs of £9,373 has been charged to Hamilton Common Good in 2021/2022.

10. Consultation on Common Good

10.1. **New Lease Arrangements:** There have been no consultations on new lease arrangements for Common Good properties, however, there is a proposal to dispose of part of the Gateway Site, Palace Grounds Road, Hamilton for a substation site to facilitate the Fastned charging site at the same location. This will require consultation under Section 104 of the Community Empowerment (Scotland) Act 2015.

10.2. **Change of Use:** A consultation on the proposed change of use at 11 Keith Street, Hamilton (former Vogue Bingo Hall / Cinema) ended on 31 January 2021. The change of use is a development of 23 one and two bedroom flats including retention of the existing façade of the building. There were no responses to the consultation.

10.3. The Council has identified a number of sites for designation and use as local nature reserves. Two of these sites are held in the Hamilton Common Good Account and Legal Services have advised that consultation under Section 104 of the Community Empowerment (Scotland) Act 2015 is required.

11. Employee Implications

11.1. None

12. Financial Implications

12.1. All costs identified will be met from the Common Good fund held within Hamilton.

13. Climate Change, Sustainability and Environmental Implications

13.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

14. Other Implications

14.1. The ongoing repairs and maintenance support the viability of Common Good assets and reduces the Council's risk to increased liabilities in the future.

15. Equality Impact Assessment and Consultation Arrangements

15.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

15.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

18 August 2021

Link(s) to Council Objectives/Values

Accountable, effective, efficient and transparent

Previous References

None

List of Background Papers

- ◆ Finance and Corporate Resources Committee, 1 September 2021

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Jackie Taylor, Head of Finance

Ext: 5637 (Tel: 01698 455637)

E-mail: jackie.taylor@southlanarkshire.gov.uk@southlanarkshire.gov.uk

2020/2021 Annual Accounts	Hamilton
	£000
Income and Expenditure Accounts	
Income for the Year	133
Expenditure for the Year	(75)
Surplus / (Deficit) to the Balance Sheet	58
Balance Sheet	
Fixed Assets	
Property, Plant and Equipment	1,464
Investments	
Advances to South Lanarkshire Council Loans Fund	348
Debtors	53
Total Assets	1,865
Current Liabilities	
Creditors	(13)
Total Assets less Current Liabilities	1,852
Represented By:	
Common Good Account	1,257
Surplus / (Deficit)	58
Amortisation of Revaluation Reserve	1
Gain / Loss on Revaluation	-
	1,316
Revaluation Reserve	
Opening Balance	532
Gain / Loss on Revaluation	5
Amortisation of Revaluation Reserve	(1)
Closing Balance	536
Total	1,852

