



Council Offices, Almada Street  
Hamilton, ML3 0AA

Monday, 08 November 2021

Dear Councillor

## **Clydesdale Area Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Tuesday, 16 November 2021**  
**Time: 14:00**  
**Venue: By Microsoft Teams,**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Cleland Sneddon**  
**Chief Executive**

Richard Lockhart (Chair), Mark Horsham (Depute Chair), Alex Allison, Poppy Corbett, George Greenshields, Lynsey Hamilton, Eric Holford, Eileen Logan, Julia Marrs, Ian McAllan, Catherine McClymont, Colin McGavigan, David Shearer

## BUSINESS

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

3 - 8

Minutes of the Clydesdale Area Committee held on the 7 September 2021 submitted for approval as a correct record. (Copy attached)

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### Item(s) for Noting

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**3 Detector Legislation**

Presentation by George Kirkcaldy, Station Commander, Scottish Fire and Rescue Service

**4 Participatory Budgeting - Education Resources - Schools**

9 - 18

Report dated 2 November 2021 by Executive Director (Education Resources). (Copy attached)

**5 Household Waste and WRC Booking System - Carluke Pilot**

19 - 24

Report dated 4 November 2021 by Executive Director (Community and Enterprise Resources). (Copy attached)

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### Item(s) for Decision

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**6 Community Grant Applications**

25 - 28

Report dated 3 November 2021 by Executive Director (Finance and Corporate Resources). (Copy attached)

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### Urgent Business

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**7 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

Clerk Name:	Carol Lyon
Clerk Telephone:	01698 455652
Clerk Email:	carol.lyon@southlanarkshire.gov.uk

# CLYDESDALE AREA COMMITTEE

# 2

Minutes of meeting held via Microsoft Teams on 7 September 2021

## **Chair:**

Councillor Richard Lockhart

## **Councillors Present:**

Councillor Alex Allison, Councillor Poppy Corbett, Councillor George Greenshields, Councillor Lynsey Hamilton, Councillor Eric Holford, Councillor Mark Horsham (Depute), Councillor Eileen Logan, Councillor Julia Marrs, Councillor Colin McGavigan, Councillor David Shearer

## **Councillors' Apologies:**

Councillor Ian McAllan, Councillor Catherine McClymont

## **Attending:**

### **Community and Enterprise Resources**

C McFarlane, Development Officer; A McKinnon, Head of Facilities, Waste and Grounds Services; G Newbigging, Area Manager

### **Education Resources**

L Mitchell, Quality Improvement Officer/Lead Officer (Equity)

### **Finance and Corporate Resources**

C Lyon, Administration Officer; J Taylor, Head of Finance (Strategy); L Wyllie, Administration Assistant

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## **1 Declaration of Interests**

No interests were declared.

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## **2 Minutes of Previous Meeting**

The minutes of the meeting of the Clydesdale Area Committee held on 8 June 2021 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## **3 Common Good Update**

A report dated 12 August 2021 by the Executive Director (Finance and Corporate Resources) was submitted providing background information and an update on the Lanark and Biggar Common Good funds.

The Common Good was a fund of money or assets, or both, and was administered by a Scottish local authority in respect of each former burgh within the area of the local authority. Common Good property was owned by the local authority and administered separately from other local authority assets for accounting purposes. Ownership was absolute in the strict sense that the authority held legal title to it. However, what the authority could do with the asset was subject to a system of statutory control which had the potential to limit the extent to which the authority could dispose of or deal with the asset and in what terms.

The Common Good funds held within South Lanarkshire Council were Lanark, Biggar, Hamilton and Rutherglen. Accounts were prepared on an annual basis, as part of the Council's year end process, and the position at 31 March 2021 was detailed in Appendix 1 to the report.

The Biggar Common Good Account held no physical assets and held cash balances only. The Lanark Common Good Account held a number of properties and a proactive approach to maintenance supported the viability of those assets and reduced the Council's risk to greater liability in the future.

On 2 October 2013, the Finance and Corporate Resources Committee had approved an annual cyclical maintenance plan of £15,000 for Lanark Common Good properties. The Executive Director (Finance and Corporate Resources) had delegated authority to approve maintenance work up to the value of £15,000 for each fund. If inspections highlighted requirements to undertake investment beyond routine maintenance, this would be considered separately for approval and would be the subject of a report to the Finance and Corporate Resources Committee.

Finance Services administered the Common Good Account which included revenue monitoring, preparation of annual accounts and seeking Finance and Corporate Resources Committee approval for expenditure to be incurred on various projects as and when required. If any proposals for common good spend were considered to benefit the local community in Lanark or Biggar, and the level of funding required was feasible, then Finance Services would seek approval from the Finance and Corporate Resources Committee.

