SOUTH LANARKSHIRE COUNCIL

Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 07 September 2020

Dear Councillor

Community and Enterprise Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: **Tuesday, 15 September 2020**
Time: **14:00**
Venue: **By Microsoft Teams and Committee Room 1,**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

John Anderson (Chair), Isobel Dorman (Depute Chair), John Ross (ex officio), John Bradley, Maureen Chalmers, Gerry Convery, Margaret Cooper, Peter Craig, Joe Fagan, Graeme Horne, Martin Grant Hose, Ann Le Blond, Hugh Macdonald, Monique McAdams, Ian McAllan, Catherine McClymont, Kenny McCreary, Mark McGeever, Davie McLachlan, Lynne Nailon, Richard Nelson, Graham Scott, Collette Stevenson, Margaret B Walker, David Watson, Josh Wilson

Substitutes

Alex Allison, Robert Brown, Stephanie Callaghan, Andy Carmichael, Poppy Corbett, Margaret Cowie, Maureen Devlin, Mary Donnelly, Allan Falconer, George Greenshields, Eric Holford, Mark Horsham, Colin McGavigan, Jim McGuigan, Jim Wardhaugh

BUSINESS

1   Declaration of Interests

Monitoring Item(s)

Item(s) for Decision

Item(s) for Noting

Urgent Business

19 Urgent Business
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Susan Somerville

Clerk Telephone: 01698 454197

Clerk Email: susan.somerville@southlanarkshire.gov.uk

Community and Enterprise Resources Committee Agenda of 16 June 2020 – Delegated Decisions taken by the Chief Executive, in consultation with Group Leaders

1	**Declaration of Interests**

No interests were declared.

2	**Previous Meeting**

Decided: that the delegated decisions taken by the Chief Executive, in consultation with Group Leaders, in relation to the previous Community and Enterprise Resources agenda of 31 March 2020, be noted as a correct record.

3	**Community and Enterprise Resources - Revenue Budget Monitoring 2019/2020**

Decided:

(1) that the forecast to 31 March 2020 of an overspend on the Community and Enterprise Resources' revenue budget of £0.234 million, after approved transfers to reserves, as detailed in Appendix A of the report, be noted;

(2) that the overspend on the Community and Enterprise Resources' revenue budget of £0.296 million as at 28 February 2020, after approved transfers to reserves, as detailed in Appendix A of the report, be noted; and

(3) that the budget virements, as detailed in Appendices B to F, be approved.

[Reference: Minutes of 31 March 2020 (Paragraph 3)]

4	**Community and Enterprise Resources - Capital Budget Monitoring 2019/2020**

Decided:

(1) that the Community and Enterprise Resources' capital programme of £40.538 million, and expenditure to date of £31.082 million, be noted; and

(2) that the projected outturn of £38.100 million be noted.

[Reference: Minutes of 31 March 2020 (Paragraph 4)]

5 Community and Enterprise Resources - Workforce Monitoring – February to April 2020

Decided:　　　　　　　　　　that the following employment information for February to April 2020 relating to Community and Enterprise Resources be noted:-

- ♦　attendance statistics
- ♦　occupational health
- ♦　accident/incident statistics
- ♦　discipline, grievance and Dignity at Work cases
- ♦　analysis of leavers and exit interviews
- ♦　Staffing Watch as at 14 March 2020

[Reference: Minutes of 31 March 2020 (Paragraph 5)]

6 Community Benefit Funds – Renewable Energy Fund Grant Application

Decided:　　　　　　　　　　that, subject to the applicants providing written confirmation that all other funding for the project had been secured, a grant be awarded up to a maximum of £117,200.00 towards eligible costs associated with the purchase of 65 acres of woodland at Loch Wood, Blackwood as a community asset to Blackwood Estate Community Association from the Dungavel (£35,200) and Kypemuir (£82,000) Renewable Energy Funds.

7 Community Benefit Funds – Annual Report

Decided:

(1) that the grants awarded from the Community Benefit Funds, administered by the Council's Planning and Economic Development Services, in 2019/2020, as detailed in the appendices to the report, be noted; and

(2) that the initial demand for funding from the Renewable Energy Funds to assist local communities' response and resilience to the COVID-19 crisis, as detailed in the report, be noted.

[Reference: Minutes of 4 June 2020 (Paragraph 13)]

8 Roads Asset Management Plan – 2020 Update

Decided:　　　　　　　　　　that details of the Council's main asset groups contained in the Roads Asset Management Plan (RAMP) 2020 be noted.

[Reference: Minutes of 3 September 2019 (Paragraph 17)

9 Community and Enterprise Resources - Notification of Contracts Awarded - 1 October 2019 to 31 March 2020

Decided: that details of the contracts awarded by Community and Enterprise Resources, in the period 1 October 2019 to 31 March 2020, be noted.

10 Urgent Business

There were no items of urgent business.

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources - Revenue Budget Monitoring 2019/2020**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2019 to 31 March 2020 for Community and Enterprise Resources

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the Community and Enterprise Resources' outturn position as at 31 March 2020 of an overspend of £0.525m before transfers to reserves, as detailed in Appendix A of the report, and after transfers to reserves of £0.783m, be noted; and

(2) that the proposed budget virements, as detailed in appendices B to F, be approved.

3. Background
3.1. This is the final revenue budget monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2019/2020.

3.2. The report details the financial position for Community and Enterprise Resources in appendix A for the full financial year 2019/2020 compared to the probable outturn position and the individual services' reports in appendices B to F, including variance explanation.

3.3. Appendix G of the report details the additional costs incurred by the Resource in relation to COVID-19.

4. Employee Implications
4.1. None

5. Financial Implications
5.1. **Yearend Outturn Position as 31 March 2020:** The yearend position is an overspend of £0.525m before approved transfers to reserves. This is a higher overspend from the probable outturn reported during the year mainly due to additional costs associated with COVID-19.

5.2.   This overspend reflects costs in respect of the food safety case and the timing of efficiencies within Fleet, Environmental and Project Services and the additional support for South Lanarkshire Leisure and Culture (SLLC) for loss of income as previously reported, partially offset by an underspend in employee costs and an over recovery of income within Planning and Economic Development. Variance explanations for each individual service are detailed in appendices B to F.

5.3.   The yearend position includes additional costs of £0.467m in respect to COVID-19 as outlined in Appendix G in relation to cleaning materials, PPE and equipment, as well as a £0.365m payment to SLLC for loss of income due to COVID-19 closures.

5.4.   The final Resource position as at 31 March 2020, after all transfers to reserves, is an overspend of £0.783m, compared to a probable outturn overspend position of £0.234m, mainly due to expenditure of £0.467m on the Resources' COVID-19 response and increased reserves.

5.5.   The Executive Committee on 24 June 2020 approved transfers to reserves of £0.258m to meet ongoing commitments. This figure was slightly higher than the probable outturn mainly due to the timing of match funding commitments for electric vehicles. The revised Resource position after approved transfers and the details of the reserves is outlined in Appendix A.

6.   Climate Change, Sustainability and Environmental Implications
6.1.   There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7.   Other Implications
7.1.   The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

8.   Equality Impact Assessment and Consultation Arrangements
8.1.   This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

8.2.   There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

11 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References

♦ None

List of Background Papers

♦ Financial ledger and budget monitoring results to 31 March 2020.

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Louise Harvey, Finance Manager
Ext: 2658 (Tel: 01698 452658)
E-mail: louise.harvey@southlanarkshire.gov.uk

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14 Ended 31 March 2020 (No. 14)

Community and Enterprise Resources Summary

	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion 31/03/20	Actual BEFORE Transfers 31/03/20	Variance 31/03/20		% Variance 31/03/20	Note
	£000	£000	£000	£000	£000	£000	£000			
Budget Category										
Employee Costs	81,605	80,554	1,051	1,021	81,605	80,539	1,066	under	1.3%	
Property Costs	4,277	4,336	(59)	(89)	4,277	4,780	(503)	over	(11.8%)	
Supplies & Services	16,067	16,801	(734)	(734)	16,067	16,496	(429)	over	(2.7%)	
Transport & Plant	21,883	21,365	518	518	21,883	21,324	559	under	2.6%	
Administration Costs	1,120	1,372	(252)	(252)	1,120	1,409	(289)	over	(25.8%)	
Payments to Other Bodies	9,278	9,382	(104)	(104)	9,278	9,444	(166)	over	(1.8%)	
Payments to Contractors	41,792	42,841	(1,049)	(1,099)	54,326	55,975	(1,649)	over	(3.0%)	
Transfer Payments	595	595	0	0	595	595	0	-	0.0%	
Financing Charges	184	170	14	14	184	179	5	under	2.7%	
Total Controllable Exp.	176,801	177,416	(615)	(725)	189,335	190,741	(1,406)	over	(0.7%)	
Total Controllable Inc.	(66,462)	(66,953)	491	491	(78,996)	(79,877)	881	over recovered	1.1%	
Net Controllable Exp.	110,339	110,463	(124)	(234)	110,339	110,864	(525)	over	(0.5%)	
Transfer to Reserves (as at 31/03/20)					-	258	(258)	over		
Position After Transfers to Reserves (as at 31/03/20)					110,339	111,122	(783)	over	(0.7%)	

Variance Explanations

Detailed in Appendix B to G.

Budget Virements

Budget virements are shown in Appendices B to G.

Transfers to Reserves

Detailed in Appendix B to G

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14 Ended 31 March 2020 (No. 14)

Facilities, Streets and Waste (including Support)

	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion 31/03/20	Actual BEFORE Transfers 31/03/20	Variance 31/03/20		% Variance 31/03/20	Note
	£000	£000	£000	£000	£000	£000	£000			
Budget Category										
Employee Costs	53,024	52,853	171	141	53,024	52,645	379	under	0.7%	1,a
Property Costs	2,431	2,473	(42)	(72)	2,431	2,803	(372)	over	(15.3%)	2,a
Supplies & Services	6,528	7,334	(806)	(806)	6,528	7,272	(744)	over	(11.4%)	3
Transport & Plant	7,751	7,323	428	428	7,751	7,508	243	under	3.1%	4
Administration Costs	259	303	(44)	(44)	259	361	(102)	over	(39.4%)	5
Payments to Other Bodies	30	50	(20)	(20)	30	56	(26)	over	(86.7%)	6
Payments to Contractors	14,441	14,510	(69)	(119)	14,441	14,348	93	under	0.6%	7
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	77	55	22	22	77	66	11	under	14.3%	
Total Controllable Exp.	84,541	84,901	(360)	(470)	84,541	85,059	(518)	over	(0.6%)	
Total Controllable Inc.	(18,313)	(18,729)	416	416	(18,313)	(18,873)	560	over recovered	3.1%	8
Net Controllable Exp.	66,228	66,172	56	(54)	66,228	66,186	42	under	0.1%	
Transfer to Reserves (as at 31/03/20)					-	218	(218)	over		
Position After Transfers to Reserves (as at 31/03/20)					66,228	66,404	(176)	over	(0.3%)	

Variance Explanations

1. The variance is mainly due to vacant posts within Facilities, partially offset by overtime costs.
2. The overspend relates to rates associated with a former civic amenity site, Muttonhole Road, utility charges for closed properties and works being carried out at the Eddlewood Central Production kitchen.
3. The overspend is mainly due to a greater spend on food purchases within Facilities, materials within Grounds for additional service requests which are fully recoverable within income and a greater spend on domestic waste bins which is partly offset by an over recovery of income. Also contributing to the over spend is the purchase of playground equipment.
4. The variance relates to the timing of vehicle lease replacement, partially offset by an increase in fuel costs within Grounds and Waste.
5. The overspend relates mainly to the printing of Health & Safety handbook materials, catering menus and replacement programme for silicone wrist bands for school meals.
6. The overspend relates mainly to payments made to SEPA in respect of former landfill sites and payments made within the Countryside Rangers. The latter offset by additional income.
7. The variance is the net effect of waste disposal costs being less than budgeted, partially offset by costs within Grounds and Streets being greater. The additional costs within Grounds and Streets offset by additional income.
8. The over recovery of income relates to additional service requests within Grounds, Streets and Facilities and the sale of bins, scrap and clearances being greater than budget within Waste Services. These over recoveries are partially offset by lower than budgeted cash income from school meals.

Budget Virements

a. Budget upload in respect of Apprenticeship Levy. Net Effect £0.211m: Employees £0.211m
b. Transfer of CFCR in respect of capital items. Net effect (£0.374m): Property (£0.051m), Supplies & Services (£0.240m), Administration (£0.008m), Payment to Contractors (£0.067m), Financing Charges (£0.008m).

Transfers to Reserves (£0.218m):

i. Food Development Officer (£0.030m)
ii. Upgrade of road at allotment site, Allers (£0.030m)
iii. Environmental Initiatives (£0.064m)
iv. Forrest Street Shed (£0.034m)
v. Electric Vehicles (£0.060m)

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14 Ended 31 March 2020 (No. 14)

Fleet and Environmental (Inc Projects)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 31/03/20 £000	Actual BEFORE Transfers 31/03/20 £000	Variance 31/03/20 £000		% Variance 31/03/20	Note
Employee Costs	8,810	8,441	369	369	8,810	8,396	414	under	4.7%	1,a
Property Costs	207	220	(13)	(13)	207	230	(23)	over	(11.1%)	2
Supplies & Services	382	314	68	68	382	279	103	under	27.0%	3,b
Transport & Plant	9,575	9,852	(277)	(277)	9,575	9,831	(256)	over	(2.7%)	4
Administration Costs	305	461	(156)	(156)	305	410	(105)	over	(34.4%)	5
Payments to Other Bodies	127	152	(25)	(25)	127	123	4	under	3.1%	
Payments to Contractors	1,076	1,185	(109)	(109)	1,076	1,084	(8)	over	(0.7%)	
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	24	23	1	1	24	22	2	under	8.3%	
Total Controllable Exp.	20,506	20,648	(142)	(142)	20,506	20,375	131	under	0.6%	
Total Controllable Inc.	(18,958)	(18,462)	(496)	(496)	(18,958)	(18,281)	(677)	under recovered	(3.6%)	6
Net Controllable Exp.	1,548	2,186	(638)	(638)	1,548	2,094	(546)	over	(35.3%)	
Transfer to Reserves (as at 31/03/20)					-	40	(40)	over		
Position After Transfers to Reserves (as at 31/03/20)					1,548	2,134	(586)	over	(37.9%)	

Variance Explanations

1. The variance is mainly due to vacant posts within the services which are actively being filled.
2. The overspend relates mainly to electricity charges for the Fleet workshop, partially offset by the rates charges.
3. The variance is mainly due to lower than expected expenditure on equipment and protective clothing within Fleet and software licences and equipment calibration within Environmental Services.
4. The overspend is mainly within Fleet and due to the net effect of an over spend in materials and spares, outside repairs, fuel and the timing of efficiencies partially offset by underspends on leasing, casual hire and operating costs of pool cars. The underspends in pool cars and casual hire are offset by an under recovery of income.
5. The overspend is mainly due to costs in respect of the food safety court case, partially offset by an under spend within Environmental Air quality projects. The latter offset by an under recovery of income.
6. The under recovery is mainly due to lower than anticipated income within the Fleet workshop and under recovery of income for pool cars and casual hire along with an under recovery from Environmental Air Quality projects, partially offset by income recovered from Housing & Technical Resources for the removal of clinical waste.

Budget Virements

a. Budget upload in respect of Apprenticeship Levy. Net Effect £0.031m: Employees £0.031m
b. Temporary budget upload in respect of Brexit within Environmental Services. Net Effect £0.038m: Supplies and Services £0.038m.

Transfers to Reserves (£0.040m):

i. Electric Vehicles (£0.040m)

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14 Ended 31 March 2020 (No. 14)

Leisure and Culture

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 31/03/20 £000	Actual BEFORE Transfers 31/03/20 £000	Variance 31/03/20 £000		% Variance 31/03/20	Note
Employee Costs	91	92	(1)	(1)	91	93	(2)	over	(2.2%)	a
Property Costs	277	229	48	48	277	229	48	under	17.3%	1
Supplies & Services	4	5	(1)	(1)	4	4	0	-	0.0%	b
Transport & Plant	0	0	0	0	0	0	0	-	n/a	
Administration Costs	8	8	0	0	8	8	0	-	0.0%	
Payments to Other Bodies	80	82	(2)	(2)	80	89	(9)	over	(11.3%)	2
Payments to Contractors	19,109	19,199	(90)	(90)	19,109	19,197	(88)	over	(0.5%)	3
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	19,569	19,615	(46)	(46)	19,569	19,620	(51)	over	(0.3%)	
Total Controllable Inc.	0	(1)	1	1	0	(1)	1	over recovered	n/a	
Net Controllable Exp.	19,569	19,614	(45)	(45)	19,569	19,619	(50)	over	(0.3%)	
Transfer to Reserves (as at 31/03/20)					-	-	-	-		
Position After Transfers to Reserves (as at 31/02/20)					19,569	19,619	(50)	over	(0.3%)	

Variance Explanations

1. The variance is due to lower than anticipated costs for Council owned properties.
2. The overspend is due to higher than budgeted payments to North Lanarkshire Council for 2019 fireworks display.
3. The overspend is due to higher than budgeted payments to SLLC Ltd to support loss of income from Hamilton Water Palace and Dollan.

Budget Virements

a. Budget upload in respect of Apprenticeship Levy. Net Effect £0.087m: Employees £0.087m
b. Transfer of CFCR in respect of capital items. Net effect (£0.023m): Supplies & Services (£0.023m)

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14 Ended 31 March 2020 (No. 14)

Planning and Economic Development

	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion 31/03/20	Actual BEFORE Transfers 31/03/20	Variance 31/03/20		% Variance 31/03/20	Note
	£000	£000	£000	£000	£000	£000	£000			
Budget Category										
Employee Costs	4,668	4,611	57	57	4,668	4,574	94	under	2.0%	**1,a**
Property Costs	606	605	1	1	606	614	(8)	over	(1.3%)	**b**
Supplies & Services	131	133	(2)	(2)	131	122	9	under	6.9%	
Transport & Plant	38	38	0	0	38	39	(1)	over	(2.6%)	
Administration Costs	143	158	(15)	(15)	143	157	(14)	over	(9.8%)	**2**
Payments to Other Bodies	3,119	3,176	(57)	(57)	3,119	3,133	(14)	over	(0.4%)	**3,b**
Payments to Contractors	2,360	2,360	0	0	2,360	2,363	(3)	over	(0.1%)	**b,c**
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	34	34	0	0	34	33	1	under	2.9%	
Total Controllable Exp.	11,099	11,115	(16)	(16)	11,099	11,035	64	under	0.6%	
Total Controllable Inc.	(9,085)	(9,623)	538	538	(9,085)	(9,526)	441	over recovered	4.9%	**4,b**
Net Controllable Exp.	2,014	1,492	522	522	2,014	1,509	505	under	25.1%	
Transfer to Reserves (as at 31/03/20)					-	0	0	-		
Position After Transfers to Reserves (as at 31/03/20)					2,014	1,509	505	under	25.1%	

Variance Explanations

1. The variance is mainly due to staff turnover within the service.
2. The overspend is mainly due to legal costs associated with planning inquiries.
3. The overspend relates to increased security costs for Christmas switch on events.
4. The over recovery of income represents an increased level of income from planning and building standards applications.

Budget Virements

a. Budget upload in respect of Apprenticeship Levy. Net Effect £0.017m: Employees £0.017m
b. Realignment of budget to reflect payments made and income recovered in respect of Non Capital, Restoration Bonds, Hamilton Towers, Leader Projects and Strathaven Cars. Net Effect £0.00m: Property (£0.024m), Payment to Other Bodies (£0.461m), Payment to Contractors (£0.445m), Income £0.930m
c. Transfer from reserves for Local Plan. Net Effect £0.043m: Payment to Contractor £0.043m.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14 Ended 31 March 2020 (No. 14)

Roads Total (Inc Roads Constructing Services)

	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion 31/03/20	Actual BEFORE Transfers 31/03/20	Variance 31/03/20		% Variance 31/03/20	Note
	£000	£000	£000	£000	£000	£000	£000			
Budget Category										
Employee Costs	15,012	14,557	455	455	15,012	14,830	182	under	1.2%	**1,a**
Property Costs	756	809	(53)	(53)	756	827	(71)	over	(9.4%)	**2**
Supplies & Services	9,022	9,015	7	7	9,022	8,795	227	under	2.5%	**3**
Transport & Plant	4,519	4,152	367	367	4,519	3,946	573	under	12.7%	**4**
Administration Costs	405	442	(37)	(37)	405	473	(68)	over	(16.8%)	**5**
Payments to Other Bodies	5,922	5,922	0	0	5,922	6,043	(121)	over	(2.0%)	**6**
Payments to Contractors	4,806	5,587	(781)	(781)	17,340	18,618	(1,278)	over	(7.4%)	**7,b,c,d**
Transfer Payments	595	595	0	0	595	595	0	-	0.0%	
Financing Charges	49	58	(9)	(9)	49	58	(9)	over	(18.4%)	
Total Controllable Exp.	41,086	41,137	(51)	(51)	53,620	54,185	(565)	over	(1.1%)	
Total Controllable Inc.	(21,106)	(21,138)	32	32	(32,640)	(33,196)	556	over recovered	1.7%	**8,b,c**
Net Controllable Exp.	20,980	20,999	(19)	(19)	20,980	20,989	(9)	over	(0.0%)	
Transfer to Reserves (as at 31/03/20)					-	-	-			
Position After Transfers to Reserves (as at 31/03/20)					20,980	20,989	(9)	over	(0.0%)	

Variance Explanations

1. The variance mainly relates to turnover savings as well as vacant hours due to flexible retirement.
2. The overspend mainly relates to cost of depot repairs and increased electricity charges in respect of vehicle charging posts.
3. The underspend relates to reduced material costs within the Construction Unit.
4. The variance is mainly due to the timing of vehicle lease replacements and reduced external hire costs within the Construction Unit.
5. The overspend is mainly due to advertising costs of road closures and printing costs.
6. The overspend relates to costs associated with weather forecasts for winter maintenance service and wider WOSLA group (West of Scotland Local Authority). The overspend is offset by income recovered from other WOSLA members.
7. The overspend relates to increased costs for reactive repairs.
8. The over recovery is partly due to increased income for rechargeable works and increased income from WOSLA members. This increased income is partially offset by reduced parking and roads design fee income.

Budget Virements

a. Budget upload in respect of Apprenticeship Levy. Net Effect £0.055m: Employees £0.055m
b. Creation of a temporary budget to reflect draw down for maintenance works in the Clydesdale area. Net Effect £0.000m: Payment to Contractors £0.540m, Income £0.540m.
c. Budget realignment to reflect revenue works completed by the Construction Unit for Roads General Services as a result of the change to trading services. Net effect £0.000m: Payment to Contractor (£1.929m), Income £1.929m
d. Transfer from reserves for winter maintenance. Net Effect £1.550m: Payment to Contractors £1.550m

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 14 Ended 31 March 2020 (No. 14)

COVID-19

	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion 31/03/20	Actual BEFORE Transfers 31/03/20	Variance 31/03/20		% Variance 31/03/20	Note
	£000	£000	£000	£000	£000	£000	£000			
Budget Category										
Employee Costs	0	0	0	0	0	1	(1)	over	n/a	
Property Costs	0	0	0	0	0	77	(77)	over	n/a	**1**
Supplies & Services	0	0	0	0	0	24	(24)	over	n/a	**2**
Transport & Plant	0	0	0	0	0	0	0	-	n/a	
Administration Costs	0	0	0	0	0	0	0	-	n/a	
Payments to Other Bodies	0	0	0	0	0	0	0	-	n/a	
Payments to Contractors	0	0	0	0	0	365	(365)	over	n/a	**3**
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	0	0	0	0	0	467	(467)	over	n/a	
Total Controllable Inc.	0	0	0	0	0	0	0	-	n/a	
Net Controllable Exp.	0	0	0	0	0	467	(467)	over	n/a	
Transfer to Reserves (as at 31/03/20)					-	-	-			
Position After Transfers to Reserves (as at 31/03/20)					0	467	(467)	over	n/a	

Variance Explanations

1. The variance relates to cleaning materials required in response to the pandemic.
2. The variance relates to equipment, food purchases and protective clothing in relation to the pandemic.
3. The variance relates to payments made to SLLC Ltd to reflect loss of income following the closures as a result of the COVID-19 pandemic.

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources - Revenue Budget Monitoring 2020/2021**

1.   Purpose of Report
1.1.   The purpose of the report is to:-

♦   provide information on the actual expenditure measured against the revenue budget for the period 1 April to 19 June 2020 for Community and Enterprise Resources

2.   Recommendation(s)
2.1.   The Committee is asked to approve the following recommendation(s):-

(1)   that an overspend of £2.746m as at 19 June 2020 on the Community and Enterprise Resources' revenue budget, as detailed in Appendix A of the report, be noted; and

(2)   that the proposed budget virements, as detailed in appendices B to G, be approved.

3.   Background
3.1.   This is the first revenue budget monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2020/2021.

3.2   The report details the financial position for Community and Enterprise Resources in Appendix A and the individual services' reports in appendices B to F, including variance explanations and outlines the specific costs incurred in relation to the Resources' COVID response in Appendix G.

4.   Employee Implications
4.1.   None

5.   Financial Implications
5.1.   As at 19 June 2020, there is a reported overspend of £2.746m against the phased budget including the position in relation to South Lanarkshire Leisure and Culture (SLLC) of £1.269m.

5.2.   Variance explanations for each service area are detailed in appendix B to G where appropriate. This overspend in the main is COVID related and reflects an overspend relating to increased staff costs in support of the COVID response; additional costs resulting from increased domestic waste tonnages and the costs of additional PPE

and enhanced cleaning regimes. In addition, the Resource has seen a significant impact as a result of loss of income including parking charges, Planning Building Standards applications, Care of Gardens and school meals, which itself is offset by reduced spend on food. Also within the Resource position is the loss of income in relation to SLLC of £1.269m as at 19 June 2020, as reported to Executive Committee.

5.2. Virements are proposed to realign budgets across budget categories and with other Resources. These movements are detailed in appendix B to G of this report.

6. Climate Change, Sustainability and Environmental Implications
6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications
7.1. The main risk associated with the Council's Revenue Budget is that there is an over spend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

8. Equality Impact Assessment and Consultation Arrangements
8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

8.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

11 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References
♦ None

List of Background Papers
♦ Financial ledger and budget monitoring results to 19 June 2020.

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 3 Ended 19 June 2020 (No.3)

Community and Enterprise Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 19/06/20	Actual 19/06/20	Variance 19/06/20		% Variance 19/06/20	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	83,610	83,610	0	16,654	16,326	328	under	2.0%	
Property Costs	3,575	3,575	0	625	854	(229)	over	(36.8%)	
Supplies & Services	15,180	15,180	0	2,527	713	1,814	under	71.8%	
Transport & Plant	20,827	20,827	0	3,599	3,569	30	under	0.8%	
Administration Costs	836	836	0	105	130	(25)	over	(23.8%)	
Payments to Other Bodies	7,620	7,620	0	2,263	2,264	(1)	over	(0.0%)	
Payments to Contractors	40,057	40,057	0	7,931	9,138	(1,207)	over	(15.2%)	
Transfer Payments	595	595	0	149	149	0	-	0.0%	
Financing Charges	184	184	0	1	1	0	-	0.0%	
Total Controllable Exp.	172,484	172,484	0	33,854	33,144	710	under	2.1%	
Total Controllable Inc.	(63,306)	(63,306)	0	(12,616)	(9,160)	(3,456)	under recovered	(27.4%)	
Net Controllable Exp.	109,178	109,178	0	21,238	23,984	(2,746)	over	(12.9%)	

Variance Explanations

Detailed within Appendices B to G.

Budget Virements

Budget virements are shown in Appendices B to G.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 June 2020 (No.3)

Facilities, Streets, Waste and Grounds (including Support)

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 19/06/20	Actual 19/06/20	Variance 19/06/20		% Variance 19/06/20	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	54,512	54,512	0	10,898	10,714	184	under	1.7%	**1,a,c,d**
Property Costs	2,195	2,195	0	269	276	(7)	over	(2.6%)	**c**
Supplies & Services	6,666	6,666	0	1,218	346	872	under	71.6%	**2,c**
Transport & Plant	7,505	7,505	0	1,487	1,485	2	under	0.1%	**c**
Administration Costs	285	285	0	31	36	(5)	over	(16.1%)	**c**
Payments to Other Bodies	41	41	0	1	2	(1)	over	(100.0%)	**c**
Payments to Contractors	13,528	13,528	0	2,506	2,506	0	-	0.0%	**c,d**
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	77	77	0	0	0	0	-	n/a	**c**
Total Controllable Exp.	84,809	84,809	0	16,410	15,365	1,045	under	6.4%	
Total Controllable Inc.	(19,335)	(19,335)	0	(5,176)	(4,326)	(850)	under recovered	(16.4%)	**3,b,c**
Net Controllable Exp.	65,474	65,474	0	11,234	11,039	195	under	1.7%	

Variance Explanations

1. The variance relates to vacant posts within Facilities that are actively being filled.
2. The variance is mainly due to an under spend on food purchases within the Catering service due to school closures as a result of the COVID-19 pandemic. This is offset by a loss of school meals income during school closures.
3. The loss of income relates to Grounds, Waste and Facilities for services covering the care of gardens, bulky uplifts and school meals as a result of the COVID-19 pandemic.

Budget Virements

a. Transfer of the Alternative Service Delivery Model saving from Fleet and Environmental Services (Incl Projects). Net effect (£0.500m): Employees (£0.500m).
b. Creation of an income budget to reflect service delivery to SLLC. Net effect (£0.025m): Income (£0.025m).
c. Realign budget to reflect service delivery within Facilities and Operations. Net effect (£0.000m): Employees £0.562m, Property (£0.036m), Supplies and Services £0.058m, Transport and Plant (£0.006m), Administration £0.026m, Payment to Other Bodies £0.011m, Payment to Contractors (£0.004m), Financing charges (£0.007m), Income (£0.604m).
d. Transfer from reserves for staffing and grounds works. Net effect £0.043m: Employees £0.030m, Payment to Contractors £0.013m.

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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 June 2020 (No.3)

Fleet and Environmental Services (Incl Projects)

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 19/06/20 £000	Actual 19/06/20 £000	Variance 19/06/20 £000		% Variance 19/06/20	Note
Employee Costs	8,915	8,915	0	1,761	1,696	65	under	3.7%	1,
Property Costs	191	191	0	7	14	(7)	over	(100.0%)	
Supplies & Services	271	271	0	83	81	2	under	2.4%	c
Transport & Plant	9,089	9,089	0	1,308	1,427	(119)	over	(9.1%)	2,a
Administration Costs	34	34	0	11	18	(7)	over	(63.6%)	c
Payments to Other Bodies	146	146	0	36	36	0	-	0.0%	c
Payments to Contractors	617	617	0	221	221	0	-	0.0%	b,c
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	24	24	0	0	0	0	-	n/a	
Total Controllable Exp.	19,287	19,287	0	3,427	3,493	(66)	over	(1.9%)	
Total Controllable Inc.	(18,362)	(18,362)	0	(2,150)	(2,082)	(68)	under recovered	(3.2%)	3,b,c
Net Controllable Exp.	925	925	0	1,227	1,411	(134)	over	(10.5%)	

Variance Explanations

1.   The variance is mainly due to vacant posts within the services which are actively being filled.
2.   The overspend relates to the timing in the achievement of efficiencies.
3.   The under recovery relates to less income from asset modifications and taxi inspections through Fleet Services as a result of the COVID-19 pandemic.

Budget Virements

a.   Transfer of Alternative Service Delivery Model saving to Facilities, Streets, Waste and Grounds (Including Support). Net effect £0.500m: Transport and Plant £0.500m.
b.   Establish temporary budget to reflect expenditure and income in respect of clinical waste within Environmental Services. Net Effect £0.000m: Payment to Contractors £0.335m, Income (£0.335m).
c.   Establish budget to reflect external income for Air Quality Projects. Net effect £0.000m: Supplies and Services £0.004m, Administration £0.002m, Payment to Other Bodies £0.023m, Payment to Contractors £0.045m, Income (£0.074m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 June 2020 (No.3)

Leisure and Culture

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 19/06/20 £000	Actual 19/06/20 £000	Variance 19/06/20 £000		% Variance 19/06/20	Note
Employee Costs	4	4	0	1	1	0	-	0.0%	
Property Costs	239	239	0	123	123	0	-	0.0%	
Supplies & Services	0	0	0	0	0	0	-	n/a	
Transport & Plant	0	0	0	0	0	0	-	n/a	
Administration Costs	0	0	0	0	0	0	-	n/a	
Payments to Other Bodies	0	0	0	0	0	0	-	n/a	
Payments to Contractors	18,990	18,990	0	4,747	4,747	0	-	0.0%	a
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	19,321	19,321	0	4,871	4,871	0	-	0.0%	
Total Controllable Inc.	0	0	0	0	0	0	-	n/a	
Net Controllable Exp.	19,321	19,321	0	4,871	4,871	0	-	0.0%	

Variance Explanations

No variances to report.

Budget Virements

a.   Creation of budget to reflect the current service from Facilities, Streets, Waste and Grounds (Including Support). Net Effect £0.025m: Payment to Contractors £0.025m.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 June 2020 (No.3)

Planning and Economic Development

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 19/06/20	Actual 19/06/20	Variance 19/06/20		% Variance 19/06/20	Note
	£000	£000	£000	£000	£000	£000			
Budget Category									
Employee Costs	4,817	4,817	0	968	967	1	under	0.1%	**b,c**
Property Costs	193	193	0	170	170	0	-	0.0%	
Supplies & Services	99	99	0	14	14	0	-	0.0%	**c**
Transport & Plant	33	33	0	2	2	0	-	0.0%	**c**
Administration Costs	104	104	0	13	12	1	under	7.7%	**c**
Payments to Other Bodies	2,131	2,131	0	919	919	0	-	0.0%	**a,c**
Payments to Contractors	359	359	0	44	44	0	-	0.0%	**d**
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	34	34	0	0	0	0	-	n/a	
Total Controllable Exp.	7,770	7,770	0	2,130	2,127	2	under	0.1%	
Total Controllable Inc.	(5,650)	(5,650)	0	(1,879)	(1,639)	(240)	under recovered	(12.8%)	**1,b,c**
Net Controllable Exp.	2,120	2,120	0	251	489	(238)	over	(94.8%)	

Variance Explanations

1.   The under recovery of income relates to a reduced number of planning and building standards applications as a result of the COVID-19 pandemic.

Budget Virements

a.   Establish budget in respect of COVID-19 Self Employed Hardship fund. Net Effect £1.174m: Payment to Other Bodies £1.174m.
b.   Establish staffing in respect of funding from City Deal. Net Effect £0.000m: Employees £0.111m, Income (£0.111m).
c.   Realign budget to reflect service delivery within Planning and Building Standards. Net Effect £0.000m: Employees £0.086m, Supplies and Services £0.043m, Transport and Plant £0.004m, Administration £0.040m, Payment to Other Bodies £0.025m, Income (£0.198m).
d.   Transfer from reserves for Local Plan. Net Effect £0.057m: Payment to Contractors £0.057m.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 June 2020 (No.3)

Roads Total (Inc Roads Constructing Services)

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 19/06/20 £000	Actual 19/06/20 £000	Variance 19/06/20 £000		% Variance 19/06/20	Note
Employee Costs	15,362	15,362	0	3,026	2,823	203	under	6.7%	1,a
Property Costs	757	757	0	56	61	(5)	over	(8.9%)	
Supplies & Services	8,144	8,144	0	1,212	110	1,102	under	90.9%	2
Transport & Plant	4,200	4,200	0	802	644	158	under	19.7%	3,a
Administration Costs	405	405	0	50	50	0	-	0.0%	
Payments to Other Bodies	5,222	5,222	0	1,307	1,307	0	-	0.0%	
Payments to Contractors	6,563	6,563	0	413	93	320	under	77.5%	4,a,b
Transfer Payments	595	595	0	149	149	0	-	0.0%	
Financing Charges	49	49	0	1	1	0	-	0.0%	
Total Controllable Exp.	41,297	41,297	0	7,016	5,238	1,778	under	25.3%	
Total Controllable Inc.	(19,959)	(19,959)	0	(3,411)	(1,113)	(2,298)	under recovered	(67.4%)	5,b
Net Controllable Exp.	21,338	21,338	0	3,605	4,125	(520)	over	(14.4%)	

Variance Explanations

1. The variance is mainly due to vacant posts and less overtime being worked as a result of the pandemic.
2. The variance is due to reduced material costs as a result of reduced road maintenance works carried out during the pandemic.
3. The variance is mainly due to the level of hired vehicles and fuel usage being less as a result of lockdown.
4. The variance is due to reduced demand for sub-contractors during the pandemic.
5. The under recovery is partly due to reduced works being carried out within the Construction Unit and reduced fee income for parking

Budget Virements

a. Realign budget to reflect service delivery and staffing structure. Net effect £0.000m: Employees £0.012m, Transport and Plant £0.084m, Payment to Contractor (£0.094m).
b. Budget realignment to reflect revenue works completed by the Construction Unit for Roads General Services as a result of the change to trading services. Net effect £0.000m: Payment to Contractor (£11.025m), Income £11.025m

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period Ended 19 June 2020 (No.3)

COVID - 19

Budget Category	Annual Budget £000	Forecast for Year £000	Annual Forecast Variance £000	Budget Proportion 19/06/20 £000	Actual 19/06/20 £000	Variance 19/06/20 £000		% Variance 19/06/20	Note
Employee Costs	0	0	0	0	125	(125)	over	n/a	1
Property Costs	0	0	0	0	210	(210)	over	n/a	2
Supplies & Services	0	0	0	0	162	(162)	over	n/a	3
Transport & Plant	0	0	0	0	11	(11)	over	n/a	
Administration Costs	0	0	0	0	14	(14)	over	n/a	
Payments to Other Bodies	0	0	0	0	0	0	-	n/a	
Payments to Contractors	0	0	0	0	1,527	(1,527)	over	n/a	4
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	0	0	0	0	2,049	(2,049)	over	n/a	
Total Controllable Inc.	0	0	0	0	0	0	-	n/a	
Net Controllable Exp.	0	0	0	0	2,049	(2,049)	over	n/a	

Variance Explanations

1. The variance is directly related to employee costs associated with the Resources' response to the pandemic.
2. The variance relates to additional cleaning materials through enhanced cleaning regimes.
3. The variance relates to additional requirements for equipment, food purchases and protective clothing during the COVID-19 pandemic.
4. The variance is due to payments made to South Lanarkshire Leisure to reflect loss of income and additional domestic waste tonnage costs as a result of the pandemic.

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resource Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources - Capital Budget Monitoring 2019/2020**

1.   Purpose of Report
1.1.   The purpose of the report is to:-

♦   provide information on the progress of the capital programme for Community and Enterprise Resources for the period 1 April 2019 to 31 March 2020.

2.   Recommendation(s)
2.1.   The Committee is asked to approve the following recommendation(s):-

(1)   that the Community and Enterprise Resources' capital programme of £40.538 million, and expenditure for the year of £35.783 million be noted.

3.   Background
3.1.   This is the sixth and final capital monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2019/20.

3.2.   The budget reflects the approved programme for the year (Executive Committee, 29 May 2019). It also includes budget adjustments presented to the Executive Committee during 2019/20. There have been no changes since the last report to this Committee.

3.3.   The report details the financial position for Community and Enterprise Resources in total in Appendix A.

4.   Employee Implications
4.1.   There are no employee implications as a result of this report.

5.   Financial Implications
5.1.   The total capital programme for Community and Enterprise Resources for 2019/2020 was £40.538 million.

5.2.   **2019/20 Final Position**
Total expenditure to the 31 March 2020 was £35.783 million, a difference of £4.755 million on the programme of £40.538 million.

5.3.   The final position is lower than the outturn of £38.1 million reported to this Committee previously (16 June 2020), which mainly reflected the anticipated timing of spend on a number of projects including Extension of Cemeteries and Landworks, Electric Vehicle Charging, Horsley Brae, Lanark Park and Ride, Roads Investment Programme and the Glasgow City Region City Deal project at Greenhills Road.

5.4.   This additional underspend is mainly due to the timing of spend in relation to a number of projects including: Greenhills Road (£0.9 million), Roads Improvement Programme (£0.8 million); Town Centre Regeneration Fund (£0.4 million); Cycling, Walking and Safer Streets (£0.1 million) and National Strategic Cycle Routes (£0.1 million). Funding for these projects will carry forward into next financial year.

5.5.   The ongoing implications of COVID19, including the closure of construction sites in advance of the financial year end, have had an impact on the level of capital spend which has been achieved this financial year. This will continue to impact on the 2020/2021 Capital Programme. Funding will carry forward into next financial year and an update on the 2020/2021 programme is detailed in a separate report to this Committee.