Hamilton Common Good Assets

Asset Name	Address
Bothwell Road Public Park	Bothwell Road, Hamilton, ML3 0DW
Common Green	Back Row, Hamilton, ML3 6BW
Former Vogue Bingo Hall / Cinema (Note 1)	11 Keith Street, Hamilton, ML3 7BL
Gatehouse	65 Bothwell Road, Hamilton, ML3 0DW
Sculptural Walls	Old Cross, Hamilton, ML3 6DS
Glass Blocks	Old Cross, Hamilton, ML3 6DS
Floral Trumpets	Cadzow Glen, Hamilton, ML3 6BW
Library Gates	Cadzow Glen, Hamilton, ML3 6HQ
Pyramid	Cadzow Glen, Hamilton, ML3 6H
Entrance Feature	Cadzow Glen, Hamilton, ML3 6BJ
Watson Fountain	Cadzow Street, Hamilton, ML3 6HP
Hamilton Racecourse	Bothwell Road, Hamilton, ML3 0DW
Stairwell	92-94 Cadzow Street, Hamilton, ML3 6DS
Hamilton Towers	Castle Street, Hamilton, ML3 6BU
Cinema	Palace Grounds Road, Hamilton, ML3 6AD
Asda Stores Ltd	Palace Grounds Road, Hamilton, ML3 6AD
Retail Park	Palace Grounds Road, Hamilton, ML3 6AD
Express by Holiday Inn	Keith Street, Hamilton, ML3 7BL
Esporta Ground Lease	Mote Hill, Hamilton, ML3 6BY
Gateway Site	Palace Grounds Road, Hamilton, ML3 6AD
Backmuir Plantation	Bothwell Road, Hamilton, ML3 0EF
Grand Avenue	Palace Grounds Road, Hamilton, ML3
Cythera	Palace Grounds, Hamilton, ML3 6BY
David Cooper Memorial	Palace Grounds, Hamilton, ML3 6BY
Railing Design	Back Row, Hamilton, ML3 6BW
Sandstone Abstract	Cadzow Glen, Hamilton, ML3 6B
Sandstone Tomb	Cadzow Glen, Hamilton, ML3 6BA
Wash Day	Cadzow Glen, Hamilton, ML3 6BL
The Cadzow Cow	Cadzow Glen, Hamilton, ML3 6B
Railing Design	Cadzow Glen, Hamilton, ML3 6PA
Union Street Entrance Gate	Cadzow Glen, Hamilton, ML3 6PA
Art Trail Direction Plaque	Cadzow Glen, Hamilton, ML3 6BJ
Four Youths	Quarry Street, Hamilton, ML3 7AR
Music Project	Quarry Street, Hamilton, ML3 7AH
Red Measures	Quarry Street, Hamilton, ML3 6AH
Railing Design	Quarry Street, Hamilton, ML3 7DT
Gazebo	Quarry Street, Hamilton, ML3 7AH
Light Heavyweight	Town Square, Hamilton, ML3 6AD
Totem	Town Square, Hamilton, ML3 6AD
Square Stars	Town Square, Hamilton, ML3 6BU

Note 1 – The former Vogue Bingo Hall / Cinema will be removed from the asset register during 2021/22 due to sale of the property

Report

4

Report to:	Hamilton Area Committee
Date of Meeting:	8 September 2021
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Participatory Budgeting Additional £2m for Footpaths and Roads
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise the Area Committee of the outcome and level of engagement for the Participatory Budgeting (PB) consultation exercise to identify £2m footway / footpath and road projects
- ◆ advise of initial / potential learning points to develop future exercises
- ◆ set out next steps, locations, and forthcoming communications

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):

- (1) the outcome and level of engagement for the PB consultation exercise to identify £2m footway / footpath and road projects as set out in Appendix 2 be noted; and
- (2) initial / potential learning points to develop future consultation exercises and forthcoming communications be noted.

3. Background

3.1. Members will be aware that as part of agreeing the budget, an additional £2m was allocated to support footway / footpath and road improvements. This investment would continue the Council's commitment to prioritise investment in roads infrastructure and footway / footpath including those within parks.

3.2. The predominant focus of the investment was to target footpath improvement along with further investment to improve road conditions in South Lanarkshire. This additional sum was to be allocated across the 4 localities based on network length and be subject to an online PB exercise allowing communities to prioritise on a thematic basis where the further expenditure in their area should be targeted. The resulting programme of works will be informed by the road condition index and footway / footpath conditions information.

3.3. It was considered appropriate that the funding would be split 75% towards footway / footpath and 25% towards carriageways with work to be implemented in 2021/2022.

3.4. Funding was allocated as per the table below:

Funding Split	Footway Network Share (%)	Share of £1.5m (75%) (£m)	Carriageway Network Share (%)	Share of £0.5m (25%) (£m)	Total Funding Per Area (£m)
Clydesdale	20.50%	0.307	42.80%	0.214	0.521
East Kilbride	28.90%	0.434	25.40%	0.127	0.561
Hamilton	33.50%	0.502	22.30%	0.111	0.613
Rutherglen and Cambuslang	17.10%	0.257	9.50%	0.048	0.305
Totals	100.00%	1.500	100.00%	0.500	2.000

3.5. To address concerns that the vote could be dominated by larger population centres or organised communities, and using learning from national PB pilots, the process was organised using the following ‘thematic options’ rather than specific locations.

