

## EXECUTIVE COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 27 June 2018

### Chair:

Councillor John Ross (ex officio)

### Councillors Present:

Alex Allison, John Anderson, John Bradley, Walter Brogan, Robert Brown, Graeme Campbell, Maureen Chalmers (Depute), Gerry Convery, Margaret Cooper, Peter Craig, Fiona Dryburgh, Joe Fagan, Allan Falconer, Alistair Fulton, Lynsey Hamilton, Ann Le Blond, Eileen Logan, Katy Loudon, Joe Lowe, Catherine McClymont (*substitute for Councillor McLachlan*), Kenny McCreary (*substitute for Councillor Nelson*), Hugh Macdonald (*substitute for Councillor McGuigan*), Colin McGavigan, Mark McGeever, Gladys Miller, David Shearer, Josh Wilson

### Councillors' Apologies:

Jim McGuigan, Davie McLachlan, Richard Nelson

### Attending:

#### Chief Executive's Service

L Freeland, Chief Executive

#### Community and Enterprise Resources

M McGlynn, Executive Director

#### Education Resources

T McDaid, Executive Director

#### Finance and Corporate Resources

P Manning, Executive Director; G Bow, Administration Manager; J Burke, Administration Assistant; Y Douglas, Audit and Compliance Manager; G McCann, Head of Administration and Legal Services

#### Housing and Technical Resources

D Lowe, Executive Director

#### Social Work Resources/Health and Social Care

V de Souza, Director

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### 1 Declaration of Interests

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No interests were declared.

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### 2 Minutes of Previous Meeting

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The minutes of the meeting of the Executive Committee held on 16 May 2018 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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### 3 Capital Budget Monitoring Final Outturn - 2017/2018

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A report dated 4 June 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the:-

- ♦ outturn position of the Capital Programmes for the year ended 31 March 2018
- ♦ proportion of the programmes from 2017/2018 which had been carried forward as a financial commitment for year 2018/2019

Expenditure and funding for the Capital Programme for 2017/2018 were detailed. The difference between the revised programme, totalling £78.242 million, and the actual spend of £57.864 million was £20.378 million and the main reasons for this underspend were detailed in Appendix 2 to the report.

Funding totalling £20.593 million, comprising the underspend from 2017/2018 adjusted to reflect the actual position of income received, would be carried forward into 2018/2019 to ensure that there were sufficient resources available to conclude ongoing projects.

£36.925 million had been spent on the Housing Capital Programme against a budget of £40.581 million. This represented an underspend of £3.656 million and the main reasons for this underspend were detailed. In terms of funding, the Programme had benefited from one-off income of £2.204 million which would help augment the overall Programme. This funding included additional income from council house sales, Scottish Government Grant, additional developer contributions and the Renewable Heat Initiative funding.

**The Committee decided:**

- (1) that the outturn position on the 2017/2018 General Fund and Housing Capital Programmes be noted; and
- (2) that the carry forward of projects from the 2017/2018 General Services and Housing Capital Programmes, as detailed in the report, be approved.

*[Reference: Minutes of 16 May 2018 (Paragraph 3)]*

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#### **4 Revenue Budget Monitoring – Final Outturn and Annual Report and Accounts 2017/2018**

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A report dated 22 May 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the:-

- ◆ year end position on the General Fund and Housing Revenue Accounts
- ◆ revenue budget performance of each Resource in 2017/2018
- ◆ Council's unaudited Annual Accounts 2017/2018, including a reconciliation to the revenue budget performance for 2017/2018

The General Fund Revenue Account showed an underspend of £3.122 million and taking account of the £0.500 million transfer to the Uncommitted General Fund, left an underspend of £2.622 million. It was proposed that this underspend be allocated to the IT Development Fund (£0.500 million) and the Earmarked General Fund (£2.122 million). Those allocations would result in a final outturn position of a £0.500 million underspend and it was proposed that this amount be transferred to the Uncommitted General Fund.

Following the probable outturn exercise, transfers to Reserves had been approved totalling £11.018 million. Following confirmation of the year end position, it was proposed to transfer an additional £3.016 million to Reserves resulting in an overall transfer to reserves of £14.034 million.

The Integration Joint Board (IJB) had underspent by £0.701 million in 2017/2018 and it was proposed that the Council allow the IJB to retain this non-recurring underspend within their Reserves earmarked for future care costs.