5.6.   **Accounting Adjustments** While sections 5.1 - 5.4 detail the position on the Capital Programme as set, Accounting Regulations mean that adjustments are required to report spend correctly as either capital or revenue for the purposes of publishing our Annual Accounts. This includes where spend is in relation to assets that are not owned by the Council and where the spend must be classed as revenue. There is no operational impact for projects from this adjustment – it is an accounting entry only.

5.7.   £0.826 million of capital spend is required to be recorded as revenue spend. Conversely, £0.398 million of revenue spend should be recorded as capital. The transfers above mean that for the purpose of publishing our Annual Accounts only, there is capital spend of £35.355 million.

6.   Climate Change, Sustainability and Environmental Implications
6.1.   There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7.   Other Implications
7.1.   The main risk associated with the Council's Capital Programme is that there is an overspend. The risk has been assessed as low given the detailed project management plans prepared and monitored for each project. The risk of an overspend is managed through four weekly Investment Management Meetings.

8.   Equality Impact Assessment and Consultation Arrangements
8.1.   This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

8.2.   There is also no requirement to undertake any consultation in terms of the information contained in the report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

31 August 2020

Link(s) to Council Values/Ambitions/Objectives
▪ Accountable, Effective, Efficient and Transparent

Previous References
▪ Executive Committee, 29 May 2019
▪ Community and Enterprise Resources Committee, 16 June 2020

List of Background Papers
▪ Financial ledger to 31 March 2020

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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South Lanarkshire Council
Capital Expenditure 2019-2020
Community and Enterprise Resources Programme
For Period 1 April 2019 – 31 March 2020

Community and Enterprise Resources	Base Budget £000	Budget Adjustments £000	Slippage £000	Total Budget £000	Budget to Date £000	Actual Expenditure £000
Fleet and Environmental	52	0	0	52	52	17
Facilities, Waste and Grounds	3,003	799	(291)	3,511	3,511	2,546
Planning & Economic Development	10,080	172	(3,789)	6,463	6,463	7,301
Roads	26,322	4,190	0	30,512	30,512	25,919
RESOURCE TOTAL	**39,457**	**5,161**	**(4,080)**	**40,538**	**40,538**	**35,783**

Accounting Adjustments:

Less Transfers to Revenue   (826)

Add; Transfers to Capital   398

2019/20 Outturn Position (Accounting Basis Only)   **35,355**

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources - Capital Budget Monitoring 2020/2021**

1.   Purpose of Report
1.1.   The purpose of the report is to:-

♦   provide information on the progress of the capital programme for Community and Enterprise Resources for the period 1 April to 19 June 2020.

2.   Recommendation(s)
2.1.   The Committee is asked to approve the following recommendation:-

(1)   that the Community and Enterprise Resources' capital programme of £47.894 million, and expenditure to date of £1.130 million, be noted.

3.   Background
3.1.   This is the first capital monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2020/2021. Further reports will follow throughout the year.

3.2.   The budget of £47.894 million reflects the approved programme for the year for Community and Enterprise Resources (Council, 25 March 2020) updated to include funding carried forward from 2019/2020 (Executive Committee, 24 June 2020).

3.3.   The progress in delivery of this new year programme has been affected by the lockdown due to COVID-19. The ongoing implications of this, including the closure of construction sites in advance of the financial year end, has had an impact on the level of capital spend achieved in 2019/2020 and will continue to impact on the 2020/2021 Capital Programme.

3.4.   The report details the financial position for Community and Enterprise Resources in Appendix A.

4.   Employee Implications
4.1.   There are no employee implications as a result of this report.

5.   Financial Implications
5.1.   Section 3.3 notes that the delivery of the 2020/2021 Capital Programme has been affected by the lockdown due to COVID-19. Since the lockdown occurred, little progress has been made in terms of construction work, with sites being temporarily closed down.

5.2. As lockdown eases, the review of the General Services Capital Programme continues, with a view to providing a realistic estimate of anticipated spend levels for 2020/2021. The estimates will reflect the initial lockdown delay, along with the ongoing implications of the requirements of social distancing, as sites get back up and running. A separate report detailing the overall level of spend achievable for Community and Enterprise Resources in 2020/2021 will be reported to a future meeting of this Committee.

5.3. Period 3 Position
The total capital programme for Community and Enterprise Resources for 2020/2021 is £47.894 million. Spend to19 June 2020 amounts to £1.130 million.

6. Climate Change, Sustainability and Environmental Implications
6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications
7.1. The main risk associated with the Council's Capital Programme is that there is an overspend. The risk has been assessed as low given the detailed project management plans prepared and monitored for each project. The risk of overspend is managed through four weekly Investment Management Meetings.

8. Equality Impact Assessment and Consultation Arrangements
8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

8.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

26 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, Effective, Efficient and Transparent

Previous References
♦ South Lanarkshire Council, 25 March 2020
♦ Executive Committee, 24 June 2020

List of Background Papers
♦ Financial ledger to 19 June 2020

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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South Lanarkshire Council
Capital Expenditure 2020-2021
Community and Enterprise Resources
For Period 1 April 2020 – 19 June 2020

Community and Enterprise Resources	Base Budget £000	Budget Adjustments £000	Slippage £000	Total Budget £000	Actual Expenditure £000
Fleet and Environmental	36	0	0	36	13
Facilities, Waste and Grounds	4,945	0	0	4,945	23
Planning and Economic Development	12,226	0	0	12,226	637
Roads	30,687	0	0	30,687	457
TOTAL	**47,894**	**0**	**0**	**47,894**	**1,130**

SOUTH
LANARKSHIRE
COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Finance and Corporate Resources)**
	Executive Director (Community and Enterprise Resources)

Subject:	**Community and Enterprise Resources – Workforce Monitoring – May to July 2020**

1.   Purpose of Report
1.1.   The purpose of the report is to:-

   ♦   provide employment information for May to July 2020 relating to Community and Enterprise Resources

2.   Recommendation(s)
2.1.   The Committee is asked to approve the following recommendation(s):-

   (1)   that the following employment information for May to July 2020 relating to Community and Enterprise Resources be noted:-

   ♦   attendance statistics
   ♦   occupational health
   ♦   accident/incident statistics
   ♦   discipline, grievance and Dignity at Work cases
   ♦   analysis of leavers and exit interviews
   ♦   staffing watch as at 13 June 2020

3.   Background
3.1.   As part of the Council's performance management arrangements, regular workforce monitoring reports are submitted to Committee. This report for Community and Enterprise Resources provides information on the position for May to July 2020.

4.   Monitoring Statistics
4.1.   **Attendance Statistics (Appendix 1)**
   Information on absence statistics is analysed for the month of July 2020 for Community and Enterprise Resources.

   The Resource absence figure for July 2020 was 3.4%. This figure has decreased by 0.2% when compared to the previous month and is 1.1% higher than the Council-wide figure. Compared to July 2019, the Resource absence figure has decreased by 0.9%.

   Based on the absence figures at July 2020 and annual trends, the projected annual average absence for the Resource for 2020/2021 is 5.4%, compared to a Council-wide average figure of 4.5%.

For the financial year 2020/2021, the projected average days lost per employee equates to 10.2 days, compared with the overall figure for the Council of 7.5 days per employee.

Managers follow the procedures outlined in the Maximising Attendance Policy to support employees to remain at work, or to return to work after a sickness absence. There are comprehensive employee supports in place and additionally, Personnel Services work in close partnership with line managers and Resource Management Teams on a case management basis to ensure that appropriate actions are taken.

The attendance information contained in this report includes absences as a result of Covid-19, and employees are being supported through this difficult time to maintain attendance levels where they can.

4.2. **Occupational Health (Appendix 2)**
In terms of referrals to occupational health, which include medical examinations and physiotherapy, overall, 176 referrals were made this period. This represents a decrease of 108 when compared with the same period last year. Whilst supports to employees continue, the number of physiotherapy referrals has reduced primarily as a result of lockdown and the changed nature of services in response to Covid-19.

4.3. **Accident/Incident Statistics**
There were 4 accidents/incidents recorded within the Resource this period, a decrease of 46 when compared to the same period last year.

4.4. **Discipline, Grievance and Dignity at Work (Appendix 2)**
During the period, 1 disciplinary hearing was held within the Resource, a decrease of 22 when compared to last year. No appeals were heard by the Appeals Panel. One grievance hearing was raised within the Resource. This figure has increased by 1 when compared to the same period last year. No Dignity at Work complaints were raised within the Resource. This figure has decreased by 2 when compared to the same period last year.

4.5. **Analysis of Leavers (Appendix 2)**
There were a total of 4 leavers in the Resource this period eligible for an exit interview. This figure has decreased by 22 when compared with the same period last year. One exit interview was conducted.

4.6. When processing an employee termination, managers were asked to identify whether they intended to replace the employee who had left the Council. If they indicated that they did not intend to replace the employee, they were asked to select from the following options:-
   ♦ plan to hold for savings
   ♦ fill on a fixed term basis pending savings
   ♦ transfer budget to another post
   ♦ end of fixed term post

4.7. Appendix 2a provides a breakdown of vacant posts and whether these are being replaced or held for savings. In the period May – July 2020, 56 employees in total left employment (28.99 FTE), 54 (27.61 FTE) are being replaced and the remaining 2 posts (1.38 FTE) were fixed term posts which have come to an end.

5.   Staffing Watch
5.1.   There has been an increase of 20 in the number of employees in post from 14 March 2020 to 13 June 2020.

6.   Employee Implications
6.1.   There are no implications for employees arising from the information presented in this report.

7.   Financial Implications
7.1.   All financial implications are accommodated within existing budgets.

8.   Climate Change, Sustainability and Environmental Implications
8.1.   There are no Climate Change, Sustainability and Environmental Implications in terms of the information contained within this report.

9.   Other Implications
9.1.   There are no implications for risk in terms of the information contained within this report.

10.   Equality Impact Assessment and Consultation Arrangements
10.1.   This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

10.2.   There was no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

Michael McGlynn
Executive Director (Community and Enterprise Resources)

17 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦   Accountable, effective, efficient and transparent
♦   Fair, open and sustainable
♦   Ambitious, self aware and improving
♦   Excellent employer
♦   Focused on people and their needs
♦   Working with and respecting others

Previous References
♦   Community and Enterprise Resources – 16 June 2020

List of Background Papers

♦   Monitoring information provided by Finance and Corporate Resources

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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ABSENCE TRENDS - 2018/2019, 2019/2020 & 2020/2021
Community and Enterprise Resources

APT&C	2018 / 2019	2019 / 2020	2020 / 2021	Manual Workers	2018 / 2019	2019 / 2020	2020 / 2021	Resource Total	2018 / 2019	2019 / 2020	2020 / 2021	Council Wide	2018 / 2019	2019 / 2020	2020 / 2021
April	3.2	4.0	3.1	April	5.4	4.4	5.3	April	5.0	4.3	5.0	April	4.1	4.0	4.4
May	2.8	3.6	2.4	May	6.0	5.1	4.3	May	5.5	4.9	4.0	May	4.2	4.4	3.1
June	3.8	3.9	1.6	June	5.8	5.5	4.0	June	5.5	5.3	3.6	June	4.3	4.4	2.7
July	4.3	3.9	1.8	July	4.5	4.3	3.6	July	4.4	4.3	3.4	July	3.4	3.4	2.3
August	4.8	4.0		August	5.3	5.1		August	5.2	4.9		August	3.6	3.7	
September	6.0	2.9		September	6.2	5.9		September	6.2	5.4		September	4.4	4.5	
October	3.8	3.4		October	5.8	5.9		October	5.5	5.5		October	4.4	4.6	
November	4.8	4.8		November	6.2	6.6		November	6.0	6.4		November	5.1	5.5	
December	4.1	5.4		December	6.0	7.0		December	5.7	6.8		December	4.8	5.7	
January	3.4	4.1		January	6.1	6.6		January	5.6	6.2		January	4.9	5.3	
February	4.1	3.8		February	6.3	7.1		February	5.9	6.6		February	5.2	5.6	
March	4.8	4.5		March	5.6	7.1		March	5.5	6.7		March	4.9	6.2	
Annual Average	4.2	4.0	3.5	Annual Average	5.8	5.9	5.7	Annual Average	5.5	5.6	5.4	Annual Average	4.4	4.8	4.5
Average Apr-Jul	3.5	3.9	2.2	Average Apr-Jul	5.4	4.8	4.3	Average Apr-Jul	5.1	4.7	4.0	Average Apr-Jul	4.0	4.1	3.1

No of Employees at 31 July 2020		548	No of Employees at 31 July 2020		2886	No of Employees at 31 July 2020		3434	No of Employees at 31 July 2020		15708

For the financial year 2020/21, the projected average days lost per employee equates to 10.2 days.

Community and Enterprise Resources

	May-Jul 2019	May-Jul 2020
Medical Examinations Number of Employees Attending	82	88
Employee Counselling Service Total Number of Referrals	17	6
Physiotherapy Service Total Number of Referrals	125	38
Referrals to Employee Support Officer	57	40
Referrals to Cognitive Behaviour Therapy	3	4
Total	**284**	**176**

Causes of Accidents/Incidents	May-Jul 2019	May-Jul 2020
Over 7 day absences	15	1
Over 3 day absences**	2	1
Minor	13	1
Near Miss	8	1
Violent Incident: Physical****	10	0
Violent Incident: Verbal*****	2	0
Total Accidents/Incidents	**50**	**4**

*A Specified Injury is any fracture (other than to the fingers, thumbs or toes), amputation, loss of sight, serious burns, crushing injury, scalping, loss of consciousness caused by asphyxiation/ head injury, a chemical or hot metal burn to the eye or penetrating injury as defined by the HSE.

**Over 3 day / over 7day absence is an injury sustained outwith specified injury category that results in a period of absence of absence as defined by the HSE.

***Near Miss - Any unexpected, unplanned occurrence (except Dangerous Occurrences) that does not lead to injury of persons, damage to property, plant or equipment but may have done so in different circumstance.

****Physical violent incidents are included in the "Specified" figures, where applicable, to provide the "Total Specified" figures.

****Physical violent incidents and ***** Verbal Violent Incidents are included in the "Over 3-day or Over 7-day" figures, where applicable, to provide the "Total Over 3-day or Over 7-day" figures.

****Physical Violent Incidents and ***** Verbal Violent Incidents are included in the "Minor" figures, where applicable, to provide the "Total Minor" figures.

Record of Disciplinary Hearings	May-Jul 2019	May-Jul 2020
Total Number of Hearings	23	1

Time Taken to Convene Hearing May - Jul 2020

0-3 Weeks	4-6 Weeks	Over 6 Weeks
0	0	1

Record of Grievance Hearings	May-Jul 2019	May-Jul 2020
Number of Grievances	0	1
Still in Progress	0	1

Record of Dignity at Work	May-Jul 2019	May-Jul 2020
Number of Incidents	2	0
Still in Process	2	0

Analysis of Reasons for Leaving	May-Jul 2019	May-Jul 2020
Career Advancement	1	0
Poor Relationship with Manager/Colleagues	1	0
Childcare/caring responsibilities	2	0
Other	0	1
Number of Exit Interviews conducted	**4**	**1**

Total Number of Leavers Eligible for Exit Interview	26	4

Percentage of interviews conducted	**15%**	**25%**

	May 2020 - July 2020		Cumulative total (Apr 20 - Mar 21)	
	FTE*	H/C**	FTE	H/C
Terminations/Leavers	28.99	56	36.14	68
Being replaced	27.61	54	34.49	65
Held pending savings	0.00	0	0.00	0
Filled on fixed term basis	0.00	0	0.00	0
Budget transfer to other post	0.00	0	0.00	0
End of fixed term contract	1.38	2	1.65	3

* Full time equivalent

** Head count/number of employees

JOINT STAFFING WATCH RETURN
COMMUNITY AND ENTERPRISE RESOURCES

1. As at 13 June 2020

Total Number of Employees					
MALE		**FEMALE**		**TOTAL**	
F/T	**P/T**	**F/T**	**P/T**		
1363	225	188	1407	3183	

*Full - Time Equivalent No of Employees									
Salary Bands									
Director	**Grade 1**	**Grade 2**	**Grade 3**	**Grade 4**	**Grade 5**	**Grade 6**	**Fixed SCP**	**Teacher**	**TOTAL**
1.00	1571.35	408.19	233.67	47.55	16.00	4.00	5.00	0.00	2286.76

1. As at 14 March 2020

Total Number of Employees					
MALE		**FEMALE**		**TOTAL**	
F/T	**P/T**	**F/T**	**P/T**		
1329	226	194	1414	3163	

*Full - Time Equivalent No of Employees									
Salary Bands									
Director	**Grade 1**	**Grade 2**	**Grade 3**	**Grade 4**	**Grade 5**	**Grade 6**	**Fixed SCP**	**Teacher**	**TOTAL**
1.00	1541.01	409.19	235.98	47.55	16.00	4.00	6.00	0.00	2260.73

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Community and Enterprise Resource Plan 2020-21**

1. Purpose of Report

1.1. The purpose of the report is to: -

  ♦ present the Community and Enterprise Resource Plan 2020-21 for consideration and endorsement

2. Recommendations

2.1. The Committee is asked to approve the following recommendations: -

  (1) that the Resource Plan 2020-21 attached as Appendix 1, be endorsed and referred to the Executive Committee for approval;
  (2) that the Resource Plan 2020-21 be uploaded onto the council's website once approved by the Executive Committee, be noted; and
  (3) that a Quarter 2 Progress Report on the Resource Plan 2020-21 be provided to a future meeting of the Committee, be noted.

3. Background

3.1. The Resources Plan sets out the priorities, objectives and actions to be managed and delivered by the Resource for the financial year.

3.2. The Resource Plan follows the agreed corporate structure and style. The Plan is a key element of the council's performance management arrangements. It provides details of the context within which the Resource operates and establishes actions and measures for the year ahead based on the objectives set out in the Council Plan Connect 2017-22.

3.3. Performance management is a keystone of Best Value, and ensures that the council can demonstrate sound governance arrangements. The Resource Plan is one part of the council's framework for planning and budgeting, and demonstrates how this leads to effective front line service delivery.

3.4. As part of this framework the Resource Plan reflects the aspirations of the Council Plan and the Community Plan as well as being complemented by the details of individual Service, Business and other Plans. Ultimately, these details are included in the key work objectives of individual officers. This demonstrates the 'Golden Thread' of performance management which ensures a clear understanding of the council's vision, values, ambitions and objectives at all levels.

3.5. The current format for performance reporting has been established since 2007 and is used for Executive Directors' reports to the Chief Executive, Resource Management Teams and Resource Committees. The focus has been on reporting progress on

council objectives, statutory performance indicators, other key performance measures and high level Resource priorities.

3.6. In preparing the Plan, account has also been taken of the need to ensure a robust response to Risk Management and Control. Risks associated with delivery of the actions in this Resource Plan have been identified and evaluated and are listed in the Resource Risk Register. Where necessary, controls or further actions to mitigate these risks have been agreed. Such actions are tracked through the Resource Risk Control Plan which is kept under review by the Risk Sponsor for the Resource.

4.   Resource Plan 2020-21
4.1. The Resource Plan 2020-21 is attached as Appendix 1 and is structured around the following headings:
1. Introduction
2. Key areas for the year ahead
3. Resource objectives/outcomes
4. Measures and actions
5. Resourcing the Plan

4.2. Resource Objectives 2020-21
The Resource has established a number of objectives to support the delivery of the Connect priorities in 2020-21. These are detailed in Appendix 2. To support these objectives, the Resource has developed performance measures and an action plan which are set out in section 4 of the Resource Plan. A selection of these will be included in the Council Pan Connect Quarter 2 and Quarter 4 Progress Reports 2020-21, with the rest being monitored and reported at Resource level.

4.3. Monitoring and reporting
As part of the performance management arrangements, the Committee will also receive a mid-year update of progress on the measures in the Resource Plan – Quarter 2 Progress Report 2020-21.

5.   Employee Implications
5.1. The objectives noted within the Resource Plan will inform the Service Action Plans, where applicable, and in turn the Performance Appraisal process for individual employees.

6.   Financial Implications
6.1. The objectives within the Resource Plan are reflected in the respective Resource Revenue and Capital budgets and, longer term, within the framework of the council's approved Financial Strategy.

7.   Climate Change, Sustainability and Environmental Implications
7.1. A number of actions within the Resource Plan will contribute positively to the Council's Sustainable Development and Climate Change Strategy.

8.   Other Implications
8.1. The Community Plan 2017-27 was agreed at the Community Planning Partnership Board on 11 October 2017. A significant element of the delivery of the outcomes in the Community Plan will come through the achievement of the actions contained within Connect.

8.2. Resource Plan actions are assessed as part of the Resource's risk management arrangements and relevant issues have been added to the Resource Risk Register.

8.3. The Resource Plan takes into account Resource responsibilities in relation to sustainable development.

9. Equality Impact Assessment and Consultation Arrangements
9.1. Many of the actions detailed within the Resource Plan reflect ongoing strategies and policies which will be or have been the subject of consultation and equality impact assessment.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

15 September 2020

Link(s) to Council Values/Objectives
- The Resource Plan has been structured upon the Vision, Values, Ambitions and Objectives in the Council Plan Connect 2017-22

Previous References
- Community and Enterprise Resource Plan Quarter 4 Progress Report 2018-19 and Community and Enterprise Resource Plan 2019-20 – 3 September 2019

List of Background Papers
- Council Plan Connect 2017-22
- Community and Enterprise Resource Plan

Contact for Further Information
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Community and Enterprise Resources

Community and Enterprise Resource Plan 2020-21

Section	Contents	Page

Section One – Introduction

I am pleased to introduce our Resource Plan for 2020-21 which sets out our objectives and priorities for the coming year. Our Resource comprises four key service areas:

- Facilities, Waste and Grounds Services
- Roads and Transportation Services
- Fleet and Environmental Services
- Planning and Economic Development Services

Community and Enterprise Resources employs 3,449 people who together provide a wide range of services for local communities, including:

- delivering key services within schools and council offices, including cleaning, catering, receptionist, janitorial, concierge, and crossing patrol services
- collecting and disposing of waste and encouraging recycling
- keeping our streets clean and maintaining and developing play parks, gardens and open spaces
- providing bereavement services
- maintaining our road network to support safe and effective transport, and promoting active travel
- procuring and managing the council's vehicle fleet, including refuse collection, roads maintenance, street sweeping and passenger transport
- protecting public health through the delivery of environmental health services
- providing Trading Standards to protect consumers and communities
- providing Planning and Building Standard services which guide and control physical development and land use in the area
- promoting economic development/recovery and delivering support for local businesses
- supporting town centres and physical regeneration
- leading the council in developing and promoting sustainability, and
- leading the council in promoting and developing a fair, healthy, and sustainable food system

The Resource also has a significant role to play in managing the relationship between the council and South Lanarkshire Leisure and Culture (SLLC). SLLC, on behalf of the council, promotes the health and wellbeing of South Lanarkshire residents through the council's museum, libraries, arts centres, indoor and outdoor sports and leisure centres, community halls and country parks.

This Resource Plan has been prepared in the context of the Covid-19 pandemic and the measures the council has taken to minimise its spread and support communities. The long-term impact on the council and its services, including the financial impact, will not be fully understood for some time. However, all Resources have prepared Recovery Plans which have been developed in parallel with this Resource Plan.

Michael McGlynn
Executive Director
Community and Enterprise Resources

Section Two – Key areas of focus for the year ahead

2.0.   Overview

The key areas of focus for Community and Enterprise Resources during 2020-21 are outlined below.

2.1.   Covid-19 Response and Recovery

Through the initial period of 2020/21, the Council responded to the Global Pandemic, ensuring that essential services could continue to be delivered safely. Many different arrangements have had to be made, and this has provided an opportunity to review all areas of service delivery with the aim of ensuring that, as we emerge out of lockdown, we are delivering the right services in the right way. The Covid Recovery Plan focuses on: -

Response This includes the additional commitments that the resource has undertaken to provide new services that proved necessary as a result of Covid-19, for example:

- Environmental Services have been given new powers to ensure businesses are compliant with social distancing arrangements to protect public health
- The Fleet Service has provided significant support to ensuring the continuation of kerbside waste collections and played a key role in enabling the delivery of hot meals and food packs as part of the community wellbeing response
- The Economic Development service has been pivotal in delivering and processing Scottish Government business support packages
- Facilities staff have played a key role in keeping principal offices clean, particularly those accessed by the public and providing meals to a range of clients
- Burial and Crematorium services have put in place a number of temporary measures to accommodate the increase in deaths as a result of the pandemic

Recovery Some services continued to operate throughout the lockdown period, for example kerbside waste collections. At this point in time however, it is not possible to determine if or when other services will return to pre-Covid-19 delivery levels. A staged reintroduction of many services is expected to happen gradually, as circumstances and budgets allow.

Renewal Covid-19 has presented an opportunity to review services with the aim of ensuring that, as the Resource moves through the recovery phases, the right services are re-introduced in the right way. Those services that have been stopped or reduced will be fully assessed to consider whether or not they remain a priority for the council and our communities, or whether they could be delivered differently, prior to stepping them back up, whilst taking into account budgetary issues.

2.2.   Economic Restart and Recovery

The Economic Restart and Recovery response to the pandemic will be framed around three themes:

People Targeted and bespoke active labour market policies alongside up-skilling and re-skilling the workforce and safeguarding apprenticeships.

Place Support economic infrastructure investment programmes, including measures to strengthen the delivery and maximise the impact of City Deal and capital projects. The council as planning and roads authority has a key role to play in facilitating the build of new homes, roads, business premises and other infrastructure which will create and safeguard jobs and boost the economy.

Business A focus on supply chain management, building the capacity and capability of companies in local and export markets.

2.3.   Service Response to Brexit

The potential impacts of Brexit continue to be a source of great uncertainty. In relation to Community and Enterprise Resources, potential consequences include limited procurement options and contract restrictions, loss of EU funding, changes to free movement of trade and people and increased demand on business

support services. In addition, there could be additional demand on council services due to reduced growth forecasts and higher unemployment following impacts on exchange rates, investment, migrant workers, supply chain interruptions and customs and regulatory issues. The Resource will continue to monitor the potential impact of the withdrawal process on service delivery as the year progresses.

2.4. **Sustainable Development and Climate Change** The council acknowledges the serious and immediate threat of climate change and is committed to accelerating the pace of action in response to the climate emergency and in response to Scotland's transition to net-zero greenhouse gas emissions by 2045. Community and Enterprise Resources has a key role in delivering aspects of the council's <u>Sustainable Development and Climate Change Strategy</u> and the Biodiversity Duty Implementation Plan, and climate action and sustainability will continue to be placed centre stage as services implement their Covid-19 recovery plans.

2.5. **Fair, healthy and sustainable food system** Community and Enterprise Resource has been active in relation to food issues for many years, with various activities and initiatives across council services and in collaboration with partners and third sector organisations. These local Food Partnerships have playing a pivotal role in driving and coordinating effective community food responses to Covid-19. The <u>Good Food Strategy</u> (2020-2025) provides a framework for actions to move towards healthier, fairer and more sustainable food systems, and is aligned with the national priority to make Scotland a Good Food Nation.

2.6. **Zero Waste Plan and circular economy** Scotland's Zero Waste Plan sets out the Scottish Government's vision for a zero waste society, where all waste is seen as a resource i.e. waste is minimised and valuable resources are not disposed of in landfill. The plan sets challenging targets for the recycling and composting of domestic waste by local authorities (60% by 2020 and 70% by 2025). To meet these targets, the resource is continuing to promote waste minimisation, reuse and recycling within South Lanarkshire.

The Programme for Government 2019-20 has made a commitment to introduce legislation on developing Scotland's Circular economy. Circular economy is one in which resources are kept in use for as long as possible. The council will incorporate the circular economy principals which can help benefit the environment by cutting waste and carbon emissions; the economy by improving productivity and opening up new markets; and communities by providing local employment opportunities. This will involve all resources but Procurement and Waste Services will have a key role to play.

2.7. **Glasgow City Region City Deal** As part of the City Deal, the resource is leading the delivery of three major transportation projects being undertaken to boost South Lanarkshire's access to the rest of Scotland. Cathkin Relief Road in Rutherglen / Cambuslang is now complete and open, and the Greenhills Road project in East Kilbride is underway. Proposals in relation to Stewartfield Way will be further reviewed as part of the development of an updated Strategic Business Case which will be reported to the Executive Committee for approval.

The council is also leading another City Deal project (the Community Growth Areas) in four key locations within South Lanarkshire: Newton, East Kilbride, Hamilton and Larkhall. This involves promoting private sector house building (up to 9,000 new homes, and including affordable housing) and supporting the development of new schools and community facilities.

2.8. **The future delivery of culture and leisure provision** The establishment of a Cross Party Working Group on Leisure and Culture was agreed at the Full Council meeting of 27 February 2019. The primary purpose of the group is to develop and agree a detailed transformation plan for leisure and cultural services. Since March 2020, Covid-19 has had a

substantial impact on these services, and SLLC will focus on redeveloping its business model as part of the Cross Party Working Group. This may lead to a revised service model with a blended approach to service delivery that may include increased online provision.

2.9. **Legislative and policy Changes** New and revised legislation will also impact on the work of the Resource during 2020-21, including:

- **Building Standards Systems** - in the wake of the Grenfell Fire, changes to Scottish building standards came into force on 1 October 2019 strengthening fire safety standards in new high rise buildings and improving facilities for people with disabilities in new larger buildings. These changes extend the council's statutory role in terms of carrying out a greater degree of inspection of new buildings and ensuring adherence to new standards through the building warrant process.
- **The Planning (Scotland) Act 2019** - aims to give people a greater say in the future of their area through the development of Local Place Plans. It also places a new statutory duty on local authorities to prepare an open space strategy, changes the way in which local authorities' Local Development Plans are prepared, and changes how planning departments process planning applications. The full impact of these new duties for the council will be known once secondary legislation and regulations are introduced by the Scottish Government.
- **Transport (Scotland) Act 2019** - designed to help make Scotland's transport network cleaner, smarter and more accessible. It provides councils with powers to establish and operate municipal bus companies and manage vehicle emissions via the establishment of Low Emission Zones. The Act requires the production of a national strategy in relation to transport. Emerging themes from the new National Transport Strategy include economic growth; carbon; equality; health/active travel. A balance will need to be struck between driving inclusive economic growth while achieving zero carbon ambitions.

Section Three – Resource objectives/outcomes

3.1. Resource Objectives/outcomes

Community and Enterprise Resources has established the following Resource objectives to support the delivery of Connect priorities in 2020-21. These are the outcomes we want to achieve.

Connect Priority	Resource Objectives
Ensure communities are safe, strong and sustainable	- High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit - Successful and sustainable communities - The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably - Consumers and communities are protected and public health is safeguarded - Vacant, derelict and contaminated land is brought back into productive use - Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth
Promote sustainable and inclusive economic growth and tackle disadvantage	- A fairer, inclusive, sustainable and low carbon local economy - South Lanarkshire is an attractive place to start, grow and locate a business - All roads, footways and bridges and associated infrastructure are safe and fit for purpose - Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel
Get it right for children and young people	No Resource Objectives for this priority
Improve health, care and wellbeing	- All school and nursery children have access to nutritious school meals - All residents have the opportunity to access cultural, leisure and outdoor recreational activities to help improve their wellbeing and quality of life

3.2. Delivering the Plan and achieving Best Value

In working towards the four priorities, the council aims to continually improve and ensure effective and efficient use of resources, and our business will be conducted with integrity, transparency and will operate to the highest standards.

Delivering the Plan and achieving Best Value	Resource Objectives
Delivering the Plan and achieving Best Value	Deliver and communicate the Council Plan and ensure high standards of governance

Section Four – Measures and actions

4.0. Performance measures and action plan

This section of the Resource Plan is divided into two parts: part (a) sets out our main performance measures against our objectives; and part (b) describes the key actions we will take in the coming year to respond to the challenges ahead and improve services and outcomes.

4.a. How we will measure our performance

Resource Objective:	High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit				
Measure		**Baseline**	**Annual target**	**Links**	**Service**
1. Percentage of streets found to be acceptable during survey[1]		94.9%	95.5%	C6.8 LGBF	Facilities, Waste and Grounds
2. Land Audit Management System grounds maintenance score[2]		72.0	72.0	C6.8	Facilities, Waste and Grounds
Resource Objective:	Successful and sustainable communities				
Measure		**Baseline**	**Annual target**	**Links**	**Service**
3. Percentage of total household waste that is recycled		44.3%	50.0%	C6.8 LGBF SDCCS	Facilities, Waste and Grounds
4. Percentage of household waste sent to landfill in 2020		25.2%	Below 25.2%	SDCCS	Facilities, Waste and Grounds
5. Percentage of properties with Superfast Broadband >30Mbps		94.5%	93.9%	LGBF	Planning and Economic Development
6. Town vacancy rates (vacant commercial units as a percentage of the total units)		10.4%	10.0%	LGBF	Planning and Economic Development
Resource Objective:	The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably				
Measure		**Baseline**	**Annual target**	**Links**	**Service**
7. Reduction in vehicle emissions in 2020-21 against the baseline of 2014-15 (council wide figure)		12.9%	10.0%	C6.8 SDCCS	Fleet and Environmental
8. Reduction in the council's greenhouse gas emissions achieved by March 2021, compared to 2015-16 (buildings, waste, transport etc.)		5.5%	10%	SDCCS	Facilities, Waste and Grounds

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[1] Local Environmental Audit and Management System (LEAMS) street cleanliness score

[2] LAMS measures the quality of the grounds maintenance service, based on 6 surveys per year

Resource Objective:	Consumers and communities are protected and public health is safeguarded				
Measure		Baseline	Annual target	Links	Service
9. Percentage of doorstep crime reports receiving an initial response from Trading Standards by the end of the next working day		100%	100%	C6.7	Fleet and Environmental
10. Percentage of consumer complaints completed by Trading Standards within 14 days		82.5%	80.0%	-	Fleet and Environmental
11. Broad compliance with food safety statutory requirements secured in premises		87.9%	85.0%	C6.7	Fleet and Environmental
Resource Objective:	Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth				
Measure		Baseline	Annual target	Links	Service
12. Immediately available employment land as a percentage of total land allocated for employment purposes in the local development plan		39.1%	42.9%	LGBF	Planning and Economic Development
13. Percentage of all planning applications approved		96.9%	95.0%	C6.1	Planning and Economic Development
14. Percentage of Building Warrant applications receiving initial assessment within 20 working days		89%	95%	-	Planning and Economic Development
Resource Objective:	South Lanarkshire is an attractive place to start, grow and locate a business				
Measure		Baseline	Annual target	Links	Service
15. Number of business support interventions per annum by Economic Development (grants, loans or advice)		1,562	1,500	C7.4	Planning and Economic Development
16. Number of jobs created or sustained per annum as a direct result of Economic Development intervention		943	350	C7.4	Planning and Economic Development
17. Increased value of sales generated by businesses as a direct result of Economic Development intervention		£11.91m	£5m	C7.4	Planning and Economic Development
18. Maintain 3 year business survival rate		60.8%	62.0%	C7.4	Planning and Economic Development
19. Percentage of procurement spend on local small/medium enterprises		18.1%	20.0%	LGBF	Planning and Economic Development

Resource Objective:	All roads, footways and bridges and associated infrastructure are safe and fit for purpose				
Measure		**Baseline**	**Annual target**	**Links**	**Service**
20. Percentage of the road network resurfaced during 2020-21		3.4%	2.0%	C5.1	Roads and Transportation
21. Percentage of our road network that should be considered for maintenance treatment [3]		30.3%	30.0%	C5.1	Roads and Transportation
Resource Objective:	All school and nursery children have access to nutritious school meals				
Measure		**Baseline**	**Annual target**	**Links**	**Service**
22. Level of primary school meal uptake (as proportion of total primary school meals which could be taken up over the period)		59.3%	59.3%	C3.5	Facilities, Waste and Grounds
23. Level of secondary school meal uptake (as proportion of total secondary school meals which could be taken up over the period)		47.3%	47.3%	C3.5	Facilities, Waste and Grounds
24. Number of lunches served in nursery schools as part of new Scottish Government Early Years Initiative		288,486	288,486	C3.5	Facilities, Waste and Grounds

Note: *Local Government Benchmarking Framework (LGBF) targets will be revised pending the 2019-20 outcomes, which are due to be published January 2021.*

South Lanarkshire Leisure and Culture (SLLC)
SLLC facilities were closed on 18 March 2020 in line with Government guidance to combat Covid-19. At the time of writing, most facilities remain closed consequently the initial targets set for 2020-21 are now unachievable, and these measures have been removed from this Resource Plan. The focus for this year will now be on redeveloping the business model as part of the Cross Party Working Group.

4.b. What actions we will take in 2020-21

Resource Objective: Successful and sustainable communities			
Action	**Measure**	**Links**	**Service**
1. Develop a sustainable food system to overcome social, health, economic and environmental issues related to food	Demonstrate the actions taken in relation to food poverty as a result of Covid-19, and implement year one of the Good Food Strategy (2020-2025) Action Plan and monitor its impacts	C3.7	Facilities, Waste and Grounds

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[3] Road Condition Index (RCI)

Resource Objective: Successful and sustainable communities			
Action	**Measure**	**Links**	**Service**
2. Deliver and encourage investment in our town and neighbourhood centres to maximise opportunities for growth and regeneration	Review town centre strategies to establish the impact and outcomes of Covid-19 and refocus support for town centres to aid recovery	C6.2	Planning and Economic Development

Resource Objective: The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably			
Action	**Measure**	**Links**	**Service**
3. Ensure the principle of sustainable development and climate change action are mainstreamed across the resource	Demonstrate how the Sustainable Development and Climate Change Strategy (2017-2022) is being implemented across the resource	C6.11 SDCCS	Facilities, Waste and Grounds
4. Establish new carbon reduction targets for the council	Review of carbon reduction targets in line with new national climate change targets, with approval from the climate change and sustainability committee by March 2021	SDCCS	Facilities, Waste and Grounds
5. Deliver at least 10% reduction in vehicle emissions by March 2021 in accordance with the corporate carbon reduction target	All council Resources will work with Fleet Services to implement the identified actions/initiatives from year one of the council's five-year Fleet Strategy (2020-2025) (Council wide)	SDCCS	Fleet and Environmental

Resource Objective: Consumers and communities are protected, and public health is safeguarded			
Action	**Measure**	**Links**	**Service**
6. Safeguard health by improving air quality	Implement Air Quality Action Plan	SSDCS	Fleet and Environmental

Resource Objective: A fairer, inclusive, sustainable and low carbon local economy			
Action	**Measure**	**Links**	**Service**
7. Provide a sustainable framework for action on how to rebuild the South Lanarkshire economy	Develop an Economic 'Response, Recovery and Renewal' Strategy framed around three themes: People, Place and Business	C7.1 SDCCS	Planning and Economic Development

Resource Objective: A fairer, inclusive, sustainable and low carbon local economy			
Action	**Measure**	**Links**	**Service**
8. Support Glasgow City Region City Deal development programmes	Prepare Business case approvals for roads and Community Growth Area projects to be approved by City Deal Cabinet	C7.1	Planning and Economic Development

Resource Objective: South Lanarkshire is an attractive place to start, grow and locate a business			
Action	**Measure**	**Links**	**Service**
9. Prioritise business development advice, support and financial assistance to ensure businesses are able to continue to operate, whilst creating the right conditions for low carbon economic growth	Programmes, services, and events delivered to businesses around sectors, location, and themes (e.g. food and drink, tourism, construction, low carbon, innovation, internationalisation, collaboration, and young enterprise)	C7.4	Planning and Economic Development
	Oversee management of the Supplier Development Programme including the delivery of events, training and e-commerce, to support SME's or third sector organisations who are interested in working with the public sector	C7.5	Planning and Economic Development

Resource Objective: All roads, footways and bridges and associated infrastructure are safe and fit for purpose			
Action	**Measure**	**Links**	**Service**
10. Reduce the number of road casualties through road safety improvements and initiatives	Contribute to the national casualty reduction targets	CSS	Roads and Transportation

Resource Objective: Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel			
Action	**Measure**	**Links**	**Service**
11. Provide road and transportation infrastructure improvements to support new developments including those undertaken as part of the City Deal	Progress / deliver prioritised road infrastructure in line with available external and internal capital funding	C5.3	Roads and Transportation
	Substantially complete Greenhills Road (main works) major transport infrastructure project	C5.3	Roads and Transportation
	Develop an updated Strategic Business Case for the Stewartfield Way major transport infrastructure project and report to the Executive Committee for approval	C5.3	Roads and Transportation

Resource Objective: Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel			
Action	**Measure**	**Links**	**Service**
12. Enable greater use of public transport by working with partners to improve public transport infrastructure	Progress / deliver prioritised improvements to bus and rail infrastructure (e.g. park and ride) in line with agreed Park and Ride Strategy (2018-2027) and available external funding	C5.4 SDCCS	Roads and Transportation
13. Encourage active travel by extending our network of cycle routes	Progress / deliver walking and cycling projects / schemes in line with agreed capital programme	C5.5 SDCCS	Roads and Transportation
14. Implement Spaces for People projects	Progress / deliver the four Spaces for People projects in line with available funding and taking cognisance of Covid19 restrictions / developments and government guidance.	SDCCS	Roads and Transportation

Resource Objective: Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth			
Action	**Measure**	**Links**	**Service**
15. Promote continued growth and regeneration through sustainable economic and social development within a low carbon economy, and guide decision making on the location of new development and regeneration	Adopt Local Development Plan 2	C6.1	Planning and Economic Development
16. Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal projects	Progress Community Growth Area sites in accordance with criteria and programme specified in South Lanarkshire Local Development Plan and City Deal	C6.3	Planning and Economic Development

Resource Objective: Vacant, derelict and contaminated land is brought back into productive use			
Action	**Measure**	**Links**	**Service**
17. Identify and manage contaminated land within the statutory regulatory framework	Implement Contaminated Land Strategy for South Lanarkshire	C6.8	Fleet and Environmental

Resource Objective: Vacant, derelict and contaminated land is brought back into productive use			
Action	**Measure**	**Links**	**Service**
18. Agree and implement vacant and derelict / contaminated land programme	Implement projects approved within the Vacant and Derelict Land Fund framework (as per agreed Scottish Government funding)	C6.8	Planning and Economic Development

Resource Objective: All residents have the opportunity to access cultural, leisure and outdoor recreational activities to help improve their wellbeing and quality of life			
Action	**Measure**	**Links**	**Service**
19. Redefine the future delivery of culture and leisure provision in South Lanarkshire	Implement the actions resulting from the SLLC Cross Party Working Group	SLLC CPWG	South Lanarkshire Leisure and Culture

Resource Objective: Deliver and communicate the Council Plan and ensure high standards of governance			
Action	**Measure**	**Links**	**Service**
20. Use the opportunity provided by Covid-19 to review all areas and ensure we are delivering the right services in the right way	Continue to review, update and implement the Covid-19 Recovery Plan	Covid-19 Recovery Plan	All Services and SLLC
21. Improve resilience / emergency preparedness for the council	Consider lessons learned from Covid-19 to build resilience and better respond to future crises	Good Governance	Roads and Transportation

Section Five – Resourcing the Plan

5.0. Introduction

In this section we consider the resources needed to implement our plan, including funding and staffing.