Footway Themes:

- resurface footway / footpath in residential areas
- upgrade town centre pavements
- resurface footway / footpath in cemeteries
- resurface footway / footpath in parks and sport/cultural recreational areas
- resurface footway / footpath in country parks
- resurface footway / footpath in general open spaces/ amenity areas

Road Themes:

- resurface main roads
- resurface minor roads
- resurface roads in residential areas
- resurface roads and car parks in cemeteries
- resurface roads and car parks in parks and sport/cultural recreational areas
- resurface roads and car parks in country parks
- resurface roads and car parks in general open spaces/ amenity areas

4. Consultation Process and Results

4.1. The consultation ran between 27 April and 11 May 2021 and was promoted via the Council’s website, social media channels and third sector networks. Separate votes were held for each of the 4 areas with separate provision within each area vote for roads and footway / footpaths.

4.2. Each participant was allowed five votes for road themes in their area and a further five votes for footway / footpath themes. These votes could be apportioned in any way the participant wishes; for example, all five votes could be allocated to a single theme or, at the other extreme, a single vote could be allocated to each of 5 themes.

4.3. The top themes have been determined by totalling the votes cast in each area for footway / footpath and carriageways. Rather than having only a single winning theme the available funding has been allocated across the two most popular themes. 75% of funding in an area has been allocated to the top scoring theme and 25% to the second top theme.

4.4. The results of the roads vote were:

Area	1st Place	2nd Place
Clydesdale	Resurface minor roads	Resurface main roads
East Kilbride	Resurface roads in residential areas	Resurface main roads
Hamilton	Resurface main roads	Resurface roads in residential areas
Rutherglen and Cambuslang	Resurface roads and car parks in country parks	Resurface main roads

4.5. The results of the footway / footpath vote were:

Area	1st Place	2nd Place
Clydesdale	Resurface footpaths in residential areas	Upgrade town centre pavements
East Kilbride	Resurface footpaths in residential areas	Resurface footpaths in country parks
Hamilton	Resurface footpaths in residential areas	Resurface footpaths in country parks
Rutherglen and Cambuslang	Resurface footpaths in parks and sport/cultural recreational areas	Resurface footpaths in residential areas

4.6. 1,245 respondents participated in the participatory budgeting process. This level of representation is an area that officers will look to grow and develop. With this being the first mainstream process and it not being a normalised practice, the level of response is considered to a positive indicator.

4.7. There were areas of participation that showed significant strength that should be noted. These were:

- 82% of respondents fell under the category of working age (25-64). This is a harder to reach group classically and should be regarded as a sign of success for the project.
- 17% of respondents classified themselves as having caring responsibilities out with parental responsibilities. This showed significant representation from this community.
- 12% of respondents identified as having a long-term disability or illness which showed good representation from this community.

- 4.8. A full breakdown of participant engagement in the process and the representation levels can be found at Appendix 1. Areas for improvement and initial / emerging lessons learned are indicated below in section 7.

5. Next Steps

- 5.1. In line with the results of the vote, the funding has been allocated as set out below to each of the areas and successful 1st and 2nd placed themes.

Area	Footpaths / Footways		Roads		Funding Per Area (£m)
	1st Place (£m)	2nd Place (£m)	1st Place (£m)	2nd Place (£m)	
Clydesdale	0.230	0.077	0.160	0.054	0.521
East Kilbride	0.325	0.109	0.095	0.032	0.561
Hamilton	0.376	0.126	0.083	0.028	0.613
Rutherglen and Cambuslang	0.193	0.064	0.036	0.012	0.305
Totals	1.124	0.376	0.374	0.126	2.000

