

Report

Report to: Executive Committee

Date of Meeting: 2 February 2022

Report by: Executive Director (Finance and Corporate Resources)

Subject: Revenue Budget Monitoring for Period 10: 1 April to 31

December 2021 and Probable Outturn

1. Purpose of Report

1.1. The purpose of the report is to:

• advise the Committee on the overall financial position of the Council's General Fund Revenue Account and Housing Revenue Account for the period 1 April to 31 December 2021, and a projection for the year to 31 March 2022.

2. Recommendation(s)

- 2.1. The Committee is asked to approve the following recommendation(s):
 - (1) that including Resources, Corporate Items and Council Tax, the Council's outturn underspend of £4.794 million (section 4.2), be noted;
 - that the total transfers to reserves (section 4.8 and 5.2) included in the revised outturn position, totalling £36.086 million (detailed in Appendix 3), be approved;
 - that the outturn underspend of £4.794 be transferred to reserves to manage cost of COVID recovery (section 7.2), be approved;
 - that as proposed in Appendix 1 (section 1.3), the underspend in the budget delegated to the IJB (£0.495 million and £4.400 million) be held in the Council's balance Sheet for their use in 2022/2023, be approved;
 - that the underspend position on the General Fund Revenue Account as at 31 December 2021 (section 8.1), be noted; and
 - that the breakeven position on the Housing Revenue Account at 31 December 2021 and the forecast to 31 March 2022 of breakeven (section 9), be noted.

3. Background

- 3.1. This overview report will summarise the 2021/2022 Probable Outturn position for the Council's General Fund Revenue Account to 31 March 2022. Section 4 provides details of the General Fund outturn position (with further details in Appendix 1) and Section 5 provides details of the cost of COVID included in the Probable Outturn position. Section 6 and 7 provides a summary of the total transfers to reserves and a summary of the outturn position. Sections 8 and 9 provides the position on the General Fund Account and the Housing Revenue Account for the current period 1 April 2021 to 31 December 2021 respectively.
- 3.2. When establishing the probable outturn position for the year, Resources were asked to take all known commitments into account. This report details the anticipated spend for the current year (Appendix 2) and proposes funds to be transferred to reserves for future commitments (Appendix 3). The report will also detail the position after the

proposed transfers to reserves (Appendix 4) for those known commitments required in the next financial year.

4. 2021/2022 General Services Probable Outturn

- 4.1. This report and appendices provide a detailed analysis of the Council's financial position. Whilst the full detail and background is provided in Appendix 1 to the report, a summary position is detailed below.
- 4.2. The final outturn position after proposed transfers to reserves including the previously approved £13.550 million of loan charges underspend in relation to the Loans Fund Review for the Budget Strategy and including COVID expenditure and funding, is an underspend of £4.794 million. Details are provided in Table 1 below.

Table 1: Analysis of Outturn Position After Transfers to Reserves

	£m
Resource Position (section 4.3)	(0.585)
Loan Charges (section 4.4)	-
Corporate Items (section 4.5)	2.471
Council Tax (section 4.7)	2.908
Probable Outturn Position	4.794

- 4.3. **Resources:** As covered in Appendix 1 (section 1.1), Resources are reporting a combined overspend of £0.585 million. This is primarily within Social Work Resources (overspend of £0.605 million) and mainly relates to the demand for residential and external placements and kinship care. This position is after proposed transfers to Reserves and excluding the costs of COVID (see Appendix 1 section 1.2). The Resource underspend of £0.585 million includes a commitment of £4.895 million within Social Work (Adults and Older People) in relation to the Integrated Joint Board (IJB). This reflects the proposal that the Council allows the IJB to retain this non-recurring underspend within their reserves earmarked for future care costs.
- 4.4. **Loan Charges:** There is an underspend of £1.362 million. It is proposed that this is transferred to reserves for use on future budget strategies (£1.362 million). This results in a breakeven position on loan charges. This is in addition to the previously approved £13.550 million underspend from the Loans Fund Review which is being transferred to reserves for use in future budget strategies (Appendix 1, section 1.6).
- 4.5. **Corporate Items:** There is a net underspend of £2.471 million for corporate items (Appendix 1, section 1.9) after known commitments. The 2021/2022 budget includes an amount of money in relation to future year's Pay Award. As a consequence, we are underspending by £2.216 million on this budget line in the current year
- 4.6. **2021/2022 Strategy Investments**: As detailed in Appendix 1, section 1.11, there will be a proposed transfer to reserves of £5.443 million which reflects the profiled spend of this funding across years, resulting in a breakeven position after transfers.
- 4.7. **Council Tax:** There is a net over recovery of Council Tax of £2.908 million (as shown in Appendix 1 sections 1.13 to 1.14). This reflects an underspend in the Council Tax Reduction Scheme (£0.192 million) reflecting demand at this point and an over recovery of Council Tax due to levels of in-year collection from properties (£1.230 million), additional arrears collection (£1.024 million) and empty property charges which are higher than budget (£0.462 million).

4.8. **Transfers to Reserves:** Included in the Resources' Probable Outturn position is a proposed transfer of £17.405 million to reserves (see Appendix 1 section 1.15 and Appendix 3).

5. 2021/2022 General Services Probable Outturn – COVID-19

- 5.1. As part of the probable outturn exercise, a revised COVID Cost of Recovery (COR) position has been prepared. The revised position shows costs of £16.752 million and non-specific funding of £32.352 million, resulting in an underspend of £15.600 million.
- 5.2. In addition, there is specific COVID funding that has not been utilised totalling £3.081 million. It is proposed that both of these amounts totalling £18.681 million are transferred to reserves to meet commitments in 2022/2023 (Appendix 1 section 2 and Appendix 3).

6. Transfers to Reserves

- 6.1. The proposed non-COVID Resource and Corporate Items transfers total £17.405 million (section 4.8). In addition, there are proposed transfers totalling £18.681 million (section 5.2) in relation to COVID. This takes the total reserves transfers requiring approval to £36.086 million and these are detailed in Appendix 3.
- 6.2. When added to the previously approved £13.550 million of transfers for future Budget Strategies (Appendix 1, section 1.7), the total transfers to reserves will be £49.636 million.