5.1. Revenue Budget 2020-21

The Resource has a Net Revenue Budget of £109.032 million for 2020-21. The table below allocates this budget across the services:

NET Budget by Service	2020-21	
Detail	**£ million**	**%**
Facilities, Waste, and Grounds	65.956	60.5
Roads and Transportation	21.337	19.6
Planning and Economic Development	2.063	1.9
Fleet and Environmental	0.425	0.4
South Lanarkshire Leisure and Culture Ltd	19.251	17.7
Total	**109.032**	**100.0**

5.2. Capital Budget 2020-21

The following capital budget of £42.958 million is allocated to the Resource for 2020-21:

Capital Programme 2020-21	
Service	**£ million**
Facilities, Waste, and Grounds	3.884
Roads and Transportation	26.013
Planning and Economic Development	13.061
Fleet and Environmental	0.000
Total	**42.958**

The above figures reflect the Capital Programme for 2020/21 as approved by the Council on 25 March 2020. The delivery of the 2020/2021 Capital Programme has been affected by the lockdown due to Covid-19. A review of the General Services Capital Programme is therefore underway, with a view to providing a realistic estimate of anticipated spend levels for 2020/2021. The outcome of this review will be reported to a future Executive Committee meeting.
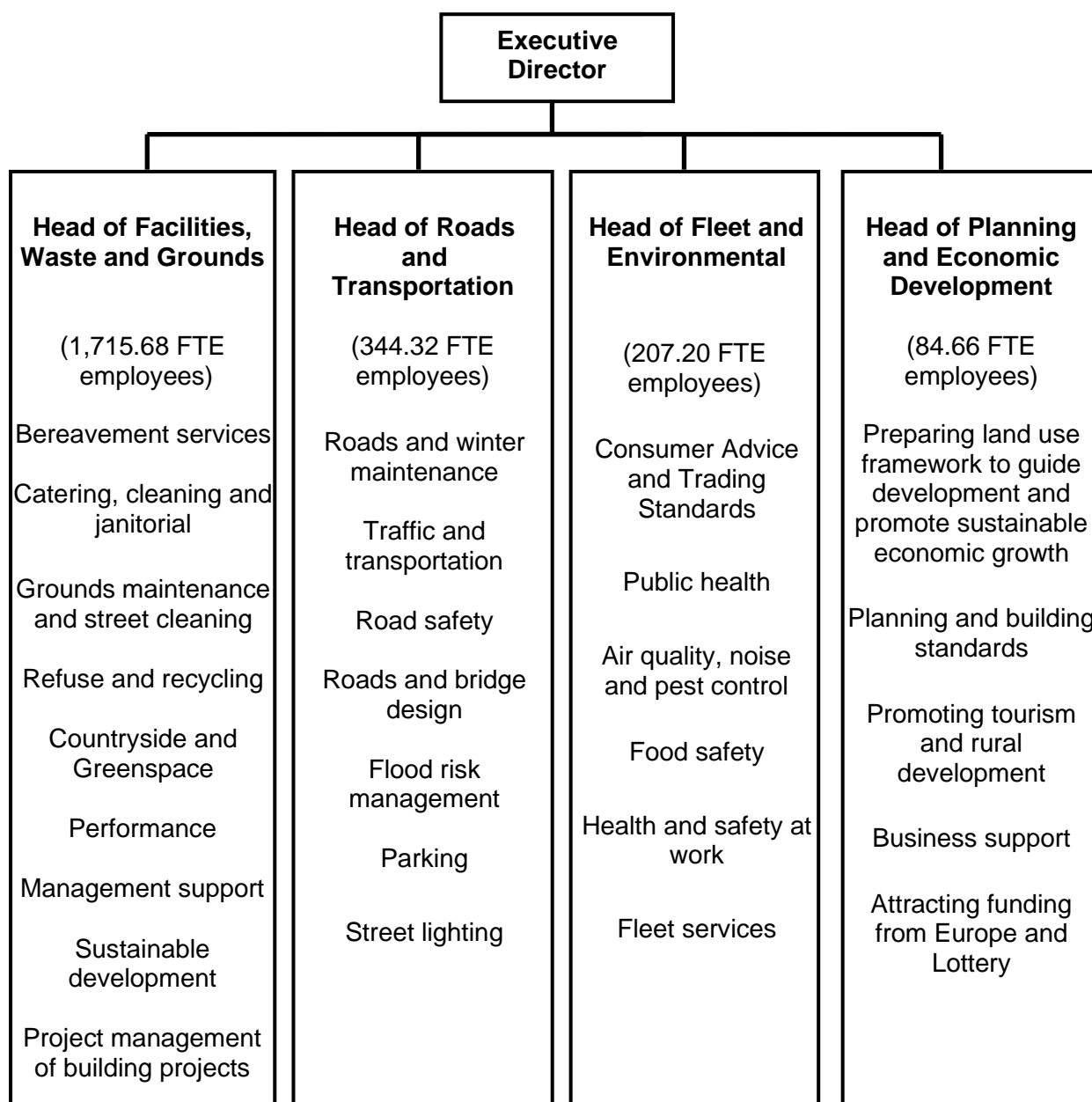
5.3. Resource Employees

Community and Enterprise Resources has 3,449 employees, as at the end of March 2020: 3,357 employees within four services and 92 employees within two teams which support the Resource (Performance and Development Team and Support Team). We support these employees to deliver their duties through a range of policies, including personal appraisal and a robust training framework.

The number of employees (per headcount) by service is as follows:

Service	Number of employees
Facilities, Waste, and Grounds	2,664
Roads and Transportation	355
Fleet and Environmental	248
Planning and Economic Development	90
Total	**3,357**

5.4. Organisational structure

Executive Director

Head of Facilities, Waste and Grounds

(1,715.68 FTE employees)

Bereavement services

Catering, cleaning and janitorial

Grounds maintenance and street cleaning

Refuse and recycling

Countryside and Greenspace

Performance

Management support

Sustainable development

Project management of building projects

Head of Roads and Transportation

(344.32 FTE employees)

Roads and winter maintenance

Traffic and transportation

Road safety

Roads and bridge design

Flood risk management

Parking

Street lighting

Head of Fleet and Environmental

(207.20 FTE employees)

Consumer Advice and Trading Standards

Public health

Air quality, noise and pest control

Food safety

Health and safety at work

Fleet services

Head of Planning and Economic Development

(84.66 FTE employees)

Preparing land use framework to guide development and promote sustainable economic growth

Planning and building standards

Promoting tourism and rural development

Business support

Attracting funding from Europe and Lottery

The Resource has established a number of objectives to support the delivery of the Connect priorities in 2020/2021:

8

Connect Priority	Resource Objectives
Ensure communities are safe, strong and sustainable	• High-quality streets, parks and other public areas ensures South Lanarkshire is a place where people want to live, work and visit • Successful and sustainable communities • The council addresses climate change by reducing greenhouse gas emissions, adapting to the impacts of climate change, and acting sustainably • Consumers and communities are protected and public health is safeguarded • Vacant, derelict and contaminated land is brought back into productive use • Physical development and land use in the area is enabled, guided and controlled to help facilitate economic growth
Promote sustainable and inclusive economic growth and tackle disadvantage	• A fairer, inclusive, sustainable and low carbon local economy • South Lanarkshire is an attractive place to start, grow and locate a business • All roads, footways and bridges and associated infrastructure are safe and fit for purpose • Road and transportation infrastructure supports new development, enables use of public transport and encourages active travel
Get it right for children and young people	• No Resource Objectives for this priority
Improve health, care and wellbeing	• All school and nursery children have access to nutritious school meals • All residents have the opportunity to access cultural, leisure and outdoor recreational activities to help improve their wellbeing and quality of life

Report

South Lanarkshire Council

Report to:	**Community and Enterprise Committee**
Date of Meeting:	**15 September 2020**
Report By:	**Executive Director (Community and Enterprise Resources)**
	Executive Director (Finance and Corporate Resources)

Subject:	**Economic Development Service: Business Support Proposals**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide an overview of the Council's Economic Development Service
- ♦ propose to increase the resources within the Service to support economic recovery

2. Recommendation(s)

2.1 The Committee is asked to approve the following recommendation(s):

(1) that the proposals, set out in Section 4.0 of the report be agreed; and

(2) that the proposed changes to the staff establishment for a 23 month period as detailed in sections 4.1 to 4.4 of the report, be approved

3. Background

3.1 At the Recovery Board on the 20 August 2020, a report setting out a enhanced business support proposals was presented and endorsed. From this, it was agreed that these proposals would be reported to the Community and Enterprise Committee for formal approval.

3.2 Economic Development Services' work broadly falls into the following categories:

- ♦ Support for Businesses: business advice, loans and grants
- ♦ Project Development: City Deal, Town Centres, Vacant and Derelict Land Fund
- ♦ Supplier Development Programme
- ♦ Rural Team: LEADER and REF

3.3 The service comprises 26.08 FTE (29 officers) as set out below:

- ♦ Manager: 1 FTE (1 officer)
- ♦ Business Support 4.8 FTE (6 officers)
- ♦ Projects: 7.68 FTE (8 officers)
- ♦ Supplier Development Programme (SDP): 4 FTE (4 officers)
- ♦ Secondment to Clyde Gateway: 1 FTE (1 officer)
- ♦ Rural/LEADER/Funding Team: 7.6 FTE (9 officers – separate manager)

3.4   The SDP team is hosted by the Council but funded by all 32 Scottish Local Authorities and other public sector bodies. In addition, LEADER Team - 3.5 FTE are funded by the EU LEADER Programme until March 2021. The proposals set out in the report do not affect the Rural, LEADER and Funding team, as such only the existing Business Support/Projects Team Structure is attached as Appendix 1.

3.5   In light of the economic crisis and the proposed establishment of the Lanarkshire Economic Forum, officers have assessed what further interventions / support can be brought forward in the context of other priorities and workload. In this regard it is important to recognise that economic development is a discretionary service, and whilst it can be viewed as a Council priority, it has over time been subject to efficiency savings when seeking to mitigate the impact on other services.

3.6   The role of Economic Development Services sits alongside the national approach to Economic Development and business support in particular, and within the 'hierarchy' of support for business. The Scottish Government sets out the national strategy which is, in turn, supported at a high level by the national agencies, for example Scottish Enterprise and Skills Development Scotland (SDS). In general terms, Scottish Enterprise engages with larger companies with more than 250 employees which are account managed by them, whilst the Council deals with Small and Medium Enterprises (SMEs) with lower staff numbers. However, there is cross over, especially since the Council is the regulatory body, delivering planning, environmental, trading standards and licensing services for all businesses regardless of size and hence initial contact is often with the Council. Officers from Scottish Enterprise and the Council have a close working relationship which ensure that a joined-up approach is taken when engaging with businesses.

3.7   At a local authority level, there are partnerships of local authorities providing "free to access" advisory services under the Business Gateway brand. In Lanarkshire, this is across a combined North and South authority geography. However, as explained above, local SMEs first port of a call when seeking support especially on regulatory matters is often their local Council. Effectively, the service's role and responsibility is to support locally based SME (c.9,000 businesses), the biggest segment of our economy (c. 92%) which are run by local people, employ local people and accordingly, identify with their local authority area. Hence, the Council has a pivotal role to play not only as a major employer, developer and procurer of services in its own right but also as a coordinator, enabler and facilitator of economic development activity.

3.8   Consequently, the Service is well placed to assist local SMEs navigate the complex range of business support available in Scotland and offer a "One Door" approach, not only offering services that the Council delivers itself but signposting businesses to services provided by other bodies, such as Scottish Enterprise, SDS etc. In this way, the Service can save businesses valuable time and help create a tailored support package which meets their specific needs. This support is even more vital during this time of economic crisis. However, to effectively fulfil this role, resources are required. In turn, the following sections of the report set out proposals to:

- ♦ Enhance business support
- ♦ Additional funding through grants
- ♦ Support to develop low carbon/renewables
- ♦ Establish a fund to support external funding bids

3.9   Members are aware of the Scottish Government's Advisory Group, chaired by Benny Higgins, which published its report on 22 June 2020. On 5 August 2020 the Scottish Government published its response to this report – its Economic Recovery Implementation Plan and the detail of that response is subject of a separate report on this agenda.

3.10   In summary though, the Scottish Government, in their response to the Advisory Group, set out actions over six main themes:

♦   Theme 1: Protecting jobs by supporting business recovery and sustainable, green growth – including changes to public procurement and to the planning process.

♦   Theme 2: Creating jobs through business engagement and a partnership approach

♦   Theme 3: Supporting access to good quality jobs through employment, skills and training

♦   Theme 4: Boosting local job creation through resilient people, communities and places

♦   Theme 5: Creating jobs and a Just Transition through investment-led sustainable growth, and

♦   Theme 6: Monitoring our progress and outcomes

3.11   The proposals detailed in Section 4 below, complement the actions set out in the Scottish Government's Economic Recovery Action Plan, in particular the first two themes. They are intended to strengthen capacity and focus and enable the Council to intervene both in business support and place-based economic development to enhance our role as a deliverer of activity but also as a coordinator and facilitator of activity delivered by other agencies. The additional resource will ensure that we are more able to participate in partnership based activity and be able to lead and respond by creating and safeguarding South Lanarkshire jobs, build and restore confidence, boost investment - including in green infrastructure and work with other key agencies to create the right conditions for our local economy to recover and thrive.

3.12   To fund the proposals in this report members may recall a report which was presented to the Community and Enterprise Resources Committee in June 2019, explaining that the former West of Scotland Loan Fund (WSLF) was being dissolved and agreeing an amendment to the Articles of Association to enable legacy funding from the Fund to be transferred back to Local Authorities. The report explained that the transfer of the money was conditional on the money being used by the Local Authorities specifically for economic development and business support. This would be consistent with the objects of the WSLF, one of which is to hold and manage a fund and to use the fund to promote commerce by giving financial assistance by way of loans, donations, subscriptions or otherwise to any firm, partnership, sole trader, company etc carrying on a commercial enterprise from a location within a Member's area. It is was on that basis the funds were distributed to the Council to be used for such purposes, and this was supported by legal advice. In turn, a sum of £1,043,726 has been held in the Economic Development budget whilst plans were formulated for it to meet the strategic economic development objectives of the Council. These are the proposals being laid before members in this report.

3.13 Prior to setting out the proposals, it is important that members should be made aware and consider that these funds can be used to support the current level of support delivered by Economic Development Services in effect substituting mainstream budget with the WSLF. The net cost of the Service is some £1.3 m. In turn, this would provide an in year saving of £1,043,726 which would go towards offsetting budget pressures and contribute to future saving exercises. An alternative option is to use a proportion of the funds to increase resources but not to the full extent set out in section 4.0 while using the residual amount to substitute the mainstream budget.

4. Economic Development Proposals
Business Support

4.1 The Business Support /Project Team's remit is set out in 3.2 above. This is a large remit and additional resource would enable significantly improved engagement with businesses and a wider range of key sectors to be proactively supported through, for example, development of networks, improved linkages with outside bodies, improved resilience and localised supply chains, development of collaborative projects and potential funding applications for joint projects.

4.2 The proposal is to add 4 Grade 3 Business Adviser posts to the Business Support Team increasing the team from 4.8 FTE to 8.8 FTE and the number of Grade 3 posts from 2.4 posts to 6.4 posts to add capacity to the team. These Officers will be recruited on the same grade as the existing Business Advisers and if all were recruited at the highest point of the salary scale, 4 Officers for 23 months will cost up to £423,667. This additional capacity will enable us to enhance the time advisers can spend with local SMEs.

4.3 The new and existing business advisors will have a remit covering key business sectors such as Food and Drink, Tourism, Construction, Engineering and Manufacturing and the 'low carbon' economy, as well as supporting businesses in the rural area. On this latter point, this recognises that although many economic challenges are shared with more urban areas there are unique rural issues, especially around access to services and with a concentration of certain employment sectors – especially Food and Drink and Tourism. They will also work closely with other officers dealing with projects, in particular in the retail sector and related town centre proposals.

4.4 Appendix 1 shows the existing structure and Appendix 2 shows the Revised Structure with the addition of the 4 newly created Business Advisers.

Business Grants

4.5 The Council's Business Support Grants are discretionary funds of up to £10,000 and a maximum of 50% of eligible costs of a project. Grants support SMEs with the purchase of capital equipment, improvements to property and costs such as employee training, consultancy costs and expenses related to exploring and developing new markets.

4.6 The grant award levels are based on direct outcomes for the business- i.e. jobs created and / or safeguarded, increase in turnover and profit, and satisfactory evidence of financial need. The following table 1 illustrates the positive economic outcomes of the Business Support Grant in 2019-2020.

Table 1: Overview of Grant Support 2019/2020

Activities	
Enquires for funding assistance	74
Outputs	
Number of grants awarded	80
Value of grants awarded	£323,101
Private Sector Investment	£382,199
Total value of projects supported	£705,300
Outcome	
Total value of projected increased turnover companies assisted with grants	£13,903,758
Jobs created or sustained as consequence companies assisted with grants	995

4.7 The grant budget has been supported by European Regional Development Fund (ERDF) under the Business Competitiveness Grant Support – Lanarkshire programme. Discussions are ongoing with the Scottish Government on allocating further ERDF towards enhancing the level of grant support which may enable any additional funds introduced to the grants budget to be increased by a similar ratio. Consequently, it is proposed to increase the core revenue grant by £120,000 from £180,000 to £300,000 in 2020-2021, and 2021-22 and seek to match fund this with ERDF, as set out in table 2 below.

Table 2: Proposed Business Grant

Funding Source/description	Core budget	ERDF	Total
SLC Business Support Grant 2020-2021	£180,000	£120,000	£300,000
Additional Funding-	£180,000	£120,000	£300,000
Total Business Support Grant 2020-2021	£360,000	£240,000	**£600,000**
SLC Business Support Grant 2021-2022	£180,000	£120,000	£300,000
Additional Funding-	£180,000	£120,000	£300,000
Total Business Support Grant 2021-2022	£360,000	£240,000	**£600,000**

4.8 Therefore, the ability to match our funding with ERDF could potentially increase funding available up to a total of £1.2 million over 2 years.

4.9 It should be noted that EDRF and ESF Scottish Programmes have been suspended by the European Commission due to audit procedure issues within Scottish Government. The Scottish Government as Managing and Audit Authority are confident the programme "interruption" will be lifted. ERDF and ESF project activity and payment from the Scottish Government are continuing as normal. The current Scottish Government ERDF programme has a current under commitment of £56.8m which is where the increased ERDF allocation for business support will be sought. The current EU programme requires spend completion of these funds by March 2023. Negotiations are ongoing with the Scottish Government to secure the increase in ERDF which this allocations of funds will facilitate.

4.10 Lanarkshire Business Gateway's recent survey of client businesses during the Pandemic, together with other market reports shows that cash flow is proving to be a significant constraint to business survivability, prospects for growth and sustaining employment. Maintaining financial support will, therefore, be critical to aiding and sustaining economic recovery.

4.11 Business Support grant would comprise 3 funds within which variables can be flexed to meet demand as set out below:

♦ Growth Fund - Key focus in growth in jobs/ turnover and profit - up to £20k grant

♦ Safeguarding Fund – focus on Sustaining business, safeguarding jobs and regaining turnover towards pre-lockdown levels – Up to £10k grant

♦ Small Fund –up to £3k – grant; "working capital" focus to accelerate business to return to previous levels.

4.12 It is proposed to allocate £360,000 towards enhance Business Support Grants for remainder of 2020-2021 and 2021-2022.

Project funding for Low Carbon/Renewables
4.13 The transition to low carbon economy and green infrastructure is a key element of local and national economic development strategies and the Scottish Government's Economic Recovery Implementation Plan. At a local level this is being progressed with the formation of a private-sector led partnership, Smart Sustainable East Kilbride (SSEK). There is currently an emerging collaboration in the field of Low Carbon with a proposed branding of the town as a centre of excellence. This in turn creates the opportunity to develop a private sector partnership to provide investment and establish East Kilbride as a hub for Low Carbon development, helping to tackle the current challenges of moving to a low/zero carbon economy. The development of the Council owned site at Langlands can provide a basis for developing such a response.

4.14 The 25-acre site is embedded and recognised in the Local Development Plan as East Kilbride's only major strategic employment location, suitable for a range of sectors and immediately available for development. A City Deal infrastructure investment of £25.7m through the duelling of Strathaven / Greenhills Road is being made to enhance access to A725, the main arterial route through East Kilbride which provides access to Scotland's motorway network and the M74 providing access to the south.

4.15 It is proposed to use a portion of the funding to develop options in bringing forward the Langlands site for development, which may comprise a partnership or joint venture, which would build on the momentum of SSEK and the City Deal investment. This would involve working with the SSEK officer whose post is part-funded by the Council. It is therefore proposed a budget of up to £100,000 is allocated from the funds to facilitate detailed master planning and market testing with the aim of facilitating development on the site, with an emphasis on the Low Carbon sector. The detail of proposals will be reported back to Committee at a later date following the market testing exercise.

Match Funding Stream

4.16 As part of gaining access to external funding streams it often requires to be matched from other sources, and as such it is considered appropriate to set aside a sum that would allow for this as and when such opportunities arise. It is considered this should represent the balance of the legacy funds amounting to £160.059

5.   Summary and Next Step
5.1   In summary, it is proposed that:

Proposal	Cost
4 Grade 3 Business Support advisers are recruited on fixed 23 month contracts	£423,667
Business Support Grants	£360,000
Low carbon economy initiative at the Langlands site	£100,000
Match Funding Stream	£160,059
Total	**£1,043,726**

5.2   In anticipation of receiving formal approval officers have already commenced work to:

  ♦ Put in place arrangements to advertise for the officers posts
  ♦ Publicise the Grants programme
  ♦ Engage with partners to explore the options for the marketing and development of the Langlands site.
  ♦ Explore all external funding opportunities

5.3   Regular updates on progress of the work streams will be provided to the Community and Enterprise Resources Committee.

6.   General/Other Implications for the Council
6.1   There is a risk that if insufficient resource is allocated to economic recovery, businesses in South Lanarkshire will not be adequately supported to become sustainable. Whilst not the only provider of local economic development, this report demonstrates the key part which the Council plays. Without adequate capacity we will be unable to play this important role effectively, to the detriment of local businesses and jobs. This will also lead to damage to the Council's reputation and the potential loss of businesses relocating to other areas where a more comprehensive package of post Pandemic support is available.

7.   Employee Implications

7.1   The following posts would be added to the Services establishment for a 2 year period:-

Post title	Current Number of Posts (FTE) – Grade 3's	Proposed Number of posts (FTE) Grade 3's	Grade	SCP Range	Hourly Rate	Annual salary (excluding on-costs)	Gross Cost (including on-costs 30.3%)
Development Officers, (Business Support)	2.4	6.4	Grade 3 Level 2-8	63-80	£18.08 - £23.24	£32,994 - £42,410	£171,965- £221,044 (per annum)

8.   Financial Implications

8.1   The proposals to assist restarting the economy post pandemic lockdown will be funded from existing 'ring fenced' funds which have been withdrawn from WSLF and must be used for economic development purposes. However the option set out in paragraph 3.13 is highlighted to members when considering these proposals.

9.   Climate Change, Sustainability and Environmental Implications

9.1   There are no direct climate change implications as a result of this report.

10.   Other Implications

10.1   There are no implications for sustainability in terms of the information contained in this report.

11.   Equality Impact Assessment and Consultation Arrangements

11.1   This report does not introduce a new policy, function or strategy or recommend a change to existing policy, function or strategy and therefore no impact assessment is required.

11.2   There was also no requirement to undertake any consultation in terms of the information contained in this report.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

Paul Manning
Executive Director (Finance and Corporate Resources)

1 September 2020

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, effective, efficient and transparent

Previous Reference
None

List of Background Papers
Community and Enterprise Committee in June 2019: West of Scotland Loan Fund

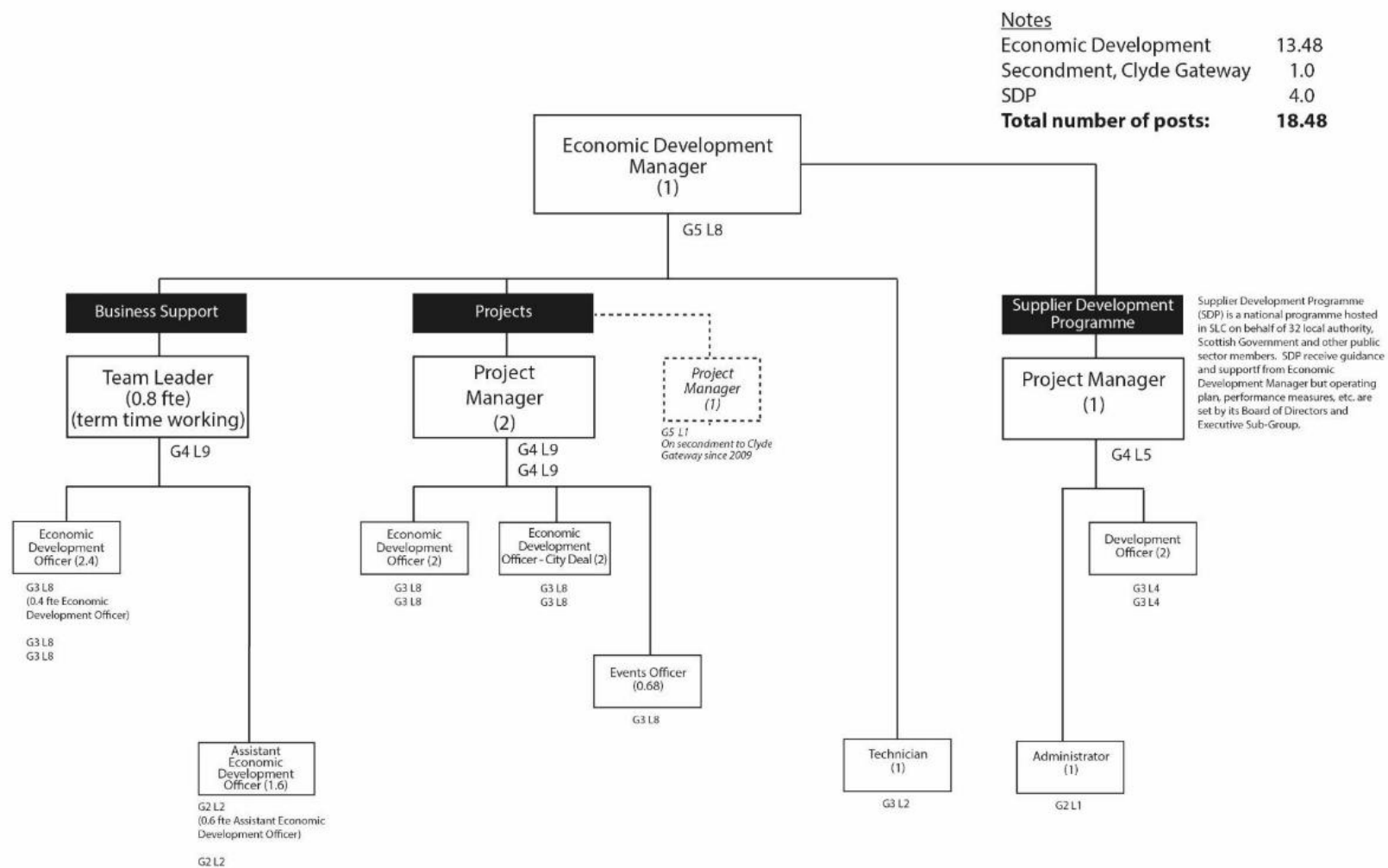**Contact for Further Information**
Name: Pauline Elliott,
Designation: Head of Planning and Economic Development Services
Tel: 01698 455126
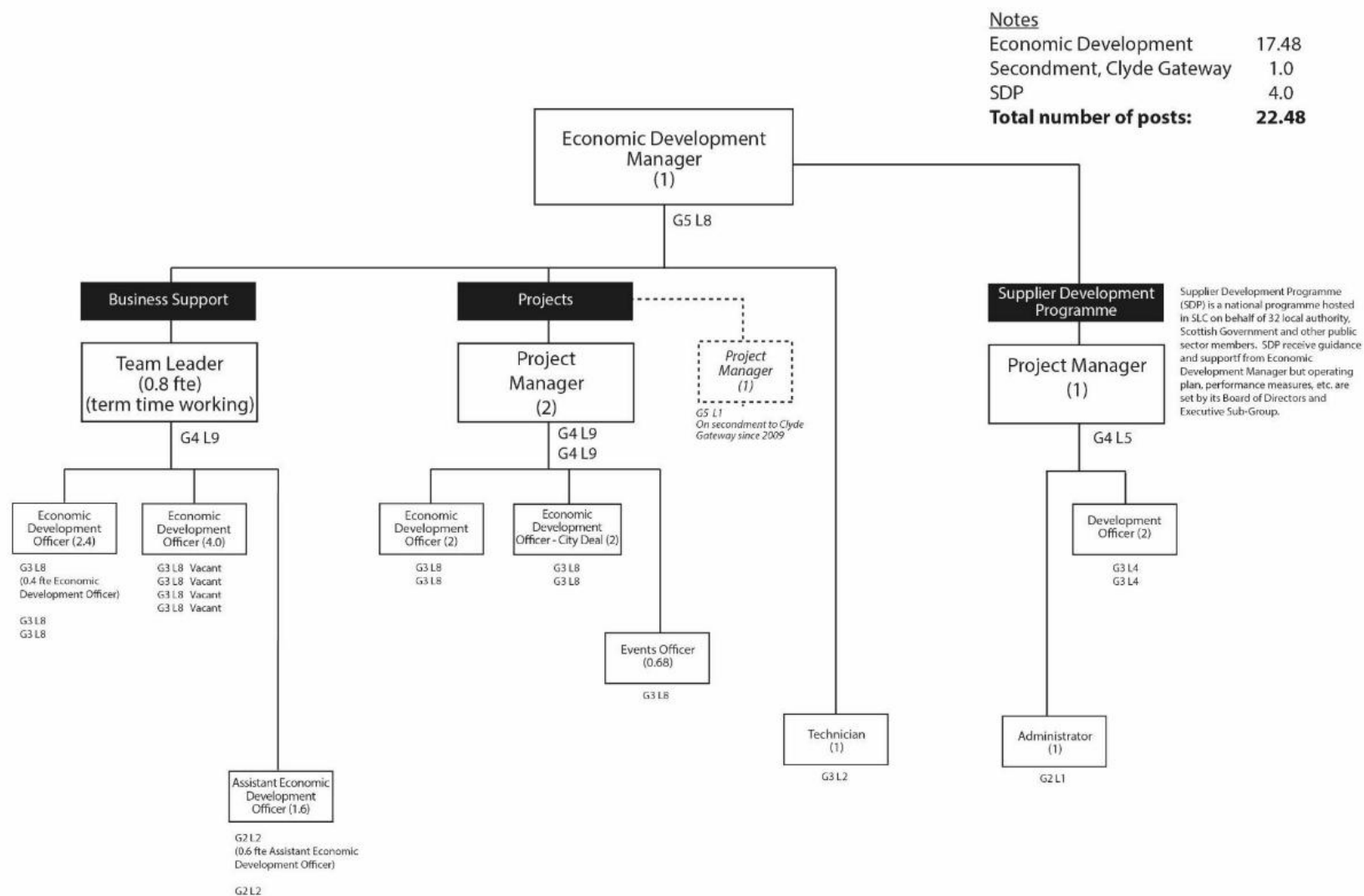E-mail: Pauline.elliott@southlanarkshire.gov.uk

Appendix 1 Current Structure

Economic Development Service (excluding LEADER and Rural Development) - Current

Notes
Economic Development	13.48
Secondment, Clyde Gateway	1.0
SDP	4.0
Total number of posts:	**18.48**

Economic Development Manager (1) — G5 L8

Business Support
- Team Leader (0.8 fte) (term time working) — G4 L9
  - Economic Development Officer (2.4) — G3 L8 (0.4 fte Economic Development Officer) G3 L8 G3 L8
    - Assistant Economic Development Officer (1.6) — G2 L2 (0.6 fte Assistant Economic Development Officer) G2 L2

Projects
- Project Manager (2) — G4 L9 G4 L9
  - Economic Development Officer (2) — G3 L8 G3 L8
  - Economic Development Officer - City Deal (2) — G3 L8 G3 L8
    - Events Officer (0.68) — G3 L8

Project Manager (1) — G5 L1 On secondment to Clyde Gateway since 2009

Technician (1) — G3 L2

Supplier Development Programme
Supplier Development Programme (SDP) is a national programme hosted in SLC on behalf of 32 local authority, Scottish Government and other public sector members. SDP receive guidance and supportf from Economic Development Manager but operating plan, performance measures, etc. are set by its Board of Directors and Executive Sub-Group.
- Project Manager (1) — G4 L5
  - Development Officer (2) — G3 L4 G3 L4
  - Administrator (1) — G2 L1

Appendix 2 Proposed Structure

Economic Development Service (excluding LEADER and Rural Development) - Proposed

Notes
Economic Development   17.48
Secondment, Clyde Gateway   1.0
SDP   4.0
Total number of posts: 22.48

Economic Development Manager (1)
G5 L8

Business Support

Projects

Supplier Development Programme

Supplier Development Programme (SDP) is a national programme hosted in SLC on behalf of 32 local authority, Scottish Government and other public sector members. SDP receive guidance and supportf from Economic Development Manager but operating plan, performance measures, etc. are set by its Board of Directors and Executive Sub-Group.

Team Leader (0.8 fte) (term time working)
G4 L9

Project Manager (2)
G4 L9
G4 L9

Project Manager (1)
G5 L1
On secondment to Clyde Gateway since 2009

Project Manager (1)
G4 L5

Economic Development Officer (2.4)
G3 L8
(0.4 fte Economic Development Officer)
G3 L8
G3 L8

Economic Development Officer (4.0)
G3 L8 Vacant
G3 L8 Vacant
G3 L8 Vacant
G3 L8 Vacant

Economic Development Officer (2)
G3 L8
G3 L8

Economic Development Officer - City Deal (2)
G3 L8
G3 L8

Development Officer (2)
G3 L4
G3 L4

Events Officer (0.68)
G3 L8

Technician (1)
G3 L2

Administrator (1)
G2 L1

Assistant Economic Development Officer (1.6)
G2 L2
(0.6 fte Assistant Economic Development Officer)
G2 L2

Agenda Item

10

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Town Centre Capital Programme 2020/2021**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ seek approval for the proposals for the allocation of the Capital Programme Funds for town centres, approved by delegated authority as part of the Council Agenda on 25 March 2020

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the proposals for allocating additional funds, as set out in paragraph 5.2 of this report, be approved; and

(**2**) that the outcome of the application process be reported to this Committee on 24 November 2020.

3. Background
3.1. Following South Lanarkshire Council's allocation of £2,506,000 from the Scotland-wide £50m Town Centre Capital Grants fund to invest in town centres, reports were presented to Committee on the criteria and bidding for the funding for the 22 eligible South Lanarkshire towns in June and September 2019. An update on the Scottish Government Town Centre Capital Grants fund is the subject of a separate report on this agenda which explains that the timeframe to spend that money has been extended by one year, and must now be committed by March 2021 and spent by September 2021.

3.2. Following the interest in the Scottish Government scheme and to enable as many towns in South Lanarkshire to benefit from capital investment, by delegated authority as part of the Council Agenda at its meeting on 25 March 2020 approved an allocation of £500,000 to augment the Scottish Government - funded programme of projects in town centres from the Council's own Capital Programme. This report makes recommendations on how the Council funding could be allocated to supplement and complement the Scottish Government funded scheme.

4. Current position
4.1. During the initial call for projects following the announcement of the Scottish Government funding in the Summer of 2019, many excellent projects in the early stages of development were submitted but were not ready to be considered for that funding because of the timescales laid down at that time. In the meantime, economic development officers, as a result of other town centre activity and networking, have maintained contact with a number of groups and organisations keen to bid for the

funding and have informed them of the timetable for bids. Hence, they have been able to prepare and work up schemes which will be ready to proceed if their bids are successful and, in turn, the Council capital funding should enable some of these schemes to proceed.

4.2.   Since the funding streams have become available, it has become clear that the economic impact of COVID-19 will have a lasting economic impact and plans and strategies have been reviewed in order to look at economic recovery. For town centres, this will require a wider range of interventions to encourage people to return to and make best use of their local towns. To achieve this, it will be vital to capture and build on renewed goodwill and the opportunities it presents for town centres and their businesses to re-establish themselves at the heart of their communities by encouraging residents to shop local.

5.   Proposed allocation of funds

5.1.   Members will recall that there were several options regarding how the Scottish Government's Town Centre Capital Grants Fund could be allocated, all with advantages and disadvantages. Nonetheless, the agreed allocation, resulted in a substantial range of projects being brought forward, with 10 being approved. Therefore, based on that experience and outcome, it is considered that the previous allocation method be adopted for these funds, as set out in the following paragraphs.

5.2.   Following on from the above, it is proposed that:-
* a £50k minimum figure for any individual project is maintained
* the aim is to allocate funding for up to 8 schemes
* a maximum award per project is 150k and applicants are encouraged not to exceed 100k
* bids are invited from the same 22 towns, (as listed in Appendix 1 of this report)
* additional weighting is given to towns who did not benefit from the Scottish Government scheme

5.3.   Should Committee approve the proposals set out in this report, it is proposed that an application process be commenced by officers in Economic Development Services immediately with a period of 4 weeks to return bids. This time period is necessary to enable Committee to give approval at its meeting on 24 November 2020. As explained in Section 4 above, schemes will already be in preparation and so the 4 week timescale is not likely to be an impediment, especially as every assistance will be given to bidders by Economic Development Officers.

6.   Next steps

6.1.   Based on the above, a timescale as follows will be implemented for the bidding and assessment process.

* Scheme publicised immediately following Committee meeting
* Online application to go live on 21 September 2020
* Applications to remain open for 4 weeks – closes 19 October 2020
* Officer support to applicants throughout the process
* FAQs will be issued to applicants based on information prepared for the Scottish Government scheme
* Assessment completed by 30 October 2020
* Update report to Committee for consideration and approval, 24 November 2020
* Awards to successful groups week beginning 30 November 2020
* Project delivery through 2021 with completion targeted no later than 31 March 2022.