A Common Good Update report was presented to the Finance and Corporate Resources Committee at least twice a year. A report in August/September time would update the Committee on the annual accounts of all Common Good Funds. A report on the management of the Common Good fund would also be provided annually to the Clydesdale Area Committee.

**The Committee decided:** that the report be noted.

*Councillor McGavigan entered the meeting during this item of business*

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#### **4 Participatory Budgeting - Community and Enterprise Resources - Footpaths and Roads**

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A report dated 20 July 2021 by the Executive Director (Community and Enterprise Resources) was submitted advising on:-

- ◆ the outcome and level of engagement for the Participatory Budgeting (PB) consultation exercise to identify £2 million footway/footpath and road projects
- ◆ initial/potential learning points to develop future exercises
- ◆ next steps, locations and forthcoming communications

As part of an agreed budget, an additional £2 million had been allocated to support footway/footpath and road improvements. This investment would continue the Council's commitment to prioritise investment in roads infrastructure and footways/footpaths, including those within parks.

The predominant focus of the investment had been to target footpath improvement together with further investment to improve road conditions in South Lanarkshire. This additional sum was to be allocated across the 4 localities based on network length and would be subject to an online PB exercise which would allow communities to prioritise, on a thematic basis, where the further expenditure in their area could be targeted. It was considered appropriate to allocate 75% of the funding towards footways/footpaths and 25% towards carriageways with work to be implemented in 2021/2022. Details of how the funding had been allocated were highlighted in the report.

The consultation took place between 27 April and 11 May 2021 and had been promoted via the Council's website, social media channels and third sector networks. Separate votes were held for each of the 4 areas, with separate provision within each area vote for roads and footways/footpaths. A full breakdown of participant engagement in the process and the representation levels were detailed in Appendix 1 to the report.

Locations had been identified in line with the funding and specific locations where works would be undertaken were detailed in Appendix 2 to the report.

Operating the first mainstream PB across the Council had identified several learning points to be considered as the process developed further and those were detailed in the report.

The Area Roads Manager responded to members' questions.

**The Committee decided:**

- (1) that the outcome and level of engagement for the PB consultation exercise to identify £2 million footway/footpath and road projects, as set out in Appendix 2 to the report, be noted; and
- (2) that the learning points to be considered for future PB exercises, as detailed in the report, be noted.

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## **5 Participatory Budgeting - Community and Enterprise Resources - Renewable Energy Fund**

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A report dated 25 August 2021 by the Executive Director (Community and Enterprise Resources) was submitted on Participatory Budgeting in relation to the Renewable Energy Fund.

The Executive Committee, on 21 November 2018, agreed that a series of amendments be made to the Renewable Energy Fund. One amendment was the introduction of a micro grant fund in 2019/2020 of up to £5,000 per annum available to Community Councils or equivalent community organisations to award and administer small grants of up to £500 locally.

This was established for an initial 2-year period and the Community and Enterprise Resources Committee of 16 February 2021 had agreed to continue the micro grants after 2020/2021. In 2020/2021, 7 Community Councils within the Clydesdale Area had been awarded micro grants totalling £24,183. Information on those grants was detailed in the report.

The 2021/2022 awards to Community Councils were currently being processed and would be paid to each individual Community Council to administer.

The Development Officer responded to members' questions.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of the Executive Committee of 21 November 2018 (Paragraph 10) and Minutes of the Community and Enterprise Resources Committee of 16 February 2021 (Paragraph 4)]*

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## **6 Participatory Budgeting – Education Resources - Pupil Equity Funding**

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A report dated 23 August 2021 by the Executive Director (Education Resources) was submitted on Participatory Budgeting in relation to Pupil Equity Funding.

146 out of 148 of schools within South Lanarkshire received Pupil Equity Funding (PEF) which was targeted at supporting pupils affected by poverty. Each school would set aside a minimum of 5% of its PEF allocation, which equated to £0.495 million, and members of the public had been asked to indicate how this should be spent. Schools would confirm the percentage that they would set aside to Education Resources by 30 August 2021 and final figures and a breakdown per school would be reported to the next meeting of the Area Committee.

Head Teachers had been briefed on the Participatory Budgeting (PB) process and were now identifying a staff member to lead/facilitate the process within their school. An initial training session for PB leads was delivered on 6 May 2021.