- 5.2. Locations have subsequently been identified in line with the above funding and the results of the vote as outlined at paragraphs 4.4 and 4.5. Appendix 2 sets out the specific locations where works will be undertaken within the extents of the public road and footway network. These locations have been determined from the Service's prioritised list of locations requiring attention taking account of the condition and importance of road or footpaths / footways. Those schemes in Hamilton are shaded grey.
- 5.3. It should be noted that the budget allocations do not align exactly with the estimated costs associated with the priority locations. Therefore, for some locations, it will be necessary to supplement a proportion of the works cost from other budgets.
- 5.4. It should also be noted that these are provisional project estimates and there may be some variance in terms of final outturn once more detailed design is undertaken and works are completed.
- 5.5. As a result, other projects may come forward should projects outturn under budget. Conversely, some projects may require to be deferred or supplemented from other budgets if costs increase from the provisional estimates. However, every effort will be made to deliver the projects identified at Appendix 2 during 2021/2022.
- 5.6. Given an already full and challenging workload, to ensure delivery of both our core capital investment programme and the PB priority projects, it has been necessary to commence the projects prior to the August / September Area Committee cycle.

6. Communication

- 6.1. An essential element of any participatory budgeting process is advising participants of the outcome of the vote, 51% of respondents provided their email address to be advised of the outcome of this process. The Community Engagement Team will contact respondents initially via email to advise them of the successful themes in each area with a link to a tracking area for PB on South Lanarkshire's website.

- 6.2. A directory, which is an easy to update, online based spreadsheet, on the Council website will be updated on activities that are being carried out as a direct result of the PB process. The directory will identify 'winning' themes, identify which locations have been identified for works, provide updates around start date, completion date and provide photographic evidence of the works undertaken.
- 6.3. The Community Engagement Team, with support from relevant Services, will also work alongside the Corporate Communications / Digital Team to publicise the results through the SL View and social media posts to raise awareness of both the process and the results.
- 6.4. Committee Reports are being prepared for the four area committees to update elected members on the voting process and the outcomes from it. It should be noted that these reports are for noting only given the budget allocation has been agreed as part of budget setting process.

7. Initial Lessons Learned

- 7.1. Operating the first mainstream PB process across the Council has identified several learning points to be considered as the process develops further.
- 7.2. A minimum voting period of six weeks should become standard to ensure all groups can align their meeting schedules with the process. This was identified by several groups and individuals and represents acknowledged good practice to maximise participation.
- 7.3. Through this process we used a 'cookie' which embedded itself into a voting device so that the device would only be allowed to vote once to maintain the integrity of the voting process. Issues were raised around some households only having one device and this possibly restricting potential participants. This point needs to be considered to ensure we find a balance between vote integrity and digital exclusion.
- 7.4. Consideration to enable paper voting has been given as some residents may not have access to the online survey. This would require preparation of and sending out of prepaid envelopes. This approach would add to costs and complications. The preference would be to only have an online survey and in doing so consideration is being given to locating entry terminals at community facilities for those with no internet access and / or encourage use of IT facilities in Council libraries. Any PB consultation should also be available in additional formats including BSL, Braille. This would assist in meeting the Council's equalities policy.
- 7.5. This PB process was marketed primarily through networks and social media. Marketing of PB processes could perhaps also be developed further through face-to-face approaches in schools / public areas to increase awareness and participation. Suitable resources would have to be identified should this be seen as a priority area.
- 7.6. Elected members will be notified of any PB processes going live to assist in their role of encouraging participation.
- 7.7. Costs are also anticipated in relation to future advertising of PB exercises and costs around administrative duties. Budgets will have to be identified for this.
- 7.8. Significant learning has been undertaken through this process, for the process to grow and develop it is crucial that this learning is shared between Resources and this will be taken forward by officers involved.

7.9. In terms of participation, specific areas that stand out that require improvement to ensure the process is representative are:

- SIMD 1 - 20% - Our most deprived communities were underrepresented in this process. We will look to raise engagement through the neighbourhood planning work that aims to empower deprived communities to have an active voice.
- Under 24's – This could be due to the nature of the process but there was also no specific targeted work done to engage this group. Moving forward where appropriate we plan to liaise with schools and further education establishments to increase representation.
- Ethnic Minorities – We will continue to engage with appropriate partners to ensure opportunities for participation are encouraged and accessible to all ethnic backgrounds.

