

# Report

Report to:	<b>Education Resources Committee</b>
Date of Meeting:	<b>19 May 2020</b>
Report by:	<b>Executive Director (Education Resources)</b>

Subject:	<b>Education Resources - Notification of Contracts Awarded – 1 October 2019 to 31 March 2020</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide notification to Committee, in line with Standing Orders on Contracts, of all contracts awarded by Education Resources during the period 1 October 2019 to 31 March 2020.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that details of the contracts awarded in the period 1 October 2019 to 31 March 2020 be noted.

## 3. Background

3.1. It is a requirement of Clauses 21.8 and 22.5 of the Standing Orders on Contracts that details of the acceptance of all tenders above £50,000 be reported retrospectively to the relevant Committee for noting, other than those under Clause 21.3 where the award is not the lowest in a price only tender, or costs exceed the approved financial provision. In these instances a report is submitted to the appropriate Committee and subsequent authority to award is granted by that Committee.

## 4. Contract Awards

4.1. A full list of contracts covering the period 1 October 2019 to 31 March 2020, on the basis of lowest offer and/or most economically advantageous offer submitted, is provided at Appendix 1.

## 5. Employee Implications

5.1. Contracts management, including performance appraisal, will be undertaken by both the main service user and the Procurement Team.

## 6. Financial Implications

6.1. Appropriate budgetary provision is available for each of the contracts awarded.

## 7. Climate Change, Sustainability and Environmental Implications

7.1 There are no direct implications arising from the recommendations in this report.

## **8. Other Implications**

- 8.1. There are no direct risks or implications for sustainability in terms of the information contained in this report.

## **9. Equality Impact Assessment and Consultation Arrangements**

- 9.1 This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.
- 9.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

**Tony McDaid**  
**Executive Director (Education Resources)**

20 April 2020

## **Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, effective, efficient and transparent

## **Previous References**

- ◆ None

## **List of Background Papers**

- ◆ Standing Orders on Contracts

## **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## Education Resources

Contracts Awarded by Education Resources over £50,000 in value

<b>Name of Successful Tenderer</b>	<b>Value of Contract Awarded</b>	<b>Date of Award</b>	<b>Brief Description (include period of contract)</b>
Power language Limited	£52,000	02/10/19	Online teaching resource (01/08/19-31/07/22: no extension)
Cosby Suppliers Limited	£243,079	08/11/19	Supply and Delivery of Mobile Teaching Units (11/11/19-30/03/20)
EK & District Engineering GTA Ltd	£137,500	06/01/20	Foundation Apprenticeship in Engineering EKTG (05/08/19-26/06/21)
Scholar Forum Partnership	£114,479	30/03/20	Subscription Renewal (01/04/20-31/03/22)
Procured Service Arrangement: Early Learning and Childcare: 98 providers appointed	£143,500,000	31/03/20	Early Learning and Childcare providers for 1,140 hours (01/04/20-31/03/30)