The Housing Revenue Account showed a surplus for the year of £1.373 million. The surplus, when added to the amount of surplus brought forward from 2016/2017, gave an accumulated surplus of £11.624 million to be carried forward to meet future years' Business Plan commitments. Taking account of this transfer to Reserves, would result in a breakeven position.

The Local Authority Accounts (Scotland) Regulations 2014 required the unaudited accounts to be formally considered by elected members at a meeting to be held no later than 31 August each year and, consequently, a full copy of the unaudited accounts had been provided to all members of the Council.

In line with previous years, the full unaudited accounts would be available for public inspection in the Council Offices between 29 June and 20 July 2018 and would also be made available on the Council's website from 29 June 2018 until the date the audited accounts were published.

As part of the Annual Accounts, a restatement of monitoring figures had to be prepared to reconcile the monitoring figures reported to Committee with the figures which appeared in the Annual Accounts. The detail of the restatement of those monitoring figures was provided in the report.

Councillor Ross, seconded by Councillor Chalmers, moved that the recommendations in the report be approved. Councillor Allison, seconded by Councillor Le Blond, moved as an amendment that the allocation of additional Corporate Transfers totalling £2.122 million be allocated to the budget for the Roads Improvement Programme and not to the Earmarked General Fund.

On a vote being taken by a show of hands, 13 members voted for the amendment and 14 for the motion which was declared carried.

**The Committee decided:**

- (1) that the outturn position of the General Fund Revenue Account for 2017/2018 be noted;
- (2) that the additional transfer to reserves by Resources and Corporate Items totalling £3.016 million be approved;
- (3) that the Integration Joint Board be allowed to retain the £0.701 million underspend in 2017/2018 on the basis that the resources were earmarked for future care costs;
- (4) that the additional Corporate Transfers to Reserves totalling £2.622 million, as detailed in the report, be approved;
- (5) that the final outturn position of an underspend of £0.500 million be transferred to the Uncommitted General Fund;
- (6) that the position of the Housing Revenue Account, including the transfer to reserves of £1.373 million, be noted;
- (7) that the arrangements for publishing the unaudited Annual Accounts, which had previously been circulated to elected members, be noted.

*[Reference: Minutes of 31 January 2018 (Paragraph 4)]*

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## **5 Capital Budget 2018/2019 Monitoring for Period 3 - 1 April to 25 May 2018**

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A report dated 4 June 2018 by the Executive Director (Finance and Corporate Resources) was submitted on:-

- ♦ proposals to finalise the General Fund Capital Programme for 2018/2019 to take account of projects carried forward
- ♦ the progress at 25 May 2018 on the various Capital Programmes

On 28 February 2018, the Council had approved a General Fund Capital Programme for 2018/2019 of £73.194 million and a Housing Capital Programme of £44.935 million. Since that approval, further amendments had been made to the General Fund Programme, increasing it by £1.175 million to £74.369 million.

A number of updates to the General Fund Capital Budget had taken place and those were detailed in the report. Taking those movements into account, had resulted in a General Fund base Capital Programme for 2018/2019 of £70.625 million.

In the first 2 months of 2018/2019, a number of further amendments to the General Fund Programme had been proposed by Resources and, if approved, the Programme would increase to £73.316 million. At 25 May 2018, £5.443 million had been spent on the General Fund Capital Programme.

A number of updates had also been made to the Housing Capital Programme which had increased the Programme from £44.935 million to £53.664 million. At 25 May 2018, £4.028 million had been spent on the Housing Capital Programme.

Ongoing monitoring of the Capital Programmes would be undertaken by the Financial Resources Scrutiny Forum and reports submitted to this Committee on a regular basis.

### **The Committee decided:**

- (1) that the revised budget for the General Fund and Housing Capital Programmes 2018/2019 be approved;
- (2) that the monitoring and reporting arrangements which were underway for the various Capital Programmes for 2018/2019 be noted;
- (3) that the proposed adjustments to the General Fund and Housing Capital Programmes, as detailed in the report, be approved; and
- (4) that the revised Capital Programmes continue to be monitored by the Financial Resources Scrutiny Forum.

*[Reference: Minutes of 16 May 2018 (Paragraph 3)]*

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## **6 Revenue Budget Monitoring for Period 3 - 1 April to 25 May 2018**

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A report dated 4 June 2018 by the Executive Director (Finance and Corporate Resources) was submitted comparing actual expenditure against budgeted expenditure for the period ending 25 May 2018.

