

# CLYDESDALE AREA COMMITTEE

Minutes of meeting held via Microsoft Teams on 15 February 2022

## **Chair:**

Councillor Richard Lockhart

## **Councillors Present:**

Councillor George Greenshields, Councillor Lynsey Hamilton, Councillor Mark Horsham (Depute), Councillor Eileen Logan, Councillor Julia Marrs, Councillor Catherine McClymont, Councillor Colin McGavigan, Councillor David Shearer

## **Councillors' Apologies:**

Councillor Alex Allison, Councillor Poppy Corbett, Councillor Eric Holford, Councillor Ian McAllan

## **Attending:**

### **Community and Enterprise Resources**

C Park, Head of Roads and Transportation Services

### **Education Resources**

J Wallace, Quality Improvement Manager

### **Finance and Corporate Resources**

C Lyon, Administration Officer; L Wyllie, Administration Assistant

### **Housing and Technical Resources**

J Read, Strategy and Policy Advisor

---

## **1 Declaration of Interests**

The following interest was declared:-

<b><i>Councillor(s)</i></b>	<b><i>Item(s)</i></b>	<b><i>Nature of Interest(s)</i></b>
Marrs	Residents' Parking Permit Zones (RPPZ) Consultation	Chair of Roads Safety Forum

---

## **2 Minutes of Previous Meeting**

The minutes of the meeting of the Clydesdale Area Committee held on 16 November 2021 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

---

## **3 Participatory Budgeting – Education Resources – Pupil Equity Funding**

A report dated 2 February 2022 by the Executive Director (Education Resources) was submitted on Participatory Budgeting (PB) in relation to Pupil Equity Funding.

Appendix 1 to the report detailed examples of good practice in relation to PB within the following 3 schools in the Clydesdale area:-

- ◆ Rigsby Primary School
- ◆ Lanark Grammar School
- ◆ Victoria Park School

Those examples outlined specifically the schools' journeys around PB. An impact section would be added to the infographics contained in Appendix 1 once the schools had spent their PB allocation in full at the end of the academic year to highlight the benefit of this activity for learners.

The Equity Team was available to help schools navigate any challenges faced to ensure full spend before the end of the financial year. A consultation on the PB process would go to Head Teachers and PB Leads before the end of the financial year to gather views on what had worked and what could be improved with regards to the PB process. The findings of the consultation would be shared at a future meeting of this Committee and would inform future PB activity within Education Resources.

Following the voting process, Education Resources would provide the Committee with the following:-

- ◆ summary report of each school's PB outcome (available late October/early November) and Local Authority and Area analysis report
- ◆ regular updates and reports at Area Committee meetings, including case studies focused on impact/success (ongoing)
- ◆ Local Authority Financial Report on how PEF money allocated for PB had been spent (May/June 2022)

The Quality Improvement Manager responded to members' questions.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 16 November 2021 (Paragraph 4)]*

---

#### **4 Participatory Budgeting – Housing and Technical Resources**

A report dated 2 February 2022 by the Executive Director (Housing and Technical Resources) was submitted on Participatory Budgeting (PB) in relation to the Environmental Programme and Estate Improvement Budget within the Clydesdale area.

Engagement with tenants on the overall Housing Revenue Account budget for 2021/2022, and the proposed level and focus of the Housing Investment Programme (HIP) within this, had taken place as part of the Annual Resource 2021/2022 budgetary consultation process. The environmental aspect of the HIP (Environmental Programme) was a significant budget area that covered a wide range of projects that sought to improve the quality and energy efficiency of the Council's domestic housing stock.

To date, one PB project had been completed within the Clydesdale area from this budget. Residents at Kirkton Sheltered Housing Complex, Carlisle had been offered the opportunity to determine a range of finishes such as flooring, tiles and wall coverings. An initial meeting had taken place to explain the process and officers had prepared 'mood boards', showing relevant styles, and completed door visits or sent letters to all households within the complex asking them to select their preferred option.