Schools were now beginning to set up a PB group, consisting of pupils and parents/carers. This group would lead PB activity in schools, consulting with stakeholders to generate ideas and facilitate the voting. Details of the stakeholders were provided in the report. All schools would have completed the PB process, with voting and spend agreed, by 8 October 2021. This information would be collated and shared at future meetings of this Committee.

Schools would then progress with the spend, ensuring that the funding was fully spent by 31 March 2021.

The Quality Improvement Officer/Lead Officer (Equity) responded to members' questions.

**The Committee decided:** that the report be noted.

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## 7 Community Grant Applications

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A report dated 23 August 2021 by the Executive Director (Finance and Corporate Resources) was submitted on applications for community grant.

Following discussion in relation to further publicising community grants in order to increase uptake, it was proposed that consideration be given to officers contacting groups who had not submitted an application for 2021/2022, but who had applied in previous years.

**The Committee decided:** that community grants be awarded as follows:-

- |     |                   |   |
|-----|-------------------|---|
| (a) | Applicant:        | Friends of Volunteering in Clydesdale, Lanark (CL/3/21)   |
|     | Purpose of Grant: | Outing and entrance fees  |
|     | Amount Awarded:   | £250  |
| (b) | Applicant:        | Biggar and District U3A (CL/4/21)   |
|     | Purpose of Grant: | Outing  |
|     | Amount Awarded:   | £200  |
| (c) | Applicant:        | International Society for Krishna Consciousness (ISKCON) (Scotland) Limited, Lesmahagow (CL/5/21) |
|     | Purpose of Grant: | Equipment, materials, administration and publicity costs  |
|     | Amount Awarded:   | £600  |
| (d) | Applicant:        | Lanark Amateur Musical Society (CL/6/21)  |
|     | Purpose of Grant: | Entrance fees   |
|     | Amount Awarded:   | £250  |
| (e) | Applicant:        | Forth Friendship Group (CL/7/21)  |
|     | Purpose of Grant: | Equipment and materials   |
|     | Amount Awarded:   | £510  |

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## **8 Urgent Business**

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There were no items of urgent business.



## Participatory Budgeting – Update for Clydesdale Area Committee November 2021 4

<b>Service Area</b>	Education	<b>Lead Officer</b>	Laura Mitchell
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### Stage 1 : Pre Consultation :

- What are we asking the public for their view on (what service is it / description etc)?
- How much funding are we asking about?
- Who are we asking,
- How are we doing this ?
- When are we doing this ?
- When will we report back ?

### Progress update since last Area Committee:

#### **Participatory Budget Allocation**

Schools within the Clydesdale Area have allocated £94,416.76 of their £1,201,680 PEF Allocation for participatory budgeting (PB). Appendix 1 shows a breakdown of this for each of the learning communities. Appendix 2 summarises the percentage of PEF allocation that schools have allocated for participatory budgeting – 73% of schools have allocated the minimum 5% of their PEF budget, whilst 27% of schools have allocated more than this. A further school-by-school breakdown is outlined in Appendix 3.

#### **Reported Outcome**

Schools have undertaken a rigorous consultation process with stakeholders led by a Participatory Budgeting Stakeholder Group in each school. Some examples of how stakeholder ideas have been collected by schools are: outdoor parent coffee sessions; Google Forms; use of electronic programmes like Jamboard to create post-it note boards of pupil ideas; and paper mind maps of ideas.

Schools then engaged stakeholders in the voting process. Electronic and paper-based voting, as well as more hands-on options, were used by establishments based on their own intelligence in meeting the needs of their stakeholders. Appendix 3 outlines the outcome of the vote for each school. Appendix 4 outlines the distribution of votes by stakeholders across the Clydesdale area.

#### **Support Available**

A Microsoft Teams group for school PB Leads has supported and signposted schools to good practice. Practitioners have asked questions and shared good practice within the online area. This has been supported by the central Equity Team. Many schools have been tweeting their PB work to date, tagging our @SLCEquity Twitter feed in their posts. The central Equity Team has been actively monitoring this feed to promote good practice and the sharing of ideas.

#### **Next Steps**

Schools are now progressing with their spend, to ensure the minimum 5% is spent in full by end of March 2022. The central Equity Team are available to help schools navigate any challenges they face to ensure a full spend before the end of the financial year. Some schools have communicated that the PB Stakeholder Group in their school will continue to lead this across the school, further consulting with stakeholders on the detail of the proposed spend. The Equity Team are currently gathering specific school examples of good practice, which will be collated into case studies; these will be shared at future Area Committee meetings.