7. Summary of Overall Outturn Position

7.1. Appendix 1 provides full details of the outturn position included in sections 4 and 5 above. Table 2 provides a summary of this information, split between non-COVID and COVID. The position before the proposed transfers to reserves is an underspend of £54.430 million, and after the total proposed transfers to reserves of £49.636 million (section 6.2), leaves a final outturn underspend of £4.794 million.

Table 2: Final Outturn Position

Non-		
COVID	COVID	Total
£m	£m	£m
7.765	0.070	7.835
14.917	-	14.917
4.716	18.611	23.327
5.443	-	5.443
2.908		2.908
35.749	18.681	54.430
(13.550)	1	(13.550)
,		,
(17.405)	(18.681)	(36.086)
4.794	-	4.794
	COVID £m 7.765 14.917 4.716 5.443 2.908 35.749 (13.550) (17.405)	COVID £m £m 7.765 0.070 14.917 - 4.716 18.611 5.443 - 2.908 - 35.749 18.681 (13.550) - (17.405) (18.681)

7.2. It is proposed that the £4.794 million is transferred to reserves and carried forward to meet the cost of COVID recovery moving forward. No additional funding is anticipated from the Scottish Government in relation to COVID expenditure in 2022/2023, but the Council will still have costs that will continue into that year. These monies will assist in managing the continuing costs.

8. 2021/2022 General Services Monitoring Position

8.1. Financial Position as at 31 December 2021

As at 31 December 2021, the position on the General Fund (including COVID spend and income) before transfers to reserves is an underspend of £28.308 million (Appendix 2). Appendix 4 shows the position assuming the approval of the proposed transfers to reserves, as an underspend of £2.210 million, mainly as a result of an over recovery on council tax.

8.2. This position is in line with the forecast position for the General Fund (section 7).

8.3. COVID Position as at 31 December 2021

The total COVID net expenditure before funding as at 31 December 2021 is £23.859 million. These costs are partially offset by specific funding of £15.842 million, leaving costs of £8.017 million to be met from the non-specific funding. A summary of the current position is included in Appendix 5 with full details included in Appendix 6.

8.4. The COVID costs above exclude the costs of the Social Work Mobilisation Plan. The assumption is that this will continue to be fully funded. The spend to period 10 in relation to the Social Work Mobilisation Plan is £13.505 million.

9. Housing Revenue Account Position

- 9.1. As at 31 December 2021, Appendix 7 of the report shows a breakeven position against the phased budget on the Housing Revenue Account.
- 9.2. The forecast to 31 March 2022 on the Housing Revenue Account is a breakeven position.

10. Employee Implications

10.1. None.

11. Financial Implications

11.1. As detailed within this report.

12. Climate Change, Sustainability and Environmental Implications

12.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

13. Other Implications

13.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

14. Equality Impact Assessment and Consultation Arrangements

- 14.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 14.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning Executive Director (Finance and Corporate Resources)

12 January 2022

Link(s) to Council Values/Ambitions/Objectives

♦ Accountable, Effective, Efficient and Transparent

Previous References

♦ None

List of Background Papers

♦ Financial ledger and budget monitoring results to 31 December 2021

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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- 1. 2021/2022 General Services Probable Outturn Resources and Corporate Lines
- 1.1 **Total Resource Position:** The outturn position including the cost of COVID, before any transfers to reserves is an overspend of £13.270 million. If the impact of COVID (spend, lost income, and spend not made) is removed from the figures as they are funded from an underspend in budgets held at the centre, the Resources are showing an underspend of £7.765 million.
- 1.2 **Resources** are proposing transfers to reserves totalling £8.350 million (Appendix 3) resulting in a net overspend of £0.585 million, mainly within Social Work Resources. Details across Resources are shown in the table below.

Resource Outturn Position excl COVID

		Outturn		
		Before	Outturn	
	Outturn	Transfers	After	
	Before	to	Transfers to	
	Transfers to	Reserves	Reserves	over/
	Reserves	Excl	(excl	under
	Incl COVID	COVID	COVID)	
	£m	£m	£m	
Community and Enterprise	(4.743)	4.729	0.020	under
Education	5.267	3.239	0.000	-
Finance and Corporate	(9.918)	0.113	0.000	-
Housing and Technical	(0.729)	0.289	0.000	-
Social Work	(3.147)	(0.605)	(0.605)	over
Joint Boards	0.000	0.000	0.000	-
	(13.270)	7.765	(0.585)	over

1.3 The Social Work position includes a commitment in relation to an element of the budget delegated to the Integrated Joint Board (IJB), where there is an underspend of £0.495 million. In addition, the IJB has recently received funding for Care at Home and Interim Care Placements, however, due to the late timing of the funding it is unlikely to fully spend this year. The exact underspend will not be known until the end of the financial year but the current estimated underspend is £4.400 million, taking the total commitment included in Social Work's position to £4.895 million. The commitment reflects the proposal that the Council allows the IJB to retain this non-recurring underspend within their reserves earmarked for future care costs. This allows the IJB to retain these funds in line with the approach to integrating health and social care budgets.

1.4 Loan Charges

Loans Fund Review: During the audit of the 2021/2022 Accounts, Audit Scotland requested a change to the profile of debt repayment that had previously been agreed as part of the Loans Fund Review (Executive Committee, June 2020). This has resulted in a change to the years in which the Reserves (underspends) will be realised.

1.5 The impact of this in 2021/2022 is that principal loan charge repayments will reduce by £2.599 million and as this is funded by capital receipts, the level of capital receipts required from reserves will also reduce. Both budgets have been reduced with no impact on the Council's outturn position, with the unused receipts being carried

forward into 2022/2023 to pay for the additional loan charges principal.