The figures included a breakeven position on the General Fund Revenue Account and a breakeven position on the Housing Revenue Account.

The Council had been notified of additional General Fund Grant of £0.125 million to fund the provision of free sanitary products within secondary schools. This allocation had been added to Education Resources' revenue budget.

A number of other factors impacting on the Revenue Budget 2018/2019 were detailed in the report.

**The Committee decided:**

- (1) that the breakeven position on the General Fund Revenue Account at 25 May 2018 and forecast to 31 March 2019 of a breakeven position be noted; and
- (2) that the breakeven position on the Housing Revenue Account at 25 May 2018 and forecast to 31 March 2019 of a breakeven position be noted.

*[Reference: Minutes of 16 May 2018 (Paragraph 4)]*

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## **7 Trading Services' Financial Performance for Period 3 - 1 April to 25 May 2018**

A report dated 4 June 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the projected financial results for 2018/2019 for the Council's Trading Services.

The target for Trading Services' surpluses had been set at £11.466 million. In the period to 25 May 2018, this figure had been revised to £11.511 million to reflect a transfer of budget from the Property Trading Operation to Finance and Corporate Resources and Housing and Technical Resources in respect of the realignment of internal support charges.

At 25 May 2018, surpluses of £1.852 million had been achieved.

Officials were working to maximise the levels of surplus using the projected figure as a minimum target.

**The Committee decided:** that the surpluses achieved to 25 May 2018 of £1.852 million be noted.

*[Reference: Minutes of 16 May 2018 (Paragraph 5)]*

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## **8 Additional Funding from the Scottish Government and Other External Sources**

A report dated 31 May 2018 by the Executive Director (Finance and Corporate Resources) was submitted on additional revenue funding, totalling £82.567 million, and capital funding, totalling £18.415 million, made available to the Council from the Scottish Government and other external sources to undertake various initiatives. The funding was summarised as follows:-

### **Revenue Funding**

Resource	2018/2019 (£)	2019/2020 (£)	2020/2021 (£)	2021/2022 (£)
Education	3.419	17.460	28.891	32.227
Community and Enterprise	0.398			
Finance and Corporate	0.172			
<b>Total</b>	<b>3.989</b>	<b>17.460</b>	<b>28.891</b>	<b>32.227</b>

## Capital Funding

### Resource

Education	5.900	6.900	4.700
Community and Enterprise	0.915		
<b>Total</b>	<b>6.815</b>	<b>6.900</b>	<b>4.700</b>

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 16 May 2018 (Paragraph 6)]*

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## 9 2019/2020 Revenue Budget Strategy and Savings Requirement

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A report dated 5 June 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the:-

- ♦ principles and assumptions which had been adopted to construct the Revenue Budget Strategy for 2019/2020
- ♦ savings requirement for 2019/2020

Details were provided on:-

- ♦ grant estimations
- ♦ other budget movements, including specific budget pressures
- ♦ the level of savings requirement
- ♦ next steps in considering the 2019/2020 revenue budget

Taking account of the grant estimations and other budget movements, the estimated level of savings required for 2019/2020 was forecast to be £18.300 million.

The Council Tax freeze had been lifted in 2017/2018 and an increase of 3% in Council Tax could reduce the amount of savings required by £3.800 million to £14.500 million.

As part of the financial strategy, it was proposed that, in line with previous years, a members' awareness session be arranged for autumn 2018, in order that saving options for the General Fund and Housing Revenue Accounts could be considered.

### **The Committee decided:**

- (1) that the Revenue Budget Strategy for 2019/2020, as detailed in the report, be approved;
- (2) that the estimations and assumptions adopted to forecast the potential savings requirement for 2019/2020 be approved;
- (3) that the estimated level of savings before the application of any corporate solutions of £18.300 million be noted; and
- (4) that a package of savings be presented at a members' awareness session in autumn 2018.