## Stage 2 : Post Consultation

- The outcome of the PB activity
- What happens next ?
- Further reporting requirements (eg required Committee approval)

Following the voting process, Education Resources will provide Area Committees with the following:

- Summary Report of each school's PB outcome (available late October/early November) and Local Authority and Area analysis report
- Regular updates and reports at Area Committee meetings including case studies focussed on impact/success (ongoing)
- Local Authority Financial Report on how PEF money allocated for PB has been spent (May/June 2022)

Education Resources will support schools with the implementation of PB and monitor and track the impact. Findings will inform any future PB activity within Education Resources.

Regular PB Updates and the highlighting of good practice will be communicated to schools via the PB and Equity Teams Pages and through our @SLCTwitter handle.

# Total PB Spend

## £94,416.76 (8%)

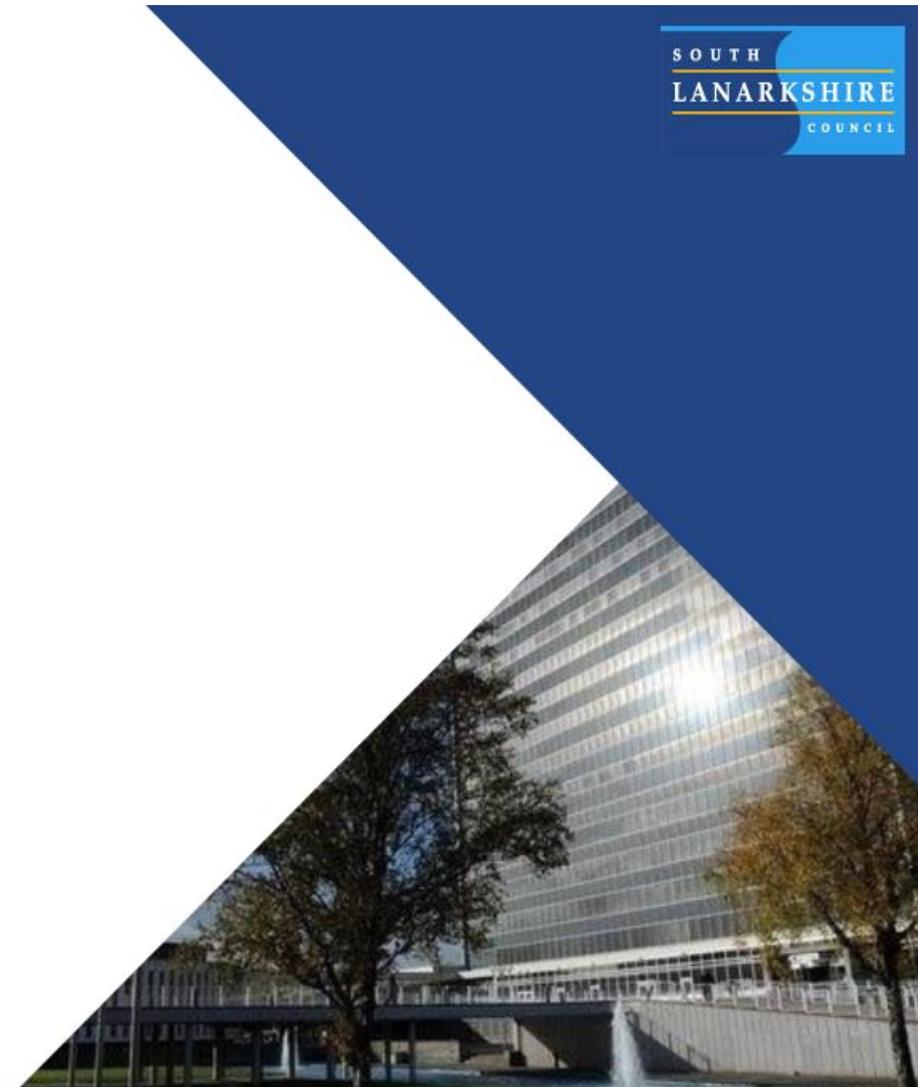
### Split amongst learning communities:

Biggar = £8,873.53 (9%)

Carluke = £38,363.47 (41%)

Lanark = £28,594.41 (30%)

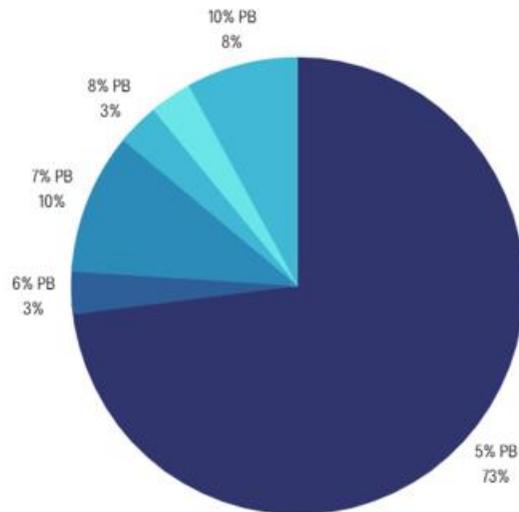
Lesmahagow = £18,585.35 (20%)