8. Employee Implications

8.1. There are no employee implications at this time, however, in terms of some of the matters emerging from the lessons learned section additional resources in terms of budget may be required for future PB exercises.

9. Financial Implications

9.1. There are no financial implications currently. It is noted budget provision of £2m has been agreed, however, in terms of some of the matters emerging from the lessons learned section additional resources in terms of budget is likely to be required for future PB exercises.

10. Climate Change, Sustainability and Environmental Implications

10.1. There are no climate change, sustainability, and environmental implications associated with this paper.

11. Other Implications

11.1. There are no other implications associated with this paper.

12. Equality Impact Assessment and Consultation Arrangements

12.1. There is no need to conduct an EIA and the consultation arrangements and results are as set out in section 4.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

20 July 2021

Link(s) to Council Values/Ambitions/Objectives

- ◆ Improve the quality of life of everyone in South Lanarkshire
- ◆ Improve the road network, influence improvements in public transport and encourage active travel
- ◆ Work with communities and partners to promote high quality, thriving and sustainable communities

Previous References

- ◆ None

List of Background Papers

- ◆ None

If you would like inspect any of the background papers or want any further information, please contact: -

Colin Park, Head of Roads and Transportation Services

Ext: 3653 (Tel: 01698 453653)

E-mail: colin.park@southlanarkshire.gov.uk

The following information around equalities was collected from participants to identify how representative the process was of the area profile of South Lanarkshire. Some participants opted not to leave their information so there is a discrepancy between total participants and the information available below.

Locality

Locality	No of Participants	Percentage of Participants	South Lanarkshire Area Profile
East Kilbride	524	42%	30.00%
Hamilton	368	30%	32.00%
Cyldesdale	213	17%	19%
Rutherglen and Cambuslang	140	11%	19%

SIMD 2020

Decile	Survey Engagement	Percentage of Participants	South Lanarkshire Area Profile
1-20%	143	12%	20%
21- 40%	250	22%	23%
41- 60%	248	22%	20%
61- 80%	268	24%	20%
81 - 100%	223	20%	17%

Age

Age	Survey Engagement	Percentage of Participants	South Lanarkshire Area Profile
Under 16	2	0%	18%
16-24	31	3%	10%
25 - 64	1026	82%	82%
Over 65	165	13%	21%
Prefer not to answer	21	2%	N/A

Gender

Gender	Survey Engagement	Percentage of Participants	South Lanarkshire Area Profile
Female	750	60%	52%
Male	434	35%	48%
Prefer not to answer	59	5%	N/A
Other	2	0%	N/A

Ethnic Background

Ethnic Background	Survey Engagement	Percentage of Participants	South Lanarkshire Area Profile
White	1140	92%	97.30%
Prefer not to answer	98	8%	N/A
Asian, Asian Scottish or Asian British	3	0%	2.10%
Mixed/multiple ethnic groups	2	0%	0%
Arab	2	0%	0%
African, Carribean or black	0	0%	0.60%
Other ethnic group	0	0%	0%

Sexual Orientation

Sexual Orientation	Survey Engagement	Percentage of Participants	South Lanarkshire Area Profile
Heterosexual/Straight	993	80%	97%
Prefer not to answer	193	16%	N/A
Gay/Lesbian	23	2.20%	2.20%
Bisexual	18	1%	0.80%

Caring Responsibilities

Caring Responsibility	Survey Engagement	Percentage of Participants	South Lanarkshire Area Profile
Childcare	478	38%	N/A
No	467	38%	N/A
Yes, other	215	17%	11%
Prefer not to answer	121	10%	N/A

Disabilities

Disabilities	Survey Engagement	Percentage of Participants	South Lanarkshire Area Profile
No	988	79%	N/A
Yes	146	12%	11%
Prefer not to answer	111	9%	N/A