*[Reference: Minutes of 28 June 2017 (Paragraph 9)]*

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## **10 Internal Audit Annual Assurance Report 2017/2018**

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A report dated 5 June 2018 by the Executive Director (Finance and Corporate Resources) was submitted:-

- ♦ on progress made by Internal Audit in achieving the targets set out in the Audit Plan 2017/2018
- ♦ providing an independent audit opinion on the adequacy and effectiveness of the Council's governance, risk management and Internal Audit control systems based on audit work undertaken in 2017/2018

Details were also provided on audit performance and related activity, which included:-

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|---|--|
| ♦ links to the Council's objectives and top risks | ♦ operational controls and findings          |
| ♦ Internal Audit workload                         | ♦ management of fraud risks                  |
| ♦ Internal Audit delivery 2017/2018               | ♦ delivery of audit actions during 2017/2018 |
| ♦ financial controls and findings                 | ♦ areas of external reliance                 |

In general, it was considered that there was a good level of assurance over financial controls in operation across the Council and an adequate level of assurance over operational controls. The Internal Audit findings had been used to inform the Council's 2017/2018 Annual Governance Statement.

As required by the Internal Audit Code of Practice for Local Authorities, a signed Annual Audit Statement of Assurance, based on the view of the Council's Internal Audit function, was attached as an appendix to the report.

### **The Committee decided:**

- (1) that the positive level of performance achieved by Internal Audit be noted;
- (2) that the good level of financial governance and the adequate level of operational governance be noted; and
- (3) that the use of the Internal Audit opinion to inform the Council's 2017/2018 Governance Statement be noted.

*[Reference: Minutes of 27 September 2017 (Paragraph 7)]*

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## **11 Annual Governance Statement for 2017/2018 and Good Governance Action Plan Quarter 4 Progress Report**

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A report dated 23 May 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the Annual Governance Statement for 2017/2018 which would be included in the Council's 2017/2018 Annual Accounts and the Quarter 4 End of Year Report on progress made against the Good Governance Action Plan.

The Council's Annual Governance Statement 2017/2018, which was attached as an appendix to the report, provided a progress report on improvement actions agreed for 2017/2018.

Internal Audit's opinion was that reasonable assurance could be placed on the adequacy and effectiveness of the Council's framework of governance, risk management and control arrangements for the year ending 31 March 2018.

At the Quarter 4 stage of 2017/2018, the Good Governance Improvement Action Plan showed 142 measures, of which 139 were green (had been met as per expectations) and 3 which would be reported at a later date. There were no measures which were either amber or red.

**The Committee decided:**

- (1) that the Annual Governance Statement, attached as Appendix 2 to the report, be approved for inclusion in the Council's 2017/2018 Annual Report and Statement of Accounts; and
- (2) that the Good Governance Improvement Action Plan progress at Quarter 4 2017/2018, as detailed in Appendix 3 to the report, be noted.

*[Reference: Minutes of 16 May 2018 (Paragraph 7)]*

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## **12 Proposals to Develop a New Approach to Community Participation**

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A report dated 5 June 2018 by the Executive Director (Finance and Corporate Resources) was submitted on:-

- ◆ establishing a new approach to community participation and empowerment
- ◆ proposals to add 7 FTE posts to the staffing establishment of Finance and Corporate Resources to create a new Community Participation and Empowerment Team within the Council

The implementation of the Community Empowerment (Scotland) Act 2015 was accompanied by a refresh of the "National Standards for Community Engagement" which set out a clear and challenging set of criteria against which community participation could be judged.

A wide range of activities were currently underway within South Lanarkshire to progress the provisions of the Community Empowerment (Scotland) Act 2015 and details of the scope of this work were provided in the report.

Currently, responsibility for community participation was spread across different Resources, with no individual team having responsibility for the co-ordination of corporate and partner activities. To address this issue, it was proposed to establish a dedicated team with responsibility for working with local people to build their capacity and harness the resources within their communities.

One of the key elements to the new approach would be the development of Community Led Plans which had been identified as a progressive approach to secure effective community participation. The work to develop this new approach would progress in 3 phases and details of the work to be undertaken during each phase was detailed in the report.

To take this work forward, it was proposed to establish a new Community Participation and Empowerment Team, which would include the following posts:-

- ◆ 1 post of Community Development Manager at Grade 5, Level 1 to 8, SCP 96-108 (£48,980 to £58,597)
- ◆ 4 posts of Community Development Officer at Grade 3, Level 2 to 4, SCP 61-74 (£29,161 to £35,311)
- ◆ 2 posts of Community Development Assistant at Grade 2, Level 1 to 4, SCP 33-57 (£19,307 to £27,446)



The main roles and responsibilities of the new Community Participation and Empowerment Team were detailed in the report and the cost of the posts, estimated at £0.330 million per year, would be funded for a 2 year period from the improved revenue budget outturn position at the end of 2017/2018. At the end of the 2 year period, future funding would require to be considered as part of the Council's Financial Strategy.