A total of 31 households had taken part in the exercise and 51% selected the preferred option. The project totalled approximately £254,000, however, some of the costs were attributed to background works where tenants were not able to determine the outcome.

The Estate Improvement Budget totalled £40,000 and was split across the 4 housing divisions of South Lanarkshire. Each local housing management team could direct the funding towards projects or improvements highlighted as a priority by customers of Housing and Property Services. The budget was ideally suited for conversion to PB and funded a number of smaller projects that had been highlighted as a priority by customers.

To date, one PB project had been completed within the Clydesdale area from this budget. In summer 2021, tenants at Honeybank Crescent, Carluke had reported concerns about broken and vandalised fencing to the rear of their properties, leading to concerns around security and privacy. Officers engaged with all tenants located in close proximity to the area to understand their preferred solution. From this, it was determined by tenants that a replacement fence would be the best option. Officers arranged for 2 different fence types to be presented to tenants and allowed them to vote on which one they would like to see installed. This was achieved through a combination of door visits, letters and photographs of each style.

A total of 11 households had taken part in the exercise and 90% selected the preferred option. The project cost a total of £9,406.

Officers from the Resource would continue to take forward opportunities within Clydesdale to ensure tenants and other customers had the opportunity to determine the outcome of budgets within the Environmental Programme and Community Safety Partnership (CSP) Commissioning budget. Updates would be provided to a future meeting of the Committee.

The Strategy and Policy Advisor responded to members' questions.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of the Housing and Technical Resources Committee of 29 September 2021 (Paragraph 17)]*

---

## **5 Residents' Parking Permit Zones (RPPZ) Consultation**

A report dated 31 January 2022 by the Interim Executive Director (Community and Enterprise Resources) was submitted on the results of the completed Residents' Parking Permit Zones (RPPZs) Consultation.

RPPZs were generally located in proximity to high demand parking areas, such as town centres and train stations, allowing residents, their visitors, and tradespeople to park easily or, in some areas, without paying a parking charge.

As part of the 2021/2022 budget setting exercise, a charge for parking permits was considered and agreed at the Executive Committee on 10 March 2021. This was implemented as permits were being renewed over the normal 2-year cycle. This charging approach directly linked to an Audit Scotland report encouraging councils to better understand costs and seek to recover them where discretionary services were being provided.

At the full Council meeting on 22 September 2021, a motion relating to Parking Permit Charges was tabled and it was subsequently agreed that consultation with residents living in current RPPZ areas would be undertaken. Charging for permits was suspended pending the outcome of the consultation exercise being reported to the relevant committees.

Details were given on:-

- ◆ the consultation process which involved asking households if they wished to remain in an RPPZ and pay a £5 per year administration charge or whether they wished to have their RPPZ removed

- ◆ the return rate for each of the 6 towns/areas consulted
- ◆ the split between paying and retaining or removing the zone across the 6 towns/areas

Within the Clydesdale area, only Carluke had residents' parking zones, therefore, only those households were consulted. Of those households that responded to the consultation, 86% wished to pay and retain the zone, while 14% wished to have the zone removed.

As agreed at the Council meeting held on 22 September 2021, the results of the consultation were now subject to consideration by the 4 Area Committees prior to each Area Committee providing a recommendation to a future meeting of the Executive Committee on whether to accept the findings of the consultation and continue to provide permit zones with a £5 administration charge (£10 over 2 years) for the permits.

Following discussion, Councillor Hamilton, seconded by Councillor McClymont, moved that the residents' parking permit zones be retained, however, no charge should be applied. Councillor McGavigan, seconded by Councillor Lockhart, moved as an amendment that the Committee accept the findings of the survey and accept the £10.00 charge over the 2 years for residents' parking permits.