Appendix 2

Funding Theme Split / Value	Footpaths / Footways 1st Place	Footpaths / Footways 2nd Place	Carriageways 1st Place	Carriageways 2nd Place	Total Funding Per Area (£m)
Clydesdale	Resurface footpaths in residential areas	Upgrade town centre pavements	Resurface minor roads	Resurface main roads	Total
A706 Cleghorn Road, Lanark	0.037				0.037
A72 Lanark Road, Crossford	0.080				0.080
Station Road, law	0.113				0.113
Whitelees Road, Lanark		0.077			0.077
B7011 Brownlee Road, Law				0.054	0.054
Abbeygreen Road, Lesmahagow			0.093		0.093
School Road, Lamington			0.034		0.034
Camps Road, Crawford - Carlisle Road Jct to Clyde Bridge			0.017		0.017
School Road, Carmichael			0.016		0.016
	0.230	0.077	0.160	0.054	0.521

Funding Theme Split / Value	Footpaths / Footways 1st Place	Footpaths / Footways 2nd Place	Carriageways 1st Place	Carriageways 2nd Place	Total Funding Per Area (£m)
East Kilbride	Resurface footpaths in residential areas	Resurface footpaths in country parks	Resurface roads in residential areas	Resurface main roads	
Muirside Road, Strathaven	0.035				0.035
Woodhill Road, Strathaven	0.036				0.036
Kirktonholme Road, East Kilbride	0.032				0.032
Cleland Place, East Kilbride	0.038				0.038
Maxwellton Road, East Kilbride	0.038				0.038
Owen Avenue /Dale	0.085				0.085

Avenue, East Kilbride					
Galt/Reith / Owen Avenue /Dale Avenue, East Kilbride	0.062				0.062
Tannahill Drive, East Kilbride			0.050		0.050
Ontario Park and Sudbury Crescent (part), East Kilbride			0.045		0.045
Blacklaw Drive (at Glen Urquhart), East Kilbride				0.032	0.032
Footpaths in country parks		0.109			0.109
	0.325	0.109	0.095	0.032	0.561

Funding Theme Split / Value	Footpaths / Footways 1st Place	Footpaths / Footways 2nd Place	Carriageways 1st Place	Carriageways 2nd Place	Total Funding Per Area (£m)
Hamilton	Resurface footpaths in residential areas	Resurface footpaths in country parks	Resurface main roads	Resurface roads in residential areas	
Almada Street / Clydesdale Street / Burnbank Road, Hamilton	0.100				0.100
Hunthill Road, Blantyre	0.050				0.050
B7071, Bothwell Road, Uddingston	0.096				0.096
B7071, Uddingston Road, Bothwell	0.015				0.015
Mill Road, Hamilton	0.020				0.020
Argyle Street, Stonehouse	0.030				0.030
The Neuk, Stonehouse	0.010				0.010
Craig Street, Blantyre	0.010				0.010
Alness Street, Hamilton	0.045				0.045
High Patrick Street, Hamilton			0.024		0.024
Woodfoot Road (Phase 3), Hamilton			0.059		0.059
Lime Grove, Blantyre				0.028	0.028
Footpaths in country parks		0.126			0.126
	0.376	0.126	0.083	0.028	0.613

Funding Theme Split / Value	Footpaths / Footways 1st Place	Footpaths / Footways 2nd Place	Carriageways 1st Place	Carriageways 2nd Place	Total Funding Per Area (£m)
Rutherglen and Cambuslang	Resurface footpaths in parks and sport/cultural recreational areas	Resurface footpaths in residential areas	Resurface roads and car parks in country parks	Resurface main roads	
Blairbeth Road, Rutherglen		0.064			0.064
Caledonia Avenue, Rutherglen				0.012	0.012
Halfway Park footpath repairs	0.046				0.046
Mill Road Recreation area access road repair	0.022				0.022
Cambuslang park footpath repairs	0.102				0.102
Overtoun Park footpath repairs	0.010				0.010
Stonelaw park entrance path repairs	0.007				0.007
Woodburn Park entrance path repairs	0.003				0.003
Fernhill Community Centre monoblock repairs			0.004		0.004
Cambuslang Institute car park patch repairs			0.003		0.003
Eastfield Lifestyles Access Road repairs			0.032		0.0032
	0.190	0.064	0.039	0.012	0.304
Totals	1.124	0.376	0.374	0.126	2.000

Participatory Budgeting – Update for Area Committee

5

Service Area

Hamilton

Lead Officer

Kenny Lean

Stage 1 : Pre Consultation :

- What are we asking the public for their view on (what service is it / description etc)?
- How much funding are we asking about?
- Who are we asking,
- How are we doing this ?
- When are we doing this ?
- When will we report back ?