Councillor Ross, seconded by Councillor Chalmers, moved that the recommendations in the report be approved. Councillor Fagan, seconded by Councillor Brogan, moved as an amendment that consideration of the report be continued until after the summer recess to allow a members' awareness session on this matter to take place prior to consideration by this committee.

On a vote being taken by a show of hands, 9 members voted for the amendment and 19 for the motion which was declared carried.

**The Committee decided:**

- (1) that the proposals to develop a new approach to community participation and empowerment be approved;
- (2) that the addition of 7 posts to the staffing establishment, as detailed in the report, to create a new Community Participation and Empowerment Team be approved; and
- (3) that the cost of establishing the new team be met from the improved outturn position in 2017/2018 for a period of 2 years, with future costs from 2020/2021 onwards incorporated into the Council's Financial Strategy.

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### **13 School Clothing Grants**

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A joint report dated 8 June 2018 by the Executive Directors (Education Resources) and (Finance and Corporate Resources) was submitted on proposals to increase the levels of school clothing grant from August 2018.

At its meeting on 28 February 2018, the Council had increased the level of clothing grant from £50 to £75 per child.

To meet the requirements of the recently published Scottish Government Report entitled "Every Child, Every Chance: The Tackling Child Poverty Delivery Plan", councils had been provided with funding in order that it could be used to deliver the minimum entitlement of £100 per eligible child.

This funding had not been ringfenced, therefore, local authorities could choose how to use those funds as long as the minimum entitlement of £100 was paid. Councils paying more than the minimum level would be expected to maintain this higher level in the future.

Councillor Ross, seconded by Councillor Chalmers, moved that the recommendation in the report be approved. Councillor Dryburgh, seconded by Councillor Hamilton, moved as an amendment that the total Scottish Government allocation be utilised to provide school clothing grants.

On a vote being taken by a show of hands, 8 members voted for the amendment and 16 for the motion which was declared carried.

**The Committee decided:** that an increased school clothing grant level of £100, to be implemented from August 2018, be approved.

*[Reference: Minutes of 28 February 2018 (Paragraph 8)]*

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## **14 Land and Property Transfers and Disposals**

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A report dated 24 May 2018 by the Executive Director (Housing and Technical Resources) was submitted on recommendations to declare certain areas of land and property surplus to operational requirements.

The recommendations had been made in terms of agreed procedures for dealing with surplus land and property.

**The Committee decided:**

- (1) that the land and property identified in Property Bulletins 15/02 and 17/02 be reallocated as detailed in Appendix A to the report; and
- (2) that the land in connection with minor disposals, as detailed in Appendix B to the report, be declared surplus to the Council's requirements.

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## **15 King Street, Larkhall - Extension to Concessionary Lease to Larkhall Christians Together**

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A report dated 25 May 2018 by the Executive Director (Housing and Technical Resources) was submitted on a request received from Larkhall Christians Together for the Council to extend their concessionary lease of premises at King Street, Larkhall for a further 2 years.

Larkhall Christians Together had been in occupation of the former toilets at King Street, Larkhall since 3 August 2017 and their current lease was due to expire on 2 August 2018.

Since taking over the facility, the group had been developing a range of activities to the benefit of the wider Larkhall community, however, they currently did not consider that they had a sufficient number of community activities in place to justify progressing a formal Community Asset Transfer purchase request.

The group had requested that they be granted a further concessionary lease for 2 years to expand the operation before making any longer term commitments.

**The Committee decided:**

- (1) that the concessionary lease of the toilets at King Street, Larkhall to Larkhall Christians Together be extended for a further 2 years at a rental of £1 per annum and on other terms and conditions detailed in the report; and
- (2) that the Executive Director (Housing and Technical Resources), in consultation with the Head of Administration and Legal Services, be authorised to conclude all matters in respect of the extension of the existing concessionary lease.

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## **16 Recommendations Referred from the Finance and Corporate Resources Committee**

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A report dated 20 June 2018 by the Chief Executive was submitted on recommendations which had been referred to this Committee by the Finance and Corporate Resources Committee of 20 June 2018.

The recommendations of the Committee were as follows:-

### **Finance and Corporate Resources Committee**

- ◆ that the Treasury Management Activity Report for 2017/2018 and the 2017/2018 Treasury Management and Prudential Code Indicators be noted
- ◆ that the Council's Annual Investment Report for 2017/2018 be endorsed and referred to the Council for formal approval.