- 1.6 Loan Charges In-year underspend: The loan charges budget outturn is also showing an in-year underspend of £1.362 million before transfers to reserves. The underspend is due to lower than anticipated interest costs as a result of not taking any long-term borrowing during 2021/2022. It is proposed that the £1.362 million is transferred to reserves to contribute to future Budget Strategies, resulting in a breakeven position.
- 1.7 The underspends in section 1.6 of £1.362 million which it is proposed is transferred to reserves, is in addition to the previously approved £13.550 million that has already been reported to the Executive Committee during the year in relation to the Loans Fund Review and underspends due to timing of borrowing that will be transferred to reserves for use in future Budget Strategies.
- 1.8 In addition, there is an underspend of £0.005 million in relation to Interest on Revenue Balances (IORB) for reserves which it is proposed is transferred to reserves, resulting in a breakeven position.
- 1.9 **Corporate Items:** The outturn position before proposed transfers to reserves of £2.245 million (Appendix 3) is an underspend of £4.716 million. After transfers the outturn is an underspend of £2.471 million.
- 1.10 The net position includes the following elements:
 - Pay Award 2021/2022 (£2.216 million): The 2021/2022 budget includes an amount of money in relation to future year's Pay Award. As a consequence, we are underspending by £2.216 million on this budget line in the current year.
 - Council Tax Second Homes: The outturn position is an underspend of £0.570 million before the year end transfer of unspent monies to the Housing Revenue Account Reserve (£0.570 million), to spend on social housing. The £0.570 million proposed transfer is included in the proposed transfers detailed in Appendix 3, resulting in a breakeven position after transfers.
 - **Utilities / Fuel**: An amount was included in the Strategy for anticipated increases in utility prices. Due to the way that energy has been purchased, this funding is not required in the current year and the underspend (£1.228 million) will be carried forward to assist in managing price increases into 2022/2023 and is included in the proposed transfers to reserves (Appendix 3), to leave a breakeven position.
 - Central Energy Efficiency Fund: Resources are allocated funding from the
 Central Energy Efficiency Fund (CEEF) Reserve to pay for spend to save
 projects. When the savings are generated from the project in future years, they
 repay the initial costs to the CEEF Reserve. This over recovery of income
 (£0.222 million) represents the repayment to be transferred to the CEEF Reserve
 in 2021/2022, and is included in the proposed transfers to reserves in Appendix
 3. The position after this transfer is breakeven.

1.11 Investments

It was reported to the Executive Committee (22 September 2021) that the 2021/2022 investments would be spent over multiple years and budget transferred to reserves for utilisation in future years.

- 1.12 As part of the Probable exercise, Resources have identified that there will be a proposed transfer to reserves of £5.443 million which reflects the profiled spend of this funding across years. The budget has been transferred to the Corporate Items Investments Transfer to Reserves budget line and it is proposed that the £5.443 million is transferred to reserves to meet expenditure into 2022/2023, resulting in a breakeven position.
- 1.13 Council Tax including Council Tax Reduction Scheme (CTRS): Council Tax is showing an over recovery of £2.908 million, comprising an over recovery of Council Tax of £2.716 million and an underspend on CTRS of £0.192 million.
- 1.14 The Council Tax over recovery of £2.716 million is due to:
 - Empty Property charges (£0.462 million)
 - Arrears collection (£1.024 million)
 - Additional in-year properties (£1.230 million)
- 1.15 **Summary Position (Non-COVID):** The final position excluding COVID is an underspend of £4.794 million after proposed transfers to reserves totalling £17.405 million.
- 2. 2021/2022 General Services Probable Outturn COVID-19
- 2.1 **Cost of Recovery:** As part of the probable outturn exercise, a revised COVID Cost of Recovery position has been prepared. The revised position shows costs of £16.752 million and available non-specific funding of £32.352 million including reserves brought forward from last year. The costs are being managed primarily through the use of the reserves that were brought forward from last year, therefore the majority of the new non-specific funding received in 2021/2022 can be transferred to reserves for use in managing COVID costs of recovery into 2022/2023.
- 2.2 Appendix 5 shows that there is an underspend of £15.600 million on the available non-specific funding and it is proposed that this £15.600 million is transferred to reserves to give £15.600 million of non-specific funding available for 2022/2023.
- 2.3 There are also underspends in respect of the specific funding for CO2 monitors (£0.070 million) and Education Recovery funding (£3.011 million), totalling £3.081 million. It is proposed that this is also transferred to reserves to meet commitments in 2022/2023. These lie outwith the COR but are included in the proposed list of transfers for approval.
- 2.4 The final position on COVID is breakeven after the transfer to reserves of £18.681 million.

Revenue Budget Monitoring Report (BEFORE Transfers)