Stage 2 : Post Consultation

- The outcome of the PB activity
- What happens next ?
- Further reporting requirements (eg required Committee approval)

At the Executive Committee on 21 November 2018 a series of amendments to the Renewable Energy Fund were approved. One of these was the introduction of a micro grant fund in 2019/2020 of up to £5,000 per annum available to Community Councils or equivalent community organisations to award and administer small grants of up to £500 locally. This was established for an initial 2-year period and at the Community and Enterprise Resources Committee of 16 February 2021 it was agreed to continue the micro grants after 2020/2021

The 2021/2022 awards to Community Councils are currently being processed and paid to each individual Community Council to administer as they submit the required evidence of 2020/2021 spend.

At the start of August 2021 the following grants had been given to Community Councils to administer in 2021/2022 totalling £12,895.

Organisation	Windfarm	Type of group	Location	Grant
Blantyre	Whitelees	Community Council	Blantyre	4995.00
Bothwell	Whitelees	Community Council	Bothwell	5000.00
Uddingston	Blantyre Muir	Community Council	Uddingston	2900.00

Participatory Budgeting – Update for Area Committee

6

Service Area	Education	Lead Officer	Laura Mitchell on behalf of Carole McKenzie
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Stage 1 : Pre Consultation :

- What are we asking the public for their view on (what service is it / description etc)?
- How much funding are we asking about?
- Who are we asking,
- How are we doing this ?
- When are we doing this ?
- When will we report back ?

The public are being asked how 5% of their school's Pupil Equity Funding (PEF) will be spent. This funding is targeted at supporting pupils affected by poverty. 146 out of 148 of SLC schools receive PEF funding. Each of these schools will set-aside a minimum of 5% of their PEF allocation for this activity. This equates to a minimum of £0.495m. Note this is a slight increase from the initial figure quoted of £0.430m, due to the Scottish Government providing schools with a 15% Pupil Premium uplift from their initial PEF allocation. It is anticipated some schools may set aside more than 5%. Schools will submit the % (minimum of 5%) they are setting aside to Education Resources by 30 August. Final figures will be reported at the next area committee meeting.

On 27 April, Head Teachers were briefed on the PB process and taken through a Power Point Presentation, which outlined expectations and timescales, signposted resources and outlined the support that will be given to support them with this activity. Head Teachers are now identifying a staff member to lead/facilitate this activity in their school. An initial training session for PB leads was delivered on 6 May. This virtual session was recorded and is available to all schools on Education Resource's virtual platform SLC squared. A further input will be delivered on 25 August. A Teams Page has been set-up to support PB leads. This platform provides support and resources for PB leads. It is hoped it will also facilitate the sharing of good practice across schools, as this activity unfolds in schools.

Schools are now beginning to set-up a PB group, which consists of pupils and parents/carers. This group will lead this activity in schools, consulting with stakeholders to generate ideas and facilitate the voting. The following stakeholders will be encouraged to vote:

- All school pupils
- All parents/carers of pupils who attend the school
- All school staff – janitors, cooks, cleaners, teachers, school support assistants, etc.

All schools will have completed the PB process, with voting and spend agreed by 8 October. Schools will report the outcome of the PB process via a Google form, which is due into Education Resources by 8 October. This will be collated, and the information shared at future area committee meetings. Schools will then progress with their spend, to ensure the 5% is spent in full by end of March 2022. Details of spend will feature in school's PEF Profile of Spend, which is a detailed financial report of how a school's Pupil Equity Funding is spent. This is collated annually into an authority report, a separate sub-set report for PB will feature for the 2021/2022 allocation.