7. Employee Implications

7.1. The development and implementation of the projects will be supported by officers within Economic Development Services, in consultation and with support of other Council Resources, as appropriate.

8. Financial Implications

8.1. The funds were brought into the Council's General Services Capital Programme and will be subject to the normal monitoring and financial processes.

8.2. To ensure transparency of payment, officers will monitor and manage the claim and payment process through the Grantvisor system.

9. Climate Change, Sustainability and Environmental Implications

9.1. The successful projects following the outcome of the bidding process will, where appropriate be delivered using a range of sustainable techniques and models, having regard to best practice and current construction industry guidance

10. Other Implications

10.1. There are no implications for risk in terms of the information contained within this report.

11. Equality Impact Assessment and Consultation Arrangements

11.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

11.2. Consultations have been co-ordinated by Economic Development Services with a range of other Council Services which have an ongoing role in delivering services and initiatives in our Town Centres. This consultation and co-operation will continue throughout the duration of the initiative.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

26 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦ Support the local economy by providing the right conditions for inclusive growth
♦ Improve health care and wellbeing

Previous References
♦ Community and Enterprise Resources Committee, 4 June 2019 – Town Centre Capital Grant Fund
♦ Community and Enterprise Resources Committee, 3 September 2019 – Town Centre Capital Grant Fund Update
♦ Community and Enterprise Resources Committee, 4 February 2020 – Town Centre Capital Grant Fund Update
♦ Community and Enterprise Resources Committee, 25 March 2020 – Town Centre Capital Grant Fund Update

List of Background Papers

Appendix 1- List of 22 South Lanarkshire towns, identified by Scottish Government as eligible for its Town Centre Capital Grants Fund.

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Iain Ross, Project Manager

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E-mail: iain.ross@southlanarkshire.gov.uk

Appendix 1

22 Towns with population greater than 1000

Settlement Name	Population All Ages
East Kilbride	75,120
Hamilton	54,080
Rutherglen	31,190
Cambuslang	29,100
Blantyre	16,900
Larkhall	14,740
Carluke	13,320
Lanark	9,050
Strathaven	7,350
Bothwell	6,380
Uddingston	6,370
Stonehouse	5,500
Kirkmuirhill and Blackwood	4,440
Lesmahagow	4,350
Law	3,220
Biggar	2,420
Forth	2,190
Douglas	1,490
Ashgill	1,460
Carnwath	1,410
Coalburn	1,220
Kirkfieldbank*	990

*Included as only 10 people below the 1,000 threshold

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise)**

Subject:	**Community Benefit Funds – Renewable Energy Fund Grant Applications**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ consider a grant application to the Renewable Energy Fund from:-
  - ♦ Carnwath Community Council
  - ♦ Abington Community Development Group

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that a grant be awarded to Carnwath Community Council of up to £259,868.00 from the Renewable Energy Fund to construct and develop a community hub as a community asset; and

(2) that a grant be awarded to Abington Community Development Group of up to £149,250.00 from the Renewable Energy Fund to construct and develop a community hub as a community asset.

3. Background

3.1. Since 2004, the Council has collected and administered Community Benefit funding through the Planning and Economic Development Service. The Service is responsible for securing the contributions from developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. Processes are continuously reviewed to ensure the best practices in grant provision and monitoring are undertaken to ensure the necessary support is delivered to eligible communities.

3.2 Grant awards above £20,000 require approval from Committee, awards below this level are approved by the Head of Planning and Economic Development under delegated authority..

4. Grant recommendations

4.1. <u>Application Number 346</u>
Carnwath Community Council– project value £687,868.00
Proposed Grant award £259,868.00 Intervention rate of 37.7%
The proposed REF grant of £259,868 will be taken from three windfarms that contribute into the REF these will be £139,868 from Blacklaw, £90,000 from Muirhall Stallashaw and £30,000 from Muirhall 2.

4.2. Carnwath Community Council is an established Community Council with its purpose being:-

♦ The advancement of citizenship and community development by providing a local community hub which can partner with other local community and business organisations, bringing local residents together and enabling greater community cohesion within the village.

♦ The provision of recreational, social and business hub, to provide a local facility to assist both local learning and employment. It will, through the support of the community and businesses create a hub for new starts and training to support sustainable development in the village.

4.3. The Community Council has a membership of 7 and 40 regular volunteers. The Community Council has consulted widely in regards to the project to ascertain, co-ordinate and reflect the views of the community it represents.

4.4. The grant will allow Carnwath Community Council to purchase and develop a site that has been derelict for over 20 years on Main Street Carnwath to become a community asset which will be developed as a public resource for the local community with learning, training, social and business opportunities for Carnwath and the surrounding area. The community will manage and develop opportunities for the area through the Carnwath Development trust. The grant will specifically contribute to the purchase of the site, development and building a small community hub building of approximately 130sqm with a purchase and development cost of £687,868.00.

4.5. In 2019, Carnwath Community Council was awarded a total of £260,000 from The Scottish Government's Town Centre Capital Grants Fund (TCCGF) by the Council for the development of the site. This application will match with the REF contributions to establish the funding package. To create a total funding package for the project, an additional £75,000 of match funding has been allocated from the TCCGF. This is referred to in a separate report on this agenda which updates members on progress of that Fund.

4.6. Carnwath Community Council is in the process of creating the Carnwath Property Ltd SCIO which the land and property asset will be transferred into protecting the long term charitable aims and individual legal responsibilities. On completion of the development, the Carnwath Property Ltd SCIO will lease the running of the community facility to Carnwath Development Trust on a long term lease.

4.7. The application scored 31 and 33 out of 53 by the two appraisers during the assessment process which averages as 32 and which permits an intervention rate of up to 60% of eligible costs.

4.8. All Renewable Energy Fund awards are subject to suitable match funding being secured. The REF grant sought is 37.7% of the project value with the match funding as set out below.

Funder	Stage	Value
Town Centre Capital Grants Fund	Confirmed	£260,000
Town Centre Capital Grants Fund	Confirmed	£ 75,000
Levenseat Land Fill grant	To be confirmed September 2020	£ 80,000
Community Group contribution	To be February 2021	£ 13,000
SLC Renewable Energy Fund Grant (37.7%)		£259,868
Total project value		£687,868

4.9. The project is scheduled to commence in October 2020 and be complete by August 2022. Officers will work with the applicant to monitor progress and any impact on the timescales.

4.10. Application Number 529
Abington Community Development Group– project value £1,586,687
Proposed Grant award £149,250 Intervention rate of 9.4%
The proposed grant of £149,250 will be drawn from Middlemuir windfarm which is part of the Renewable Energy Fund.

4.11. Abington Community Development Group, Scottish Charitable incorporated Organisation (SCIO) (SC049976) has been formed to benefit the community Around Abington Village with the following purposes:-

♦ to advance education in the operating area by providing educational and vocational opportunities, to promote community development in the area and provide opportunities for volunteering and community action

♦ to improve the environment through environmental and community growing activity the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the community for whom the facilities and activities are primarily intended

4.12. Abington Community Development Group has a membership of 12. The organisation is based upon a membership of residents and workers from within 6 local villages namely, Abington, Wiston, Crawfordjohn, Coulter, Roberton and Lamington.

4.13. The grant will allow Abington Community Development Group to create Abington Campus for Enterprise at the former Abington Primary School site. This will become a community asset which will serve the surrounding area and will provide enterprising individuals, micro businesses, SME's and social enterprises with access to a range of business support facilities including high speed broadband and access to specialist business advice.

4.14. The total revenue costs for the initial two years has been estimated at £149,250. The REF funding will support two years' revenue costs for insurance, utilities and initial operating costs of £49,250 over 2 years (year 1 £24,381 and year 2 £24,869). The SSE SLC Clyde Windfarm fund application complements this and requests £100,000 for 2 FTE staff posts for 2 years within the overall Clyde application of £710,584 to enable the facility to become established and become sustainable.

4.15. The project has been developed in partnership with Abington Community Development Trust and the Council. The project design and specification have been developed under management of officers from Economic Development using funding from the Regeneration Capital Grants for design and management fees. All capital works have been tendered with five tenders received and the application and grant based on the lowest tenderer being successful and offered the construction contract.

4.16. As part of the development proposal, the Housing and Technical Resources Committee of 1 April 2020 approved the 30 year lease of the building to the Abington Community Development Group at a peppercorn lease of £1 per year and provided a right to purchase after 15 years at a value of 35% the market value at the time.

4.17. The revenue costs for the initial 2 years are projected to be £149,250 resulting in the total project value of capital and 2 year revenue costs of £1,586,687. The REF grant can contribute to revenue costs for capital funded projects and the grant will specifically contribute £100,000 to the capital costs and to two year initial revenue costs of £49,250.

4.18. The application scored 35 and 35 out of 53 by the two appraisers during the assessment process which averages as 35 and which permits an intervention rate of up to 60% of eligible costs.

4.19. All Renewable Energy Fund awards are subject to suitable match funding being secured. In April 2019, the Scottish Government's Regeneration Capital Grant Fund awarded £600,000 to the project. £153,147 of this has been used to develop the project design with £446,853 remainder committed to the project build. In July, an application was submitted to the SSE SLC Clyde panel for £710,584 and also, in July additional funding of £280,000 was requested from the Scottish Governments RCGF both decisions are due by mid-September. The REF grant sought is 9.4% of the project value with the match funding as set out below.

Funder	Stage	Value
Regeneration Capital Grant Fund	Confirmed	£ 446,853
Regeneration Capital Grant Fund additional	To be Confirmed September 2020	£ 280,000
SSE SLC Clyde Windfarm fund	To be confirmed September 2020	£ 710,584
SLC Renewable Energy Fund Grant (9.4%)		£ 149,250
Total project value		£1,586,687

5. Employee Implications
5.1. There are no employee implications arising from this report.

6. Financial Implications
6.1. The awards are being split between four windfarm funds which come within the Renewable Energy Fund to ensure sufficient reserves remain for future applications in 20/21. The funds have sufficient resources to meet the proposed grant award commitment detailed in this report.

7. Climate Change, Sustainability and Environmental Implications
7.1. The project from Carnwath Community Council will regenerate a derelict site within Carnwath main street and will offer community growing space and deliver community facilities close to the community all assisting the local community and environmental sustainability.

The project from Abington Community Group will convert and empty the school building retaining the asset within community use and the development will incorporate energy efficiency measures such as energy efficient heating and solar panels. The campus aim is to provide business facilities for rural working and thereby help to reduce travel distances.

8.   Other Implications
8.1.   The risks associated with the project are focused on the potential for cost overruns, delays to the projects or match funding not being secured and the long term use of the asset. Work will continue with the applicant to help ensure match funding is secured and that projects are delivered broadly on time and within budget.

9.   Equality Impact Assessment and Consultation Arrangements
9.1.   This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.

9.2.   All the necessary consultation arrangements have taken place.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

25 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦   Accountable, effective, efficient and transparent
♦   Focuses on people and their needs
♦   Encouraging participation in physical and cultural activities
♦   Working with communities to promote high quality thriving sustainable communities
♦   Improve the road network, influence improvements in public transport and encourage active travel

Previous References
♦   Enterprise Resources Committee 8 August 2007
♦   Enterprise Resources Committee 23 November 2011

List of Background Papers
Completed REF Grant Application Form for application number 346
Completed REF Appraisal Scoring Sheet for application number 346

Completed REF Grant Application Form for application number 529
Completed REF Appraisal Scoring Sheet for application number 529

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
Kenny Lean LEADER Manager
Ext: 5072 (Tel 07469027925)
Mail: kenny.lean@southlanarkshire.gov.uk

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Parking Demand Management Review and Charging Arrangements**

1. Purpose of Report
1.1. The purpose of the report is to:-

- ♦ Outline the findings of the Parking Demand Management Review (PDMR), Phase 1 for South Lanarkshire which considered Hamilton Town Centre and the surrounding area.
- ♦ Update Committee on the outcome of the impact assessment of town centre parking in East Kilbride and Hamilton.
- ♦ Propose arrangements for the reinstatement of car parking charges

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):

(1) that the summary of the Parking Demand Management Review (PDMR) Phase 1 Report as discussed at section 4 be noted;

(2) that the results of the Parking Impact Assessment in Hamilton and East Kilbride, as outlined at section 5, be noted; and

(3) that parking charges, as set out in section 6, be reinstated with an implementation date of 5 October 2020.

3. Background
3.1. Parking demand management measures (e.g. charges and parking enforcement) are a recognised tool to keep our transportation network and town centres operating safely.

3.2. These measures ensure junctions are free from parked cars and that loading bays are free to service businesses as required, ensuring goods can reach their intended destination timeously. Importantly though, they also assist in encouraging greater use of active/sustainable travel in place of the private car and such approaches are routinely adopted by many Councils across Scotland, often aligned to climate change objectives.

3.3. Members will recall that at the 22 January 2019 Community and Enterprise Resources Committee it was agreed to proceed with the first phase of the Parking Demand Management Review (PDMR), across South Lanarkshire, focussing on Hamilton Town Centre.

3.4. As it had been some 3 years since there were any amendments to parking demand management (e.g. parking charge changes) and given that in many areas, in particular around our town centres, it remains a focus of attention, it was considered appropriate to initiate the phased review at that time.

3.5. The findings of the PDMR Phase 1 for Hamilton are intended to inform and influence parking demand management arrangements and policy within Hamilton going forward as well as influencing next steps in other locations across South Lanarkshire.

3.6. Since the PDMR was progressed the Covid global pandemic has impacted and as part of the Council's immediate response parking charges and enforcement were suspended. However, as we have moved through the phases of recovery and against a background, of increasing traffic on our roads, the hospitality sector reopening, retailers reopening, schools returning and the need to assist in the economic recovery of our town centres, it is necessary to consider reinstating parking management services.

3.7. At the Recovery Board meeting of 8 July 2020, the following staged recovery plan was agreed with Stage 4 subject to further assessment:

Stage 1: Penalty Charge Notice, Permit/Season Ticket Processing and Debt Recovery	13 July 2020
Stage 2: 'Soft' Enforcement	20 July 2020
Stage 3: Normal Enforcement	3 August 2020
Stage 4: Reintroduction of Charges	To be confirmed following an assessment of impact on each town centre

3.8. Stages 1 to 3 have now been implemented and the Recovery Board meeting of 22 July 2020 considered a further paper and a recommendation to reinstate charges from 10 August 2020. Following consideration, it was agreed to defer the decision on reinstatement of parking charges to the Community and Enterprise Committee of 15 September 2020 with considerations to be informed via feedback on the PDMR.

3.9. Since reinstating parking management and enforcement on a staged basis officers have continued to observe an increasing level of traffic on our roads and Appendix 1 demonstrates the trend across key corridors in South Lanarkshire. This upward trajectory is expected to continue with corresponding demands on parking across our towns.

3.10. The reintroduction of parking charges requires to be considered not only in the context of ensuring turnover of available parking spaces to assist economic recovery, but also to manage an inevitable increase in the use of the private car as people may choose not to use public transport in the short to medium term and also to encourage sustainable travel choices, aligned with objective of a "green" recovery.

3.11. Section 4 provides an overview and discusses the Parking Demand Management Review undertaken for Hamilton.

3.12. Section 5 sets out, under key headings, the results, and continuing observations of the parking impact assessment across the two town centres of Hamilton and East Kilbride, where charging was in in place prior to the Covid global pandemic.

3.13. Section 6 summarises the key conclusions from the previous sections

4.   Parking Demand Management Review
4.1.   Hamilton Town Centre was Phase 1 of the PDMR, reflecting the approved Town Centre Plan in which a review of parking management was identified as a priority.

4.2.   The review specifically considered:

- Principle of car park charges as a demand management tool.
- Appropriate level of charging.
- Extent of on-street, off-street public parking and RPPZs.
- Preferential parking initiatives.
- Comparison of neighbouring / similar town centres across Scotland.
- Consistency across public / private sector.
- Impact of parking charges on the economic vitality of a town.
- Innovation/technology opportunities.
- Consultation/view from businesses, traders and residents.

4.3.   The PDMR Phase 1 was developed, commissioned, and undertaken before the emergence and outbreak of the Covid pandemic and was nearing conclusion just as we entered lockdown. The emerging conclusions from the review are relevant considerations as we look to reintroduce parking charges across our towns.

4.4.   SYSTRA Ltd was appointed by South Lanarkshire Council to undertake the independent PDMR Phase 1. SYSTRA undertook a consultation exercise with key stakeholders, including the public. An on-line questionnaire was produced to give everyone the opportunity to share their thoughts on Hamilton Town Centre specifically in relation to parking. The questionnaire was publicised on the Council's website and social media platforms, in the local press and by the Hamilton BID via their social media platforms.

4.5.   The questionnaire contained 12 questions regarding town centre users' typical travel behaviour, usage of car parks, opinions of the parking situation and payment methods, and priorities for the success of the town centre. Responses were anonymous and were considered and analysed, with the results being incorporated in the final review report. The questionnaire was live for four weeks in September 2019 and 1,445 responses were obtained, three times the number anticipated.

4.6.   The key findings covered by the PDMR Report are set out below. These are based on SYSTRA's own independent assessment, informed by findings / research undertaken as part of the review, the consultation returns and their professional judgement. These findings were derived prior to Covid-19 but are considered to generally remain valid. The undernoted commentary also offers the views of officers with regard to the opinions stated by SYSTRA.

<u>The principle of charging for car parking</u>

4.7.   SYSTRA concluded that charging for parking is appropriate for managing demand, both on and off-street. Parking charges are implemented by most local authorities across Scotland and as a minimum, are required to cover the management costs of operating the service including the funding of staff costs.

4.8.   Officers agree that this is an important point as we consider the reintroduction of parking charges as income associated with charging is essential to ensure that we can continue to deliver a parking service not only in Hamilton and East Kilbride but across South Lanarkshire, and fund the costs of the associated workforce.

<u>The appropriate level of charging.</u>

4.9.   SYSTRA considered that the level of charging within Hamilton is reasonable when compared to other towns, however, there does appear to be an imbalance when the quality of retail offering in the town centre at present is considered. SYSTRA recommended that the Council reviews the parking charges against the revenue requirements to establish whether a reduction in short stay tariffs could be achievable.

4.10. SYSTRA also recommended that there is consistency in the charges across council owned car parks in South Lanarkshire and transparency regarding where the revenue generated from parking is invested.

4.11. On the issue of a reduction in short stay tariffs this is addressed in paragraph 4.20. In relation to the investment from revenue, officers will also liaise with PR colleagues regarding public messaging.

<u>Supply of both on and off-street public parking, and the existing and potential RPPZs.</u>

4.12. SYSTRA consider the extent of on and off-street parking to be generally appropriate, however, would recommend that parking occupancy surveys are undertaken to establish whether parking provision could be rationalised so as not to encourage unnecessary car use and reallocate land to uses that would support sustainable travel.

4.13. This will be considered further by officers albeit surveys will be in the medium term on the basis that some degree of post pandemic normality is established.

4.14. SYSTRA were aware of the Council's proposals to remove the current access restrictions on the eastbound section of Cadzow Street and pedestrianised section of Quarry Street to open them up to through-traffic. They recommend that this is implemented on a trial basis initially and the impacts monitored throughout the trial to inform a decision as to whether it is a worthwhile change.

4.15. Officers note that the proposal to open up Quarry Street on a trial basis has been temporarily deferred until the impacts of physical distancing on retailers is better understood.

4.16. SYSTRA considers that Residents' Parking Permit Zones (RPPZs) are an effective demand management tool and should be considered for future expansion or rolled out to new areas, subject to an appropriate assessment.

4.17. Officers note that Committee has already supported the further roll out of RPPZs as a parking management tool as agreed at the meeting of 12 November 2019.

Preferential parking initiatives.

4.18. SYSTRA suggest that initiatives such as free parking for up to 2 hours followed by a charge would benefit a large proportion of users and may be seen as a compromise between parking charges and completely 'free' parking.

4.19. However, SYSTRA also state that there is no specific evidence to suggest that free parking increases footfall in the town centre and they consider that these initiatives could undermine sustainable travel options and be contradictory to national and local policies to reduce vehicle dominance and pollution from emissions. SYSTRA further recommend that any such scheme be implemented on a trial basis first and monitored carefully followed by a comprehensive cost-benefit exercise.

4.20. The key point from the above and paragraph 4.28 below, is that no specific evidence to support that free parking and/or reduction in tariffs will result in an increase in footfall in the town centre. Rather, the vitality and viability of a town centre is directly related to the offer within the centre. In the absence of any compelling or supporting evidence, there is no basis to take forward such a recommendation.

Comparison with neighbouring/similar town centres

4.21. SYSTRA note that pay and display is the predominant parking payment system used for both on-street and off-street parking across the examples considered, which is consistent with the system used in Hamilton. Other than Falkirk, none of the specific similar towns researched by SYSTRA currently implement a cashless or mobile phone app payment option and cash payments are required in most cases with limited opportunities to make card / contactless payments.

4.22. However, officers are aware that across Scotland many local authorities use cashless payments (app-based) systems successfully and SYSTRA recommend this approach in Hamilton.

4.23. Over recent months,arrangements have been put in place by officers that would see RingGo, a cashless parking solution, introduced should we reinstate charges.

4.24. SYSTRA note that a key difference noted between Hamilton and examples of comparable Scottish towns in relation to parking pricing is that all of the other town examples allowed free parking on Sundays in council-owned car parks and have shorter duration of charging period Monday to Saturday (e.g. 08:00-18:00 versus 07:30-19:30 in Hamilton). SYSTRA recommend that the charging periods in Hamilton are reduced to a consistent enforcement period of 08:00 – 18:00.

4.25. Whilst recognising this recommendation, and with reference to paragraph 4.20 above, there is no evidence that such initiatives result in supporting town centres.

Consistency across the public and private sector.

4.26. SYSTRA note that parking charges are not consistent between the public and private sector in Hamilton, with the latter offering 'free parking' in many cases.

4.27. Officers' views are that the larger private sector car parks within Hamilton (Palace Grounds area) are intended for customer use only, typically with a maximum stay of 3-4 hours. Therefore, it is not considered to be possible or appropriate for council-owned car parks which provide a wider public service to seek to match the offering in private car parks.

<u>The impact of parking charges on the economic vitality of the town</u>

4.28. SYSTRA noted a range of factors influence the performance of a town centre, such as the quality and mix of the retail offering and accessibility by other transport modes. It is considered that customers will pay for parking in areas with attractive businesses and pedestrian environments. The findings of extensive research suggest that parking charges can provide both economic benefits and costs and there is no evidence of a direct relationship between parking pricing and footfall.

4.29. Officers agree with these views and support the view that there is no case to support any changes to the current parking arrangements.

<u>Innovation / technology opportunities</u>

4.30. SYSTRA considered the advantages and disadvantages of the various options for parking control mechanisms in Hamilton and considered these against public opinion based on the results of the public consultation (the results of the questionnaire and additional comments) and consultation with the Hamilton BID.

4.31. Based on the evidence found, SYSTRA considered that the introduction of a cashless payment system alongside traditional ticket machines, would be beneficial to car park users in Hamilton, despite some apparent reluctance from the public. This could be implemented alongside the current Pay and Display system.

4.32. A cashless payment system allows the user to extend their duration of stay through an app, without the need to return to their vehicle (to replace the pay and display ticket) and in that respect, it is very similar to Pay on Foot.

4.33. A Pay on Foot system is one where the customer pays for the actual duration of stay when they return to their vehicle as opposed to Pay and Display, when a predetermined duration is paid for in advance of the stay. Nevertheless, SYSTRA recommend that for any cashless parking system a maximum duration of stay (e.g. hours) is adopted to avoid parking being oversubscribed by commuters or detracting from active travel and climate change initiatives.

4.34. Officers are working on a cashless payment system at present and are at an advanced stage.

<u>Conclusions from the review of RPPZs undertaken in parallel by the Council.</u>

4.35. SYSTRA agreed with the findings of the review into RPPZ, and supported the proposals, which existed at the time of their review, to introduce a charge for resident permits within RPPZs. This approach would be in line with many other local authorities and aligns with the standpoint that car ownership/usage and dependence on cars should not be encouraged from an environmental perspective.

4.36. Officers note that the Council has since taken the view that charging for residents permits should not be progressed at this time.

5.   Parking Impact Assessment

5.1. Observations and surveys have continued to be undertaken by Parking Attendants and Car Park Wardens and feedback has also been sought from retailers and business groups. Taking this into account, and as set out in the 22 July 2020 Recovery Board report, the following issues have been considered.

<u>Support Turnover for shoppers / businesses</u>

5.2. Parking charges are a management tool to, amongst several considerations, assist in ensuring an appropriate turnover in the use of car parking spaces and in turn deter long stay parking and also ensure that more accessible/attractive parking locations are available for all users.

5.3. Observations so far have indicated that while there is capacity across the two town centres, (Hamilton and East Kilbride) the lack of charges and restrictions indicates that popular parking spaces (e.g. Low Patrick Street, top half of Keith Street in Hamilton) both on and off street (i.e. those close to the centres) are filling up quickly early in the morning, most likely by town centre workers.

5.4. By mid to late morning, there has been reduced capacity in some car parks for shoppers and business and accessibility for some town centre users may be compromised as they are required to walk further to reach their destinations. It should be noted that pre-Covid, outwith the Christmas period, there was always available capacity within the car parks due to the charging regime which ensures that users have the confidence that spaces will be available and are therefore encouraged to visit our town centres.

5.5. Retailers and businesses are reporting similar concerns and if this situation were to continue, increased problems are expected post summer when increasing numbers of employees return to work. The introduction of Stage 3 enforcement is assisting in some areas.

Need for regulation
5.6. Waiting and loading restrictions and parking charges across our towns and villages ensure the free and safe movement of traffic and an appropriate turnover of parking to serve customers and businesses.

5.7. Car parking within town centres is a balance between the supply of parking facilities (both on and off street) and managing demand for parking to ensure that accessibility is maintained for all road users to facilitate economic vibrancy and access to employment. Positive comments have been received from some retailers and delivery drivers following the Stage 3 reintroduction of enforcement on 3 August 2020.

5.8. Appendix 2 provides details of the Council's off-street parking areas, capacity, and charges. There is a genuine risk that the lack of such charges / regulation will have a significant impact on the operation of our car parks and in turn the attractiveness of our towns.

5.9. Whilst it is a perception that parking pricing has a detrimental effect on local economic activity by discouraging customers, the findings of the Parking Demand Management Review, conducted by our independent consultant SYSTRA, indicate that charges provide both economic benefits and there is no evidence of a direct relationship between parking pricing and footfall. Rather it is considered that greater weight should be given to the view that there is direct relationship between the quality of the offer in a town centre and footfall.

5.10. If the wider considerations set out in this report are accepted, and a return to charging is supported, for this to be effective, it will require to be accompanied by an appropriate level of enforcement within charging car parks.

5.11. In the short term, there are significant capacity limitations on public transport which will continue to restrict bus or rail as viable travel options for some journeys. This will encourage a shift to greater use of the private car. In addition, safety concerns in relation to perceived risks of using public transport may also render the use of a private car as a more attractive travel option than might normally be the case.

5.12. It is important that these are managed as short to medium term impacts rather than a sustained move towards a potentially permanent increase in use of private vehicles. Consequently, as physical distancing requirements ease, and public transport capacity recovers, it is important the reinstatement of measures which encourage positive travel choices are considered.

5.13. The Scottish Government Route map set out relaxations to reduce physical distancing requirements from 2m to 1m on public transport with appropriate mitigations in place. This is now happening across the industry, but public transport capacity will continue to be significantly restricted.

Accessibility considerations

5.14. Ease of access to key town centre locations is important to ensure the less able have equal opportunities to access these places. Without charges, the most attractive parking locations, closest to the key town centre locations, will increasingly be utilised by town centre workers who will be the first to arrive and may well park all day.

5.15. Charges provide a tool to discourage such behaviours and instead encourage the use of more appropriate long-term parking locations. This will, in turn, improve turnover of those spaces closest to the town centres also improving parking and access opportunities for the less able.

5.16. Currently, it is being observed that the absence of charges is leading to long stay occupation of the most desirable parking locations and hindering access opportunities for the less able.

5.17. Carbon Management
While many people continue to work from home in recent times, as set out at Appendix 1, traffic levels / private car use is gradually returning to close to normal levels. While returning to normal levels the type and time of journey being made may differ and it is likely that some journeys are new as people have shifted from public transport with predictions suggesting this will continue largely at the expense of public transport use.

5.18. The much-reduced bus capacity necessitated by physical distancing and the overall reduction in the current and expected bus and rail passengers is putting considerable pressure on the commercial viability of public transport services. Passengers seem to be already choosing to avoid public transport in favour of the private car.

5.19. It is imperative, therefore, that car usage is not incentivised and becomes embedded as a person's means of travel above more sustainable travel options in South Lanarkshire. This is in the interest of tackling climate change and contributing towards Scotland's goal of achieving the net-zero emissions target by 2045.

5.20. Prior to Covid, demand management measures, such as charges were essential to manage the continuing increase in the use of the private car. Our consultant SYSTRA, as part of the Parking Demand Management Review, notes that there is no specific

evidence to suggest that free parking increases footfall in town centres and they consider that these initiatives could be contradictory to national and local policies to reduce vehicle dominance and pollution from emissions.

5.21. Recent observations do suggest that not to reintroduce charges could contribute to a significant and unsustainable rise in the use of the private car and undermine sustainable travel policy.

5.22. Like South Lanarkshire, many councils adopt demand management measures / parking charges and have restarted or are now prioritising their focus on enforcing charges. This includes Edinburgh City, Aberdeen City, Dundee City and Glasgow. Falkirk and Argyll and Bute never formally stopped their charges, and these are now also returning to normal operations. Others, including East Dunbartonshire and Renfrewshire are, we understand, considering their position. We also understand private operators in East Kilbride are currently reviewing their own position.

Income Loss
5.23. SYSTRA have also noted that parking charges/enforcement is implemented by councils across Scotland and, as a minimum, are required to cover the management costs of operating the service and support employment within the parking service. The implications in relation to loss of income was initially set out in the papers considered by the Recovery Board on 8 July 2020 and 22 July 2020 and has been updated and set out further in section 8 below.

5.24. It is important to note that, in normal circumstances, failure to reinstate charges could see up to £0.150m loss of income per month. The absence of parking income, therefore, has a significant negative and unsustainable impact on the Resource's financial position.

6.   Summary and Conclusions
6.1.   It is considered that the independent assessment from Systra supports officers' own impact assessment set out in section 5. The independent PDMR has concluded:

- Parking charges are an appropriate method for managing demand, both on and off-street.
- Parking charges are implemented by most local authorities across Scotland and, as a minimum, are required to cover the management costs of operating the service.
- Parking charges should be reviewed against the revenue requirements to establish whether a reduction in short stay tariffs could be achievable.
- Parking charges within Hamilton are not considered to be unreasonable when compared to other towns.
- The extent of on and off-street parking to be generally appropriate.
- Residents' Parking Permit Zones (RPPZs) are an effective demand management tool and should be considered for future expansion
- Parking charges provide both economic benefits and costs and there is no evidence of a direct relationship between parking pricing and footfall.
- Car usage should not be incentivised above sustainable travel options and the Council should continue to have parking charges.
- Noted that there is no specific evidence to suggest that free parking increases footfall in town centres and they consider that these initiatives could undermine sustainable travel options.
- Considered that the introduction of a cashless payment system alongside traditional ticket machines, would be beneficial to car park users in Hamilton.

- Parking charges are not consistent between the public and private sector in Hamilton, but it is not considered to be possible or appropriate for council-owned car parks to match the offering in private car parks.
- Customers will pay for parking in areas with attractive businesses and pedestrian environments.

6.2 These conclusions are compatible with well-established Council parking management policy, operational practices and charging regime. Importantly, these conclusions also support officers' impact assessments for both Hamilton and East Kilbride.

6.3 Following on from the above, while noting that the PDMR was undertaken specifically for Hamilton, it is considered that its overall findings in relation to town centres can be assigned to East Kilbride town centre.

6.4 Therefore, taking all of the above together, it is concluded that the existing charging regimes in Hamilton Town Centre and Ballerup, EK, together with associated on street charging arrangements at both locations, are reinstated at previous tariff levels.

6.5 To ensure that a comprehensive approach to parking charges is taken, the following proposals are also being recommended:

- in relation to the park and ride car parks at Hairmyres, Hamilton West and Rutherglen Stations, it is considered that the previous tariff of £1 per day remains appropriate and should be reinstated.
- similarly, the long stay Palace Grounds Public Car Park in Hamilton also adopts a tariff of £1 per day and again it is considered appropriate to reinstate charges at that level.
- charges for the off street car park in The Village area of East Kilbride are already significantly lower than other areas for stays of up to 3 hours. This recognises previous arrangements on such matters. It is again proposed that these charges should be reinstated at previous charging levels.

6.6 In summary, it is proposed that all charges are reinstated as recommended in the above paragraphs with effect from 5 October 2020. A media campaign would also be required to be implemented to inform the public of this.

7.   Employee Implications
7.1.   There are no employee implications associated with considering Phase 1 of the Parking Demand Management Review.

8.   Financial Implications
8.1.   The total budgeted income associated with parking charges for the current year is £1.780M. This includes income from car parking charges (on and off street), season tickets, permits and income relating to the Hunter Health Centre in East Kilbride.

8.2.   Income for the current year in relation to car parking charges, to mid August, has effectively been zero. This compares to income for the same period last year of £0.476M. This income deficit is feeding into the Council's wider assessment of Covid related costs.

9.   Other Implications
9.1.   There are no significant risks associated with this report.

9.2. While there are no defined environmental implications or implications for sustainability in terms of the information contained within this report, failure to have effective demand management measures in place across our towns could see the use of the private car begin to increase at the expense of more active / sustainable modes.

10. Equality Impact Assessment and Consultation Arrangements

10.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required

10.2. There is no requirement to undertake any consultation at this time in terms of the information contained in this report.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

28 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦   Improve the quality of life of everyone in South Lanarkshire
♦   Improve the road network, influence improvements in public transport and encourage active travel
♦   Work with communities and partners to promote high quality, thriving and sustainable communities

Previous References
♦   Community and Enterprise Resources Committee 21 August 2018
♦   Community and Enterprise Resources Committee 22 January 2019
♦   Road Safety Forum 30 October 2019

List of Background Papers
♦   Systra Report, Hamilton Town Centre Parking Demand Management Review, 6 February 2020

Contact for Further Information
If you would like inspect any of the background papers or want any further information, please contact: -

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Average Weekday Daily Flows March 2020 to Early August 2020
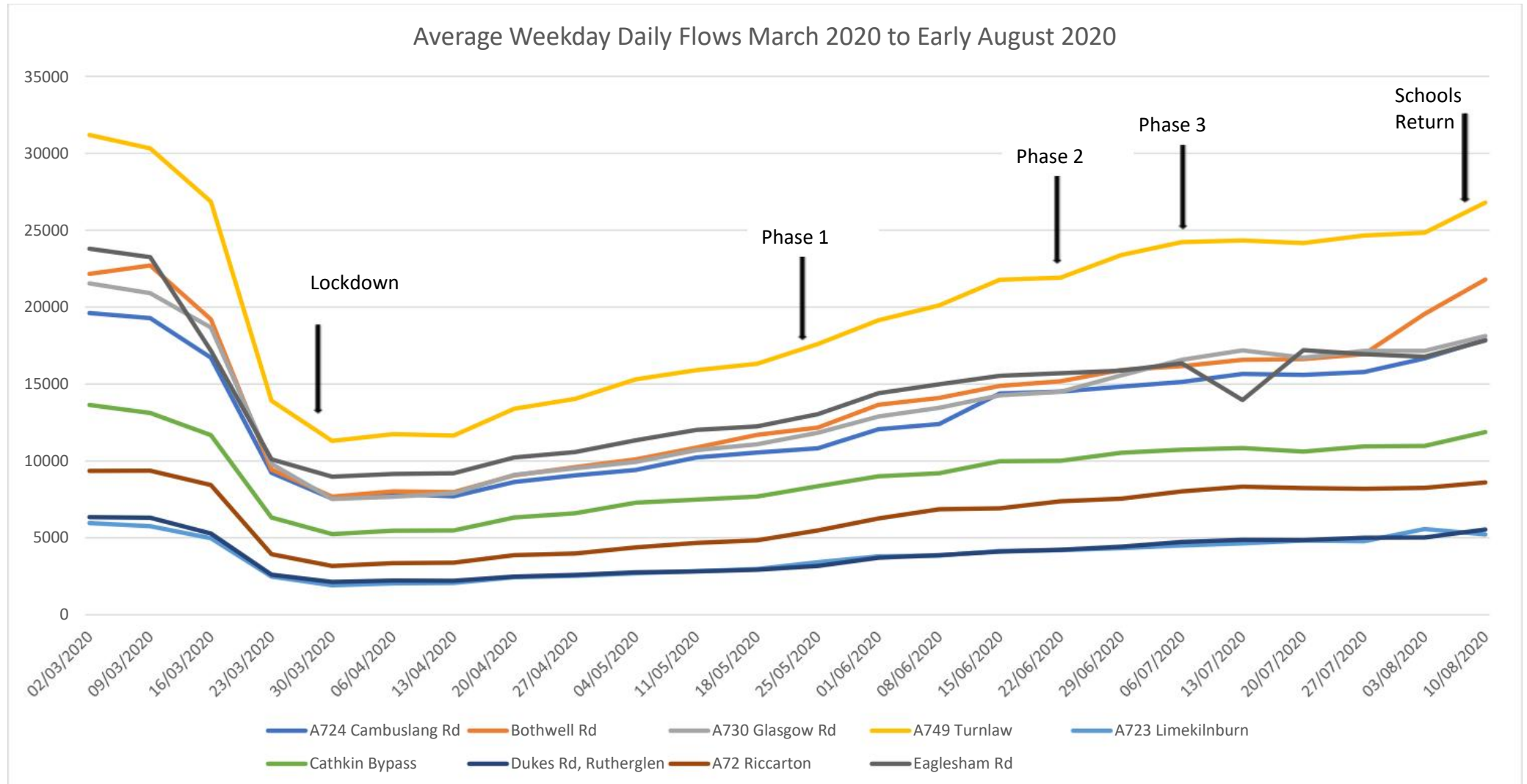
Appendix 2
OFF STREET   **CHARGES**

Rates

Up to 1 hour	£0.80
Up to 2 hours	£1.20
Up to 3 hours	£1.60
Up to 4 hours	£2.20
Up to 5 hours	£2.80
Up to 6 hours	£3.40
Up to 7 hours	£4.60
Up to 24 hours	£5.80

Locations rates apply to:	**Spaces:**
Auchingramont Road car park, Hamilton	43
Brandon Street car park, Hamilton	136
Church Street car park, Hamilton	32
Civic Centre car park, East Kilbride	125
Duke Street car park, Hamilton	616
Keith Street car park, Hamilton	198
Low Patrick Street car park, Hamilton	161
Lower Auchingramont Road car park, Hamilton	31

Charges apply 7.30 am – 7.30pm Monday – Sunday

Rates

Up to 30 mins	£0.50
Up to 1 hour	£0.80
Up to 2 hours	£1.20
Up to 3 hours	£1.60
Up to 4 hours	£2.20
Up to 5 hours	£2.80
Up to 6 hours	£3.40
Up to 7 hours	£4.60

Up to 24 hours   £5.80

Locations rates apply to: **Spaces:**
Ballerup Hall car park, East Kilbride   100

Charges apply 7.30 am – 7.30pm Monday – Sunday

Rates
Up to 10 hours   £1.00
in any day

Locations rates apply to: **Spaces:**
Hairmyres Station car park, East Kilbride   95
Wellhall Road car park, Hamilton   100
Regent Drive car park, Rutherglen   102

Charges apply 8am – 6pm Monday – Saturday

Rates
Up to 24 hours   £1.00
in any day
Locations rates apply to: **Spaces:**
Palace Grounds Public car park, Hamilton   182

Charges apply 7.30 am – 7.30pm Monday – Sunday

VILLAGE AREA, EK

Rates
Up to 1 hour   £0.20
Up to 2 hours   £0.50

Up to 3 hours   £0.80
Up to 4 hours   £2.20
Up to 5 hours   £2.80
Up to 6 hours   £3.40
Up to 7 hours   £4.60
Up to 24 hours   £5.80

Locations rates apply to:	Spaces:
Glebe Street car park, East Kilbride	42
Kittoch Street car park, East Kilbride	17
Main Street car park, East Kilbride	36
Montgomery Place car park, East Kilbride	42
Old Mill Road car park, East Kilbride	48
Village Theatre car park, East Kilbride	43

Charges apply 8am – 6pm Monday to Friday, and 8am – 1pm Saturday

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Rates
Up to 1 hour   £0.20
Up to 2 hours   £0.50
Up to 3 hours   £0.80

Locations rates apply to:	Spaces:
Kittoch Place car park, East Kilbride	41

Charges apply 8am – 6pm Monday to Friday, and 8am – 1pm Saturday

ON STREET CHARGES

Current Tariffs						Locations On-street
Up to 15 mins	Up to 30 mins	Up to 45 mins	Up to 60 mins	Up to 2 hours	Up to 3 hours	
£0.30	£0.50	£0.70	£0.90	-	-	Avon Street, Back O' Barns, Back Row, Burnside Lane, Campbell Lane, Campbell Street, Church Street, Fore Row, Grammar School Square, High Patrick Street, John Street, Kemp Street, Lamb Street, Miller Street, Millerfield Place, Orchard Place, Orchard Street, Park Road, Portwell, Postgate, Quarry Street, South Park Road, Strathmore Road and Woodside Walk, all Hamilton.
£0.30	£0.50	£0.70	£0.90	£1.50	£2.10	Auchingramont Road, Cadzow Street, Graham Street, Hope Street, Kemp Street and Muir Street, all Hamilton.
Nil	Nil		£0.50	-	-	Glebe Crescent, Glebe Street, Kirkton Park, Kittoch Street, Main Street, Maxwell Drive, Stuart Street, all East Kilbride.