<u>Committee</u>	Annual Budget	Annual Forecast BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Budget Proportion to 31/12/21	Actual to Period 10 31/12/21	Variance to 31/12/21	
Departments:	£m	£m	£m	£m	£m	£m	
Community and Enterprise Resources Facilities Streets, Waste and Grounds Fleet, Environmental and Projects Leisure and Culture Services Planning and Economic Development Roads COVID-19 Education Resources	117.750 69.107 (0.661) 19.470 7.634 22.200 0.000 374.646	122.493 68.869 0.298 19.437 6.960 23.530 3.399 369.379	(4.743) 0.238 (0.959) 0.033 0.674 (1.330) (3.399) 5.267	79.275 46.433 (1.968) 17.485 6.029 11.296 0.000 255.277	82.647 46.058 (1.277) 17.449 5.491 12.389 2.537 250.871	(3.372) 0.375 (0.691) 0.036 0.538 (1.093) (2.537) 4.406	over under over under under over over under
Education COVID-19 Finance and Corporate Resources Finance Services - Strategy Finance Services - Transactions Audit and Compliance Services Information Technology Services	362.743 11.903 39.263 1.962 15.707 0.339 5.059	355.537 13.842 49.181 1.962 15.573 0.339 5.116	7.206 (1.939) (9.918) 0.000 0.134 0.000 (0.057)	247.129 8.148 35.524 2.764 11.131 0.315 6.590	241.591 9.280 43.598 2.766 11.054 0.315 6.612	5.538 (1.132) (8.074) (0.002) 0.077 0.000 (0.022)	under over over over under - over
Communications and Strategy Services Administration and Licensing Services Personnel Services COVID-19 Housing and Technical Resources Housing Services Property Services COVID-19	2.466 4.042 9.688 0.000 16.629 8.486 7.681 0.462	2.601 4.481 9.174 9.935 17.358 8.532 7.346 1.480	(0.135) (0.439) 0.514 (9.935) (0.729) (0.046) 0.335 (1.018)	1.979 3.559 9.186 0.000 13.147 5.753 7.144 0.250	2.080 3.872 8.918 7.981 13.791 5.789 7.108 0.894	(0.101) (0.313) 0.268 (7.981) (0.644) (0.036) 0.036 (0.644)	over over under over over under over
Social Work Resources Performance and Support Services Children and Families Adults and Older People Justice and Substance Misuse COVID-19 Joint Boards	186.345 7.968 34.343 142.449 1.585 0.000 2.176	189.492 7.564 35.352 142.419 1.615 2.542 2.176	(3.147) 0.404 (1.009) 0.030 (0.030) (2.542) 0.000	115.671 6.128 25.318 83.602 0.623 0.000 1.601	117.890 5.744 26.008 83.562 0.653 1.923	(2.219) 0.384 (0.690) 0.040 (0.030) (1.923) 0.000	over under over under over over
	736.809	750.079	(13.270)	500.495	510.398	(9.903)	over
<u>Committee</u>	Annual Budget	Annual Forecast BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Budget Proportion to 31/12/21	Actual to Period 10 31/12/21	Variance to 31/12/21	
Service Departments Total CFCR Loan Charges Corporate Items Corporate Items - COVID-19 Corporate Items - 2022/2023 Strategy Investments – T/f to Reserves	£m 736.809 1.695 34.343 13.200 44.816 13.550 5.443	5m 750.079 1.695 32.976 8.484 5.100 0.000	£m (13.270) 0.000 1.367 4.716 39.716 13.550 5.443	£m 500.495 0.000 24.531 0.086 15.711 13.550 5.443	£m 510.398 0.000 23.554 0.086 0.000 0.000	£m (9.903) 0.000 0.977 0.000 15.711 13.550 5.443	over - under - under under under
Total Expenditure	849.856	798.334	51.522	559.816	534.038	25.778	under
Council Tax Less: Council Tax Reduction Scheme Net Council Tax General Revenue Grant General Revenue Grant – COVID19 Non-Domestic Rates Transfer from Reserves Total Income	161.805 (21.444) 140.361 291.730 27.768 319.312 70.685 849.856	164.521 (21.252) 143.269 291.730 27.768 319.312 70.685 852.764	2.716 0.192 2.908 0.000 0.000 0.000 0.000 2.908	115.122 (15.317) 99.805 208.379 0.000 228.080 70.685 606.949	117.515 (15.180) 102.335 208.379 0.000 228.080 70.685 609.479	2.393 0.137 2.530 0.000 0.000 0.000 0.000 2.530	over rec under over rec - - - over rec
Net Expenditure / (Income)	0.000	(54.430)	54.430	(47.133)	(75.441)	28.308	under

Revenue Budget Monitoring Report

Budget Category	Annual Budget	Annual Forecast BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Budget Proportion To 31/12/21	Actual to Period 10 31/12/21	Variance to 31/12/21	
Service Departments:	£m	£m	£m	£m	£m	£m	
Expenditure Employee Cost Property Costs Supplies and Services Transport Costs Administration Costs Payments to Other Bodies Payments to Contractors Transfer Payments	564.292 56.572 63.159 42.682 17.299 105.559 208.857 5.836	563.719 59.484 66.058 43.608 19.370 107.823 219.866 6.558	0.573 (2.912) (2.899) (0.926) (2.071) (2.264) (11.009) (0.722)	401.468 44.101 44.455 30.787 13.247 78.538 137.896 5.182	400.562 45.895 47.785 31.777 13.452 80.778 146.040 5.615	0.906 (1.794) (3.330) (0.990) (0.205) (2.240) (8.144) (0.433)	under over over over over over
Housing Benefits Financing Charges (controllable)	68.542 2.018	66.530 2.138	2.012 (0.120)	48.154 4.399	47.135 4.586	(0.433) 1.019 (0.187)	over under over
Total	1,134.816	1,155.154	(20.338)	808.227	823.625	(15.398)	over
Service Departments Total CFCR Loan Charges Corporate Items Corporate Items - COVID-19 Corporate Items - 22/23 Strategy Investments - Transfer to Reserves	1,134.816 1.695 34.343 13.200 44.816 13.550 5.443	1,155.154 1.695 32.976 8.484 5.100 0.000	(20.338) 0.000 1.367 4.716 39.716 13.550 5.443	808.227 0.000 24.531 0.086 15.711 13.550 5.443	823.625 0.000 23.554 0.086 0.000 0.000	(15.398) 0.000 0.977 0.000 15.711 13.550 5.443	over - under - under under under
Total Expenditure	1,247.863	1,203.409	44.454	867.548	847.265	20.283	under
Income Housing Benefit Subsidy Other Income Council Tax (Net of Council Tax Reduction Scheme) General Revenue Grant General Revenue Grant - COVID-19 Non Domestic Rates Transfer from Reserves	64.158 333.849 140.361 291.730 27.768 319.312 70.685	61.266 343.809 143.269 291.730 27.768 319.312 70.685	(2.892) 9.960 2.908 0.000 0.000 0.000 0.000	48.746 258.986 99.805 208.379 0.000 228.080 70.685	46.681 266.546 102.335 208.379 0.000 228.080 70.685	(2.065) 7.560 2.530 0.000 0.000 0.000 0.000	under rec over rec over rec - - -
Total Income	1,247.863	1,257.839	9.976	914.681	922.706	8.025	over rec
Net Expenditure / (Income)	0.000	(54.430)	54.430	(47.133)	(75.441)	28.308	under