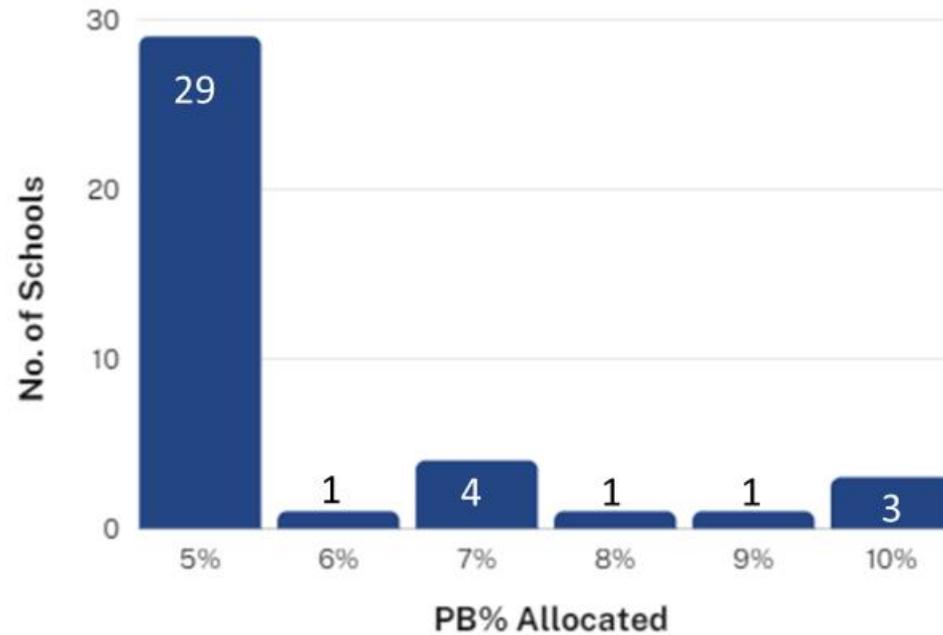
# PB in the Clydesdale Area



**% of Schools Who Allocated:  
(PB%)**



**Number of Schools Who Allocated:**



## A Further Breakdown Biggar L.C.

School	Total PB Spend	PB % of PEF	Approach
Abington Primary	£422.70	10%	Play resources
Auchengray primary	£295.89	7%	School events
Biggar Primary	£1,585.10	5%	Outdoor resources
Carnwath Primary	£493.15	7%	Curricular visits
Coulter Primary	£282.00	5%	Curricular visits
Crawford Primary	£422.70	10%	Community Themed Day
Leadhills Primary	£352.25	5%	School events
Libberton Primary	£634.05	5%	Outdoor Learning Resources & Extra-curricular clubs
Tinto Primary	£317.00	5%	Transport
Black Mount Primary	£493.15	7%	Curricular visits
Wiston Primary	£126.80	5%	Extra-curricular clubs
Biggar High School	£3,448.74	5%	Mental health day

**Total PB Spend = £8,873.53**

**Average PB % = 6%**

# A Further Breakdown Carluke L.C.

School	Total PB Spend	PB % of PEF	Approach
Braidwood Primary	£634.05	5%	Outdoor resources
Carluke Primary	£5,748.64	8%	Extra Curricular Clubs / Visiting Specialists
Crawforddyke Primary	£5,565.45	5%	Extra-curricular clubs
Forth Primary	£4,156.50	5%	Curricular visits
High Mill Primary	£4,536.91	7%	Outdoor resources
Kirkton Primary	£986.30	5%	Extra-curricular clubs
Law Primary	£2,324.80	5%	Outdoor resources
Victoria Park School	£4,297.40	5%	Extra-curricular clubs
Carluke High School	£10,113.42	6%	Quiet Spaces, ICT resources, increase FSM Uptake