All on-street parking has a maximum stay of not more than three hours.

Agenda Item

13

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Community and Enterprise Resource Plan - Quarter 4 Progress Report 2019/2020**

1. Purpose of Report
1.1. The purpose of the report is to:-

- provide the Resource Plan Quarter 4 Progress Report 2019/2020, for the period 1 April 2019 to 31 March 2020.

2. Recommendations
2.1. The Committee is asked to approve the following recommendations:-

(1) that the Community and Enterprise Resource Plan Quarter 4 Progress Report 2019/2020, summarised at paragraph 4.2. of this report and detailed at Appendix 1, be noted;

(2) that the key achievements made by the Resource to date, detailed in paragraph 4.3. of this report, be noted;

(3) that the areas for improvement and associated management actions, as detailed in paragraph 4.4. of this report, be noted; and

(4) that the additional scrutiny of changes in red/amber/green (RAG) status between Quarter 2 and Quarter 4 as summarised at paragraph 4.5 and detailed at Appendix 2 of this report, be noted.

3. Background
3.1. The Community and Enterprise Resource Plan 2019/2020 was endorsed by Committee on 3 September 2019 and approved by the Executive Committee on 25 September 2019 and sets out the objectives and actions to be managed and delivered by the Resource for the financial year 2019/2020.

3.2. The Resource Plan follows the agreed corporate structure and style. The Plan is a key element of the Council's performance management arrangements. It provides details of the context within which the Resource operates and establishes actions and measures for the year ahead based on the objectives set out in the Council Plan Connect 2017 to 2022.

3.3. Performance management is a keystone of Best Value, and ensures that the Council can demonstrate sound governance arrangements. The Resource Plan is one part of the Council's framework for planning and budgeting, and demonstrates how this leads to effective front line service delivery.

3.4. As part of this framework, the Resource Plan reflects the aspirations of the Council Plan, the Community Plan and the Neighbourhood Plans, as well as being complemented by the details of individual Service, Business and other Plans.

Ultimately, these details are included in the key work objectives of individual officers. This demonstrates the 'Golden Thread' of performance management which ensures a clear understanding of the Council's vision, values, ambitions and objectives at all levels.

3.5.   The current format for performance reporting has been established since 2007 and is used for Executive Directors' reports to the Chief Executive, Resource Management Teams and Resource Committees. The focus has been on reporting progress on Council objectives, statutory performance indicators, other key performance measures and high level Resource priorities.

3.6.   In preparing the Plan, account has also been taken of the need to ensure a robust response to Risk Management and Control. Risks associated with delivery of the actions in this Resource Plan have been identified and evaluated and are listed in the Resource Risk Register. Where necessary, controls or further actions to mitigate these risks have been agreed. Such actions are tracked through the Resource Risk Control Plan which is kept under review by the Risk Sponsor for the Resource.

3.7.   The latter part of the period covered by this report included the first stages as the Covid-19 epidemic took hold across the United Kingdom. Reference is made to the impact of the virus and the response to it in places throughout the Quarter 4 Progress Report 2019/2020, which is attached as Appendix 1.

3.8.   As Elected Members are aware, the Council was required to suspend or reduce a number of services that could not be continued in full due to government advice, including adhering to physical distancing requirements for residents and for staff. The Council was also required to redirect resources so that it could deliver vital new services and supports for individuals, communities and businesses.

3.9   As a result, there has been an inevitable impact on performance in some areas, though as this report covers the period to 31 March 2020, this impact is not as great as might be expected in further performance reports that will follow, covering later periods.

4.   Quarter 4 Progress Report 2019/2020

4.1.   Progress against all 2019/2020 Resource Plan measures is contained in the Quarter 4 Progress Report 2019/2020, attached as Appendix 1. This report has been produced from the Council's performance management reporting system IMPROVe, and uses a traffic light format with the following definitions to give a status report on each measure:

Status	Definition
Green	The timescale or target has been met as per expectations
Amber	There has been minor slippage against timescale or minor shortfall against target
Red	There has been major slippage against timescale or major shortfall against target
Report later	The information is not yet available to allow us to say whether the target has been reached or not. These will be reported when available
Contextual	Included for 'information only', to set performance information in context

4.2.   Measures which are classified as 'red' are considered in detail at section 4.4. of this report. To ensure adequate scrutiny of performance across all Resources, the Council's Performance and Review Scrutiny Forum may consider 'red' and 'amber' measures at a future meeting.

The overall summary of progress to date is as follows:

Status	Measures	
	Number	%
Green	73	58.9%
Amber	11	8.9%
Red	8	6.5%
Report Later	26	21.0%
Contextual	6	4.8%
Totals	**124**	**100%**

(Data correct as at 12 August 2020)

4.3.   Key achievements for 2019/2020 are noted below:-

4.3.1.

Connect Objective: Deliver better health and social care outcomes for all	
Resource Objective	Achievement
Provide opportunities for all school children to access nutritious school meals	492,000 primary school breakfasts were served during 2019/2020 as part of the Council's new Breakfast Club Initiative.

Connect Objective: Improve the road network, influence improvements in public transport and encourage active travel	
Resource Objective	Achievement
Deliver prioritised traffic signal and pedestrian crossing maintenance improvements and new installations	The service delivered traffic signal and pedestrian crossing improvements at four locations during 2019/2020

Connect Objective: Work with communities and partners to promote high quality, thriving and sustainable communities	
Resource Objective	Achievement
Percentage of Building Warrant applications receiving initial assessment within 20 working day	89% of building warrant applications received an initial assessment within 20 working days, above the target of 80%.
Provide consumer protection through the work of our Consumer Advice and Trading Standards Service	100% of all door step crimes reported, received an initial response by the end of the next working day (22 in total).
Provide services which help local communities to become more sustainable	The 2019 edition of the South Lanarkshire State of the Environment Report was approved by the Executive Committee in February 2020. Key findings from the Report will be presented to relevant groups and forums and work is now ongoing to update The State of the Environment Report on the digital learning platform 'glow' for use within schools.

Connect Objective: Work with communities and partners to promote high quality, thriving and sustainable communities	
Resource Objective	**Achievement**
Safeguard health through an effective environmental services regulation and enforcement service	Our Environmental Health team found 87.9% of food businesses to be broadly compliant with both food hygiene and food standards legislation (against the target of 85%). Of the 3,072 domestic noise complaints received during 2020-21, 1,233 required a visit by officers to assess noise levels. The average response time was 0.55 hours (33 minutes), well within the 90-minute target. Although 'Beat the Street' East Kilbride project was brought to an end early due to Covid-19, during the game more than 12,000 people from East Kilbride participated and together they walked, cycled, ran, scooted and wheeled 124,765 miles. The project evolved into 'Beat the Bug' with Dr William Bird, a GP and founder of the company able to give advice and guidance to the Beat the Street community through challenging times.

Connect Objective: Encourage participation in physical and cultural activities	
Resource Objective	**Achievement**
Maintain attendances at SLLC facilities	There were 1.395m library visits during 2019/2020, well above the target of 1.178m despite the closure of facilities on 18 March 2020 due to Covid-19. While the physical libraries have remained closed, virtual visits have been able to continue.

4.3.2. Resources have established their own Resource objectives to support the delivery of Connect objectives. In addition to working towards these objectives, we recognise that the council will continually aim to improve and ensure effective and efficient use of resources, and that business will be conducted with integrity and transparency and will operate to the highest standards. In order to monitor and report progress against these values, Resource objectives have also been identified, under the heading Delivering the Plan and achieving Best Value.

Areas of improvement

4.4   Measures that have been classified as 'red' (major slippage against timescale or shortfall against target) are noted below, together with the reason why, and the management action now being taken, where required.

Work with communities and partners to promote high quality, thriving and sustainable communities		
Resource Objective: Provide Planning and Building Standards services which guide and control physical development and land use in the area		
Measure	**Comments/Progress**	**Action by Manager**
Open Space Strategy drafted by end of 2019 in partnership with Glasgow and Clyde Valley Green Network Partnership and published for public consultation	The technical background analysis to inform the preparation of the Open Space Strategy is currently being undertaken jointly between the Council and the Glasgow and Clyde Valley Green Network Partnership.	Awaiting new guidance from Scottish Government on the preparation process and content of open Space Strategies
Local (non-householder) planning applications determined within an average timescale of 14 weeks	The average timescale for determining local (non-householder) applications in quarter four was 27.5 weeks, this being over the target of 14 weeks. The figure was predominantly affected by the refusal of three longstanding applications which had been held pending the submission of information from the agents and one application delayed due to negotiation on legal agreements.	The four applications were determined following a wider review of legacy cases (i.e. those that had been valid for more than one year without a decision). Managers will continue to review such cases on a regular basis. In addition additional office resources are available within the planning service which it is anticipated will result in a general improvement in performance in 2020/21.

Encourage participation in physical and cultural activities		
Resource Objective: Maintain attendances at SLLC facilities		
Measure	**Comments/Progress**	**Action by Manager**
Number of attendances at Cultural Services facilities	This was already a slightly behind target but closure on 18 March 2020 due to Covid-19 has exacerbated this. Part of the reason for being a slightly behind target is the impact of elections on attendances at some halls, as they are used as polling stations.	Attendance figures for 2020-21 will also be affected by the Covid-19 pandemic. The focus for the year ahead will be on re-opening facilities and services.

Number of attendances at those facilities managed by the Sport and Physical Activity section of South Lanarkshire Leisure and Culture	Target would have been exceeded had it not been for the closure on 18 March 2020 due to Covid-19. This has had a significant impact on attendance rates.	Attendance figures for 2020-21 will also be affected by the Covid-19 pandemic. The focus for the year ahead will be on re-opening facilities and services.
Number of under 16 reduced rates attendances at South Lanarkshire Leisure and Culture facilities (including halls, school lets, outdoor and indoor leisure)	Closure of SLLC facilities due to Covid-19 on 18 March 2020 has had a negative impact on attendance rates.	Attendance figures for 2020-21 will also be affected by the Covid-19 pandemic. The focus for the year ahead will be on re-opening facilities and services.

Delivering the plan and achieving Best Value		
Resource Objective: Deliver and communicate the Council Plan and ensure high standards of governance		
Measure	**Comments/Progress**	**Action by Manager**
96% of Freedom of Information (FOISA) requests to be processed within the 20 working day period	Data for FOI requests is reported one quarter in arrears. In Quarter 3, October to December 2019, 150 requests were received and 142 (94.7%) were responded to within the statutory time period. To date, April to December 2019, 445 requests were received and 419 (94.2%) were responded to within the statutory time period, not meeting the target.	There were a number of factors that resulted in the Resource missing the 96% target. These have been categorised and reported with just over half being a result of error, miscommunication and just under half as a result of resourcing issues, the remainder were procedural or technological. These have been investigated and reported to SMT and measures considered in order to improve performance.
96% of Environmental Information (Scotland) Regulations EI(S)R requests to be processed within the 20 working day period unless extended to 40 working days in exceptional circumstances	Data for EISR requests is reported one quarter in arrears. In Quarter 3, October to December 2019, 81 requests were received and 75 (92.6%) were responded to within the statutory time period. To date, April to December 2019, 257 requests were received and 235 (91.4%) were responded to within the statutory time period, not meeting the target.	

Delivering the Plan and achieving Best Value		
Resource Objective: Improve the skills, flexibility and capacity of the workforce		
Measure	**Comments/Progress**	**Action by Manager**
100% coverage of Performance Appraisals (PAs) of employees in scope	Performance Appraisal Return for Apr 2019 - Mar 2020 PDR cycle was 64%	Following a review by Services the actual rate of PDR completions is considered to be higher The reason for this is that some PDR's were not formally recorded on the system. This was the first year of the new process of signing off the old year and starting a new year not necessarily being done at the same time. The Services recognise that recording systems have been inadequate this year and action will be taken next year to improve this. The impact of Covid-19 may however affect our ability to carry out face to face interviews in the short term.

Scrutiny of change in RAG status

4.5 A further analysis introduced to aid scrutiny of performance, is to highlight and explain all measures that have changed RAG status from Quarter 2 to Quarter 4. On analysis of the measures falling into this category, many of the narrative updates input into the system clearly explained the reason for the change in status which illustrates the improved quality of the comments in the quarterly updates. However the scrutiny did identify a number of measures where services were asked to review the RAG status and/or provide additional explanatory narrative or details to assist understanding. Appropriate amendments were made on the IMPROVe system. A summary of the measures falling into this category of further scrutiny is included at Appendix 2. It should be noted that the measures with a 'report later' status (23 measures – 21%) will be followed up and reported to Committee once the information is available.

5.   Employee Implications

5.1. The Resource objectives noted within the Resource Plan will inform Service Action Plans, where applicable, and in turn the Performance Appraisal process for individual employees.

6.   Financial Implications

6.1. The objectives within the Resource Plan are reflected in the respective annual Resource Revenue and Capital budgets and, longer term, within the framework of the council's approved Financial Strategy.

7. Climate Change, Sustainability and Environmental Implications

7.1. There are no climate change implications as a result of this report.

7.2. The Resource Plan takes into account Resource responsibilities in relation to sustainable development.

8. Other Implications

8.1. The Community Plan 2017 to 2027 was agreed at the Community Planning Partnership Board on 11 October 2017. A significant element of the delivery of the outcomes in the Community Plan will come through the achievement of the actions contained within Connect.

8.2. Resource Plan actions are assessed as part of the Resource's risk management arrangements and relevant issues have been added to the Resource Risk Register.

9. Equality Impact Assessment and Consultation Arrangements

9.1. Many of the actions detailed within the Resource Plan reflect ongoing strategies and policies which will be or have been the subject of consultation and equality impact assessment.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

24 August 2020

Link(s) to Council Values/Ambitions/Objectives
- The Resource Plan has been structured upon the Vision, Values, Ambitions and Objectives in the Council Plan Connect 2017-22

Previous References
- None

List of Background Papers
- Council Plan Connect 2017-22
- Community and Enterprise Resource Plan

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-

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Community and Enterprise Resources

Resource Plan

Performance Report 2019-20
Quarter 4 : April 2019 - March 2020

(This represents the cumulative position to March 2020)

How to use this performance report

This performance report is intended to be both informative and easy to use. The guide below is designed to help you get the most out of the report and to answer the most common questions you might have.

Council Plan objective

Resource Plan objective

Resource Plan action & associated measures.

Progress update against measure.

Measure Status – are we on course to achieve? The "traffic light" codes are:

Green	Achieved, or due to achieve with no issues
Amber	There may be problems or minor slippage
Red	Not on course, major slippage anticipated

Measures which are to be reported later or which are "for information only" are not colour coded

Develop a sustainable Council and communities
Provide services and infrastructure which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years 2009/10	Last 3 Years 2010/11	Last 3 Years 2011/12
	Council target achieved for waste tonnage per household (target is lower than 1.3 tonnes)	This figure is for quarter one (quarter two figure is not yet available, so will be reported in quarter three).	Green	1.3	0.3	1.3	1.2	1.2
	Council target achieved for municipal waste collected during 2012/13 that was recycled or composted (40% or above)	This figure is for quarter one (quarter two figure not yet available, so will be reported in quarter three).	Green	40.0%	44.1%	40.1%	38.2%	40.5%
Introduce new waste management services to reduce waste and increase recycling	Project for treatment facilities progressed by March 2013	A report is to be presented to the Executive Committee in December 2012 identifying options for a long term solution.	Amber	---	---	---	---	---
Manage flooding priorities and deliver prioritised flood protection schemes	Prioritised flood protection projects delivered by March 2013 in line with available capital / revenue funding	Larch Grove, Hamilton - brief issued to consultant for ground investigation to inform design of works. Site investigation - boreholes complete, further investigation of existing culvert underway to locate buried manhole. Detailed design to be prepared when site investigations complete. Bellfield Road, Coalburn - culvert lining works completed 30 August 2012	Green	---	---	---	---	---
	Preparation of prioritised 5 year programme of flood protection / management projects by March 2013	Currently analysing previous flood events, completed improvement works and known problem areas to allow a 5 year programme to be prepared.	Green	---	---	---	---	---
	Options for aligning the management of flooding priorities reviewed across Community and Enterprise Resources by December 2012	Meeting held between Community and Enterprise Resources staff to discuss integrating response to flooding procedures and other opportunities. Follow up meeting to be scheduled for November.	Green	---	---	---	---	---

Statistics for the current year. The **Target** shows what we want to achieve by the end of the year. The **To Date** column shows how much we have achieved so far.

Statistics for last 3 years, showing how we are doing over time.

Summary - number of measures green, amber and red under each Council Plan objective/theme

Council Objective / Theme	Green	Amber	Red	Report later / Contextual	Total
Improve services for older people					
Protect vulnerable children, young people and adults					
Deliver better health and social care outcomes for all				4	4
Improve the availability, quality, and access of housing	1				1
Improve the road network, influence improvements in public transport and encourage active travel	11	5		1	17
Work with communities and partners to promote high quality, thriving and sustainable communities	37	3	2	15	57
Support the local economy by providing the right conditions for inclusive growth	9			4	13
Support our communities by tackling disadvantage and deprivation and supporting aspiration					
Improve achievement, raise educational attainment and support lifelong learning					
Ensure schools and other places of learning are inspirational					
Encourage participation in physical and cultural activities	9	3	3	6	21
Delivering the plan and achieving best value	6		3	2	11
Total	**73**	**11**	**8**	**32**	**124**

Deliver better health and social care outcomes for all

Provide opportunities for all school children to access nutritious school meals

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Continue to provide nutritious school meals to South Lanarkshire Council pupils	Level of primary school meal uptake (as proportion of total primary school meals which could be taken up over the period)	This data will provide a baseline for 2020-21	Contextual	------	59.28%	------	------	------
	Level of secondary school meal uptake (as proportion of total secondary school meals which could be taken up over the period)	This data will provide a baseline for 2020-21	Contextual	------	47.33%	------	------	------
	Number of breakfasts served in primary schools as part of new Breakfast Club Initiative	There was a reduced number of trading days during quarter four due to the schools closing on 20 March as a result of Covid-19. This is the first year of this initiative and no target has been set as yet.	Contextual	------	492,000	------	------	------
	Number of lunches served in nursery schools as part of new Scottish Government Early Years Initiative	During Quarter Four 85,219 lunches were provided. Nursery meal provision stopped on 20th March due to Covid-19. A reduced emergency hub uptake is included in the figure from week commencing 16th March	Contextual	------	288,486	------	------	------

Improve the availability, quality, and access of housing

Ensure an adequate supply of housing land is maintained

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Monitor Local Development Plan policies for supply of housing land	A minimum five year supply of housing land is maintained	Annual housing land monitoring was carried out in quarter one 2019/20. Analysis of the data was completed in October 2019 which shows that a five year housing land supply is being maintained. The 2020 monitoring is programmed to be carried out in quarter one of 2020-21 and assessment undertaken thereafter.	Green	---	---	---	---	---

Page 2

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years 2016/17	Last 3 Years 2017/18	Last 3 Years 2018/19
Continue to undertake road and footway improvements	Percentage of the road network resurfaced within the financial year 2019-20	During quarter four, some progress was made which has allowed the Service to resurface 0.15% of the road network. However, given severe weather during February and the implications of Covid-19, we were unable to complete our overall programme meaning we just fell short of our annual target of 3.5%	Amber	3.5%	3.4%	4.8%	4.7%	3.7%
	Number of carriageway schemes completed during 2019-20	During quarter four, good progress continued to be made which has allowed the Service to complete 24 carriageway resurfacing schemes. This included schemes that were added due to additional funding being available. As a result, we have now exceeded our annual target.	Green	135	163	215	178	186

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date		2016/17	2017/18	2018/19
	Number of footway schemes completed during 2019-20	During quarter four, steady progress has been made which has allowed the Service to complete three footway resurfacing schemes. As a result, we have now exceeded our target for the year.	Green	12	14		56	12	25

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Percentage of A class roads that should be considered for maintenance treatment	Emerging Road Condition Index (RCI) results from the SCOTS (Society of Chief Officers of Transportation in Scotland) survey for the period covering 2018 to 2020 indicate that 23.2% of our A class roads should be considered for treatment, compared to our current target of 22.9% which was based on previously available results. These figures will be reviewed and form basis of LGBF Report later in 2020. While there has been a marginal regression in the condition of A Class roads in South Lanarkshire, their condition is 7.4% better than the Scottish average of 30.6%. This is primarily due to more investment being directed towards unclassified roads, which are often now in the poorest condition, with much of the A class network having been treated in earlier years of the Investment Plan.	Green	22.90%	23.20%	22.98%	22.89%	23.30%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Percentage of B class roads that should be considered for maintenance treatment	Emerging Road Condition Index (RCI) results from the SCOTS (Society of Chief Officers of Transportation in Scotland) survey for the period covering 2018 to 2020 indicate that 25.3% of our B class roads should be considered for treatment, compared to our current target of 24.5% which was based on previously available results. These figures will be reviewed and form basis of LGBF Report later in 2020. There has been marginal regression in the road condition of B class roads in South Lanarkshire, but their condition remains a substantial 9.7% better than the Scottish average of 35%. Again, the modest regression noted is due to many B class roads having been improved in recent years, and investment increasingly shifting towards more minor roads, which are in the worst condition hence priority of treatment.	Green	24.50%	25.30%	24.10%	24.47%	25.00%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Percentage of C class roads that should be considered for maintenance treatment	Emerging Road Condition Index (RCI) results from the SCOTS (Society of Chief Officers of Transportation in Scotland) survey for the period covering 2018 to 2020 indicate that 37.70% of our C class roads should be considered for treatment, compared to our current target of 36.2% which was based on previously available results. These figures will be reviewed and form basis of LGBF Report later in 2020. The council's investment approach has shifted towards more minor roads in recent years. The 37.7% is an increase from the 2018/19 figure and is higher than the Scottish Average of 35.1%	Amber	36.20%	37.70%	37.92%	37.10%	36.70%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

				---------- This Year ----------			------- Last 3 Years -------		
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date	2016/17	2017/18	2018/19
	Percentage of U class roads that should be considered for maintenance treatment	Emerging Road Condition Index (RCI) results from the SCOTS (Society of Chief Officers of Scotland) survey for the period covering 2018 to 2020 indicate that 30.30% of our unclassified class roads should be considered for treatment, compared to our current target of 33.40% which was based on previously available results. These figures will be reviewed and form basis of LGBF Report later in 2020. With unclassified roads making up a sizeable proportion of the road network in South Lanarkshire, it is reassuring to note a further 3.1% improvement in their condition since the previous year, as well as being 7.5% better than the Scottish average. This improvement reflects increasing investment being directed towards more minor roads. Once again, this trend is expected to continue, provided investment can be sustained going forward.	Green	33.40%	30.30%	35.49%	33.36%	32.30%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	2017/18	2018/19
	Percentage of our road network that should be considered for maintenance	Emerging Society of Chief Officers of Transportation in Scotland (SCOTS) Road Condition Index (RCI) survey results for the period covering 2018 to 2020 indicate that 30.3% of our road network should be considered for treatment, compared to our current target of 31.2% which was based on previously available results. The Scottish average is 35.0%. This continues a trend of year on year improvement since the commencement of the Roads Investment Plan	Green	31.2%	30.3%	33.1%	31.8%	31.2%

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			-------- Last 3 Years --------		
			Status	Target	To Date	2016/17	2017/18	2018/19
	Cost of maintenance (expenditure) per kilometre of road	This is a Local Government Benchmarking Framework (LGBF) indicator. The 2018/19 spend per kilometre of road is £14,910 which is slightly up on the 2017/18 figure and target of £14,293. It should be noted that these figures appear to include significant investment in other improvement projects (e.g. City Deal) and may not accurately present the true investment figures in relation to our road network. The figures remains higher than the Scottish average, reflecting the council's continuing decision to invest in the road network to address poor road conditions.	Report Later	£14,293	------	£18,283	£14,293	£14,910

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date	2016/17	2017/18	2018/19
Continue to undertake safety checks on bridges and implement a prioritised maintenance programme	Bridge improvement and maintainance projects delivered in line with agreed capital programme by March 2020	Replacement of C29 Clyde Bridge by Pettinain and Ponfeigh Bailey Bridge by Douglas Water – Systra Ltd commissions for design of replacement structures are ongoing. Design activity complete on both projects. Design checks and document reviews ongoing. Land acquisition negotiations with affected landowners ongoing. Acquisition complete for land requirement to north at Ponfeigh and approaching conclusion for land to south. Preparation of Compulsory Purchase Order (CPO) documents for outstanding land at both projects ongoing. Strengthening of retaining wall at Mousemill Road, Kirkfieldbank. Review of Options Appraisal prepared by Systra Ltd complete and design of optimum solution ongoing for delivery in quarter one of 2020-21. Containment upgrades at two locations complete. Repair and refurbishment of Tower Bridge by Rigside completed. Design work in-house for strengthening of Hapton Crag (Powmillion) Bridge complete. Assessment of three Network Rail Bridges under Bridgeguard three joint venture – commission awarded to Professional Services Framework supplier Systra Ltd following tender exercise in quarter one. Assessment work at two structures complete. Inspection for assessment at third structure aborted due to inclement weather. Inspection/assessment to be completed in 2020/21. Design of repair/strengthening arrangement for A706 Cleghorn Bridge – commission awarded to Professional Services Framework supplier Systra	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	2017/18	2018/19
		Ltd following tender exercise in quarter two. Design activity ongoing and due for completion in quarter one of 2020/21.	Green					
Deliver prioritised traffic signal and pedestrian crossing maintenance improvements and new installations	Traffic signal and pedestrian crossing related improvements delivered in line with agreed 2019-20 capital and revenue programme	Traffic signal upgrade works are complete at Glasgow Road / Joanna Street, Blantyre, High Blantyre Road / Burnbank Road / Glasgow Road in Hamilton and Main Street / Station Road in Uddingston.	Green	---	---	---	---	---
Deliver a winter maintenance service	Winter policy procedures and documents, including gritting routes, implemented and reviewed as necessary	Winter policy and procedure documents were updated and issued in October 2019. Gritting routes were reviewed as necessary throughout the winter period.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Deliver road and transportation infrastructure improvements to support new development, including those undertaken as part of the City Deal	Prioritised road infrastructure delivered by March 2020 in line with available external and internal capital funding	In order to reduce congestion two projects were taken forward. A traffic signal control system called SCOOT, which will involve in the upgrade/replacement of traffic signal equipment, was to be implemented on the Glasgow Road corridor in Cambuslang / Rutherglen. These works are delayed due to unforeseen circumstances involving utility apparatus that requires to be relocated and will be completed in the new financial year. To maximise expenditure traffic signal equipment has been purchased for future projects. A traffic modelling exercise was commissioned for Lanark. Traffic counts were completed in September and provided data for a new traffic model for the town. This involved the consideration of the Lanark Gyratory scheme identified in the Local Transport Strategy as well as other potential options. Modelling works are complete and a draft report is being reviewed.	Amber	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ---------- Status	Target	To Date	------- Last 3 Years ------- 2016/17	2017/18	2018/19
	Progress / deliver Greenhills Road major transport infrastructure project	Main line works on Greenhills Road and Strathaven Road are progressing well. Further delay in completion has been agreed with contractor. This is due to issues with Scottish Water's diversionary works at Strathaven Road delaying the retaining wall installation and consequently the completion of the project. Budget profile and scope of works have been altered to account for the change in costs due to the extension and additional works. Following guidance from National and Scottish Governments, the works have been suspended as of the 26 March 2020 due to Covid-19 emergency. This will incur additional time and cost and these are being reviewed	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ----------- This Year ----------- | | | -------- Last 3 Years -------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Progress Stewartfield Way major transport infrastructure project	The project is now going through further development taking into account : review of project costs, Green Book compliance, National Transport Strategy, consideration of community consultation and emerging climate emergency issues. A revised programme was presented / considered by the Council's Executive Committee and we are now working to this following approval by the Chief Executive under delegated powers in discussion with leaders of all political groups. The developed project and timelines will lead to accelerated spend from that previously presented.	Green	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

				---------- This Year ----------			------- Last 3 Years -------		
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date	2016/17	2017/18	2018/19
Encourage greater use of public transport by working with partners to improve public transport infrastructure	Prioritised improvements to bus and rail infrastructure delivered by March 2020 in line with agreed Park and Ride Strategy and available external funding	Planning consent was granted to allow the extension of the Park and Ride facilitates at Carstairs Junction. Works are almost complete but have been suspended due to the ongoing Covid-19 situation. Third party land negotiations are complete to secure land for new Park and Ride facilities in Lanark however, due to the ongoing Covid-19 situation the process has not been able to be concluded as the Land Registry is closed. Negotiations were completed with the land purchased by the Council for a new Park and Ride in Cambuslang. Discussions with Strathclyde Partnership for Transport (SPT) have identified the upgrading of bus stop and shelter infrastructure on the Fernhill Road / Mill Street as well as the Burnside Road / Stonelaw Road corridors in Rutherglen. Works were issued and subsequently completed on the Fernhill and Mill Street corridor. In addition, the expansion of Real Time bus information has been completed at 4 locations.	Amber	---	---	---	---	---

Improve the road network, influence improvements in public transport and encourage active travel

Encourage active travel

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date	2016/17	2017/18	2018/19
Encourage active travel by extending our network of cycle routes	Walking and cycling projects / schemes delivered in line with agreed 2019-20 capital programme	The Active Travel Study in the Cambuslang and Rutherglen area is complete. A consultant has been appointed to undertake studies for Carluke and Law area, Lanark and Hamilton. These are ongoing however, the Covid-19 situation has affected the consultation process. These studies are now programmed for completion early in the new financial year. The completed studies will include a proposed identified walking/ cycle network for the towns as well as identifying measures and initiatives to promote sustainable travel. The expansion of the cycle network in East Kilbride will continue following the conclusion of the Active Travel study in the town. The concept design of sections on Churchhill Avenue and towards East Kilbride Railway Station through to East Main Road are complete. The first phase of the route on West Mains Road / East Mains Road are almost complete but have been suspended due to the ongoing Covid-19 situation. Cycle monitoring equipment as well as cycle shelters at various locations were identified and contracts issued for their installation. Works are almost complete but have been suspended due to the ongoing Covid-19 situation.	Amber	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year		Last 3 Years		
				Target	To Date	2016/17	2017/18	2018/19
Ensure council has development plans which promote sustainable economic growth and regeneration and guide decisions on location of new developments and regeneration initiatives	Proposed Local Development Plan 2 submitted to Scottish Ministers by April 2019, with Examination Report containing recommendations submitted by Reporter to council in late 2019 (plan will be adopted thereafter)	Proposed South Lanarkshire Local Development Plan 2 was submitted for examination to the Scottish Ministers in April 2019. Three Reporters have been appointed to examine the proposed plan. The examination began at the start of October 2019 and is still ongoing. It is anticipated the Reporters recommendations will be made available in summer 2020.	Green	---	---	---	---	---
	Open Space Strategy drafted by end of 2019 in partnership with Glasgow and Clyde Valley Green Network Partnership and published for public consultation	The technical background analysis to inform the preparation of the Open Space Strategy is currently being undertaken jointly between the Council and the Glasgow and Clyde Valley Green Network Partnership. In addition, new guidance from Scottish Government on the preparation process and content of open Space Strategies is awaited.	Red	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Immediately available employment land as a percentage of total land allocated for employment purposes in the local development plan	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. The projected figure for 2019-20 is 64.8% (above the target of 42.9%). 2018-19 There has been a decrease in 2018-19 in the supply of marketable land as a proportion of total allocated employment land, following the large increase in 2017-18 owing to a combination of take up from businesses and rezoning of land for alternative uses, which although not for industrial purposes will still contribute towards employment opportunity. South Lanarkshire's percentage remains above both the Scottish and family group average.	Green	42.9%	------	19.1%	42.9%	39.1%
Provide effective and efficient Planning and Building Standards	Major planning applications determined within an average annual timescale of 60 weeks	Three major applications were determined in quarter four, with an average timescale of 54.5 weeks, being below the 60 week target.	Amber	60.0	63.9	------	151.1	45.1

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date	2016/17	2017/18	2018/19
			---------- This Year ----------			-------- Last 3 Years --------		
service	Householder planning applications determined within an average timescale of 8 weeks	The time taken to determine householder applications for the year overall is above the target. However quarter 4 saw an improvement in the figure and the target met as a result of two new officer posts starting and the return of a further member of the team from maternity leave.	Amber	8.0	8.4	------	6.7	7.6

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Local (non-householder) planning applications determined within an average timescale of 14 weeks	The average timescale for determining local (non-householder) applications in quarter four was 27.5 weeks, this being over the target of 14 weeks. The figure was predominantly affected by the refusal of three longstanding applications which had been held pending the submission of information from the agents and due to one application delayed due to negotiation on legal agreements.	Red	14.0	20.0	------	12.1	14.2

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date	2016/17	2017/18	2018/19
				---------- This Year ----------		------- Last 3 Years -------		
	Average time (weeks) to determine planning applications for business and industry development	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. The projected 2019-20 figure is 19.6 weeks, an increase on the 2018-19 figure. 2018-19 The average time to process a business/industrial planning application in South Lanarkshire increased in 2018-19. This reflected reduced staffing resources over the period which has now been addressed in the final quarter of 2019-20 through the creation of two graduate posts and the return of two officers following maternity leave. The service continues to encourage early engagement with planning applicants through pre-application discussions which leads to early identification of the information required to assess the application. The service also seeks to work with applicants to ensure a positive outcome for applicants and this is reflected in an approval rate for planning applications of 96.9% for 2019-20, which is one of the highest in Scotland.	Report Later	9.30	------	9.93	12.24	13.00

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			------- Last 3 Years -------		
				Target	To Date	2016/17	2017/18	2018/19
	Percentage of all planning applications approved	94.8% of applications were approved in quarter four. This is a minor decrease compared to the quarter three figure due to a focus on reviewing and determining a number of legacy cases which had not been determined due to the failure of applicants to submit required information or concluding legal agreements.	Green	95.0%	96.9%	------	98.6%	98.4%
	Cost per planning application	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 The cost per planning and building services had a revised definition for 2018-19 with comparative figures restated. South Lanarkshire was ranked 12, an improvement on the previous year (placed 14th) and the figures are well below the Scottish average. The Service savings which were put in place during 2018-19 together with the recent service review resulted in the lower costs.	Report Later	£4,253.00	------	£4,004.50	£4,252.70	£3,857.00
	Percentage of Building Warrant applications receiving initial assessment within 20 working days	93% of building warrant applications received an initial assessment within 20 working days during the quarter. Target achieved for 2019-20	Green	80.0%	89.0%	------	------	------

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
	Customer Service Excellence awards to be retained by both the Planning service and Building Standards service, following reassessment in December 2019	A review of the Customer Service Excellence Awards for both the Planning and the Building Standards Services was carried out in December 2019. In both cases the award was retained with an overall and continuing improvement in the rating by the assessor.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Sustain the quality of our town and neighbourhood centres

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
Deliver and encourage investment in our town and neighbourhood centres to maximise opportunities for growth and regeneration	Completion of town centre audits, consultation and action plans for Cambuslang and Larkhall	Cambuslang audit, consultation and action plan completed Larkhall and Blantyre progressing with audit process completed and draft action plans prepared to go to consultation prior to Covid19 lockdown. All aspects of town centre strategies will be subject to review as we seek to establish the impact and outcomes of C19 and refocus support for town centres to aid recovery.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Sustain the quality of our town and neighbourhood centres

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Town vacancy rates (vacant commercial units as a percentage of the total units)	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 This indicator is subject to a range of factors, including market forces and, in the case of East Kilbride, the shopping centre owner's marketing and development strategy. The indicator is an average calculated over ten local plan defined town centres, some of which perform much better than the Scottish average. Economic Development undertake a systematic approach to the audit of each town centre, business/public consultation that leads to the development of improvement action plans for each. Business and community based organisations in each town are supported to implement these in order to help sustain and improve our town centres. Scottish Government town centre improvement funds have been awarded and will be invested in Hamilton, Lanark and Cambuslang town centres. In addition, external funding opportunities and explored and local groups supported with funding applications. Results are in line with both the Scottish average and family group performance.	Report Later	11.1%	------	9.9%	11.1%	10.4%

Work with communities and partners to promote high quality, thriving and sustainable communities

Work with developers and public and private sector partners to deliver the Community Growth Areas City Deal project

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date	2016/17	2017/18	2018/19
Deliver Community Growth Areas City Deal project	Community Growth Area sites progressed in accordance with criteria and programme specified in South Lanarkshire Local Development Plan and City Deal	Progress on new housing development will be monitored as part of the 2020 Housing Land Audit which is programmed to be carried out in quarter one of 2020-21. This will be reported in future updates. Planning permission in principle for the East Kilbride Community Growth Area was granted in October 2019 following the conclusion of an associated legal agreement.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Reduce the number of road casualties through road safety improvements and initiatives

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | -------- Last 3 Years -------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Deliver prioritised road safety infrastructure improvements and promote road safety	Road safety projects / schemes progressed / delivered in line with agreed 2019-20 capital programme	In order to reduce accidents on the road network a number of projects have been completed. These are listed below: - 1)A73 / Station Road near Thankerton (mobile safety camera signing / high grip surfacing / lining). 2)A70 near Tarbrax (signing and high grip surfacing). 3)A73 March Bridge near Braidwood (road marking alteration) 4)Brownlee Road / Mauldslie Road near Law/Carluke (signing alterations) 5)A70 beyond Carnwath near the boundary (high grip surfacing) 6)B7086 Strathaven to Kirkmuirhill (high grip surfacing) 7)A70 near Glespin (additional slow road markings) 8)B7078 Canderside to Blackwood (lining and signing works) 9)Burnbank Road / Glasgow Road, Hamilton (high grip surfacing). 10)Newhousemill Bridge near East Kilbride (signing and high gip surfacing) 11)Calderwood Road / Graystone Avenue, Rutherglen (convert junction to mini roundabout. Other projects include engineering measures at schools and speed limit initiatives as well as small signing and road marking schemes.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Reduce the number of road casualties through road safety improvements and initiatives

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
	Contribute to the national casualty reduction targets, from a base of the average for 2004 to 2008, of a 40% reduction in fatal casualties and a 55% reduction in serious casualties amongst all age groups by 2020. For children the national target is a 50% reduction in fatalities and 65% reduction in serious casualties	Provisional casualty figures are available for 2019 where there were 418 casualties. Of these, there were 13 fatal casualties, 95 serious casualties and 310 slight casualties. There were no child fatal casualties, 13 children seriously injured and 25 children slightly injured. The number of overall casualties has reduced since 2018 when there were 507 casualties. Of these, there were 14 fatalities, 56 serious casualties and 437 slight casualties. There was 1 child fatal casualty, 6 children seriously injured and 42 children slightly injured.	Green	------	418	607	534	507

Provide consumer protection through the work of our Consumer Advice and Trading Standards Service

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
Provide an effective and efficient Consumer Advice and Trading Standards Service	Percentage of door step crime reports receiving an initial response from Trading Standards by the end of the next working day	Three doorstep crime incidents have been reported and dealt with in quarter four (January - March 2020). 100% received an initial response within the targeted timescale. The year to date response rate is 100% and the target has been achieved.	Green	100%	100%	100%	100%	100%
	Percentage of consumer complaints completed by Trading Standards within 14 days	82.5% of Consumer Complaints have been completed with the 14 days and the target has been achieved.	Green	80.0%	82.5%	82.0%	80.0%	81.0%

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide consumer protection through the work of our Consumer Advice and Trading Standards Service