Proposed Transfers to Reserves

Purpose / Description	Resource	Value £m
Resources		
Primary 4 and 5 Free School Meals Funding to be carried forward to meet the expansion programme of FSM for P4 and P5 into 2022/2023 for April to June 2022.	Community and Enterprise	0.273
Good Food Nation / Food Development Officer Funding required to support outcome of the new Good Food Nation's Bill introduced by the SG and the Food Development officer post.	Community and Enterprise	0.080
Crematorium Sink Fund Annual contribution to the Crematorium sinking fund to maintain asset replacement	Community and Enterprise	0.025
Programme. Electric Sweeper – Payback Ring-fenced reserves used to manage purchase of electric vehicles in short term which have to	Community and Enterprise	0.045
be repaid over next few years. This contribution is the second repayment. Fleet Sinking Fund Apply I contribution to the Fleet circling fund to maintain accept replacement programme.	Community and Enterprise	0.015
Annual contribution to the Fleet sinking fund to maintain asset replacement programme. Legal Costs – Planning Building Standards Funding to support exceptional legal costs as a result of public inquiries and planning appeals	Community and Enterprise	0.025
in 2022/23. Approved Building Standards Staffing Structure This is funding required to fund the temporary staffing structure in Planning Building Standards	Community and Enterprise	0.075
service as approved at Community and Enterprise Committee December 2021.		0.230
Total Community and Enterprise Resources	5 1 °	0.723
Pupil Equity Fund The funding received from the Government can be used up to the end of the school term (June 2022). The underspend reflects the element of the funding that will be utilised in April to June 2022.	Education	3.500
Early Years 1140 This transfer relates to the underspend on the current year specific grant allocation to be carried forward to meet the commitments in line with the spend profile of the project.	Education	2.797
Additional Teachers Funding (April-June element) This transfer relates to the underspend on the current year grant allocation to be carried forward to meet the cost of the additional teachers up to the end of the school term (April to June 2022).	Education	0.845
Child Disability Payment Support The funding received covers the new burden associated with the introduction of Child Disability Payment with staffing not expected to be in post until 2022/23 following Committee approval in February 2022.	Education	0.083
COVID – CO2 Monitors The transfer relates to COVID funding received to assist with CO2 monitors in schools has not been fully utilised in the current year which requires to be carried forward to meet commitments in 2022/2023.	Education - COVID	0.070
Total Education Resources		7.295
Area Committee Grants	Finance and Corporate	0.063
This transfer reflects the underspend in Area Grants monies in 2021/2022. National Trauma Training Post Funding from the Scottish Government for a post but due to timing of recruitment, post will not	Finance and Corporate	0.050
be filled in the current year and transfer is required to meet commitment in 2022/2023.		
Total Finance and Corporate Resources Rapid Rehousing Transitions Plan (RRTP) The Scottish Government funding for RRTP was not fully utilised in 2021/2022, and it is	Housing and Technical	0.113 0.289
proposed that the funding is carry forward to meet commitments in future years.		0.000
Total Housing and Technical Resources Total Resource Proposed Transfers to Reserves (Non COVID)		0.289 8.420
Total Nesoulice Proposed Transiers to Reserves (Mon COVID)		0.420
Loan Charges		
Loan Charges – Additional Underspend In 2021/2022, there is an additional underspend due to lower than anticipated interest costs as a result of not taking any long-term borrowing during 2021/2022.	Loan Charges	1.362
Interest on Revenue Balances – Reserves This is the interest on Reserves balances and the transfer will be added to the balances on each Balance Sheet Reserve as appropriate.	Loan Charges	0.005
Total Loan Charges Proposed Transfers to Reserves		1.367
Corporate Items		
Utilities An amount was included in the Strategy for anticipated increases in utility prices. Due the way that energy has been purchase, this funding is not required in the current year and the underspend will be carried forward to assist in managing price increases into 2022/2023.	Corporate Items	1.228
Business Rates Incentive Scheme The Council has been notified of a refund in relation to the 2019/2020 Business Rates Incentive Scheme. The transfer is to allow this benefit to be used in the 2022/2023 Strategy.	Corporate Items	0.225

Central Energy Efficiency Fund (CEEF)	Corporate Items	0.222
Resources are allocated funding from the CEEF Reserve to pay for spend to save projects		
which they repay over future years from the revenue savings generated by the project. This		
transfer represents the payback of savings from Resources and allows the Reserve to be		
regenerated for use on future projects.		
Council Tax Second Homes	Corporate Items	0.570
This transfer represents the over recovery of income from Council Tax on second homes		
included in the Council's Council Tax income line. This is required to be transferred to the		
Housing Revenue Account for use on social housing.		
Total Corporate Items Proposed Transfers to Reserves		2.245
0 4 1/4 000/10		
Corporate Items – COVID		45.000
COVID - Non Specific Funding		15.600
The 2021/2022 costs of COVID recovery have been managed primarily using the funding in		
reserves carried forward from 2020/2021. This allows elements of the new funding received in		
2021/2022 to be carried forward to meet the costs of recovery moving forward.		
COVID Specific Funding		3.011
Funding was received in 2021/2022 to assist with Education Recovery. This transfer		
represents the element required to assist with the costs for the remainder of the school year.		
Total Corporate Items - COVID Proposed Transfers to Reserves		18.611
Investments		
Investments 2021/2022	Investments	5.443
A report to the Executive Committee (22 September 2021) highlighted that the investment		0
monies would be spent across multiple years. This transfer is to meet the commitments in		
future years.		
Total Investments Proposed Transfers to Reserves		5.443
Total Proposed Transfers		36.086

Analysis of Total Transfers		
Non-COVID Transfers	Resources /Corporate Items	17.405
	/ Loan charges/Investments	
COVID – Non-Specific Funding transfer	Corporate Items - COVID	15.600
COVID – Specific Funding Transfers	Corporate Items – COVID	3.081
	and Education COVID	
Total Proposed Transfers		36.086