**Total PB Spend = £38,363.47**

**Average PB % = 6%**



# A Further Breakdown Lanark L.C.

School	Total PB Spend	PB % of PEF	Approach
Braehead Primary	£126.81	9%	Curricular visits
Carmichael Primary	£422.70	5%	Curricular visits
Carstairs Junction Primary	£1,972.55	5%	Sports clothing supplies
Carstairs Primary	£1,479.45	5%	Extra-curricular clubs
Douglas Primary	£2,183.90	5%	Curricular visits
Kirkfieldbank Primary	£634.05	5%	Outdoor resources
Lanark Primary	£3,170.20	5%	Resources to support individual pupil needs/interests e.g. specific reading books
New Lanark Primary	£915.85	5%	Cooking club
Rigside Primary	£4,508.70	10%	Outdoor resources
Robert Owen Memorial Primary	£3,452.00	5%	Technology Workshops
Underbank Primary	£211.35	5%	Outdoor resources and HWB resources
Lanark Grammar	£9,516.85	5%	HWB resources

**Total PB Spend = £28,594.41**

**Average PB % = 6%**



## A Further Breakdown Lesmahagow L.C.

School	Total PB Spend	PB % of PEF	Approach
Bent Primary	£2,184	5%	Library resources
Blackwood Primary	£3,804.25	5%	Outdoor resources
Coalburn Primary	£1,479.45	5%	Outdoor resources
Milton Primary	£1,409	5%	After-School Cooking Club
Woodpark Primary	£5,283.70	5%	Outdoor resources
Lesmahagow High School	£4,424.95	5%	Mental health training, HWB resources

**Total PB Spend = £18,585.35**

**Average PB % = 5%**

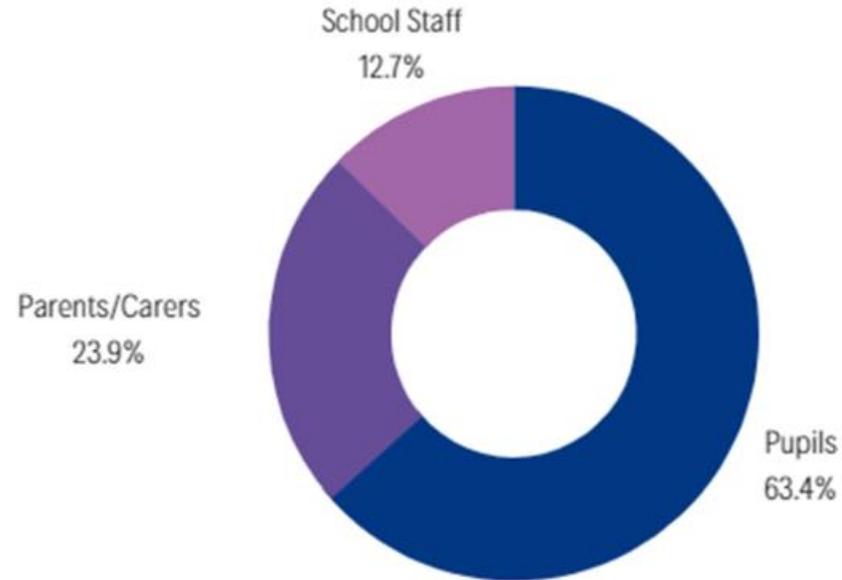




**Percentage Split of votes:**

**Average % of Pupils who voted – 81%**

**Average % of Staff who voted – 75%**



**Number of pupils who voted – 4,880**

**Number of parents/carers who voted – 1,841**

**Number of staff who voted – 981**

**Total votes – 7,702**



# Report

5

Report to:	<b>Clydesdale Area Committee</b>
Date of Meeting:	<b>16 November 2021</b>
Report by:	<b>Executive Director (Community and Enterprise Resources)</b>

Subject:	<b>Household Waste and WRC Booking System - Carluke Pilot</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ update members on proposals for the implementation of an online booking system, on a pilot basis, at Carluke Household Waste and Recycling Centre.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) to note the content of the report

## 3. Background

3.1. The Council operates six Household Waste and Recycling Centres (HWRCs).

3.2. Five of the centres are managed by Biffa on behalf of the Council: Blantyre, Rutherglen, East Kilbride, Larkhall and Strathaven. The sixth site, Carluke is managed by the Council.

3.3. The sites are well used by members of the public. Approximately 35,000 tonnes of waste is accepted across the sites each year.

3.4. During peak times (e.g. summer months, weekends and public holidays) the demand for the sites can be significant. This can, on occasion, result in long queues on access roads and can impact on local businesses and lengthy waiting times can cause frustration amongst members of the public. Unfortunately, this frustration can lead to incidences of verbal abuse and aggression towards site staff, and additional measures have been put in place to address this, i.e. bodycams, CCTV. This is particularly the case in Carluke given the location and nature of the site.