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date	2016/17	2017/18	2018/19
	Percentage of customer satisfaction with Trading Standards	No responses were received during 2019-20. The introduction of GDPR and having to ask permission to send the survey is reducing the number of people who can take part, and there is a natural reluctance to complete questionnaires.	Contextual	90.0%	------	100.0%	100.0%	100.0%
	Cost of Trading Standards per 1,000 population	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 Although the cost of trading standards fell slightly compared with the previous year, actual expenditure in Trading Standards increased as a result of specific enforcement activity in relation to Nicotine Vapour Products. This new activity was paid for using additional money (£40,000) provided by the Scottish Government to enforce new legislation in this area, and will be provided for a three year period. After this period, actual spend may reduce, though Scottish Government is considering adding this additional funding to the block grant. If the additional funding for Nicotine Vapour Product enforcement continues then actual spend would be maintained at current levels. The council's cost in this area was lower than the Scottish average and was still in the top quartile.	Report Later	£3,627	------	£3,580	£3,627	£3,439

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Provide an effective and efficient street cleaning service	Percentage of streets found to be acceptable during survey (Local Environmental Audit and Management System street cleanliness score)	The quarter two score was 95.2% of streets were found to be acceptable, in quarter three the score is 96.5%, this gives a year to date score of 95.85% streets found to be acceptable, currently exceeding the target. The final independent validation completed by Keep Scotland Beautiful is now complete and we await the final score which will give the overall annual figure.	Green	95.50%	95.85%	96.32%	95.46%	94.90%

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Net cost of street cleaning per 1,000 population	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 South Lanarkshire's net cost of street cleaning rose slightly in 2018-19. The increase can be explained by a higher pay award than in previous years in addition to no service reductions from 2017-18. However, it is important to note that costs are reflective of the current standard of service, and in 2018-19, 94.9% of our streets which were surveyed were found to be of an acceptable standard, placing us 8th of the 31 participating local authorities. It is also worth noting that the majority of local authorities who scored higher than South Lanarkshire are predominately rural (Dumfries and Galloway, Eilean Siar, Orkney, Highland, Shetland, Perth and Kinross and Scottish Borders). The Service is continuing to review its processes and work programmes to minimise costs. In 2018-19, APSE carried out a review of the Street Cleansing Service and one aspect of this review was to look at potential savings which if approved and implemented will reduce the cost per 1,000. The recommendations of the review are providing the basis for a report due for completion in 2020 that will look at future potential savings, although it should be noted that the overall position of the review was that the	Report Later	£16,180	------	£16,231	£16,180	£17,187

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ---------- Target	To Date	------- Last 3 Years ------- 2016/17	2017/18	2018/19
		service is well run with costs associated with a high level of service provision. A further consideration will be the introduction of an Environmental Initiative programme that includes the appointment of a Litter Development Officer, tasked with the creation of an overall litter strategy that links directly to the prevention agenda, which is a key component of the new Code of Practice on Litter and Refuse passed by the Scottish Government in June 2018.						
	Percentage of adults satisfied with street cleaning (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 The percentage of adults satisfied with street cleansing has reduced year on year but is above the Scottish average.	Report Later	69.70%	------	72.33%	68.33%	67.00%

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
Provide an effective and efficient grounds maintenance service	Land Audit Management System grounds maintenance score (measures quality of grounds maintenance service)	Scores this year were 71, 70, 72, 72, 72 and 76 which gives an average score of 72.	Green	72.0	72.0	74.0	72.8	71.5

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			-------- Last 3 Years --------		
			Status	Target	To Date	2016/17	2017/18	2018/19
	Cost of parks and open spaces per 1,000 population	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 South Lanarkshire Council's cost of parks and open spaces was lower than the previous year despite implementing the full pay award in April 2018. Our costs are higher than the Scottish average and the reason for this is the range of services provided in South Lanarkshire which includes maintenance of sports grounds and care of gardens. Not all authorities provide or include these costs and, in addition to this, SLC covers a large land mass with diverse landscapes and this results in higher costs, for instance travelling. A number of services are also provided more frequently compared with other local authorities.	Report Later	£24,345	------	£29,021	£24,345	£24,121

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the quality of streets, parks and other public areas

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
	Percentage of adults satisfied with parks and open spaces (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 Despite being lower than the Scottish Average figure, the Service continues to show a year on year improvement in terms of satisfaction and overall standing, resulting in the Service moving form quartile 4 in 2017-18 to quartile 3 in 2018-19. The Service was successful at the APSE Performance Networks Awards under the Most Improved Performer in the Parks, Open Spaces and Horticulture category. The service was also nominated in the Best Performer category for the same service.	Report Later	80.30%	------	79.00%	80.33%	80.40%

Create high quality cemeteries and provide sustainable options for burial

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
Provide an effective and efficient bereavement service	Increase burial ground capacity in and around existing South Lanarkshire cemeteries in line with available capital funding	Bereavement Services continues to look at all options where cemeteries have less than five years predicted lifespan. Where possible, cemetery extensions may be provided if all factors, including available suitable land and SEPA conditions, are favourable.	Green	---	---	---	---	---
	Customer Service Excellence award to be retained by Bereavement Services	Customer Services Excellence was retained in May 2019.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Create high quality cemeteries and provide sustainable options for burial

| | | | | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date	2016/17	2017/18	2018/19
	Percentage customer satisfaction with Bereavement Services	Current Bereavement Services customer satisfaction rate is 95%.	Green	95.0%	95.0%	95.0%	95.0%	95.0%

Provide services which help local communities to become more sustainable

| | | | | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date	2016/17	2017/18	2018/19
Progress the council's sustainable development and climate change strategy within the council	New or ongoing sustainable development and climate change activity within the Resource	Sustainable development and climate change activity continues this quarter across the Resource, which included preparation for members awareness session on the new climate change targets and local action required to meet them.	Green	---	---	---	---	---
	New or ongoing sustainable development and climate change activity within the council (council level)	Sustainable development and climate change activity continues across the council, which included preparation for members awareness sessions on the new climate change targets and local action required to meet them and the preparation of a young person's conference on climate change.	Green	---	---	---	---	---
Ensure council's compliance with public sector climate change duties	Council's performance in complying with public sector climate change duties evaluated and annual statutory Climate Change Duties Report published by 30th November 2019	The annual climate change duties report was endorsed by the CMT on 24 October 2019 and approved by the Executive Committee on 6 November 2019. Following approval, the report was submitted to the Scottish Government using the online platform prior to the 30 November 2019 deadline.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	2017/18	2018/19
Ensure the development of a sustainable food system to overcome social, health, economic and environmental issues related to food	Council Food Strategy developed and approved by Community and Enterprise Committee by January 2020, with implementation commenced thereafter	The Council Food Strategy was developed and endorsed by Community and Enterprise Committee in November 2019 and approved by the Executive Committee in December 2019. The action plan for the 1st year of implementation has been developed with relevant services.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			-------- Last 3 Years --------		
				Target	To Date		2016/17	2017/18	2018/19
Provide an effective and efficient household waste and recycling collection service	Net cost of waste collection per premise	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021.

2018-19
The council aim is to keep refuse collection costs as low as possible. Between 2017-18 and 2018-19, the net cost of waste collection per premise increased and while this figure is still above the Scottish Average it reflects the wide range of free services provided to residents. A review of Waste Services is currently underway and this may bring the council closer to the Scottish average however the outcome may not impact on the cost of the service until 2021-22 | Report Later | £77.08 | ------ | | £75.01 | £77.08 | £77.65 |

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	---------- This Year ----------			-------- Last 3 Years --------		
				Target	To Date		2016/17	2017/18	2018/19
	Net cost of waste disposal per premise	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 The council aim is to keep refuse disposal costs as low as possible and the net cost of waste disposal per premise decreased. This is lower than the Scottish Average despite the council having arrangements in place for the thermal treatment of residual waste. Improvements in the quality of recyclable waste collected from households also contributed to lower disposal costs.	Report Later	£98.98	------		£94.37	£98.98	£95.56

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	----------- This Year -----------			------- Last 3 Years -------		
				Target	To Date		2016/17	2017/18	2018/19
	Percentage of adults satisfied with refuse collection (results from Scottish Household Survey)	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 The percentage of adults satisfied with refuse collection decreased by 0.5% to 79.8% in 2018-19 compared with 2017-18, but was higher than the Scottish average of 76.3%. The indicator is derived from the Scottish Household Survey.	Report Later	80.30%	------		83.00%	80.33%	79.80%

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Percentage of total household waste that is recycled	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 The percentage of total household waste that is recycled decreased in 2018-19 and was slightly lower than the Scottish average. When the new residual waste treatment contract was implemented, the council changed its focus to improving the quality of recyclable material collected at the kerbside instead of extracting low quality/low value material from residual waste. This resulted in lower recycling rates but the material that is collected for recycling has a higher value and viable end destinations. The council will continue to review its policies and practices in order to achieve the Government's recycling and composting target of 60% of household waste by 2020 and 70% by 2025.	Report Later	47.30%	------	52.98%	47.29%	44.30%

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Diversion of municipal waste from landfill	During the period January to end of March 2020, 93.8% of the waste collected was thermally treated at the Dunbar Energy from Waste plant and therefore diverted from landfill. It should be highlighted however that the ash produced as a by-product of this process is still sent to landfill until SEPA approve its use in manufacturing. The year to date figure of 92% diversion excludes this landfill element for the moment. This represents a minor shortfall against target.	Amber	95.0%	92.0%	------	------	------

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ----------- This Year ----------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
Manage flooding priorities and deliver prioritised flood protection schemes	Prioritised flood protection projects / studies progressed / delivered by March 2020 in line with available capital / revenue funding	Waterfoot Road, Thorntonhall: replacement of a collapsed culvert under Waterfoot Road and associated drainage improvements were completed in September 2019. Gilbertfield Road, Cambuslang: design of surface water pumping station and attenuation device was programmed to be complete by end of October 2019, however due to Consultant delays the tender package was not delivered until November 2019. A mini-tender exercise was undertaken in December 2019 and again in early 2020. The tender returns on both occasions were in excess of the available budget, therefore the scope of works was reduced and an interim drainage solution was implemented on site in March 2020. Programme of culvert maintenance: this is an ongoing programme of improvement works improve our network of culvert inlets and their surrounding areas in order to improve the safety of operatives maintaining these assets. Works carried out this year included the construction of suitable access paths, steps, fencing and handrails, and where necessary, the culvert inlet trash screens were repaired or replaced.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide services which help local communities to become more sustainable

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | -------- Last 3 Years -------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Ensure Strategic Environmental Assessment of all appropriate policies, plans, programmes and strategies is undertaken	Annual report for Executive Committee and other governance groups on number and outcomes of Strategic Environmental Assessments carried out within the council prepared by March 2020	The annual report on the number and outcomes of SEAs in 2019-2020 has been prepared and will be presented to the next appropriate Executive Committee meeting. Ten plans have been pre-screened between April 2019 and March 2020. Three further plans are currently subject to SEA. All SEAs are regularly monitored by the Corporate SEA Working Group which met four times during the fiscal year.	Green	---	---	---	---	---
Monitor local environmental conditions through preparation and monitoring of the biennial update of the State of the Environment report	Biennial State of the Environment Report produced, with committee approval by March 2020	The 2019 edition of the South Lanarkshire State of the Environment Report was approved by the Executive Committee in February 2020. Key findings from the Report will be presented to relevant groups and forums thereafter. Work is now ongoing to update The State of the Environment Report on the digital learning platform, glow for use within schools.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
Further implement the Carbon Management Plan to reduce greenhouse gas emissions from council services (buildings, waste, transport etc)	10% reduction in the Council's greenhouse gas emissions achieved by March 2021, compared to 2015-16 (equivalent to 2% each year)	Carbon emissions for 2019-20 reduced by a further 32% from the previous year, which from the baseline year of 2015-16 amounts to a 44% reduction. There are many reasons for this. Significant savings have been achieved following the LED Street Lighting replacement programme and the transfer of previously landfilled waste to an Energy from Waste plant for processing. Significant reductions in the electricity carbon conversion factor also influenced this figure.	Green	8.0%	44.0%	7.8%	5.1%	5.5%

(Column group headers: "---------- This Year ----------" spans Target and To Date; "-------- Last 3 Years --------" spans 2016/17, 2017/18, 2018/19)

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date	2016/17	2017/18	2018/19
				---------- This Year ----------		------- Last 3 Years -------		
Contribute to reducing the council's reliance on avoidable single-use plastic items	Demonstrate action to reduce the reliance of single-use plastic items across the Resource (CER Resource only)	Work to reduce the use of, and raise awareness of, single use plastics continues across the Resource. Discussions have taken place to introduce the cup movement within Council coffee shops. The cup movement was developed by Keep Scotland Beautiful and was first launched in 2019 initially in the Glasgow City Region. The Council has signed up to join many other organisations across the City Region in the cup movement to reduce the use of paper cups, minimise litter from cups and facilitate paper cup recycling in a bid to reduce the environmental impact of single-use items. The cup movement facilities will be available in Council coffee shops in the new financial year.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the council's environmental performance and reduce its greenhouse gas emissions

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	2017/18	2018/19
	Demonstrate action to reduce the reliance of single-use plastic items across the council (council level)	Work to reduce the use of, and raise awareness of, single use plastics continues across the Council. Discussions have taken place to introduce the cup movement within Council coffee shops. The cup movement was developed by Keep Scotland Beautiful and was first launched in 2019 initially in the Glasgow City Region. The Council has signed up to join many other organisations across the City Region in the cup movement to reduce the use of paper cups, minimise litter from cups and facilitate paper cup recycling in a bid to reduce the environmental impact of single-use items. The cup movement facilities will be available in Council coffee shops in the new financial year.	Green	---	---	---	---	---
Deliver at least 10% reduction in vehicle emissions by March 2021 in accordance with the corporate carbon reduction target	Continue to reduce vehicle emissions in 2019-20 against the baseline of 2014-15 (Resource wide figure)	The 15.5% reduction in vehicle emissions is a direct consequence of the continued focus on reducing fuel consumption. The procurement of efficient vehicles, the roll out and use of vehicle telematics and other initiatives designed to reduce fuel consumption including reduced engine idling and improved utilisation have contributed to this measure's annual target being achieved.	Green	8.00%	15.50%	6.30%	10.90%	14.80%

Work with communities and partners to promote high quality, thriving and sustainable communities

Improve the council's environmental performance and reduce its greenhouse gas emissions

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Continue to reduce vehicle emissions in 2019-20 against the baseline of 2014-15 (council wide figure)	The 12.9% reduction in vehicle emissions is a direct consequence of the continued focus on reducing fuel consumption. The procurement of efficient vehicles, the roll out and use of vehicle telematics and other initiatives designed to reduce fuel consumption including reduced engine idling and improved utilisation have contributed to this measure's annual target being achieved.	Green	8.00%	12.90%	6.03%	10.50%	14.00%
	Resource services engage with Community and Enterprise Resource's Fleet Services to develop service specific vehicle emissions reduction strategies in line with service delivery requirements (Resource wide)	Throughout the year the Fleet Manager has regularly met Resource representatives to support the development of strategies to further reduce fuel consumption and vehicle emissions. The roll out of the new telematics system has enabled representatives to target behaviours that waste fuel including excessive engine idling, speeding, harsh acceleration and braking.	Green	---	---	---	---	---
	Council Resources engage with Community and Enterprise Resource's Fleet Services to develop service specific vehicle emissions reduction strategies in line with service delivery requirements (council wide)	Throughout the year the Fleet Manager has regularly met Resource representatives to support the development of strategies to further reduce fuel consumption and vehicle emissions. The roll out of the new telematics system has enabled representatives to target behaviours that waste fuel including excessive engine idling, speeding, harsh acceleration and braking.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Safeguard health through an effective environmental services regulation and enforcement service

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Provide an effective and efficient Environmental Health service	Implement Air Quality Action Plan by March 2020	The Service continues to work in partnership with Roads and Transportation colleagues to support a number projects that contribute to our air quality action plan. Due to Covid-19 however a number of projects have been put on hold and discussions are ongoing with Scottish Government regarding the longer term delivery impacts and options. Walking and cycling campaign continues, with a joint project with SLLC Active Schools Coordinators currently on hold. Beat the Street East Kilbride project was brought to an end early due to Covid-19. During the game more than 12,000 people from East Kilbride participated and together they walked, cycled, ran, scooted and wheeled 124,765 miles. A tremendous achievement. The project has evolved into Beat the Bug with Dr William Bird, a GP and founder of the company able to give advice and guidance to the Beat the Street community through these challenging times.	Green	---	---	---	---	---

Work with communities and partners to promote high quality, thriving and sustainable communities

Safeguard health through an effective environmental services regulation and enforcement service

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Broad compliance with food safety statutory requirements secured in premises	The rating scheme used to determine broad compliance with food safety requirements in food businesses operating within South Lanarkshire and inspected by Environmental Services changed on 1 July 2019. The previous food law rating scheme focused on broad compliance with food hygiene requirements only, whereas the new scheme assesses overall compliance with both food hygiene and food standards legislation.

Under the combined old and new food law rating schemes, 90% were found to be broadly complaint in the final quarter of 2019-20 (January - March 2020). This equates to 2,324 food businesses. Year to date, 87.9% were found to be broadly complaint with both food hygiene and food standards legislation.

This compliance figure continues to exceed the annual target set for this measure, and has increased gradually over the current reporting year. This is due to the fact that the new food law rating scheme allows Local authorities to focus resources on high risk and non-compliant businesses by conducting more frequent inspections in these establishments. As the year has progressed more and more establishments considered high risk or found to be non-complaint under the previous rating scheme, have now moved over to the new food law rating scheme, where the numbers of premises considered to be broadly compliant with food law can be seen to be improving. | Green | 85.0% | 87.9% | 86.9% | 85.8% | 87.0% |

Work with communities and partners to promote high quality, thriving and sustainable communities

Safeguard health through an effective environmental services regulation and enforcement service

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Percentage of fly tipping complaints receiving an initial response from Environmental Health within 2 days	702 fly tipping complaints were received in quarter three (January - March 2020), 99.1% were responded to within two working days. A total of 2566 complaints were received during 2019-2020, 99% of these fly-tipping complaints have been responded to within two working days exceeding target.	Green	90.0%	99.0%	99.3%	80.8%	97.0%
	Percentage of dog fouling complaints receiving an initial response from Environmental Health within 2 days	In Quarter 4 (Jan- Mar) there were 250 Dog Fouling complaints received and of these 98.4% responded to within 2 days. In the full year, 2019-2020, 679 dog fouling complaints were received, with 97.9% of all dog fouling complaints responded to within two days.	Green	95.00%	97.90%	96.90%	97.50%	97.90%
	For noise complaints requiring attendance on site by Environmental Health, average time (hours) between the time of complaint and attendance on site	Of the 696 domestic noise complaints received between 1 January and 31 March 2020, 259 required a visit by officers to assess noise levels. For the full year, 3072 complaints of domestic noise were received, of which 1233 required a visit by officers to assess noise levels. The average response time was 0.56 hours (33.6 minutes) with a year to date average response time of 0.55 hours (33 minutes).	Green	1.50	0.55	0.53	0.55	0.53

Work with communities and partners to promote high quality, thriving and sustainable communities

Safeguard health through an effective environmental services regulation and enforcement service

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date	2016/17	2017/18	2018/19
	Cost of Environmental Health per 1,000 population	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. 2018-19 The cost of environmental health per 1,000 population decreased in 2018-19 and remained well below the Scottish average.	Report Later	£13,864	------	£13,095	£13,864	£10,335
	Percentage of customer satisfaction with Environmental Health	No responses were received during 2019-20. The introduction of GDPR and having to ask permission to send the survey is reducing the number of people who can take part, and there is a natural reluctance to complete questionnaires.	Contextual	85.0%	------	85.0%	92.3%	86.8%

Work with communities and partners to promote high quality, thriving and sustainable communities

Regenerate and bring back into use vacant and derelict and contaminated land

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	2017/18	2018/19
Implement Contaminated Land Strategy and vacant derelict / contaminated land programme	Implement the Contaminated Land Strategy for South Lanarkshire	Work is ongoing on the implementation of the Contaminated Land Strategy. Larger projects underway include the remediation project within the Clyde Gateway area, as well as the regeneration of the former landfill site Glen Esk, East Kilbride into an urban park.\n\nFurther investigative works have been undertaken to gather data on the condition of a number of historical landfill sites, with a view to supporting other departments should funding be secured for future regeneration of these sites.	Green	---	---	---	---	---
	Agree Vacant and Derelict Land Fund Programme with Scottish Government and implement projects within approved framework	The Vacant and Derelict Land Programme for 2019-2020 was approved by the Community and Enterprise Resources Committee on 19 March 2019 and approved by Scottish Government in July 2019.\n\nThe following projects are now complete:\n-Clyde Gateway (remediation of chromium contamination at the former Whites Chemical Plant site and former Greggs Bakery site, Shawfield); and\n-Glen Esk in East Kilbride (creation of high quality urban greenspace at a former land fill site).	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Implement the South Lanarkshire Economic Strategy and support implementation of the Glasgow City Region Economic Strategy

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	Target	To Date	2016/17	2017/18	2018/19
				---------- This Year ----------		------- Last 3 Years -------		
Implement South Lanarkshire Economic Strategy in conjunction with Community Planning Partnership and other partners	Complete midterm review of 'Promote' (the South Lanarkshire Economic Strategy) and action plan by September 2019	Review of strategy completed and final draft prepared and presented to Sustainable Economic Growth Board on 9 March for final comment and approval of partners. However, Covid-19 impacts will necessitate revisit of strategy and priorities and actions will require to be reconsidered in order to take account of impact of pandemic, review resources, objectives and actions post-lock down.	Green	---	---	---	---	---
Support Glasgow City Region City Deal development programmes	Prepare business cases approvals for roads and Community Growth Area projects to be approved by City Deal Cabinet	City Deal Community Growth Area projects being developed in accordance with development pipeline, with full business cases in place. Following the signing of a Section 75 Agreement, the full business case for Jackton Primary School (near East Kilbride) was expected to be submitted in early March 2020 following tender return in February 2020, with City Deal Programme Management Office approval in May 2020. However due to tender issue delays and particularly impact of Covid-19 and lock down the tender period has been extended till the end of April 2020. The preparation of Full Business Case will follow on from that.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	Last 3 Years 2017/18	2018/19
Support local businesses through effective company development activity and general business advice services and continue to invest in key business initiatives such as Clyde Gateway and the East Kilbride Task Force	Number of business support interventions per annum by Economic Development (grants, loans or advice)	Target achieved for 2019-20, however, this figure excludes the most recent Business Gateway figures from Dec 19 to March 20. This additional data is supplied by Business Gateway whose resources are currently focused in supporting response to Covid-19 and so data not currently available.	Green	1,500	1,562	1,879	1,637	1,791
	Number of jobs created or sustained per annum as a direct result of Economic Development intervention	237 jobs created or sustained during quarter four. Target exceeded for 2019-20.	Green	500	943	997	1,361	812
	Increased value of sales generated by businesses as a direct result of Economic Development intervention	Target achieved for 2019-20. Given recent economic impact of Covid-19 target will require to be reconsidered moving forward.	Green	£10.00m	£11.91m	£15.69m	£23.03m	£13.09m
	Maintain 3 year business survival rate	Due to current Covid-19 crisis, update is incomplete.	Report Later	62.00%	------	------	------	------

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	---------- This Year ----------			------- Last 3 Years -------		
			Status	Target	To Date	2016/17	2017/18	2018/19
	Percentage of procurement spend on local small/medium enterprises	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below), however 2019-20 figures will not be available until January 2021. Recent figures have shown that improvements in SLC procurement spend with local SMEs is continuing to improve. 2018-19 Economic Development and Finance Services (Transactions) have, supported by the Supplier Development Programme, continued to collaborate in order to improve local small and medium enterprises (SME) spend and improve our economic footprint. This has resulted in improved performance in this area and we will continue to focus on this area to sustain this improving trend.	Report Later	20.00%	------	13.32%	15.52%	18.10%

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | -------- Last 3 Years -------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Number of business gateway start-ups per 10,000 population	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 Overall, the Lanarkshire Business Gateway contract performs well and achieves start up targets which have been set. There is no apparent specific cause for this slight drop in business start-ups and Economic Development will continue to work with Business Gateway, and other partners, to increase business start-up rates.	Report Later	15.60	------	16.90	15.59	15.30
	Cost of Economic development and Tourism per 1,000 population	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 This indicator represents the level of investment by local authorities in economic development. While 2016-17 and 2017-18 figures reflect the reductions in budget and staff resource within the council's Economic Development service, which have been implemented to meet financial savings targets, officers continue to explore avenues for additional funding opportunities to support sustainable and inclusive economic growth. 2018-19 results show an improvement in terms of the actual investment.	Report Later	£52,657	------	£53,755	£52,657	£63,159

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	East Kilbride Task Force supported in the delivery of their Action Plan priorities	Work on going with EKTF to refocus the project plan, governance and delivery programme	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years 2016/17	Last 3 Years 2017/18	Last 3 Years 2018/19
	Oversee management of Supplier Development Programme, including strategic development and delivery of events, training and e-commerce	Supplier Development Programme (SDP) delivered the Annual Meet the Buyer event at Hampden Park on 13 November 2019 with in excess of 1,100 businesses attending and both public and private sector buyers represented with 71 stands. The second Annual Meet the Buyer North event in September, was held in Aviemore and had over 560+ attendees and 30 stands of public and private sector buyers. Regional events included TayCities' Meet the Public Sector Buyer which attracted 260 suppliers and Innovation in Scotland's Energy Storage Industry Supply, both held in Dundee. Free training events across the country included Tender Procedures, with Moray Council in Elgin; Finding and Understanding Framework Opportunities with Dumfries and Galloway Council; Improving Your Bid Score with City of Edinburgh Council and Introduction to Working with the Public Sector, delivered in partnership with Renfrewshire Council. 89% of suppliers who attended SDP face-to-face events across Scotland are more likely to bid for public sector contracts as a direct result of the training they received. Year on year registrations of SMEs, supported businesses and third sector business on the SDP website has increased by 42% thus affording these businesses access to free tender training and connection to opportunities promoted through the SDP network	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Support local businesses through the delivery of business support programmes

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Lanarkshire Tourism Strategy delivered via Lanarkshire Area Tourism Partnership and City Region Tourism Strategy	Delivery of strategy actions and support for sector continued throughout 2019-2020. This sector has been extremely hard hit by the national measures to combat Covid-19 and will re-evaluate response for the challenge the tourism sector is facing. The City Region Tourism group met to review progress to date on delivery of the City Region Tourism Strategy action plan. The Lanarkshire Area Tourism Partnership meet quarterly to discuss strategic issues and the process for a refresh of the Lanarkshire Tourism Strategy which ends in 2020. Current events will require a significant shift in activity to rise to the challenges being faced. The Tourism Association continues to meet to discuss practical issues and opportunities relevant to the sector. We are investigating a green tourism project across Lanarkshire which will encourage operators to become more climate aware in both their visitor offering and marketing.	Green	---	---	---	---	---

Support the local economy by providing the right conditions for inclusive growth

Implement the Lanarkshire Rural Development Strategy

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Deliver EU LEADER and Community Benefit Funds programmes	Allocate EU LEADER and Community Benefit Funds	Leader funding of £4 million is fully committed. The management of the projects is ongoing until the end of 2020. Due to Covid-19 the Scottish Government have provided 3 additional months to complete projects and spend, each project is being managed and monitored. The Community Benefit Funds have awarded £975,942 of grants since April 2019 through 95 applications, including £195,000 in awards to 39 Community Councils or community groups to deliver micro grants.	Green	---	---	---	---	---

Encourage participation in physical and cultural activities

Encourage recreational access to the outdoors

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Contribute to community health and wellbeing through active lifestyles and well managed and accessible greenspace	Number of volunteer days achieved as part of Environmental Volunteer programme by March 2020	The number of environmental volunteer days has grown considerably, largely because of new delivery partnerships working within the wide SLC CAG programme; with, for example Clydesdale Community Initiatives. Also, the number of community group partners reporting their own volunteer efforts is increasing.	Green	2,000	8,221	4,369	3,090	1,743

Encourage participation in physical and cultural activities

Provide quality leisure facilities and develop integrated community facilities within new primary schools

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years 2016/17	Last 3 Years 2017/18	Last 3 Years 2018/19
Provide new or refurbished community facilities	Progress / complete development of community facilities by March 2020, including: refurbishment of Springhall Community Hall which incorporates relocation of Cathkin Library; upgrade to Tom Craig Centre, Law; progressing community facilities within new build Primary School at Elsrickle; and upgrade of at least one synthetic pitch	Springhall Hall refurbishment and replacement library project commenced on site at the end of May 2019. The project is complete and should open in line with other facilities re-opening after IT set up and fit out is complete. Assessments and design work complete to upgrade Tom Craig Centre in Law. Project is out to tender. A new school in Elsrickle with adaptations for community facilities completed on schedule in August 2019. The school is in operation and community facilities available for use. Hamilton Palace Grounds 3G pitch replacement was completed at end of September 2019.	Green	---	---	---	---	---

Maintain attendances at SLLC facilities

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years 2016/17	Last 3 Years 2017/18	Last 3 Years 2018/19
Maximise the number of attendances at leisure facilities	Number of attendances at those facilities managed by the Sport and Physical Activity section of South Lanarkshire Leisure and Culture	Target would have been exceeded had it not been for the closure on 18 March 2020 due to Covid-19. This has had a significant impact on attendance rates.	Red	3.004m	2.839m	2.992m	2.965m	3.004m
	Number of attendances for swimming pools	We were on course to fall a little short of the target, which was exacerbated by the closure on 18 March 2020 due to Covid-19	Amber	1.599m	1.478m	------	1.563m	1.599m
	Number of attendances for other indoor sports and leisure facilities (excluding pools)	Target would have been exceeded had it not been for the closure on 18 March 2020 due to Covid-19.	Green	1.406m	1.361m	------	1.402m	1.406m

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Number of attendances at outdoor recreation and county parks	Target would have been exceeded had it not been for the closure on 18 March 2020 due to Covid-19.	Green	2.279m	2.253m	2.226m	2.120m	2.279m

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
			Status	Target	To Date	2016/17	2017/18	2018/19
	Percentage of adults satisfied with leisure facilities	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 Satisfaction levels and ranking have increased. The LGBF figure is derived from the Scottish Household Survey. South Lanarkshire Leisure and Culture (SLLC) carries out its own satisfaction survey and, unlike the Scottish Household Survey, this survey asks for feedback from residents who have physically used the service. SLLC's own exit interviews, carried out over the course of the year with the customers, shows a satisfaction level of 96%, maintaining that reported in the previous year, 2017-18.	Report Later	67.30%	------	72.33%	67.33%	68.30%

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years 2016/17	Last 3 Years 2017/18	Last 3 Years 2018/19
	Cost per attendance at sports facilities	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 The cost per attendance at sports facilities in South Lanarkshire has increased compared to 2017-18, largely due to a reduction in income and increased staff cost due to the annual pay rise. Despite this increase, the cost per attendance remains lower than the Scottish average. SLLC will continue to target specific markets and introduce new activities by way of increasing attendances.	Report Later	£2.30	------	£2.25	£2.30	£2.50
Maximise the number of attendances at cultural activities	Number of attendances at facilities managed by Cultural Services and the Libraries and Museum Services	Exceeded the target despite the closure on 18 March 2020 due to Covid-19. This is primarily as a result of library virtual visits	Green	3.372m	3.392m	------	3.419m	3.372m
	Number of attendances at Cultural Services facilities	This was already a little behind target but closure from 18 March 2020 has exacerbated this. Part of the reason for being a little behind target is the impact of elections on attendances at some halls, as they are polling stations.	Red	2.166m	1.968m	------	2.185m	2.166m
	Number of library visits	Were already ahead of target, predominantly due to the different method of counting virtual visits. Since the closure of the physical libraries on 18 March 2020 due to Covid-19, virtual visits have been able to continue	Green	1.178m	1.395m	------	1.204m	1.178m

IMPROVe - SLC Performance Management System

Report printed on Wednesday 12 August 2020

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
	Number of visits to council funded or part-funded museums	Were previously just a small amount behind target, however closure on 18 March 2010 due to Covid-19 has exacerbated this.	Amber	195,364	179,961	------	188,470	195,364

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
	Percentage of adults satisfied with libraries	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 Satisfaction levels and ranking have increased. The LGBF result is derived from the Scottish Household Survey. However, South Lanarkshire Leisure and Culture (SLLC) carries out its own satisfaction survey and, unlike the Scottish Household Survey, this survey asks for feedback from residents who have physically used the service. SLLC's own exit interviews with library users, carried out over the course of the year shows a satisfaction level of 93%.	Report Later	67.70%	------	69.33%	67.67%	70.60%

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | -------- Last 3 Years -------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	Percentage of adults satisfied with museums and gallaries	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 Satisfaction levels and ranking have increased. The LGBF indicator is derived from the Scottish Household Survey. South Lanarkshire Leisure and Culture (SLLC) carries out its own satisfaction survey and, unlike the Scottish Household Survey, this survey asks for feedback from residents who have physically used the service. SLLC's own exit interviews, carried out over the course of the year with the customers, shows a satisfaction level of 93%.	Report Later	68.00%	------	70.00%	68.00%	68.40%

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	2017/18	2018/19
	Cost per library visit	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 The cost per library visit in South Lanarkshire in 2018-19 has increased compared to 2017-18 and although it remains higher than the Scottish average it represents an improvement in the national ranking (moving from 24th to 22nd). The increase is due to a reduction in the number of physical visits to libraries as more and more people make use of on-line library services. A national change in recording library visits is being introduced in 2019-20 which will better address on-line attendances and is expected to significantly increase the number of recorded attendances at SLLC libraries. Library staff will continue to develop the programme of library activities as well as its virtual services in order to attract more visitors to the libraries.	Report Later	£3.50	------	£3.74	£3.50	£3.53

(header note: ---------- This Year ---------- -------- Last 3 Years --------)

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

Action	Measures (non statistical measures shaded grey)	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years 2016/17	Last 3 Years 2017/18	Last 3 Years 2018/19
	Cost of museums per visit	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 The cost per museum visit has decreased compared to 2017-18 and remains lower than the Scottish average. A reduction in staff costs through efficiencies helped reduce the cost per visit.	Report Later	£3.09	------	£3.20	£3.09	£2.85
Deliver activity programmes which will support equitable access for all, including older people and under 16s groups	Number of under 16 reduced rates attendances at South Lanarkshire Leisure and Culture facilities (including halls, school lets, outdoor and indoor leisure)	Closure of SLLC facilities due to Covid-19 on 18 March 2020 has had a negative impact on attendance rates.	Red	964,805	897,466	876,690	881,965	964,805
	Number of over 60's attendances by residents using South Lanarkshire leisure facilities	We were ahead of target throughout the year however the extent of the achievement was reduced because of closure on 18 March 2020 due to Covid-19	Green	504,160	515,721	433,099	465,870	504,160
	Number of registered members of 'Activage' scheme	Throughout the year there were more registered members than the target. However with the closure on 18 March 2020 due to Covid-19, members were not asked to renew. The drop in membership represents the number whose membership completed during the period 18/03 till 31/03	Amber	9,173	7,293	7,622	8,449	9,173

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Deliver health specific intervention programmes which will support equitable access for all	Number of attendances by residents accessing SLLC health specific intervention programmes	The programmes continue to increase and were ahead of target thoughout the year. Overall target was exceeded despite the closure on 18 March 2020 due to Covid-19.	Green	94,840	107,937	------	------	94,840
Review South Lanarkshire Council activities and clarify/define the relationship between South Lanarkshire Leisure and Culture and South Lanarkshire Council	Complete review of South Lanarkshire Leisure and Culture and propose new strategic service framework by March 2020	The Cross Party Working Group, who are leading the review of South Lanarkshire Leisure and Culture, have met regularly and progress is being made in line with the agreed programme.	Green	---	---	---	---	---

Delivering the plan and achieving Best Value

Deliver and communicate the Council Plan and ensure high standards of governance

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Promote resilience / emergency preparedness for the council	Engagement in resilience/ emergency preparedness initiatives/ practices within and external to the council	Progress is being made as a result of Council Emergency Management Team meetings, wider engagement with SLC employees and SLC representation at (and facilitation of) multi agency resilience meetings and events at local, regional and national level, most notably Ccuncil-wide, partnership and community engagement in response to the Covid-19 pandemic.	Green	---	---	---	---	---
Ensure that high standards of governance are being exercised	90% of risk control actions completed by due date	As at the end of Quarter 4, 2 out of 2 (100%) of risk actions due were complete. The target of 90% has been achieved.	Green	90%	100%	100%	100%	100%

Delivering the plan and achieving Best Value

Deliver and communicate the Council Plan and ensure high standards of governance

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	Last 3 Years 2017/18	2018/19
	90% of audit actions completed by due date	As at the end of Quarter 4, 26 out of 26 (100%) of audit actions due were complete. The target of 90% has been achieved.	Green	90%	100%	------	100%	100%

Delivering the plan and achieving Best Value

Deliver and communicate the Council Plan and ensure high standards of governance

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	Last 3 Years 2016/17	Last 3 Years 2017/18	Last 3 Years 2018/19
Compliance with statutory response timescales for information in terms of the EI(S)Rs and FOISA and for subject access requests under the DPA	96% of Freedom of Information (FOISA) requests to be processed within the 20 working day period	Data for FOI requests is reported one quarter in arrears. In Quarter 3, October to December 2019, 150 requests were received and 142 (94.7%) were responded to within the statutory time period. To date, April to December 2019, 445 requests were received and 419 (94.2%) were responded to within the statutory time period, not meeting the target. There were a number of factors that resulted in the Resource missing the 96% target. These have been categorised and reported with just over half being a result of human error, miscommunication and just under half as a result of resourcing issues, the remainder were procedural or technological. These have been investigated and reported to SMT and measures considered in order to improve performance.	Red	96.0%	94.2%	97.3%	98.3%	93.9%

Delivering the plan and achieving Best Value

Deliver and communicate the Council Plan and ensure high standards of governance

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
	96% of Environmental Information (Scotland) Regulations EI(S)R requests to be processed within the 20 working day period unless extended to 40 working days in exceptional circumstances	Data for EISR requests is reported one quarter in arrears. In Quarter 3, October to December 2019, 81 requests were received and 75 (92.6%) were responded to within the statutory time period. To date, April to December 2019, 257 requests were received and 235 (91.4%) were responded to within the statutory time period, not meeting the target. There were a number of factors that resulted in the Resource missing the 96% target. These have been categorised and reported with just over half being a result of human error, miscommunication and just under half as a result of resourcing issues, the remainder were procedural or technological. These have been investigated and reported to SMT and measures considered in order to improve performance.	Red	96.0%	91.4%	97.2%	95.7%	90.8%
	90% of Data Protection Act (DPA) requests to be processed within 30 calendar days	Data for GDPR/DPA requests is reported one quarter in arrears. In Quarter 3, October to December 2019, 5 requests were received and 4 (80%) were responded to within the statutory time period. To date, April to December 2019, 15 requests were received and 14 (93.3%) were responded to within the statutory time period, meeting the target.	Green	90.0%	93.3%	94.1%	92.9%	100.0%

Delivering the plan and achieving Best Value

Improve the skills, flexibility and capacity of the workforce

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	This Year To Date	2016/17	2017/18	2018/19
Ensure our commitment to employees through the development and implementation of personnel policies and employee learning and development (L&D) opportunities	100% coverage of Performance Appraisals (PAs) of employees in scope	Performance Appraisal Return for Apr 2019 - Mar 2020 PDR cycle	Red	100.00%	64.00%	92.70%	93.50%	72.00%
	Resource labour turnover rate	The labour turnover rate is lower than the target rate, with no significant areas of concern.	Green	5.0%	4.6%	4.0%	5.8%	6.1%
Utilise the council workforce strategy toolkit to review and produce revised Workforce plans to be in place by 2020	Continue to review workforce plans and monitor actions to respond to workforce changes and meet future needs in line with the workforce planning review cycle	Due to the current Covid-19 crisis, this update is incomplete. This will be reported at a future date.	Report Later	---	---	---	---	---

Delivering the plan and achieving Best Value

Other actions in support of delivering the Plan and achieving Best Value

Action	Measures *(non statistical measures shaded grey)*	Comments/ Progress	Status	This Year Target	To Date	2016/17	2017/18	2018/19
Progress the council's Digital Strategy within the Resource	Provide updates on digital transformation activities within the Resource	Pest control (internal and external forms) development of new forms on hold pending implementation of new case management system and bug fix within Civica online payment form. All Environmental Services forms to be transferred to new case management system in 2020/21. Internal housing form - minor amendments made to reduce user error and improve information being passed to service. Tested and implemented in March 2020. Work started to review all current forms to ensure privacy statements are accurate -this project will carry forward into 2020/21 Project underway to roll out Microsoft Teams across all services - this will carry forward into April 2020.	Green	---	---	---	---	---

Delivering the plan and achieving Best Value

Other actions in support of delivering the Plan and achieving Best Value

| Action | Measures *(non statistical measures shaded grey)* | Comments/ Progress | Status | ---------- This Year ---------- | | | ------- Last 3 Years ------- | | |
				Target	To Date	2016/17	2017/18	2018/19
Work with external partners to facilitate and enable the development of effective digital infrastructure within South Lanarkshire	Proportion of properties receiving superfast broadband	This is a Local Government Benchmarking Framework (LGBF) indicator. 2018-19 figures are available (see right and commentary below). 2019-20 figures will not be available until January 2021. 2018-19 Measured as the percentage of properties with access to broadband speeds of greater than 30Mbps. The council works with the Scottish Government's Digital Scotland Superfast Broadband Programme which is contracted with BT Openreach to install superfast broadband across Scotland. The council ensures roads access, way leaves and planning issues are progressed efficiently and to ensure maximum investment within the area. In November 2019, the Scottish Government awarded two of the Reach 100% (R100) contracts to BT Openreach. These two contract areas (central and south) cover South Lanarkshire and this will help reach the national target of connecting 100% of properties to superfast broadband by the end of 2021. The Economic Development team also advises community led initiatives on how to deliver projects which improve broadband connection speeds in the rural area, and liaises with Broadband suppliers and installers to ensure efficient progress of inward investment in fibre to the property infrastructure and ultra-high speed broadband services.	Report Later	93.9%	------	91.0%	93.9%	94.5%

IMPROVe - SLC Performance Management System

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CER Quarter 2 to Quarter 4 2019/2020 scrutiny of change in RAG status

Community and Enterprise Resources

(non statistical measures shaded grey)

Improve the road network, influence improvements in public transport and encourage active travel

Implement the Roads Investment Programme

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Continue to undertake road and footway improvements	Percentage of the road network resurfaced within the financial year 2019/2020	Green	During quarter four, some progress was made which has allowed the Service to resurface 0.15% of the road network. However, given severe weather during February and the implications of Covid-19 in March, we were unable to complete our overall programme meaning we just fell short of our annual target of 3.5%	Amber

Provide road and transportation infrastructure improvements to support new developments and to encourage greater use of public transport

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Deliver road and transportation infrastructure improvements to support new development, including those undertaken as part of the City Deal	Prioritised road infrastructure delivered by March 2020 in line with available external and internal capital funding	Green	In order to reduce congestion two projects were taken forward. A traffic signal control system called SCOOT, which will involve in the upgrade/replacement of traffic signal equipment, was to be implemented on the Glasgow Road corridor in Cambuslang / Rutherglen. These works are delayed due to unforeseen circumstances involving utility apparatus that requires to be relocated and will be completed in the new financial year. To maximise expenditure traffic signal equipment has been purchased for future projects. A traffic modelling exercise was commissioned for Lanark. Traffic counts	Amber

			were completed in September and provided data for a new traffic model for the town. This involved the consideration of the Lanark Gyratory scheme identified in the Local Transport Strategy as well as other potential options. Modelling works are complete and a draft report is being reviewed.	
Encourage greater use of public transport by working with partners to improve public transport infrastructure	Prioritised improvements to bus and rail infrastructure delivered by March 2020 in line with agreed Park and Ride Strategy and available external funding	Green	Planning consent was granted to allow the extension of the Park and Ride facilitates at Carstairs Junction. Works are almost complete but have been suspended due to the ongoing Covid-19 situation.