Revenue Budget Monitoring Report (AFTER Transfers)

Committee	Annual Budget	Annual Forecast AFTER Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion to 31/12/21	Actual to Period 10 31/12/21	Variance to 31/12/21	
Departments:	£m	£m	£m	£m	£m	£m	
Community and Enterprise Resources Facilities Streets, Waste and Grounds Fleet, Environmental and Projects Leisure and Culture Services Planning and Economic Development Roads COVID-19 Education Resources Education COVID-19 Finance and Corporate Resources Finance Services - Strategy Finance Services - Transactions Audit and Compliance Services Information Technology Services Communications and Strategy Services Administration and Licensing Services Personnel Services COVID-19 Housing and Technical Resources Housing Services Property Services	117.750 69.107 (0.661) 19.470 7.634 22.200 0.000 374.646 362.743 11.903 39.263 1.962 15.707 0.339 5.059 2.466 4.042 9.688 0.000 16.629 8.486 7.681	123.216 69.247 0.338 19.437 7.265 23.530 3.399 376.674 362.762 13.912 49.294 1.962 15.573 0.339 5.116 2.601 4.544 9.224 9.935 17.647 8.532 7.635	(5.466) (0.140) (0.999) 0.033 0.369 (1.330) (3.399) (2.028) (0.019) (2.009) (10.031) 0.000 (0.134 0.000 (0.057) (0.135) (0.502) 0.464 (9.935) (1.018) (0.046)	79.275 46.433 (1.968) 17.485 6.029 11.296 0.000 255.277 247.129 8.148 35.524 2.764 11.131 0.315 6.590 1.979 3.559 9.186 0.000 13.147 5.753 7.144	83.218 46.348 (1.246) 17.449 5.741 12.389 2.537 256.428 247.148 9.280 43.598 2.766 11.054 0.315 6.612 2.080 3.872 8.918 7.981 13.791 5.789 7.108	(3.943) 0.085 (0.722) 0.036 0.288 (1.093) (2.537) (1.151) (0.019) (1.132) (8.074) (0.002) 0.077 0.000 (0.022) (0.101) (0.313) 0.268 (7.981) (0.644) (0.036) 0.036	over under over under over over over over over over over under - over over under - over over over over over over over over
COVID-19 Social Work Resources Performance and Support Services Children and Families Adults and Older People Justice and Substance Misuse COVID-19 Joint Boards	7.881 0.462 186.345 7.968 34.343 142.449 1.585 0.000 2.176	7.635 1.480 189.492 7.564 35.352 142.419 1.615 2.542 2.176	(1.046) (1.018) (3.147) 0.404 (1.009) 0.030 (0.030) (2.542) 0.000	7.144 0.250 115.671 6.128 25.318 83.602 0.623 0.000 1.601	7.108 0.894 117.890 5.744 26.008 83.562 0.653 1.923 1.601	(0.644) (2.219) 0.384 (0.690) 0.040 (0.030) (1.923) 0.000	over over under over under over over over
<u>Committee</u>	Annual Budget	Annual Forecast AFTER Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion to 31/12/21	Actual to Period 10 31/12/21	Variance to 31/12/21	
Service Departments Total CFCR Loan Charges Corporate Items Corporate Items - COVID-19 Corporate Items - 2020/2021 Strategy Investments - T/f to Reserves	£m 736.809 1.695 34.343 13.200 44.816 13.550 5.443	£m 758.499 1.695 34.343 10.729 23.711 13.550 5.443	(21.690) 0.000 0.000 2.471 21.105 0.000 0.000	£m 500.495 0.000 24.531 0.086 15.711 13.550 5.443	£m 516.526 0.000 24.531 0.086 0.000 13.550 5.443	£m (16.031) 0.000 0.000 0.000 15.711 0.000 0.000	over - - under - -
Total Expenditure	849.856	847.970	1.886	559.816	560.136	(0.320)	over
Council Tax Less: Council Tax Reduction Scheme Net Council Tax General Revenue Grant General Revenue Grant - COVID-19 Non-Domestic Rates Transfer from Reserves Total Income	161.805 (21.444) 140.361 291.730 27.768 319.312 70.685 849.856	164.521 (21.252) 143.269 291.730 27.768 319.312 70.685 852.764	2.716 0.192 2.908 0.000 0.000 0.000 0.000 2.908	115.122 (15.317) 99.805 208.379 0.000 228.080 70.685 606.949	117.515 (15.180) 102.335 208.379 0.000 228.080 70.685 609.479	2.393 0.137 2.530 0.000 0.000 0.000 0.000 2.530	over rec under over rec - - - - over rec
Net Expenditure / (Income)	0.000	(4.794)	4.794	(47.133)	(49.343)	2.210	under