3.5. Prior to lockdown, vans and cars with trailers required to book prior to visiting Carluke HWRC. The booking system allowed Waste Services to control the number of visitors to the site which significantly reduced queue lengths. Staff reported that they were subjected to less verbal abuse and aggression from visitors and there were less reports of 'trader abuse'.

3.6. Bookings were taken by telephone and administered by the customer contact centre. There was no facility for online booking but requests could be taken during normal office hours.

- 3.7. Several local authorities introduced booking systems to coincide with the re-opening of HWRC sites, after COVID-19 restrictions were relaxed, in June 2020. Booking systems were seen as a cost-effective way of managing queues during a period of exceptional demand. The booking system at Carluke was not introduced when the sites re-opened. This was because the telephone booking system was resource intensive and the contact centre was already facing pressures caused by staff shortages due to COVID19. The telephone booking system could also only be used during normal working hours, which meant that residents were unable to phone to make appointments in the evening or at weekends. Given the amount of additional waste that was being produced, it was also likely that the site would receive a high number of 'first time visitors' and that these visitors would not be aware of the booking requirement. Turning them away from the site without a booking could have led to a higher number of abusive/ aggressive incidents.
- 3.8. There are currently 17 local authorities in Scotland that operate a booking system for HWRC sites. Four local authorities require all visitors to book in advance and 13 require visitors coming to the sites in vans or in cars with trailers, to book a slot prior to visiting. Five local authorities do not require pre-booking but do require visitors to have a permit before access is given. More information about the prevalence of booking systems is provided in the appendix to this report.

#### **4. Proposal and Next Steps**

- 4.1. It is proposed that the Council implements a booking system, on a trial basis, for Carluke HWRC. The booking system will be predominantly an on-line system but customer contact centre staff will have access to the system so that residents who do not have internet access would still be able to book slots, albeit only during normal office hours.
- 4.2. Waste Services recognise the importance of communicating the new requirement to members of the public. A minimum lead in time of 4 weeks will be given between notifying residents of the new requirement and the system being implemented. Waste Services will consult with the Head of Communications and Strategy to ensure the booking system is adequately promoted.
- 4.3. In the initial 4-week period of the system being operational, residents who visit the site without a valid booking will be allowed to access the site (on a one-off basis) where this can be safely facilitated. This will aid the smooth transition to the new system.
- 4.4. It is proposed that the booking system is implemented from Monday 7 February 2022. The system will be promoted, in conjunction with Corporate Communications, from Monday 10 January 2022. This will allow the system to be fully bedded in before the longer summer opening hours start on 1 April 2022. It is proposed that the pilot will last for 6 months. Customer satisfaction surveys will be devised and issued to site visitors during this time to assess the success of the pilot. Following the initial 6 month period, a further report will be provided to the committee to review the success of the pilot and determine whether the booking system should be in place on a permanent basis.

#### **5 Employee Implications**

- 5.1. Evidence from other local authorities suggests that introducing a booking system leads to less incidents of verbal abuse and aggression from members of the public. This proposal has been discussed with trade unions colleagues and they are fully in support of the proposal.

## **6. Financial Implications**

- 6.1. The cost of implementing the on-line booking system is £5,000. It would be delivered as Phase 2 of the on-line booking system for bulky waste collections and met from the existing Waste revenue budget.

## **7. Climate Change, Sustainability and Environmental Implications**

- 7.1. The booking system will result in shorter queues and reduce engine idling outside the site.
- 7.2. The booking system confirmation will remind visitors to separate the waste they are depositing on site. This will help improve recycling rates at the site.

## **8. Other Implications**

- 8.1. Shorter queues at the site will benefit members of the public and local businesses.
- 8.2. The on-line booking system supports the Council's channel shift agenda.
- 8.3. The on-line booking system will reduce the risk of site employees being subject to abuse from residents because of long queues at the site.

## **9. Equality Impact Assessment and Consultation Arrangements**

- 9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 9.2. Legal Services were consulted when the bulk waste booking system contract was awarded and as a result a Privacy Impact Assessment has already been undertaken.
- 9.3. Waste Services have consulted with other local authorities, via the Waste Managers Network, who have successfully implemented a booking system for their Household Waste and Recycling Centres. Two local authorities, Edinburgh City Council and Fife Council have given presentations on the subject at APSE Waste and Recycling Group.
- 9.4. Visitors to the site will be consulted on the success of the system via the customer satisfaction surveys.