Third party land negotiations are complete to secure land for new Park and Ride facilities in Lanark however, due to the ongoing Covid-19 situation the process has not been able to be concluded as the Land Registry is closed.

Negotiations were completed with the land purchased by the Council for a new Park and Ride in Cambuslang.

Discussions with Strathclyde Partnership for Transport (SPT) have identified the upgrading of bus stop and shelter infrastructure on the Fernhill Road / Mill Street as well as the Burnside Road / Stonelaw Road corridors in Rutherglen. Works were issued and subsequently completed on the Fernhill and Mill Street corridor. In addition, the expansion of Real Time bus information has been completed at 4 locations. | Amber |

Encourage active travel

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Encourage active travel by extending our network of cycle routes	Walking and cycling projects / schemes delivered in line with agreed 2019/2020 capital programme	Green	The Active Travel Study in the Cambuslang and Rutherglen area is complete. A consultant has been appointed to undertake studies for Carluke and Law area, Lanark and Hamilton. These are ongoing however, the Covid-19 situation has affected the consultation process. These studies are now programmed for completion early in the new financial year. The completed studies will include a proposed identified walking/ cycle network for the towns as well as identifying measures and initiatives to promote sustainable travel. The expansion of the cycle network in East Kilbride will continue following the conclusion of the Active Travel study in the town. The concept design of sections on Churchhill Avenue and towards East Kilbride Railway Station through to East Main Road are complete. The first phase of the route on West Mains Road / East Mains Road are almost complete but have been suspended due to the ongoing Covid-19 situation. Cycle monitoring equipment as well as cycle shelters at various locations were identified and contracts issued for their installation. Works are almost complete but have been suspended due to the ongoing Covid-19 situation.	Amber

Work with communities and partners to promote high quality, thriving and sustainable communities

Provide Planning and Building Standards services which guide and control physical development and land use in the area

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
	Open Space Strategy drafted by end of 2019 in partnership with Glasgow and Clyde Valley Green Network Partnership and published for public consultation	Green	The technical background analysis to inform the preparation of the Open Space Strategy is currently being undertaken jointly between the Council and the Glasgow and Clyde Valley Green Network Partnership. New guidance is still awaited from Scottish Government on the preparation process and content of open Space Strategies.	Red
Provide effective and efficient Planning and Building Standards service	Major planning applications determined within an average annual timescale of 60 weeks	Green	Three major applications were determined in quarter four, with an average timescale of 54.5 weeks, being below the 60 week target.	Amber
	Local (non-householder) planning applications determined within an average timescale of 14 weeks	Amber	The average timescale for determining local (non-householder) applications in quarter four was 27.5 weeks, this being over the target of 14 weeks. The figure was predominantly affected by the refusal of three longstanding applications which had been held pending the submission of information from the agents and due to one application delayed due to negotiation on legal agreements.	Red

Provide consumer protection through the work of our Consumer Advice and Trading Standards Service

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Provide an effective and efficient Consumer Advice and Trading Standards Service	Percentage of customer satisfaction with Trading Standards	Report Later	No responses were received during 2019/2020. The introduction of GDPR and having to ask permission to send the survey is reducing the number of people who can take part, and there is a natural reluctance to complete questionnaires.	Contextual

Improve the quality of streets, parks and other public areas

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Provide an effective and efficient grounds maintenance service	Land Audit Management System grounds maintenance score (measures quality of grounds maintenance service)	Amber	Scores this year were 71, 70, 72, 72, 72 and 76 which gives an average score of 72.	Green

Safeguard health through an effective environmental services regulation and enforcement service

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Provide an effective and efficient Environmental Health service	Percentage of customer satisfaction with Environmental Health	Report Later	No responses were received during 2019/2020. The introduction of GDPR and having to ask permission to send the survey is reducing the number of people who can take part, and there is a natural reluctance to complete questionnaires.	Contextual

Encourage participation in physical and cultural activities

Maintain attendances at SLLC facilities

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Maximise the number of attendances at leisure facilities	Number of attendances at those facilities managed by the Sport and Physical Activity section of South Lanarkshire Leisure and Culture	Green	Target would have been exceeded had it not been for the closure on 18 March 2020 due to Covid-19. This has had a significant impact on attendance rates.	Red
	Number of attendances for swimming pools	Green	On course to fall a little short of the target, which was exacerbated by the closure on 18 March 2020 due to Covid-19	Amber
	Number of attendances at Cultural Services facilities	Green	This was already a little behind target but closure from 18 March 2020 has exacerbated this. Part of the reason for being a little behind target is the impact of elections on attendances at some halls, as they are polling stations.	Red
	Number of visits to council funded or part-funded museums	Green	Were previously just a small amount behind target, however closure on 18 March 2010 due to Covid-19 has exacerbated this.	Amber

Action	Measures	Q2 Status	Qtr 4 Comments	Q4 Status
Deliver activity programmes which will support equitable access for all, including older people and under 16s groups	Number of under 16 reduced rates attendances at South Lanarkshire Leisure and Culture facilities (including halls, school lets, outdoor and indoor leisure)	Green	Closure of SLLC facilities due to Covid-19 on 18 March 2020 has had a negative impact on attendance rates.	Red
	Number of registered members of 'Activage' scheme	Green	Throughout the year there were more registered members than the target. However with the closure on 18 March 2020 due to Covid-19, members were not asked to renew. The drop in membership represents the number whose membership completed during the period 18/03 till 31/03	Amber

Produced by IMPROVe - SLC's Performance Management System

Agenda Item

Report

14

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Active Travel Projects 2020/2021**

1. Purpose of Report

1.1. The purpose of the report is to: -

♦ provide an update on the Active Travel projects being delivered during the current financial year 2020/2021.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s): -

(1) that the progress and detail of the Active Travel projects being delivered during the current financial year 2020/2021 be noted.

3. Background

3.1. The Local Transport Strategy 2013 to 2023 contains several active travel policies and actions relating to cycling and walking.

3.2. The policies relate to increasing the number of journeys made by foot and to contribute to the objectives of the Cycle Action Plan for Scotland (CAPS). The objective of CAPS is to increase cycling whereby 10% of everyday journeys will be made by bike and to encourage children to travel actively on school journeys.

3.3. The actions seek to further develop the cycle network in South Lanarkshire and increase the number of school travel plans to encourage cycling on school journeys.

3.4. In addition, the Council's Cycling Strategy, published in 2015, also identifies cycling actions as well as schemes to be progressed as funding becomes available. Scheme details as well as updates are presented to the South Lanarkshire Cycling Partnership which meets a minimum of three times a year.

3.5. Appendix 1 provides a summary of the individual projects and the multiple sources of funding. One specific fund is Spaces for People which emerged during the early stages of COVID lockdown and led to the Council securing funding of £1.200m. This is discussed further at section 5.

4. Projects
Active Travel Studies

4.1. South Lanarkshire's Cycling Strategy identifies several cycling infrastructure projects. Through discussions with funding partners, Sustrans and Strathclyde Partnership for Transport, it was identified that one of the first steps to be taken for such projects is a study to support and encourage the active travel needs of

communities. The aim is to undertake studies with several key outcomes, including identifying the actual and perceived barriers to cycling for everyday journeys.

4.2. The Active Travel Studies will identify a programme of recommendations to make active travel a viable option for everyday journeys in and around selected towns, encouraging modal shift to walking and cycling and promoting the towns as Cycle Friendly.

4.3. Studies have already been completed in East Kilbride and Rutherglen/Cambuslang and, in 2020/2021, the following study areas will be completed or progressed.

- Carluke and Law Area (completion reprogrammed due to Covid-19)
- Lanark (completion reprogrammed due to Covid-19)
- Hamilton (completion reprogrammed due to Covid-19)
- Bothwell, Uddingston and Blantyre Area (to be commissioned)
- Strathaven, Stonehouse and surrounding villages (to be commissioned)
- Larkhall (to be commissioned)

4.4. The studies (see Appendix 1, projects 1 to 6) will establish the extent of the area to be included, policy context, consultation in the form of a questionnaire, consider emerging opportunities, include further consultation on the outcome and propose final recommendations identified for short, medium and long term. The recommendations include a proposed cycle network for the town, links to the surrounding cycle network, as well as associated facilities such as cycle parking infrastructure.

4.5. Where the conclusion of studies has been affected by Covid-19, a revised programme has been submitted by the consultant which includes final consultation being undertaken in September 2020 and the study being completed in October 2020. The new studies will be commissioned through the Council's Professional Services Framework Contract in October 2020 and be completed this financial year.

East Kilbride Cycle Network
4.6. The construction of an integrated cycle network in East Kilbride will continue. This was endorsed through the engagement undertaken as part of the East Kilbride Active Travel Study.

4.7. The current project (see Appendix 1, project 7) consists of the design and part implementation of a cycle network from Churchill Avenue to West Mains Road and has been split into phases to reflect current and anticipated future funding availability as well as connecting into the East Kilbride Rail Corridor Enhancement project being taken forward by Network Rail. The cycle network will consist of a segregated cycle network and signing as well as the altering/resurfacing of footpaths, as necessary.

4.8. A 600-metre section on West Mains Road was not completed last financial year due to Covid-19. Now that restrictions have eased, work is currently underway to complete this section and is expected to be completed before the end of September 2020.

4.9. Preliminary designs have been prepared for the remainder of the route and a section from Priestknowe roundabout at Whitemoss Avenue westwards will be subject to consultation with residents, the Community Council and other groups as well as the wider public in the coming months. Consultation with residents and local groups will be via letter while the wider community will be invited to comment via a questionnaire

publicised through the local newspaper and the Council's website/social media platforms.

4.10. In addition to the above cycle route, Spaces for People funding has allowed the design of the cycle network between East Kilbride Rail Station and the Town Centre (Torrance Road/Brouster Hill) and on Cornwall Street to be accelerated. Preliminary designs on both corridors are being discussed with Sustrans and it is anticipated that works will be tendered shortly to enable measures to be implemented during November 2020 with completion anticipated early in 2021. Once a contractor is appointed, a programme of works will be established.

Cycle Monitoring Equipment

4.11. Counting equipment will be purchased for installation at various locations during the financial year (see Appendix 1, project 8). Preliminary locations are listed below:-

- West Mains Road, East Kilbride
- B7056 Yieldshields Road, near Carluke
- Ryflat Road, near Carstairs
- Old Wishaw Road, Carluke
- Station Road, Bothwell

Cycle Parking Provision - Town Centres

4.12. To provide suitable facilities within towns and villages and to allow secure and sheltered parking for bikes, several locations have been considered, including those not completed last year. These are either on existing cycle routes, close to facilities where people cycle to and/or where requests have been made.

4.13. The installation of new cycle storage facilities (see Appendix 1, project 9) or shelters were affected by Covid-19 restrictions, therefore, works at the following locations are being reprogrammed for completion in the coming months:-

- Main Street, Uddingston
- Main Street, Rutherglen
- Glasgow Road, Blantyre

4.14. Further locations are being considered for new cycle storage facilities and shelters with a view to these being installed later in the financial year:-

- Almada Street, Hamilton
- Alberta Avenue, East Kilbride
- Hamilton Road, Halfway

Cycle/Scooter Parking at Schools

4.15. Through working with schools which have developed School Travel Plans, various initiatives have been identified to encourage the school journey to be made by a mode other than the private car. Shelters with stands provide a safe and secure location for children to park their bikes and scooters.

4.16. Shelters and parking stands (see Appendix 1, project 10) are proposed at the following locations: -

- Kirklandpark Primary School, Strathaven
- Muiredge Primary School, Uddingston
- Cathkin Primary School, Rutherglen

4.17. A contractor will be appointed to undertake these works, and these will be scheduled to be completed before the end of March 2021.

Design of Cycle Routes

4.18. Preliminary design of cycle routes at the following locations commenced in 2019/20 and are continuing this year (see Appendix 1, projects 11 to 12):-

   ♦ Bothwell/Uddingston Cycle Network (NCN74 Raith to NCN75 Uddingston)
   ♦ Clydesdale Cycle Network (Larkhall to Blackwood/Carluke to Carstairs)

4.19. Following the conclusion of the ongoing and recently completed Active Travel Studies, initial design concepts (see Appendix 1, projects 13 to 17) are being taken forward between now and the end of the financial year in the following locations:-

   ♦ Carluke/Law
   ♦ Hamilton
   ♦ Lanark
   ♦ Cambuslang
   ♦ Newton

4.20. As part of the National Cycle Network (NCN) 74 Raith to NCN75 Uddingston route, a Toucan crossing was constructed on Bellshill Road last financial year. The commissioning of the Toucan crossing has now been undertaken following a delay due to Covid–19. The monitoring of the crossing and any snagging is anticipated to be complete before the end of the calendar year (see Appendix 1, project 18).

Safer Route to Schools – Car Free Zones

4.21. A number of different types of initiatives to create 'car free zones' at schools were investigated with 3 schools identified for a pilot scheme. Following consultation with the school and the school community, 2 schools will be taken forward (Burnside Primary School and St Joseph's Primary School) (see Appendix 1, project 19).

4.22. Given the changing circumstances due to the pandemic, further consultation with the schools will continue this year with anticipated implementation of the car free zones by the end of this financial year.

Tinto Hill Car Park Extension (Appendix 1, project 23).

4.23. Since lockdown, the popularity of people using Tinto Hill to undertake leisure activities has increased significantly particularly over weekends. This has resulted in the existing car park being regularly full.

4.24. Overspill parking, using surrounding roads and verges has subsequently had a detrimental effect on road safety on the A73 which has recently been subject to road safety engineering works.

4.25. A planning application has been submitted to increase the car park capacity from 54 spaces to approximately 110 and other supporting measures are also being considered. At this time it is anticipated that the construction of the car park will begin later this calendar year.

5.   Spaces for People Projects

5.1.   Spaces for People is a temporary infrastructure programme introduced by the Scottish Government which offers funding and support to make it safer for people who choose to walk, cycle or wheel for essential trips and exercise during Covid-19. It aims to enable authorities to implement measures focused on protecting public health, supporting physical distancing and preventing a second wave of COVID-19.

5.2.   Consideration has been given to locations where social distancing may be difficult to achieve due to network constraints. It is highlighted that the volume/concentration of pedestrians and cyclists is significantly lower in South Lanarkshire when compared to major cities, such as Glasgow and Edinburgh which has received some media attention in relation to this funding. Nonetheless, there are places within our towns and neighbourhood centres which could benefit from some interventions.

5.3.   The Spaces for People funding is, therefore, welcomed, and we have identified four main projects which not only support the funding criteria but will also provide legacy initiatives.

Temporary Route Enhancement/Expansion (Appendix 1, project 20).

5.4.   This project will allow for temporary infrastructure and interventions to be undertaken to facilitate essential journeys by walking, cycling, and wheeling while maintaining physical distancing guidance.

5.5.   Cycle route enhancements will be taken forward on NCN75 near Uddingston where overgrown vegetation requires to be cut back and it is anticipated that this will be undertaken in September.

5.6.   Monitoring of existing routes has been undertaken and, at this time, social distancing has been observed to be maintained with no other measures identified. We are continuing to consider projects under this project heading for delivery later in the year.

Active Travel Network, Pinchpoints, East Kilbride (Appendix 1, part of project 7).

5.7.   This project is looking to address 'pinch points' on proposed routes emerging from the East Kilbride Active Travel Study. Proposals are being accelerated by the utilisation of temporary measures on Torrance Road, Brousterhill, Cornwall Street and Churchill Avenue. This will provide temporary cycle segregation to the town centre from the West Mains and Village areas of East Kilbride, therefore, aiding essential journeys and physical distancing to and from the town centre. Tender documents will be prepared and issued in September with works anticipated to begin in November 2020.

School Outdoor Environment – Spaces for People (Appendix 1, project 21).

5.8.   To comply with public health guidance on physical distancing, it is essential that additional space is provided for those walking, cycling, and wheeling during the school run.

5.9.   Every school has been considered through discussions between representatives from Roads and Transportation and Education Services and initial measures have been implemented.

5.10. Signs have been placed in and around 148 primary/secondary schools and ASN's to advise of social distancing practices, pavement stencils/paint and banners asking to consider walking/cycling/wheels as well as safe and considerate car use have also been erected where considered appropriate.

5.11. Some schools such as Lanark Grammar Secondary School have included park and stride arrangements and have been provided with signs and other schools such as St Louise's and St Hilary's in East Kilbride have been provided with cones and barriers for internal management solutions where necessary.

5.12. A second phase of measures is currently being considered and these include "school gateways" and changing from advisory 20mph speed limits to mandatory 20mph speed limits. These measures could potentially change the characteristics of the roads outside schools to encourage active travel by pupils and parents/carers. Details are currently being prepared and it is anticipated a package of works will be tendered in September and, a Traffic Regulation Order promoted in October, with works commencing in November 2020.

5.13. Also being considered are additional cycle parking storage facilities at some schools where requests have been made. These will be subject to further discussions with Head Teachers.

5.14. Road closures and possible Car Free Zones will be considered once school travel patterns have settled down in the coming months.

Town Centres - Spaces for People (Appendix 1, project 22).
5.15. Town centres are a core element of local communities and require support so that people can make essential trips by active travel methods and follow social distancing rules.

5.16. Signage and pavement stencils requesting social distancing have been provided in South Lanarkshire towns and major neighbourhood centres and this was supplemented with a publicity campaign to encourage local shopping. Further publicity campaigns, building on the first, to again encourage local shopping will be undertaken in the coming weeks and months through the pandemic.

5.17. Hyndford Place in Lanark has been converted to an open space, with benches/umbrella coverings for local businesses and their customers to utilise. This model may be considered for other towns where there is a desire from local business groups.

5.18. A next phase for towns is looking to have 20mph cordons close to several town centres. Initially, the towns of Carluke, Lanark, Uddingston, Larkhall, Bothwell and Strathaven will form the basis of this project and consideration will be given to other towns and neighbourhoods based on monitoring and evaluation. These will incorporate gateway signage in the short term and consideration is also being given to a longer-term option for these gateways to have permanent features. Details are currently being prepared and it is anticipated a package of works will be tendered in September and, a Traffic Regulation Order promoted in October, with works commencing in November 2020.

5.19. Monitoring to date of town/neighbourhood centres does not suggest that the reallocation of road space for walking/cycling is necessary however, officers will continue to monitor these.

Summary

5.20. Through previous and ongoing active travel community engagement, it is clear that there is an appetite for a significant number of residents within South Lanarkshire to undertake active travel activity. There is a desire for people to use bicycles for commuting and short journeys and this has been reflected during the ongoing pandemic. It can also be demonstrated, from monitoring the usage on existing cycle routes, that there has been an increase in cycle trips when compared to previous years.

5.21. Community engagement is key during all stages of project development from initial network discussions, cycle route design and phasing strategy as well as considering the impact of future developments and future transport infrastructure. This has led to a process of developing action plans, undertaking network designs based on local priorities and then construction of a cycle network that will encourage residents to use the bicycle as a principle mode of travel for short journeys.

5.22. The projects outlined in this paper have also been developed and supported in conjunction with funding partners, as detailed in section 6. As a consequence, funding for active travel has increased significantly this financial year and there is a variety of projects being taken forward in all areas within South Lanarkshire. These will bring benefits, not only during the current COVID-19 situation, but over a longer period as infrastructure projects are delivered.

6. Financial Implications

6.1. The 2020/2021 projects granted funding will be financed through funding partners as outlined below: -

Partner	Funding Awarded
Scottish Government Cycling Walking and Safer Streets	£498,500
Strathclyde Partnership for Transport	£175,000
Sustrans Places for Everyone	£138,665
Sustrans Cycling and Scooter Parking	£16,000
Scottish Government Air Quality Fund	£27,500
Sustrans Spaces for People	£1,200,000
TOTAL	**£2,055,665**

6.2. A full breakdown of the funding for each project can be found at Appendix 1.

6.3. The nature of these projects means that the funding, scope, and timescales may be revised throughout the year as projects are refined or completed. It may therefore be necessary to increase or decrease funding from that outlined in Appendix 1.

7. Employee Implications

7.1. The projects will be delivered utilising existing staff resources.

8. Climate Change, Sustainability and Environmental Implications

8.1. The active travel projects outlined in this report encourage the uptake of active travel and sustainable travel within the Council's local communities, whilst reducing reliance on private vehicles particularly for the shorter more local journeys. This supports South Lanarkshire's Sustainable Development and Climate Change Strategy. Interventions to encourage sustainable and active is a key priority within this Strategy and the provision of cycling/walking facilities align with this.

8.2. Increased active travel and access to the outdoors will improve health and wellbeing whilst reducing reliance on fossil fuels for the purpose of travel. Encouraging the uptake of active and sustainable travel will also support improvements in air quality emissions by reducing the number of private car journeys and their resultant emissions.

9. Other Implications
9.1. Active travel, is a key element of encouraging sustainable travel, therefore the design and construction of cycle routes as well as other measures to encourage walking will assist in this. There are no other implications associated with this paper.

10. Equality Impact Assessment and Consultation Arrangements
10.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function, or strategy and, therefore, no impact assessment is required.

10.2. Appropriate consultation will be undertaken as the programme of Active Travel Projects is progressed.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

21 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦ Improve the quality of life for everyone in South Lanarkshire
♦ Support the local economy by providing the right conditions for growth
♦ Improve the road network
♦ Make communities safer, stronger, and sustainable
♦ Encourage participation in physical and cultural activities

Previous References
None

List of Background Papers
South Lanarkshire Council's Local Transport Strategy 2015 - 2020
South Lanarkshire Council's Cycling Strategy 2015 - 2020
Council Plan "Connect"
Resource Plan
Cycle Action Plan for Scotland 2016

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact: - Stuart Laird, Roads and Transportation Services

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E-mail: stuart.laird@southlanarkshire.gov.uk

Appendix 1

Ref	Project	Sustrans Places for Everyone	Sustrans Spaces for People	Sustrans Cycle and Scooter Fund	Air Quality	SPT	Cycling Walking Safer Streets	Totals
1	Carluke and area - Active Travel Study	£5,500						£5,500
2	Lanark - Active Travel Study	£tbc						£tbc
3	Hamilton - Active Travel Study	£10,665						£10,665
4	Bothwell, Uddingston and Blantyre - Active Travel Study	£15,000			£1,500			£16,500
5	Strathaven, Stonehouse and surrounding villages - Active Travel Study	£15,000						£15,000
6	Larkhall - Active Travel Study	£15,000						£15,000
7	East Kilbride Cycle Network - Developed design and part construction of route	£6,000	£300,000		£20,000	£115,000	£278,500	£719,500
8	Cycle Monitoring Equipment				£2,000	£20,000		£22,000
9	Cycle Parking Provision - Town Centres				£2,000	£20,000		£22,000
10	Cycle and Scooter Parking – Schools			£16,000			£20,000	£36,000
11	Bothwell / Uddingston Cycle Network (NCN74 Raith to NCN75 Uddingston) - Developed design.	£10,000				£2,250		£12,250
12	Clydesdale Cycle Network (Larkhall to Blackwood/Carluke to Carstairs) - Developed design	£10,000				£2,250		£12,250
13	Carluke and Law Area Cycle Network - Design of routes	£10,000				£3,500		£13,500
14	Hamilton Cycle Network - Design of routes	£10,000			£1,000	£2,500		£13,500
15	Lanark Cycle Network - Design of routes	£10,000			£1,000	£2,500		£13,500
16	Cambuslang Cycle Network - Design of Routes	£10,000				£3,500		£13,500
17	Newton Cycle Network - Design of Routes	£10,000				£3,500		£13,500
18	Bothwell / Uddingston Cycle Network (NCN74 Raith to NCN75 Uddingston) - installation of Toucan Crossing	£500						£500
19	Safer Routes to Schools - Car Free Zones	£1,000						£1,000

20	Temporary Route Enhancement / Expansion		£50,000					£50,000
21	School Outdoor Environments/Spaces for People		£750,000					£750,000
22	Town Centres/Spaces for People		£100,000					£100,000
23	Tinto Hill Car Park Extension						£200,000	£200,000
	Total	**£138,665**	**£1,200,000**	**£16,000**	**£27,500**	**£175,000**	**£498,500**	**£2,055,665**

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Fleet Asset Management Plan 2020**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ advise Committee on the outcomes of the 2020 Fleet Asset Management Plan.

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the 2020 Fleet Asset Management Plan Key Facts be noted.

3. Background
3.1. The Executive Committee, at its meeting held on 22 September 2010, approved the implementation of an extended model for Corporate Asset Management from 2011. This included developing Asset Plans across a number of service areas, in line with CiPFA guidance, and summarised, under an overarching Corporate Asset Management Plan, which demonstrates how each area supports corporate objectives. The Service Areas are Property, Housing, ICT, Roads Infrastructure and Fleet.

3.2 The Fleet Asset Management Plan provides a key source of information and direction on vehicles and is key in determining strategic decisions and defining how the fleet assets are efficiently and effectively utilised. This will ensure that vehicles provide resilient services to meet the changing needs of the Council.

4. Outcomes of the 2020 Fleet Management Plan
4.1. The Asset Management Plan contains information and data relating to the Council's fleet of vehicles. As at January 2020, Fleet Services manage and maintain 1,415 vehicles, with 45.8% of the Council's vehicles more than three years old.

4.2. Of these, 188 vehicles weigh over 3.5 tonnes and are, therefore, subject to specific statutory obligations under the Council's Operating Licence. Fleet Services also provide passenger transport services to Education and Social Work Resources.

4.3. Fleet Services seeks to assess cross-Resource Fleet needs and identify a preferred service delivery model which will reduce costs via efficiencies while continuing to provide a reliable fleet to meet operational needs. At the same time, consideration is given to support the transition to a low carbon fleet based on opportunities arising from funding, evolving technology and infrastructure to support this.

4.4.   Following on from the point above, a report is being presented to the Climate Change and Sustainability Committee on 17 September 2020 with an update on funding secured from Switched on Fleets and Switched on Fleet Heavy Goods during 2019/2020. This funding has enabled the Council to further decarbonise its fleet with the addition of 141 electric cars, which will replace the pool cars, an eleven seater electric minibus and a light sweeper.

4.5.   Key Facts are detailed in Appendix 1.

5.   Employee Implications
5.1.   There are no employee implications contained within this report.

6.   Financial Implications
6.1.   The details of the Plan will influence future investment decisions and capital bids, however there are no direct Financial Implications from the production of the Fleet Asset Management Plan.

7.   Climate Change, Sustainability and Environmental Implications
7.1.   There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

8.   Other Implications
8.1.   There are no significant issues in terms of risk.

9.   Equality Impact Assessment and Consultation Arrangements
9.1.   This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

9.2.   The statutory Consultation Authorities have confirmed that the Asset Management Plan is exempt from Strategic Environmental Assessment as its implementation will have minimal effect in relation to the environment.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

24 August 2020

Link(s) to Council Ambitions/Values/Objectives
♦   Improve the road network, influence improvements in public transport and encourage active travel
♦   Work with communities and partners to promote high quality, thriving and sustainable communities
♦   Accountable, effective, efficient and transparent

Previous References

- Executive Committee report September 2016
- Community and Enterprise Committee Report, Roads Asset Management Plan – 2017 Update, October 2017
- Community and Enterprise Resources Committee Report, Fleet Asset Management Plan 2017, 12 December 2017
- Community and Enterprise Resources Committee Report, Fleet Asset Management Plan 2018, 21 August 2018
- Community and Enterprise Resources Committee Report, Fleet Asset Management Plan 2019, 3 September 2019

List of Background Papers

None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Appendix 1 – Fleet AMP Key Facts

Number of Vehicles Operated by Resources

As at January 2020, fleet assets comprised 1,415 vehicles operated across all Council Resources. A summary of the assets is as follows:-

	2015/16	2016/17	2017/18	2018/19	2019/20
Community	569	517	517	497	494
Corporate	3	3	2	4	4
Education	32	37	35	32	31
Enterprise	146	142	148	146	148
Housing & Technical	544	536	541	547	555
Leisure Trust	27	25	25	26	23
Social Work	114	143	143	151	160
Total	**1435**	**1403**	**1411**	**1403**	**1415**
Year On Year Increase	3%	-2%	1%	-1%	1%

Fleet: Age Profile

As at January 2020, 45.8**%** of the Council's vehicles are older than 3 years old:-

	2015/16	2016/17	2017/18	2018/19	2019/20
Under a year	158	74	267	79	311
1 year old	195	134	29	300	162
2 years old	177	189	167	80	258
3 years old	434	161	207	87	36
Older than 3 years	471	845	741	857	648
Total	**1435**	**1403**	**1411**	**1403**	**1415**

Casual Hire Spend – Trend
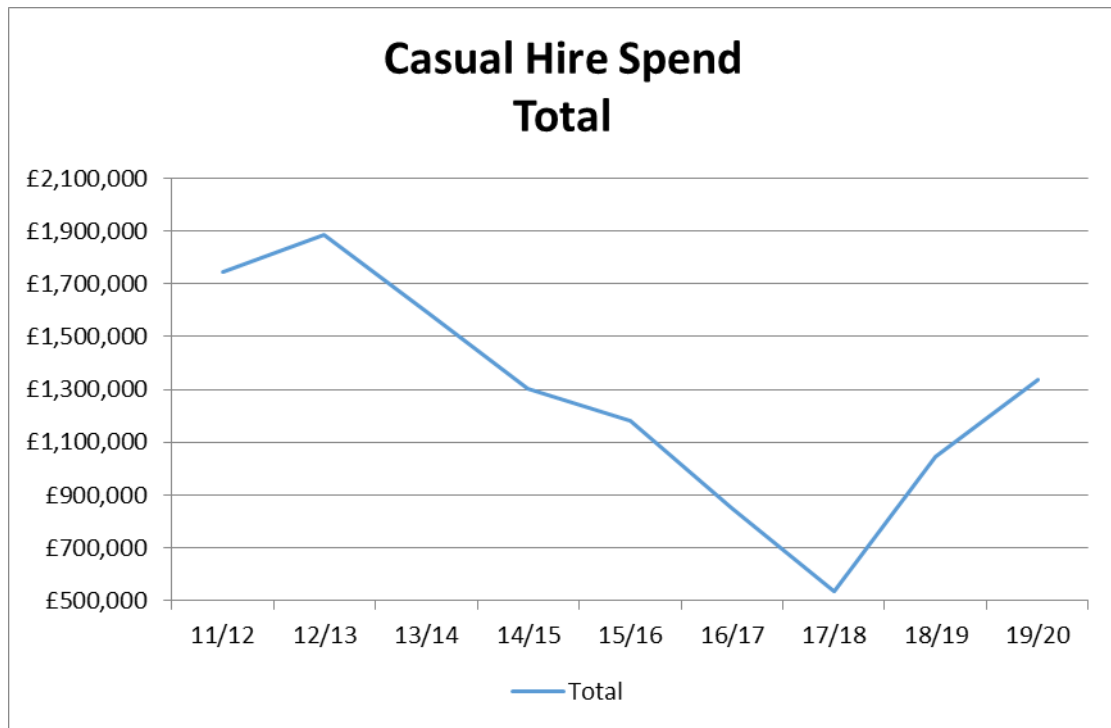
Carbon Management
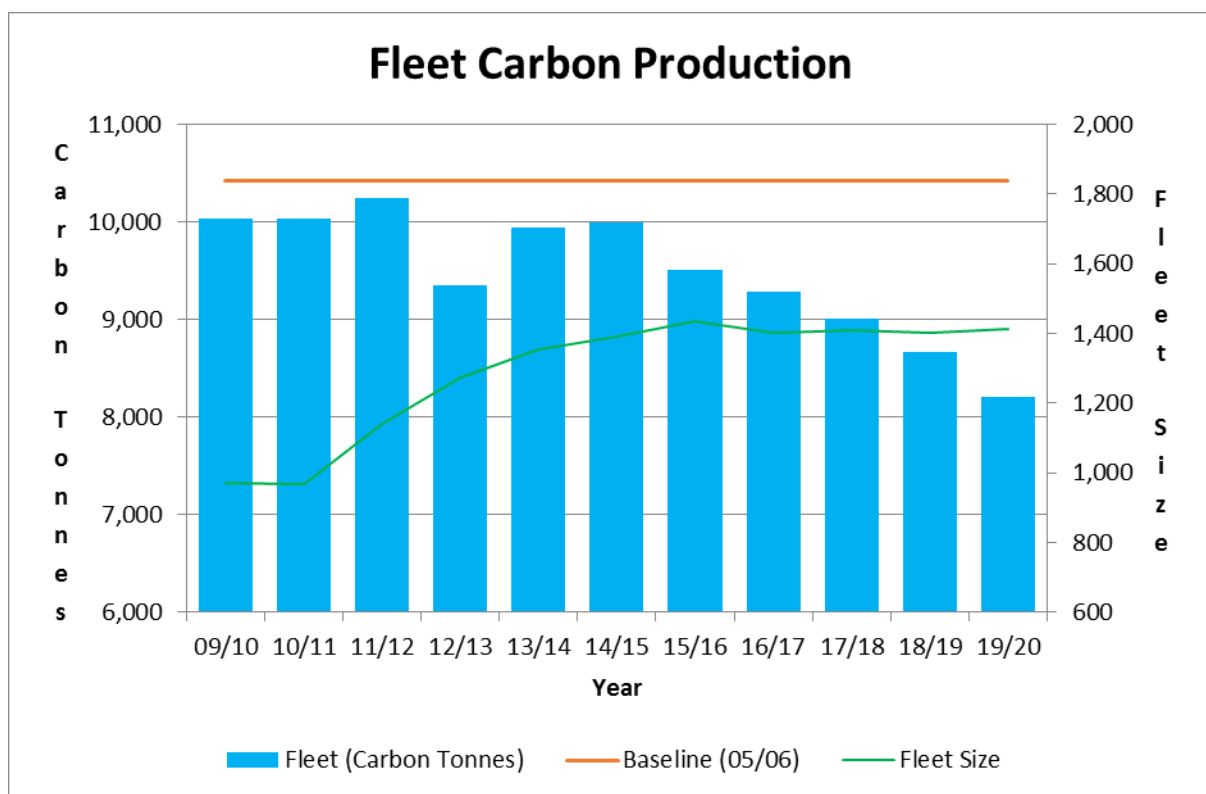
Carbon emission calculations are based on the Council's total vehicle related fuel usage; the totals reported above include emissions from plant and machinery as well as the 1415 vehicles managed by Fleet Services.

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Scottish Government Town Centre Capital Grant Fund - Update**

1. Purpose of Report

1.1. The purpose of the report is to:-

♦ update Committee on the progress of the Scottish Government's Town Centre Capital Grants fund

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the update on the Town Centre Capital Grant Fund programme delivery, following a relaxation in timescales by the Scottish Government, be noted; and

(2) that the proposals for allocating underspends, as detailed in Section 4.2 of the report, be noted

3. Background

3.1. Following South Lanarkshire Council's allocation in April 2019 of £2,506,000 from the Scotland wide £50m fund to invest in town centres, a report was presented to the Community and Enterprise Resources Committee on 4 June 2019.

3.2 That report set out the terms of the funding, the Government's criteria for allocation and a number of potential options on how South Lanarkshire could apply those criteria given the diverse range of town centres within South Lanarkshire and the nature of the challenges they faced. Members asked that all 22 eligible town centres under the Scottish Government's criteria, be invited to bid for the money. Bids were received, assessed and 10 projects were subsequently approved by Committee on 3 September 2019.

3.3 An update report was provided to Committee on 4 February 2020 which provided a general progress report to members in relation to the status of delivery of the projects.

3.4 A further update was provided by delegated authority as part of the Committee Agenda of 31 March 2020 which noted that there had been an alteration in the timescales for the delivery of the fund granted by the Scottish Government and provided an update on progress of the programme. Members will recall that funds must now be committed by March 2021 and spent by September 2021, an extension of one year.

4. Project delivery - Update

4.1. The delivery of the projects through the fund has continued to progress well despite the challenging circumstances. The current position on the 10 projects approved in September 2019 can be summarised as detailed below. Blue indicates project completed, Green, on target, Amber, with slippage, Red, major slippage/not proceeding.

Project Number	Name	Grant award	Revised grant	BRAG	Summary update
1	Royal Oak, Lanark – Social rented housing development on the site of a derelict hotel	£225k	£320K	Green	Agreement has been reached between the developer and the owner which has allowed a planning application to be lodged. This application was considered and approved at the 25 August Planning Committee. This will allow the developer to work towards a site start in the 4th quarter of 2020
2	Former Hamilton Advertiser Building, Hamilton - Social rented housing development on the site of a former print works	£300k	-	Green	Planning consent has been approved and the developer commenced works on site immediately after COVID 19 restrictions were eased. They are well advanced with the demolition works and will move into the development phase on completion.
3	East Kilbride Shared Workspace – Conversion of office space	£200k	£0	Red	project not progressing due to withdrawal of private sector applicant
4	Vogue Site, Hamilton - Social rented housing development on the site of a former Bingo hall	£340k	-	Amber	Proposals have been amended following the unsuccessful application to the Regeneration Capital Grant Fund and it is intended that a planning application will be lodged in the late part of 2020
5	Former Poundstretcher, Hamilton –	£176k	£0	Red	Project not progressing due to owner not

	redevelopment of retail unit			red	wishing to dispose of the site
6	Cambuslang Streetscape – up trade of streetscape in the main street	£620k	-	Amber	Design was completed and works put out to tender in early 2020. Following a review of the programme and costs it was considered appropriate to delay the site start until after the initial phase of reopening of businesses has taken place. It is therefore now proposed to re-run the procurement exercise in late 2020 with a view to a site start in March 2021.
7	South Lanarkshire Heritage App – development of a South Lanarkshire wide town centre app	£150k	-	Green	Consultants appointed and continuing with community consultation via digital platforms. Target for app to go live in the final quarter of 2020. Initial feedback is very positive.
8	Forth Café and Cinema – conversion of space in a church to provide a community cinema and associated facilities.	£55k	£60k	Blue	The project is complete with the final aspects delivered soon after restrictions eased. There has been some modest cost increases as a result of COVID 19 and it is proposed that the £5k shortfall be covered by the underspend on other projects.
9	Carnwath site assembly – acquisition of a derelict site to facilitate a community project	£260k	£335k	Green	Agreement in principle has been reached with the owner of the site and an application lodged for additional funding from the REF and Levenseat to deliver the next phase of the project. (Subject of a separate report to this Committee). It is proposed that the additional 75k required as match funding for the REF to complete

				Green	the funding package is addressed by underspends on other projects.
10	Hunters Close, Lanark – removal of a derelict building and creation of town centre car parking/market space.	£180k	-	Green	An application for the demolition of the derelict building has been approved and a tender awarded for the works. Once final preparations are in place works can commence in line with safe work practices.