*[Reference: Minutes of the Finance and Corporate Resources Committee of 20 June 2018 (Paragraph 7)]*

### **The Committee decided:**

- (1) that the recommendation referred by the Finance and Corporate Resources Committee in relation to Treasury Management Activity and Prudential Code Indicators for 2017/2018 be noted; and
- (2) that the recommendation referred by the Finance and Corporate Resources Committee in relation to the Council's Annual Investment Report 2017/2018 be endorsed.

### **The Committee recommended to the Council:**

that the Annual Investment Report 2017/2018 be approved.

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## **17 Amendments to Committee/Forum Memberships**

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A report dated 5 June 2018 by the Executive Director (Finance and Corporate Resources) was submitted on:-

- ◆ action taken, in terms of Standing Order No 36(c), because of the timescales involved, by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to replace Councillor Devlin with Councillor Dryburgh as a member of the Executive Committee
- ◆ proposals to replace Councillor Dryburgh with Councillor Devlin as a substitute member of the Financial Resources Scrutiny Forum
- ◆ a number of proposed changes to memberships requested by the SNP Group

### **The Committee decided:**

- (1) that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to replace Councillor Devlin with Councillor Dryburgh on the Executive Committee be noted;
- (2) that Councillor Dryburgh be replaced by Councillor Devlin as a substitute member of the Financial Resources Scrutiny Forum;
- (3) that Councillor Horne be replaced as a member of the Housing and Technical Resources Committee by Councillor Callaghan, with Councillor Horne taking Councillor Callaghan's place as a substitute member;

- (4) that Councillor Buchanan be replaced by Councillor Callaghan as Depute Chair of the Housing and Technical Resources Committee; and
- (5) that Councillor Shearer be replaced by Councillor Dorman as a member of the Rural Task Force, with Councillor Shearer taking Councillor Dorman's place as a substitute member.

*[Reference: Minutes of South Lanarkshire Council of 18 May 2017 (Paragraph 7)]*

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## **18 Sustainable Development Strategy Update**

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A report dated 6 June 2018 by the Executive Director (Community and Enterprise Resources) was submitted on the status of the Sustainable Development Strategy actions and measures at the Quarter 4 stage of 2017/2018.

The Council's Sustainable Development Strategy (SDS) covered a 5 year period from 2017 to 2022. Delivery of actions within the SDS provided the main focus for sustainable development activity over the period and enabled the Council to fulfil its duties under the Local Government (Scotland) Act 2009 and other associated environmental legislation.

The SDS action plan contained 27 actions which were sub-divided into 45 defined measures that provided the current status for each action. Those measures were rated using a traffic light system of green, amber or red. Of the 45 measures within the SDS:-

- ◆ 39 had been achieved or were on course to be achieved (green)
- ◆ 2 had seen some minor slippage against targets (amber)
- ◆ 0 had seen major slippage against timescale or major shortfall against target (red)
- ◆ 4 would be reported later when data was available

A number of highlights from 2017/2018 were detailed in the report.

**The Committee decided:** that the position in respect of the actions and measures contained in the Council's Sustainable Development Strategy for the period 2017 to 2022, at the Quarter 4 stage of 2017/2018, be noted.

*[Reference: Minutes of 8 February 2017 (Paragraph 15)]*

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## **19 Council Plan Connect 2017 to 2022: Quarter 4 Progress Report 2017/2018**

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A report dated 25 May 2018 by the Executive Director (Finance and Corporate Resources) was submitted on the progress of 'Connect', the Council Plan 2017 to 2022, at the Quarter 4 stage of 2017/2018.

'Connect' detailed the Council's vision, ambitions and objectives to be delivered in the 5 year period of the Plan. Progress made on key priorities and objectives was summarised in the report. Of the 219 measures contained in the Plan:-

- ◆ 200 had been achieved or were on course to achieve with no issues anticipated
- ◆ 10 were on course to achieve but might be the subject of some minor slippage
- ◆ 0 measures were not on course to achieve or were subject to considerable slippage
- ◆ 9 measures would be reported at a later stage

The 'Connect' Performance Report for Quarter 4 2017/2018, covering the period to the end of March 2018, was attached as an appendix to the report.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 27 September 2017 (Paragraph 7)]*

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## **20 Urgent Business**

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There were no items of urgent business.