Revenue Budget Monitoring Report

Budget Category	Annual Budget	Annual Forecast AFTER Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion to 31/12/21	Actual to Period 10 31/12/21	Variance to 31/12/21	
Service Departments:	£m	£m	£m	£m	£m	£m	
Expenditure Employee Cost Property Costs Supplies and Services Transport Costs Administration Costs Payments to Other Bodies Payments to Contractors	564.292 56.572 63.159 42.682 17.299 105.559 208.857	566.066 59.554 70.439 43.608 19.445 109.115 219.891	(1.774) (2.982) (7.280) (0.926) (2.146) (3.556) (11.034)	401.468 44.101 44.455 30.787 13.247 78.538 137.896	402.329 45.895 51.154 31.777 13.527 81.501 146.059	(0.861) (1.794) (6.699) (0.990) (0.280) (2.963) (8.163)	over over over over over over
Transfer Payments Housing Benefits Financing Charges (controllable)	5.836 68.542 2.018	5.658 67.430 2.138	0.178 1.112 (0.120)	5.182 48.154 4.399	5.615 47.135 4.586	(0.433) 1.019 (0.187)	over under over
Total	1,134.816	1,163.344	(28.528)	808.227	829.578	(21.351)	over
Service Departments Total CFCR Loan Charges Corporate Items Corporate Items - COVID-19 Corporate Items - 22/23 Strategy Investments – Transfer to Reserves	1,134.816 1.695 34.343 13.200 44.816 13.550 5.443	1,163.344 1.695 34.343 10.729 23.711 13.550 5.443	(28.528) 0.000 0.000 2.471 21.105 0.000 0.000	808.227 0.000 24.531 0.086 15.711 13.550 5.443	829.578 0.000 24.531 0.086 0.000 13.550 5.443	(21.351) 0.000 0.000 0.000 15.711 0.000 0.000	over - - - under - -
Total Expenditure	1,247.863	1,252.815	(4.952)	867.548	873.188	(5.640)	over
Income Housing Benefit Subsidy Other Income Council Tax (Net of Council Tax Reduction Scheme) General Revenue Grant General Revenue Grant - COVID-19 Non Domestic Rates Transfer from Reserves	64.158 333.849 140.361 291.730 27.768 319.312 70.685	61.266 343.579 143.269 291.730 27.768 319.312 70.685	(2.892) 9.730 2.908 0.000 0.000 0.000 0.000	48.746 258.986 99.805 208.379 0.000 228.080 70.685	46.681 266.371 102.335 208.379 0.000 228.080 70.685	(2.065) 7.385 2.530 0.000 0.000 0.000 0.000	under rec over rec over rec - - -
Total Income	1,247.863	1,257.609	9.746	914.681	922.531	7.850	over rec
Net Expenditure / (Income)	0.000	(4.794)	4.794	(47.133)	(49.343)	2.210	under

COVID-19 Costs 2021/2022	Community and Enterprise	Education	Finance and Corporate	Housing and Technical	Social Work	Total £m
Projected Costs	3.386	1.879	0.817	1.018	2.350	9.450
Lost Income	2.605	0.079	0.096	-	-	2.780
Total Costs	5.991	1.958	0.913	1.018	2.350	12.230
Less: Spend Not Made	(0.518)	(0.060)	-	-	-	(0.578)
Net Cost to the Council in 2021/2022	5.473	1.898	0.913	1.018	2.350	11.652
Add: SLLC						3.900
Add: Property Services for capital						1.200
Total Costs						16.752

Funding available			£m
Reserves – carried forward (non-specific)			(15.955)
Revised New Funding as at P10			(16.397)
Total funding available			(32.352)

Summary Position			£m
Total Costs			16.752
Total Non-Specific Funding Available			(32.352)
Net Position			(15.600)
Proposed Transfer to Reserves			15.600
Revised Net Position			-

COVID Expenditure

Summary

Cost of COVID 2021/2022 (to 31 December 2021)	Costs Incurred	Lost Income	Less: Spend Not Made	Total Costs	Movement from P7
	£m	£m	£m	£m	
Community and Enterprise	2.537	1.879	(0.497)	3.919	1.459
Education	9.280	0.079	(0.060)	9.299	3.222
Finance and Corporate	7.981	0.093	0.000	8.074	0.189
Housing and Technical	0.644	0.000	0.000	0.644	0.392
Social Work	1.923	0.000	0.000	1.923	0.726
Net Resource Expenditure in 2021/2022				23.859	5.988
Education				(8.148)	(2.621)
Corporate Items				(7.606)	(0.090)
Total Specific Funding Utilised				(15.754)	(2.711)
Net Cost to be funded from Non-Specific Funding				8.105	3.277

<u>Detail</u>

Additional Costs:

Service	Description of Cost	Value £m	Movem't from P7
Community and Enterprise Re	esources		
FWG/Fleet & Environmental	Staffing costs supporting COVID response	0.526	0.202
FWG/Fleet &	Cleaning, janitorial and utilities costs	0.090	0.004
Environmental/Roads			
FWG	Carluke Civic Amenity Site - Compactor Installation	0.069	0.061
FWG/Fleet & Environmental/Roads	Materials and PPE	0.083	0.041
FWG/Roads	Fleet costs including fuel supporting COVID19 response	0.320	0.094
All Services	Telephones / Stationery / IT Costs	0.019	0.006
FWG	Increase in domestic waste tonnage	1.410	0.775
FWG	Webcast system and live webcasts	0.020	0.010
Education Resources			
Schools	Additional Staffing (General)	0.003	0.001
Schools	Additional Teachers (Apr to Aug)	1.538	-
Support Services	Additional Support Assistants (Apr to Aug)	0.107	-
Schools	Additional Teachers (Aug to Dec)	3.129	2.093
Support Services	Additional Support Assistants (Aug to Dec)	0.113	0.068
Support Services	Additional Support Assistants - Literacy/Numeracy (Aug to Nov)	0.067	(0.030)
Support Services	Additional Support Assistants – Lateral Flow Testing	0.221	0.068
Schools	Study Support	0.804	-
Schools	Digital Inclusion - Investment	0.127	0.127
Schools	Pathfinder Initiative	0.142	-
Schools / ELC	Additional Cleaning	1.338	-
Schools / ELC	Facilities Orders (Hand sanitisers / soap dispensers / bins / wipes / hand towels)	0.333	0.101
Schools / ELC	Utilities - Additional Ventilation	0.406	0.226