4.2. The removal of the 2 projects (projects 3 and 5) noted above from the programme provided a surplus of £376,000 (Project 3 £200,000 and project 5 £176,000) which was available for reallocation. As noted and approved in the report of 4 February 2020, £95,000 of this money has been allocated to the Royal Oak (project 1) to ensure delivery. Furthermore, as detailed in the table above, £5k of the money has been earmarked for project 8 in Forth and £75k to project 9 in Carnwath, leaving a residual sum of £201,000 at the time of preparing the report. It is possible that some of the other projects will require additional funding as designs are completed and, tender returns are received and the remaining underspend will be redistributed to enable all of the projects to proceed as planned.

4.3. These increased costs are likely as a result of COVID-19 impacts through work methods, supply chains and delays to programmes. The report approved by this Committee in September 2019 gave the Executive Director (Community and Enterprise Resources) the delegated authority to reallocate the funds within the programme to maximise delivery and benefit for our town centres.

4.4. In summary, good progress continues to be made in delivering the projects given challenging circumstances and further updates will be brought back to Committee later this year.

5.   Employee Implications
5.1. The development and implementation of the projects will be supported by officers within Economic Development Services, in consultation and with support of other Council Resources, as appropriate.

6.   Financial Implications
6.1. The funds have been brought into the Council's General Services Capital Programme and will be subject to the normal monitoring and financial processes. This will feed into the requirements of the Scottish Government to report on progress and identify spend.

6.2. To ensure transparency of payment, officers will monitor and manage the claim and payment process through the Grantvisor system.

7.   Climate Change, Sustainability and Environmental Implications
7.1. The projects and initiatives identified in this report will be delivered using a range of sustainable techniques and models, having regard to best practice and current construction industry guidance. It is also noted that many of the projects will result in the redevelopment of vacant buildings and land.

8.   Other Implications

8.1.   Due to the diverse portfolio of projects, the timescales within which projects were developed and the capacity of groups involved, there is a risk that some projects may not proceed in the way envisaged and fail to meet the timescales required.

8.2   Ultimately, this could result in grant not being expended in the relevant time frame and opportunities to implement these specific projects will not be maximised. This may result in project funding being withdrawn. Best endeavours will continue to be made to deliver all remaining projects within the available timescale.

9.   Equality Impact Assessment and Consultation Arrangements

9.1.   This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

9.2.   Consultations have been co-ordinated by Economic Development Services with a range of other Council Services which have an ongoing role in delivering services and initiatives in our Town Centres. This consultation and co-operation will continue throughout the duration of the initiative.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

26 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦   Support the local economy by providing the right conditions for inclusive growth
♦   Improve health care and wellbeing

Previous References
♦   Community and Enterprise Resources Committee, 4 June 2019 – Town Centre Capital Grant Fund
♦   Community and Enterprise Resources Committee, 3 September 2019 – Town Centre Capital Grant Fund Update
♦   Community and Enterprise Resources Committee, 4 February 2020 – Town Centre Capital Grant Fund Update
♦   Community and Enterprise Resources Committee, 25 March 2020 – Town Centre Capital Grant Fund Update

List of Background Papers
♦   None

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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Report

SOUTH LANARKSHIRE COUNCIL

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Town Centre Funding Update**

1. Purpose of Report
1.1. The purpose of the report is to:-

♦ update Committee on the full range of funding secured by the Council and its partners in relation to Town Centres and COVID-19 recovery

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the update on funding and delivery of projects be noted.

3. Background
3.1. The reaction from all levels of Government to the COVID-19 crisis and its impact on business has been swift and extensive. This has included financial support for businesses and individuals which has been, in the most part, administered by local authorities.

3.2. Town centres had been experiencing many challenges prior to the COVID lockdown and the crisis has further exacerbated these. As a response to these short and medium term challenges, a number of funds have recently been made available to local authorities and their partners. The purpose of this report is to update members on all of these funds and the initiatives they will support.

3.3. To provide members with an overview of town centre funding, the report includes existing funds which have been the subject of separate reports to this Committee.

4. Town Centre Funds and Allocation
4.1. Most of the funding available has come from a number of Scottish Government backed initiatives along with a contribution from the Council's Capital Programme. While there are specific objectives for each funding source, they all support the role and function of our town centres and, when considered as a whole, should ensure that the Council is in a strong position to assist our towns their businesses and communities through these challenging times. This is summarised in Appendix 1.

4.2. Committee is asked to note the funds secured and the positive effect this is having on our town centres by encouraging people to shop local and increasing footfall. Further updates on the delivery of projects through these sources will be provided in the first quarter of 2021.

5. Employee Implications

5.1. The development and implementation of the projects will be supported by officers within Economic Development Services, in consultation and with support of other Council Resources, as appropriate.

6. Financial Implications

6.1. The funds, where appropriate, will be brought into the Council's General Services Capital Programme and will be subject to the normal monitoring and financial processes. This will feed into the requirements of the Scottish Government to report on progress and identify spend.

7. Climate Change, Sustainability and Environmental Implications

7.1. The projects and initiatives identified in this report will be delivered using a range of sustainable techniques and models, having regard to best practice and current construction industry guidance. It is also noted that many of the projects will result in the redevelopment of vacant buildings and land.

8. Other Implications

8.1. Businesses and services in town centres are facing increased risks as a result of the reduction of footfall and spend as people make fewer visits as a result of COVID-19. The range of complementary initiatives set out above provides a package of support which gives our town centres a greater resilience to come through these challenges.

9. Equality Impact Assessment and Consultation Arrangements

9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

9.2. Consultations have been co-ordinated by Economic Development Services with a range of other Council Services which have an ongoing role in delivering services and initiatives in our Town Centres. This consultation and co-operation will continue throughout the duration of the initiative.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

26 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦ Support the local economy by providing the right conditions for growth, improving skills and employability
♦ Improve health and increase physical activity
♦ Partnership working, community leadership and engagement

Previous References
♦ Community and Enterprise Resources Committee, 4 June 2019 – Town Centre Capital Grant Fund
♦ Community and Enterprise Resources Committee, 3 September 2019 – Town Centre Capital Grant Fund Update
♦ Community and Enterprise Resources Committee, 4 February 2020 – Town Centre Capital Grant Fund Update
♦ Community and Enterprise Resources Committee, 25 March 2020 – Town Centre Capital Grant Fund Update

List of Background Papers

♦ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Appendix 1

Fund	Applicant/Fund Holder	Award Application	Project summary
Scottish Government Town Centre Capital Fund	South Lanarkshire Council	£2,506,000 (awarded)	Update report provided earlier in this agenda
South Lanarkshire Council Capital Programme 2020/2021	South Lanarkshire Council	£500,000 (approved)	Update report provided earlier in this agenda
Scotland's Towns Partnership (STP) BID Resilience fund - £1m fund available for BIDs to allow BIDs to support the towns they serve.	Hamilton BID	£25,000 (awarded)	Hamilton BID are setting up an online buying platform which is being piloted in Hamilton but will be rolled out to businesses in a wider area of South Lanarkshire to enable them to have an online presence for no cost for a period of 6 months. The system will be reviewed at that point and future funding options considered.
	Lanark BID	£25,000 (awarded)	Lanark BID have secured funding for a town centre app called Loyal Free which is already used by several towns across the UK. This encourages businesses to advertise their goods and services on line to encourage residents to use their local shops. The funding allows Lanark to get the app up and running and will allow Carluke to take up the opportunity to also have the app.
STP Towns Resilience Fund – £1m funding similar to that above, targeted to non-BID towns	South Lanarkshire Council	£75,000 (awarded)	The funds will be used to further develop the marketing campaign already running promoting shop local and visit local. This will complement the national campaign. Modest top up funding can be provided to business community representative organisations for PPE supplies and funding is provided to assist more SLC towns to access the app being developed through the Town Centre Capital Grant Fund money.
	Biggar CC	£2,120 (awarded)	Biggar have secured funding to reopen the community run public toilets

	East Kilbride Town Centre	£10,000 (awarded)	East Kilbride have secured funding to support their marketing campaign around shop local.
SUSTRANS (Spaces for People)	South Lanarkshire Council	£100,000 (awarded) Part of larger fund being administered by Roads and Transportation Services.	The funds allow for a variety of physical and information/marketing interventions to assist compliance with the requirements of the COVID-19 route map to recovery.

SOUTH LANARKSHIRE COUNCIL

Report

Report to:	**Community and Enterprise Resources Committee**
Date of Meeting:	**15 September 2020**
Report by:	**Executive Director (Community and Enterprise Resources)**

Subject:	**Scottish Government's Economic Recovery Implementation Plan and Addressing Labour Market Emergency**

1. Purpose of Report
1.1. The purpose of the report is to: -

- ♦ provide a summary of the Scottish Government's Economic Recovery Implementation Plan and Addressing Labour Market Emergency
- ♦ set out next steps in consideration of these documents

2. Recommendation(s)
2.1. The Committee is asked to approve the following recommendation(s):-

(1) the contents of the report be noted.

3. Background
3.1. The Scottish Government established an Advisory Group on Economic Recovery in April 2020. It was asked to provide expert advice on Scotland's economic recovery once the immediate coronavirus emergency had subsided. It was tasked with providing advice to the Scottish Government on actions that will make a difference to businesses across sectors and regions throughout Scotland. The Advisory group report Towards a Robust, Resilient Wellbeing Economy for Scotland was published on 22 June 2020.

3.2. At the same time, the Scottish Government also asked for a sub-group of the Enterprise and Skills Strategic Board to be set up to consider what practical actions can be implemented quickly to not only help keep people in employment, but also support those either facing the threat of redundancy or who have already lost their job. The group was asked that specific attention should focus on how to support young people and those who are about to enter the labour market for the first time. The sub-group report on 'Measures to Mitigate the Labour Market Impacts from COVID-19' was published on 3 July 2020.

3.3. The Scottish Government has published its Economic Recovery Implementation Plan on 5 August 2020 in response to the work of the Advisory Group on Economic Recovery referred to above. In addition, the Scottish Government also published on 5 August 2020 its response to the Enterprise and Skills Strategic Board's report, 'Addressing the Labour Market Emergency'.

3.4. Taking the two documents together, the Scottish Government views the coronavirus crisis as an opportunity to re-imagine Scotland and create a fairer, greener, more equal society and a wellbeing economy. It has stated that this needs to be a jobs focused recovery. It has also made a further commitment to embed equalities and human rights at the heart of its approach to the economy. A summary of the implementation plan (section 4.0) and labour market emergency (section 5.0) is set out in the following sections.

4. The Economic Recovery Implementation Plan

4.1. The plan is based around six themes:-

♦ Theme 1: Protecting jobs by supporting business recovery and sustainable, green growth – including changes to public procurement and to the planning process
♦ Theme 2: Creating jobs through business engagement and a partnership approach
♦ Theme 3: Supporting access to good quality jobs through employment, skills and training
♦ Theme 4: Boosting local job creation through resilient people, communities and places
♦ Theme 5: Creating jobs and a Just Transition through investment-led sustainable growth
♦ Theme 6: Monitoring our progress and outcomes

4.2. Further details of each of the themes is set out in Appendix 1 with a brief overview provided in the following paragraphs.

4.3. The plan aims to re-energise its partnership with local government, linking this to public service reform, aligning delivery bodies and key anchor institutions to find more effective ways to deliver our shared outcomes. It aims to work with local government to mitigate the worst impacts of the COVID-19 economic crisis and support recovery which will include joint work on employability, job creation and business support and economic development and will recognise the central role of local Government in place-based working. It aims to develop a similar approach to that in the Working Agreement on Employability to business support and economic development to provide a joined-up approach that meets the needs of businesses across Scotland.

4.4. It also aims to carry out other work to enable a shift change towards a Wellbeing Economy including exploring new delivery models in sectors that have been highlighted during the pandemic e.g. social care cooperatives and on the Gender Pay Gap to explore options to treat investment in childcare and social care as infrastructure, recognising the value that care, paid and unpaid, plays in our economic and social wellbeing.

4.5. The Government also outlines a wish to accelerate plans for community wealth building as a means of retaining money in local economies and lever the purchasing power of local 'anchor' institutions such as local authorities, health care and universities as a means of creating vibrant and sustainable economies.

4.6. Work is continuing on developing the Scottish Job Guarantee for young people which is to be a partnership approach and will involve Councils amongst others as well as investment in Partnership Action for Continuing Employment (PACE) and Developing Young Workforce (DYW) which will have implications for Councils. The Scottish Government is also to issue guidance to all public sector bodies and agencies to

encourage them to strengthen their relationships with business, trade unions, the third sector and local government.

4.7. Apart from partnership, there is a strong emphasis on place and place-based models of economic development. The Council may need to consider how to ensure that the needs and opportunities of its rural areas both fit into the wider development models and any specific rural initiatives.

4.8. As part of its economic recovery, the Scottish Government is committed to a partnership approach with business, trade unions, the third and voluntary sectors, local authorities and our enterprise and skills agencies, that is based on shared ambitions; and integrating an equality and human rights approach to our policy and decision-making processes to ensure our approach to recovery is fit for purpose.

4.9. The plan does not set out a detailed timetable for taking forward the actions but recognises swift action is required in some areas such as PACE support and youth job guarantees.

5. Addressing the Labour Market Emergency
5.1. The response addresses the recommendations made by the sub-group of the Enterprise and Skills Strategic Board (ESSB) across four themes:-

♦ Theme 1: Assistance to support business retention

♦ Theme 2: Assistance for those facing redundancy

♦ Theme 3: Training to enable unemployed people to transition into employment

♦ Theme 4: Helping vulnerable people into employment Assistance to support business retention

5.2. Across the four themes, the ESSB set out recommendations for immediate action and point to the need to develop services and increase support available to enable Scotland to respond to the anticipated increase in demand in the coming months as the UK Government Job Retention Scheme (JRS) ends.

5.3. In its response, the Scottish Government broadly endorses all of the recommendations and sets out actions already taken, highlights work already underway that responds to the recommendations and actions it plans to take in the immediate future.

5.4. The report 'Addressing the Labour Market Emergency' builds on and supports the 'Economic Recovery Implementation Plan'.

5.5. Further details of each of the themes and Scottish Government response are set out in Appendix 2.

6. Summary and Next Steps
6.1 Much of what is contained in both documents is broadly consistent with existing national and local economic development strategies and can framed around the themes set out in the Council's existing economic development strategy, Promote:-

♦ People:- skills, learning and employability
♦ Place:- physical infrastructure and place
♦ Business:- business development and growth

6.2. As to be expected of documents of this nature that set out a high-level strategic direction, much of the details of implementation measures and timescales are not provided nor details of any financial support that may accompany these. In this regard, it is noted that the Government intends to publish more detailed plans in its Programme for Government (usually in September), its Infrastructure Investment Plan, and its Climate Change update (December 2020). Given that both documents were published on 5 August 2020, officers have not had the opportunity in the preparation of this report to consider in detail their contents or discuss them with the Government or our partners.

6.3. Therefore, the next steps for officers, in partnership with economic development agencies (Scottish Enterprise and Skills Development Scotland) and the Scottish Government is to:-

♦   understand in detail what these measures means in practice, timescale and what resources will support them
♦   in turn this will then allow for officers to develop a strategy/ delivery plan for the Council/Lanarkshire area through the Lanarkshire Economic Forum. At the same time, it should be recognised that this should be seen in the context of the Glasgow City Region
♦   whilst recognising that there is a desire to move at pace and take short term actions, this should be considered in the knowledge of the likely extent and depth of the economic crisis which will take years to develop and recovery. Therefore, it is important to ensure that our interventions are formulated to develop a robust and resilient economy rather than taking short term measures in partnership with economic agencies

7.   General/Other Implications for the Council
7.1. The Government's Economic Recovery Plan and Labour Market Emergency documents highlight the important role local authorities will have in supporting the recovery.   This activity will require resources and that links to the Economic Development Service: Business Support Proposals, subject of a separate report on the agenda.   In terms of skills and employment, there are linkages to the Council's employability programmes.

8.   Employee Implications
8.1. There are no employee implications from this report at this stage.

9.   Financial Implications
9.1. There are no financial implications from this report at this stage.

10.   Climate Change, Sustainability and Environmental Implications
10.1. There are no direct climate change implications as a result of the report.   It is worth recognising the importance that de carbonisation and the green economy is given within the national plan.

11.   Other Implications
11.1. There are no implications for risk in terms of the information contained in this report.

12.   Equality Impact Assessment and Consultation Arrangements
12.1. This report does not introduce a new policy, function or strategy or recommend a change to existing policy, function or strategy and, therefore, no impact assessment is required.

12.2 There was also no requirement to undertake any consultation in terms of the information contained in this report.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

24 August 2020

Link(s) to Council Values/Ambitions/Objectives
♦ Accountable, effective, efficient and transparent

Previous References
none

List of Background Papers
♦   Economic Recovery Implementation Plan – August 2020
♦   Addressing the Labour Market Emergency – August 2020

Contact for Further Information
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Appendix 1: Summary of Themes

THEME 1 - BUSINESS RECOVERY AND SUSTAINABLE GREEN GROWTH

➢ Supporting recovery through public procurement making it easier for smaller firms to access and compete for public contracts. In terms of specifics, over the next year it plans to:

- o Leverage to the full procurement rules to exploit opportunities that will support economic recovery

- o Strengthen partnership working and engagement with stakeholders (buyers and suppliers)

- o Promote and deliver scaled and market-friendly approaches to procurement that consider the capacity of sectors restarting post-COVID-19 to respond

- o Maximise the opportunities for local suppliers and the Third Sector - continue to fund the Supplier Development Programme and explore options to increase capability and capacity to develop and grow local markets

- o Work with public authorities to broaden and advance the impact of the Sustainable Procurement Duty within the Procurement Reform (Scotland) Act 2014 and

- o Taking a place-based approach to help deliver Community Wealth Building.

➢ Better planning and regulation. The 4th National Planning Framework will be brought to the Scottish Parliament in September 2021 which will provide a clear picture of Scottish infrastructure and development priorities. It is also establishing a regulatory framework for district and communal heating systems and aims to work on a clear framework to enable greater scale and speed for wind developments – especially offshore. It terms of specifics, it aims to: -

- o Carry out a comprehensive review of **national planning policies** and the extension of Permitted Development Rights, removing the need to apply for Planning Permission for priority areas of development, to support economic recovery. It will consult on detailed proposals in the autumn and lay regulations in Parliament later this year

- o Explore options to **alleviate planning restraints**, build capacity and deal more quickly with complex applications; and

- o Publish a **Digital Planning Strategy** in November followed by a Programme launch in the New Year which will kick-start a five-year transformation programme to deliver digital tools to realise benefits across business, infrastructure and utility providers, public sector organisations and communities.

➢ Investing in digital capabilities. It aims to take the following actions to support digital transformation:
- o Progressing the recommendations of forthcoming **Logan Review** on how the technology sector can contribute to economic recovery by elevating Scotland's Technology Ecosystem to a world class level.
- o Updating the 2017 **Digital Strategy for Scotland** – setting our infrastructure ambitions within the wider context of transforming the delivery of digital public services and bridging skills and inclusion gaps through the provision of

affordable connectivity and equipment to ensure that our most excluded can benefit from the opportunities of digital connectivity.

- o Investing £600mn to extend broadband infrastructure via the **Reaching 100% (R100) programme** to ensure that every home and business in Scotland can access superfast speeds; and £25 million via the Scottish 4G Infill Programme to build new masts in selected mobile 'not-spots'.

- o Establishing the **Scotland 5G Centre**. This will develop projects to improve rural and island connectivity, create an urban test bed for 5G in the centre of Glasgow and assist the deployment of supporting infrastructure.

- o Supporting **SME adoption of digital technologies** through exploring new ways of supporting businesses to adopt digital technologies, stimulating growth and job creation. This includes examining making grants and loans contingent on a 'digital health check'. It is considering extending the current Connecting Scotland programme to others at risk of digital exclusion including working with Education Scotland using E-Sgoil.

THEME 2 - BUSINESS ENGAGEMENT AND PARTNERSHIP APPROACHES

Its response and recovery is predicated on a partnership approach with business, trade unions, the third and voluntary sectors, local authorities and our enterprise and skills agencies, that is based on shared ambitions. In terms of specific actions, its focus is on: -

- o Co-producing and delivering a **programme of collaborative and focused projects** to be taken forward over the next three to nine months, and beyond – including the design and implementation of a Job Guarantee for Young People, and developing a partnership with BT to boost SME digital skills, innovation and productivity in the South of Scotland and ensuring this initial partnership programme augments existing collaborations such as its work with the Scottish Chambers of Commerce on exports and Developing the Young Workforce and with SCDI on Productivity Clubs and business aspects of NHS Test and Protect

- o Forge stronger partnerships with **Industry Leadership Groups** (ILGs), by collaboratively implementing the Enterprise and Skills Strategic Board's recent Review and working with ILGs, trade unions and others to develop and deliver sector recovery plans (using the co-production model described above, which worked well for sector re-start guidance)

- o Work with business bodies to agree a new **compact for and with business** which sets out our shared values and aims, and provides clarity, commitment and accountability on mutual policy engagement and approach

- o Develop a plan to champion and enhance the role of SMEs and their engagement with opportunities across the **Energy and Oil and Gas** sectors through the Oil and Gas and Energy Transition Strategic Leadership Group, working alongside wider industry, public partners and the Trade Unions;

- o Invite business and other leaders to provide constructive challenge and support across the Scottish Government to ensure the **design and delivery of key policies** takes better account of the needs and priorities of businesses and opportunities for economic benefit. Each business leader will work with the most senior leaders in the Civil Service on a small number of specific policies to drive change

- o Work with the **Banking and Economy Forum**, to take forward an action-focussed partnership with Scotland's financial services industry to identify and address economic challenges as they emerge, including consideration of

issues such as recapitalisation of Scottish businesses, identifying new pressures in particular sectors or supply chains and using data to deepen our real-time understanding of economic impacts on households and businesses;

- o **Share knowledge and experience** through inward and outward secondments from and to business; and increasing private sector representation on public body and agency boards.

- o Before it decides on whether to establish a new **Council of Business Advisors** it intends to review and empower, build on, or repurpose existing advisory groups to boost co-production. It also intends to strengthen its partnerships with trade unions

- o It aims to re-energise its partnership with **local government**, linking this to public service reform, aligning delivery bodies and key anchor institutions to find more effective ways to deliver our shared outcomes. It aims to work with local government to mitigate the worst impacts of the COVID-19 economic crisis and support recovery. This will include joint work on employability, job creation and business support and economic development and will recognise the central role of local Government in place-based working. It aims to develop a similar approach to that in the Working Agreement on Employability to business support and economic development to provide a joined-up approach that meets the needs of businesses across Scotland.

- o **Scottish Enterprise** is to shift to a more regionally, place focused model for economic development – including work on a rural leadership programme through testing a mechanism that creates peer to peer support for micro-enterprises by matching successful and innovative rural business leaders with businesses in their area who need help to reach their potential; and connecting innovative rural leaders with young entrepreneurs in their area to explore business opportunities and provide support and mentoring. Guidance will be issued to all public sector bodies and agencies to encourage them to strengthen their relationships with business, trade unions, the third sector and local government.

THEME 3 – EMPLOYMENT, SKILLS AND TRAINING

Its immediate priorities to support the economic recovery requires actions in three key areas of the labour market: (1) support for our young people; (2) support for those made redundant or at risk of job loss; and (3) support for those currently seeking work or who are at-risk of long-term unemployment. This includes: -

- o Investment of at least £20mn to support up to 20,000 young people in jobs, through the development of the **Scottish Job Guarantee** to ensure an equitable offer for all young people, increased investment in **Developing the Young Workforce** and providing wraparound support for those on the Kickstart scheme and how to support those not eligible for these schemes.

- o Development of a **Covid-19 Transition Training Fund**; a flexible and proactive programme of skills interventions, including digital skills, to support people facing redundancy in those sectors and regions most affected by the current crisis.

- o **Refocusing the skills strategy** with an increased importance on improving access to retraining and upskilling opportunities. Helping individuals across Scotland to upskill and retrain will be critical to our economic response to COVID-19, and offers opportunities to reskill people for the jobs associated with our transition to net zero and creating a culture of collective investment in Scotland's skills system and developing more opportunities for lifelong learning. It will aim to prioritise investment, innovation, skills and supply chains in support of green jobs.

- focussed support for the 115,000 people likely to be at risk of long-term unemployment including: **extension of Fair Start Scotland** services for a further two years to March 2023 providing support for unemployed people with disabilities, health conditions and other barriers to moving into fair and sustained work;

- extra funding for **Partnership Action for Continuing Employment** (PACE) to provide immediate advice to all at risk of being made redundant and provide additional support to groups at risk of falling further behind (e.g. disabled people and minority ethnic people); and

- a £5mn investment in **Parental Employability Support Fund** to help low income parents into and progress in work in 2020/21.

- Initiation of early planning on a **Centre for Workplace Transformation**, aiming to have completed plans by the end of 2020. This has the potential to add real value to our knowledge base on workplace innovation, business models and organisational change and productivity, as well as to support the public and private sectors to deliver positive change in workplaces across Scotland in line with the Fair Work agenda

➢ Tackling Inequalities for a Wellbeing Economy.

Health inequalities cannot be addressed through health and social care alone and are themselves primarily manifestations of economic, social, structural and cultural inequalities. Inequalities of outcomes can often stem from existing inequalities, particularly in the early years and through to young adults. In terms of actions it has identified in this area, these include: -

- Establishing a new £11.2 million **Transitional Support Fund** to help childcare providers in both the private and third sectors, including out-of-school care providers, meet extra costs incurred to comply with public health guidance in response to the coronavirus pandemic. On top of this we are working with the Scottish Childminding Association to introduce a new **Childminding Workforce Support Fund** which will provide grants to childminders to help them adapt to the reality of the virus

- Investing £182mn through the **Attainment Scotland Fund**.

- An additional £100mn to help the return to school and tackle any **loss of learning**. This will include support in recruiting additional teachers' support to local authorities in the logistical arrangement and associated costs of reopening schools.

- engaging with Third Sector organisations, through the Attainment Scotland Fund, to deliver summer learning and support programmes, including Young Scot, Youth Link Scotland and Children's University, to support the most disadvantaged children in our society.

- Pressing forward with its work to tackle child poverty through its £50mn **Tackling Child Poverty Fund** and aim to refocus our work to meet the emerging needs of priority families affected worse by the impacts of the Pandemic.

- It also aims to carry out other work to enable a shift change towards a **Wellbeing Economy** including exploring new delivery models in sectors that have been highlighted during the pandemic e.g. social care cooperatives and on the Gender Pay Gap to explore options to treat investment in childcare and social care as infrastructure, recognising the value that care, paid and unpaid, plays in our economic and social wellbeing.

THEME 4 – RESILIENT PEOPLE, COMMUNITIES AND PLACES.

The AGER was clear in its support for an approach to recovery and economic development that is grounded in local and regional approaches and partnership. Local authorities have a critical role in meeting the needs of communities and in shaping and supporting places and local and regional

economies. The coronavirus crisis has also seen a new and more collaborative and agile way of working between local and national government and our agencies and it wants to maintain and build on that as, together, we look to economic recovery and renewal.

Housing is also seen as a critical asset for a wellbeing green recovery. Its Housing to 2040 strategy will set out its long-term housing investment plans which takes into account the people, places, environment and communities in which our homes are located. The concept of 'Place' will sit at the heart of this work to secure a well-functioning housing system which supports sustainable communities and provides high-quality and sustainable homes that meet people's needs. It will use the results of the consultation on the housing strategy alongside the Covid-19 recovery planning to inform the final vision and route map for housing to 2040.

➢ Place Based approaches to economic development

o Health inequalities cannot be addressed through health and social care alone and in response to the COVID-19 crisis it is working with regional partners to adapt the **City and Growth Deals** programme. It has already enabled Deals in delivery to draw down funding more frequently to aid cashflow; it is speeding up the project development process to ensure money flows out to regional economies as quickly as possible; and it is engaging directly with regional partners to ensure Deal projects and programmes can flex dynamically in response to changed circumstances.

It is also continuing work with the Equality and Human Rights Commission to ensure the Deals investment delivers better inclusive growth outcomes including for underrepresented, disadvantaged and deprived people and communities.

o It will accelerate the implementation of the **Place Principle** to ensure that the significant investments we make in our regional and local communities are relevant to local needs, support economic recovery and protect communities from the worst impacts of COVID-19 on jobs and livelihoods.

o Over the next 12 months, as part of a continued shift to a more regionally focussed, place-based model for economic development, Scottish Enterprise will work intensively with partners in three regional economies (Glasgow and Clyde, Ayrshire and the North East) to learn by doing and demonstrate the value of deeper and more regionally focussed collaboration.

o The Scottish Government wants **Regional Economic Partnerships** (REP) to play a strong role in leading regional economic recovery and renewal and will ask each REP to deliver a Regional Economic Recovery and Renewal action plan for doing so. It will help each REP convene national and local economic actors – members of the REP and others – to take a focussed 'taskforce approach' to this work. It will look to private sector partners to play strong leadership roles in identifying and prioritising regional strengths and driving forward collaborative action that exploits opportunities, including increasing investment from within and beyond each region. These regional plans will help drive more inclusive and greener economies with a particular emphasis on helping people access more and better jobs as we recover from the Covid-19 crisis and it will work with its Enterprise Agencies to help align these regional plans across Scotland for maximum impact, ensuring that each plan informs others as well as national delivery.

➢ New Approaches to Economic Development and Regeneration

o Acceleration of plans for **Community Wealth Building** to retain spend within local economies to aid local job creation and drive inclusive growth, working with local partners to leverage the purchasing power, assets and recruitment practices of our 'anchor institutions' such as colleges, universities and healthcare facilities, for the benefit of local people and businesses.

o Invest £3mn into an innovative Ayrshire Community Wealth Building pilot commencing in 2021 and work with partners to produce community wealth building action plans setting out specific activities to strengthen local economies and engage with national bodies to consider their local impacts across the country.

- Work, as a partner, through the Scottish Cities Alliance (SCA) and with other public and private partners, to help Scottish **cities recover** from the impacts of COVID-19 and realise their full economic potential. In addition, it will support the SCA's renewed focus on achieving the transition to net zero carbon cities.

- An initial investment of £10mn in **Mission Clyde** in 2020/21, as a first step to regenerate the Clyde as an engine of sustainable and inclusive growth for the city.

- Deliver a network of regional **Community Climate Action Hubs** that will help to ensure regional initiatives with an economic development focus are aligned with our climate ambitions and commitments and also deliver the £1mn a year **Climate Action Towns initiative** to help Scotland's small towns play their part in climate action, taking into account differing local circumstances.

- Ensure Colleges and Universities are at the centre of economic recovery, recognising the breadth of their contribution to a skills-led recovery and to community cohesion, teaching, research and knowledge exchange.

- Introduce **Regional Land Use Partnerships** from 2021 and also consider the report of the Scottish Land Commission's **Vacant and Derelict Land Taskforce** on how to bring more land back into productive use.

- Use the **Green Growth Accelerator** project to unlock additional investment for infrastructure projects that support the transition to a net zero emissions economy and help transform our cities and regions.

- Develop a new vision for towns and the means to deliver it following **the Town Centre Action Plan Review.**

➤ Investing in Housing

- It has highlighted a range of actions it has taken to ensure housing investment takes a place-based approach – on affordable housing, emergency loan funding to SME builders, support for first time buyers, funding to lever in private sector support for housing and changes to the Land and Building Transaction Tax.

THEME 5 – INVESTMENT LED SUSTAINABLE GROWTH

The AGER was clear on the importance of investment in the economic recovery. In terms of its actions, it has highlighted: -

➤ Investing in a Green, Wellbeing Economy

- It will look to the **Scottish National Investment Bank** – due to become operational at the end of 2020 - to take up its central role in the architecture of economic development in Scotland with respect to investment. Its net-zero mission gives it a particularly critical role in green recovery. It is to become a catalyst for the renewal and realignment of existing agencies and other players as actors in delivering the necessary economic stimulus. As it develops and expands its functions over time, it will become the primary source of public investment in commercial propositions in Scotland – whether that be investment into small or medium-sized enterprises or long-term patient capital projects.

- In September the 5-year **Infrastructure Investment Plan** will be produced. The plan will focus on three strategic outcomes that sit at the heart of its Wellbeing Economy: boosting inclusive economic growth; building sustainable places; and enabling the transition to net zero emissions and environmental sustainability

- Its **Capital Investment Plan** will be produced later this year providing a strategic approach to delivering more effective leverage of private investment into projects to provide public good and an acceleration of private sector investment

- The **Climate Change Plan** – due to be updated in late 2020 - will set out climate and nature investments to help stimulate demand, jobs and supply chains as well as the role that public sector investment can play in providing market certainty and unlocking private sector investment.

- Delivering £2bn of additional capital investment over the next Parliamentary term to be spent on delivering a **green recovery** and accelerating the transition to net zero. There are also commitments to a range of programmes related to energy efficiency, energy transition, the natural environment and nature-based solutions as part of a green recovery.

> ➤ Inward Investment

Inward Investment has a critical role to play in positioning Scotland to survive and thrive in this changing global environment. The pandemic is predicted to have a major impact on the flow of foreign direct investment. It is forecasted that global inward investment flows will fall by 30-40% in 2020-21. Inward investors to Scotland make a disproportionately positive impact on our economy. Representing just 3% of the business base they account for 34% of employment, 50% of turnover, 63% of business RandD spending and 77% of exports.

- In September a new **Inward Investment Plan** will be published setting out a purposeful, values-led approach to investment, describing how we will work with those investors, new and existing, who share our values of a technologically enabled, net zero economy with the principles of fair work and sustainable, inclusive growth at its heart.

- Immediate actions include development of a **national prospectus** that sets out where Scottish advantage meets global opportunity – highlighting its £3bn Green Investment Portfolio, galvanising all of **Scotland's International Network** to become part of our salesforce; and working with existing investors to identify **scale-up opportunities.**

THEME 6 – MONITORING PROGRESS

In order to capture an assessment of the needs of both current and future generations, it will adopt a four capitals approach to understand how we are impacting on our key economic, human, social and environmental assets, and thereby gain an understanding of the long-term strength and resilience of the economy, environment and society. This approach will help us understand the interconnectedness of the drivers of a wellbeing economy and it will also develop a Wellbeing Economy monitoring framework based on the National Performance Framework. This it outlined in the following diagram.

Wellbeing Economy Monitor

To help us achieve our vision of an economy that delivers sustainable and inclusive growth for the people of Scotland.

Human — Skills, competencies and mental and physical health status of individuals.

Natural — Critical aspects of the natural environment: assets and ecosystems.

Creating and growing a wellbeing economy founded on 3 pillars

⊕ Inclusion   📊 Growth   ∞ Sustainability

Built on Scotland's National Performance Framework

We respect, protect and fulfil human rights and live free from discrimination

We have a globally competitive, entrepreneurial, inclusive and sustainable economy

We are open, connected and make a positive contribution internationally

We are creative and our vibrant and diverse cultures are expressed and enjoyed widely

We tackle poverty by sharing opportunities, wealth and power more equally

OUR PURPOSE
To focus on creating a more successful country with opportunities for all of Scotland to flourish through increased wellbeing, and sustainable and inclusive economic growth

OUR VALUES
We are a society which treats all our people with kindness, dignity and compassion, respects the rule of law, and acts in an open and transparent way

We value, enjoy, protect and enhance our environment

We live in communities that are inclusive, empowered, resilient and safe

We are healthy and active

We grow up loved, safe and respected so that we realise our full potential

We have thriving and innovative businesses, with quality jobs and fair work for everyone

We are well educated, skilled and able to contribute to society

That promotes intergenerational wellbeing through maintaining, investing in and growing our four capitals.

Social — Civic engagement; social network support; personal relationships and trust and co-operative norms.

Economic — Produced capital (buildings, transport infrastructure and knowledge assets such as R&D) and financial capital.

Four Capitals
The assets that generate wellbeing for current and future generations.

Appendix 2: Four Themes Addressing the Labour Market Emergency

<u>Theme 1:</u> **Assistance to support business retention**
Addresses the range of business support available through the enterprise agencies and partner delivery bodies such as Business Gateway. Key actions include:

- The £2.3 billion direct package of support for business put in place since April
- The continued development of the findbusinesssupport website and helpline to offer advice on business support
- A £62 million Energy Transition Fund to support businesses in the North East in the oil, gas and energy sectors as they grow and diversify
- Investment to support increased digital capacity in our small and medium sized enterprises (SME)

- The redoubling of efforts through Scotland's export growth plan, 'A Trading Nation' to identify export opportunities.

In the coming months, we will ask our enterprise agencies to work with companies, and partners including local government, to identify what more can be done to maximise the employment impact of services and support, and to take forward action accordingly. We will also work with the enterprise and skills agencies, equality groups and other key partners to initiate early feasibility planning for a Centre for Workplace Transformation.

Theme 2: Assistance for those facing redundancy
Considers the recommendation for an increase in scale and structure of the long established and successful Partnership Action for Continuing Employment (PACE) approach to helping those facing redundancy in Scotland. In July, the Cabinet Secretary for Economy, Fair Work and Culture set out our intention to invest further in PACE, in line with this recommendation.

Alongside this, a Ministerial PACE Activity and Resources Group is working quickly to agree how we will implement change to meet increasing demand for redundancy support as a result of the economic crisis. In the coming weeks and months, we will implement the changes agreed by the Ministerial group to enable us to respond to an anticipated increase in demand for support as businesses restructure following the closure of the Job Retention Scheme.

Theme 3: Training to enable unemployed people to transition into employment Sets out recommendations for change to and enhancement of Scotland's skills system, alongside proposals for new training provision to support people to transition to different sectors where their job is at risk. Key actions now underway to implement these recommendations include:

- Working with partners to protect existing apprenticeships and to enable more employers to participate
- Re-purposing the Flexible Workforce Development Fund to respond to the current labour market challenges to enable employers to adapt to a post COVID-19 delivery environment
- Providing, through the Scottish Funding Council (SFC), £6 million funding for the 2020/21 Academic Year for the provision of short reskilling courses.

In the coming months we will review our Labour Market Strategy to ensure a coherent package of education, skills and employability support is in place to respond to the future labour market challenges. This will include working with partners to consider and implement, where feasible, the recommendations for change to apprenticeships including pathways to apprenticeships, shared apprenticeship models and group training.

As announced in July, we will also bring forward proposals for a COVID-19 Transition Training Fund focused on helping those in sectors where there is the greatest risk of job losses.

We will also take forward the actions on our Sustainability Plan for colleges and universities to address existing resource constraints within the system, the scale of the external shock caused by COVID-19 and the outcomes of the SFC review into achieving sustainability within the sector.

Theme 4: Helping vulnerable people into employment Assistance to support business retention

Sets out the action we will take to implement the recommendations of the ESSB to support young people and other groups more adversely affected by the economic downturn. Key actions underway now include:

- Building on our award winning Developing the Young Workforce Programme
- Investing £33 million in employability services this year, including No One Left Behind
- Extending Fair Start Scotland (FSS) services for a further two years to March 2023 to provide support for unemployed people with disabilities, health conditions and other barriers to moving into fair and sustained work
- Reviewing with partners all Employability services to protect provision for those accessing employability services.

In the coming months, we will invest at least £50 million to support youth employment including delivery of the Job Guarantee and additional investment in Developing the Young Workforce.

We will also publish an updated No One Left Behind Implementation Plan setting out our continuing commitment to the transformational change in the delivery of employability services and the key actions to be undertaken in the coming months and years.
Finally, we will write to invite public sector buyers to focus community benefit requirements on activity that will aid economic recovery and tackle inequality.