The central Equity Team within Education Resources will provide ongoing support to schools enable them to deliver this agenda successfully in their schools.

Stage 2 : Post Consultation

- The outcome of the PB activity
- What happens next ?
- Further reporting requirements (eg required Committee approval)

Education Resources Plan to keep Area Committees updated with PB activity via the following:

- Final figures reported of school's PEF allocation committed to PB (available in September)
- Summary Report of each school's PB outcome (available late October/early November) and Local Authority analysis report of this
- Case studies of school activity, which has had particular impact/success (ongoing throughout the year)
- Detailed Local Authority Financial Report of how PEF money allocated for PB has been spent (May/June 2022)
- Regular updates and reports at Area Committee meetings (ongoing)

Education Resources will support schools with implementation of this and monitor and track the impact of this activity. Findings will inform any future PB activity within Education Resources.

Regular PB Updates and the highlighting of good practice will be communicated to schools via the Equity Post and PB Teams Page. Area Committee are welcome to be emailed the Equity Post showing these updates/good practice.

Report

7

Report to: **Hamilton Area Committee**
 Date of Meeting: **8 September 2021**
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Community Grant Applications**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ request approval for the allocation of community grants to 2 community groups in the Hamilton Area Committee area from the 2021/2022 community grant budget

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that community grants be awarded as follows:-

(a) Applicant:	Hillhouse Community Council (<i>HA/3/21</i>)
Amount Requested:	£900
Purpose of Grant:	Equipment
Amount Awarded:	£700

(b) Applicant:	Westcraigs at Heart Group, Blantyre (<i>HA/6/21</i>)
Amount Requested:	£1,000
Purpose of Grant:	Start -up costs - equipment, administration and publicity costs
Amount Awarded:	£250

3. Background

3.1. The Council operates a community grants scheme to support local constituted community groups and voluntary organisations. All applications require to be supported by a constitution, audited accounts or annual income and expenditure accounts, a bank statement, and confirmation that the group/organisation will adhere to the conditions of the grant award. Applications are invited continually throughout the year.

3.2. The main aims of the community grants scheme are to:-

- ◆ fund activities and projects which bring community benefit
- ◆ involve people in the community by bringing them together to enjoy educational, recreational, leisure and other community activities or to improve the local environment

3.3. Support can be provided for a range of activities including administration and publicity costs, purchase of equipment and materials, annual outings and entrance fees, start-up costs and special events.

4. Employee Implications

4.1. None.

5. Financial Implications

5.1. As previously reported, the 2020/2021 year-end report considered by the Executive Committee on 23 June 2021, included a recommendation to carry forward the unspent monies from the 2020/2021 community grants budget. This recommendation was approved and, in relation to this Area Committee, the unspent monies in 2020/2021 amounted to £12,272.05, giving a revised total allocation for community grants of £38,022.05 (£25,750 plus £12,272.05)

5.2. The current position of the community grants for the Hamilton Area Committee area in 2021/2022 is as follows:-

Total allocation for Community Grants	£38,022.05
Grants previously allocated	£2,500
Community grants allocated in this report	£950
Remaining balance	£34,572.05

6. Climate Change, Sustainability and Environmental Implications

6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications

7.1. The risk to the Council is that grant funding is not utilised for the purpose of which it was intended. This risk is mitigated by internal controls including audit procedures and conditions of grant agreement.

8. Equality Impact Assessment and Consultation Arrangements

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

8.2. All the necessary consultation with the community groups has taken place.

Paul Manning

Executive Director (Finance and Corporate Resources)

23 August 2021

Link(s) to Council Values/Ambitions/Objectives

◆ Accountable, effective, efficient and transparent. Work with communities and partners to promote high quality, thriving and sustainable communities

Previous References

◆ Hamilton Area Committee – 9 June 2021

List of Background Papers

- ◆ Individual application forms

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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