Service	Value	Movem't	
		£m	from P7
Schools	Central Orders and Social Work Recharges	0.090	0.057
	(gloves / wipes / aprons / visors / masks / face		
	coverings)		
Schools	Digital Inclusion	0.139	0.137
Schools	School Clothing Programme	0.050	0.050
Schools	Test and Trace Administration	0.018	0.006
Inclusion	Inclusive Education - Independent COVID places	0.655	0.378
Finance and Corporate Resour			
Personnel Services	Foodbank expenditure	0.144	0.039
Finance (Transactions)	Self Isolation Payments	0.054	0.015
Finance (Transactions)	£100 Spring Hardship Payments	0.046	(0.010)
Finance (Transactions)	Free School Meals – Easter / Holidays	0.014	(0.015)
Finance (Transactions)	Family Pandemic Payments	0.984	(0.001)
Finance (Transactions)	Low Income Pandemic Payments	4.435	0.008
Finance (Transactions)	Family Pandemic – Child Bridging Payments	0.000	(1.450)
Finance (Transactions) / IT	Staff Supporting COVID	0.435	0.142
Finance (Transactions)	Telephones / Paypoint / SMS Messages / Support Costs	0.076	0.013
Finance (Transactions)	Benefits in relation to temporary accommodation	0.088	0.030
Personnel Services	Support to Third Sector Organisations and Tenants	0.460	0.100
Finance (Transactions)	Assistance to individuals in temporary	0.031	0.031
,	accommodation		
Finance (Transactions)	Winter Support Payments	1.214	1.214
Housing and Technical Resour			
Housing and Property Services	Homelessness accommodation and property	0.644	0.392
	related costs		
Social Work Resources			
Children and Families	External and residential placements within	1.813	0.643
Children and Families	Children and Family services.	1.013	0.043
Children and Families	Payments to support service users experiencing	0.110	0.083
	hardship and to prevent children going into care	511.10	0.000
Total Additional Costs as at Pe		22.365	5.709

Lost Income:

Service	Description of Lost Income	Value	Movem't
		£m	from P7
Community and Enterprise Re	sources		
Facilities, Waste and Grounds	Reduced school meals and coffee shop income	0.763	0.258
Facilities, Waste and Grounds	Care of Gardens	0.064	(0.003)
Fleet, Environmental and	Reduced income from taxi inspections.	0.032	0.005
Projects			
Roads	Reduced Parking income	1.020	0.267
Education Resources			
Instrumental Music Services	Reduced income from Music Tuition fees	0.059	-
Support Services	Privileged Transport / Playgroups	0.020	-
Finance and Corporate			
Licensing and Registration	Birth and death registration	0.093	0.073
Total Lost Income as at Period	110	2.051	0.600

Unspent Budget

Service	Description of Lost Income	Value £m	Movem't from P7
Community and Enterprise	Resources		
Facilities, Waste and Grounds	Reduced expenditure on food purchases	(0.442)	(0.226)
Facilities, Waste and Grounds	Vaccination Centre Let Income	(0.035)	(0.035)
Leisure Education Resources	Firework Event	(0.020)	-
	T=	1 ,	()
Facilities, Waste and Grounds	Breakfast Clubs	(0.060)	(0.060)
Unspent Budget as at Perio	od 10	(0.557)	(0.321)

Net Cost of COVID-19 as at Period 10	23.859	5.988
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Specific Funding

Service		Value £m	Movem't from P7
Education Resources			
Education (t/f from reserves)	Education Recovery Teachers / Support	(3.358)	(0.632)
Education (t/f from reserves)	Loss of Learning Support	(0.531)	-
Education (21/22 - Investments)	Education – Recovery Investments	(1.530)	(1.017)
Education (t/f from reserves)	Logistics	(1.982)	(0.225)
Education (t/f from reserves)	Staff/Digital Inclusion/Home Learning	(0.738)	(0.738)
Education (t/f from reserves)	Digital Inclusion	(0.009)	(0.009)
Corporate Items			
Corporate Items (new)	Family Pandemic Payments	(0.984)	0.001
Corporate Items (new)	Low Income Pandemic Payments	(4.435)	(0.008)
Corporate Items (new)	Family Pandemic - Child Bridging Payments	-	1.450
Corporate Items (new)	Winter Support (Tackling Financial Insecurities)	(1.214)	(1.214)
Corporate Items (T/f from reserves)	Financial Insecurities and Flexible Fund	(0.973)	(0.319)
Specific Funding Utilised	as at Period 10	(15.754)	(2.711)

Revenue Budget Monitoring Report

Period Ended 31 December 2021 (No.10)

Housing Revenue Account

	Annual	Forecast	Annual	Budget	Actual	Variance			
	Budget	for Year	Forecast Variance	Proportion to 31/12/21	to Period 10 31/12/21	to 31/12/21		%	Note
	£m	£m	£m	£m	£m	£m			
Employee Costs	14.090	13.842	0.248	10.311	9.952	0.359	Under		1
Property Costs	46.061	46.666	(0.605)	34.889	35.319	(0.430)	over		2
Supplies & Services	0.879	0.841	0.038	0.457	0.406	0.051	under		
Transport & Plant	0.195	0.167	0.028	0.118	0.100	0.018	under		
Administration Costs	5.645	5.633	0.012	0.406	0.340	0.066	under		
Payments to Other Bodies	3.076	3.113	(0.037)	1.523	1.538	(0.015)	over		
Payments to Contractors	0.100	0.097	0.003	0.075	0.073	0.002	under		
Transfer Payments	0.000	0.000	0.000	0.000	0.000	0.000	-		
Financing Charges	19.637	19.662	(0.025)	19.687	19.698	(0.011)	over		
Total Controllable Expenditure	89.683	90.021	(0.338)	67.466	67.426	0.040	under		
Total Controllable Income	(106.485)	(106.823)	0.338	(62.652)	(62.663)	0.011	over rec		
Transfer to/(from) Balance Sheet	0.971	0.971	0.000	0.790	0.841	(0.051)	over		3
Net Controllable Expenditure	(15.831)	(15.831)	0.000	5.604	5.604	0.000	-		
Add: Non Controllable Budgets									
Financing Charges	15.831	15.831	0.000	0.000	0.000	0.000	-		
Total Budget	0.000	0.000	0.000	5.604	5.604	0.000	-		

Variance Explanations

Employee CostsThis underspend reflects higher than anticipated staff turnover within the Service.

Property Costs

This overspend reflects demand in relation to repairs and grounds maintenance.

3. Transfer to / (from) Balance Sheet

The net underspend across expenditure has resulted in a higher transfer to reserves being anticipated to date.