On a vote being taken by roll call, members voted as follows:-

#### **Motion**

Lynsey Hamilton, Eileen Logan, Catherine McClymont

#### **Amendment**

George Greenshields, Mark Horsham, Richard Lockhart, Colin McGavigan, David Shearer

3 members voted for the motion and 5 for the amendment which was declared carried.

The Head of Roads and Transportation Services responded to members' questions.

**The Committee decided:** that the view of the Committee, namely, that the findings of the consultation be accepted and that the Council continue to provide permit zones with an administration charge for the permits for 2 years be recommended to the Executive Committee.

*[Reference: Minutes of the Community and Enterprise Resources Committee of 23 March 2020 (Paragraph 8), Minutes of the Executive Committee of 24 June 2020 (Paragraph 3) and Minutes of South Lanarkshire Council of 22 September 2021 (Paragraph 7)]*

*Councillor Marrs, having declared an interest in the above item of business, withdrew from the meeting during its consideration*

---

## **6 Community Grant Applications**

A report dated 2 February 2022 by the Executive Director (Finance and Corporate Resources) was submitted:-

- ◆ requesting approval for the allocation of community grants to 4 community groups in the Clydesdale Area Committee area from the 2021/2022 community grant budget
- ◆ requesting authorisation for the Executive Director (Finance and Corporate Resources), in consultation with the Chair, to approve further community grant applications meeting the relevant criteria in the period to 31 March 2022 from the 2021/2022 budget

In view of the fact that this was the last meeting of the Committee in the current financial year and to allow best use to be made of the remaining 2021/2022 community grant budget, it was proposed that the Executive Director (Finance and Corporate Resources), in consultation with the Chair, be authorised to approve any further community grant applications meeting the relevant criteria in the period to 31 March 2022. Those grants awarded would be reported to a future meeting for noting.

With regard to the application for a community grant submitted by Come Paint With Us, Blackwood (CL/17/21), following discussion, Councillor Hamilton, seconded by Councillor McClymont, moved that the grant award be £300. Councillor Shearer, seconded by Councillor Logan, moved as an amendment that the grant award be £250.

On a vote being taken by roll call, members voted as follows:-

**Motion**

Lynsey Hamilton, Mark Horsham, Richard Lockhart, Catherine McClymont, Colin McGavigan

**Amendment**

Eileen Logan, Julia Marrs, David Shearer

5 members voted for the motion and 3 for the amendment. The motion was declared carried.

**The Committee decided:**

(1) that community grants be awarded as follows:-

- |     |                   |  |
|-----|-------------------|--|
| (a) | Applicant:        | Come Paint With Us, Blackwood (CL/17/21)                 |
|     | Purpose of Grant: | Materials  |
|     | Amount Awarded:   | £300   |
| (b) | Applicant:        | Three Valleys Women, Lesmahagow (CL/18/21)               |
|     | Purpose of Grant: | Start-up costs – entrance fees and equipment             |
|     | Amount Awarded:   | £148   |
| (c) | Applicant:        | Coalburn Homing Club, Lanark (CL/19/21)                  |
|     | Purpose of Grant: | Equipment  |
|     | Amount Awarded:   | £500   |
| (d) | Applicant:        | Ravenstruther Women's Rural Institute, Lanark (CL/20/21) |
|     | Purpose of Grant: | Outing and entrance fees                                 |
|     | Amount Awarded:   | £250   |

(2) that, to ensure that the remaining 2021/2022 community grant budget was utilised as fully as possible, the Executive Director (Finance and Corporate Resources), in consultation with the Chair, be authorised to approve community grant applications in the period to 31 March 2022, subject to the applications meeting the Council's criteria for the receipt of funding; and

(3) that the details of those applications approved be reported to a future meeting for noting.

*[Reference: Minutes of 16 November 2021 (Paragraph 6)]*

*Councillor Greenshields left the meeting during this item of business prior to the vote*

---

**7 Urgent Business**

---

There were no items of urgent business.