**Michael McGlynn**

**Executive Director (Community and Enterprise Resources)**

4 November 2021

### **Link(s) to Council Objectives/Ambitions /Values**

- Ensure communities are safe, strong and sustainable
- Promote sustainable and inclusive economic growth and tackle disadvantage

### **Previous References**

None

### **List of Background Papers**

None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Kirsty McGuire Waste Services Manager

Ext: (Tel: 01698 717748)

E-mail: [Kirsty.McGuire@southlanarkshire.gov.uk](mailto:Kirsty.McGuire@southlanarkshire.gov.uk)

## Appendix

Name of Local Authority	Booking System	Other Control Measure
Edinburgh	Yes – All vehicles	
South Ayrshire	Yes – All vehicles	
Dumfries and Galloway	Yes – All vehicles	
Aberdeenshire	Yes – All vehicles	
Glasgow	Yes – Vans and Cars with Trailers	
North Lanarkshire	Yes – Vans and Cars with Trailers	
East Renfrewshire	Yes – Vans and Cars with Trailers	
Mid Lothian	Yes – Vans and Cars with Trailers	
West Lothian	Yes – Vans and Cars with Trailers	
Angus	Yes – Vans and Cars with Trailers	
Aberdeen	Yes – Vans and Cars with Trailers	
Moray	Yes – Vans and Cars with Trailers	
Highland	Yes – Vans and Cars with Trailers	
East Dunbartonshire	Yes – Vans and Cars with Trailers	
West Dunbartonshire	Yes – Vans and Cars with Trailers	
Inverclyde	Yes – Vans and Cars with Trailers	
Western Isles	Yes – Vans and Cars with Trailers	
Renfrewshire		Permit required
North Ayrshire		Permit required
Perth		Permit required
Dundee		Permit required
Falkirk		Permit required



# Report

6

Report to: **Clydesdale Area Committee**  
 Date of Meeting: **16 November 2021**  
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Community Grant Applications**

## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ request approval for the allocation of community grants to 6 community groups in the Clydesdale Area Committee from the 2021/2022 community grant budget

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that community grants be awarded as follows:-

- |     |   |   |
|-----|---|---|
| (a) | Applicant:<br>Amount Requested:<br>Purpose of Grant:<br>Amount Awarded: | Lanark Community Development Trust (CL/10/21)<br>£1,000<br>Equipment<br>£600  |
| (b) | Applicant:<br>Amount Requested:<br>Purpose of Grant:<br>Amount Awarded: | Crawfordjohn Heritage Venture Trust, Biggar (CL/11/21)<br>£430<br>Equipment, administration and publicity costs<br>£260 |
| (c) | Applicant:<br>Amount Requested:<br>Purpose of Grant:<br>Amount Awarded: | Coulter WRI (CL/12/21)<br>£250<br>Outing<br>£200  |
| (d) | Applicant:<br>Amount Requested:<br>Purpose of Grant:<br>Amount Awarded: | The Lanark Choral, Lanark (CL/13/21)<br>£650<br>Materials, administration and publicity costs<br>£390                   |
| (e) | Applicant:<br>Amount Requested:<br>Purpose of Grant:<br>Amount Awarded: | Biggar and District Men's Shed, Biggar (CL/14/21)<br>£1,000<br>Equipment<br>£600  |

(e) Applicant:	Braehead Village Trust (CL/15/21)
Amount Requested:	£500
Purpose of Grant:	Materials, outing and entrance fees, administration and publicity costs
Amount Awarded:	£400

### 3. Background

3.1. The Council operates a community grants scheme to support local constituted community groups and voluntary organisations. All applications require to be supported by a constitution, audited accounts or annual income and expenditure accounts, a bank statement and confirmation that the group/organisation will adhere to the conditions of the grant award. Applications are invited continually throughout the year.

3.2. The main aims of the community grants scheme are to:-

- ◆ fund activities and projects which bring community benefit.
- ◆ involve people in the community by bringing them together to enjoy educational, recreational, leisure and other community activities or to improve the local environment.

3.3. Support can be provided for a range of activities including administration and publicity costs, purchase of equipment and materials, annual outings and entrance fees, start-up costs and special events.

### 4. Employee Implications

4.1. None.

### 5. Financial Implications

5.1. The current position of the community grants for the Clydesdale Area Committee area in 2021/2022 is as follows:-

Total allocation for Community Grants	£35,840
Grants previously allocated	£ 2,670
Community grants allocated in this report	£ 2,450
Remaining balance	£30,720

### 6. Climate Change, Sustainability and Environmental Implications

6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

### 7. Other Implications

7.1. The risk to the Council is that grant funding is not utilised for the purpose of which it was intended. This risk is mitigated by internal controls including audit procedures and conditions of grant agreement.

### 8. Equality Impact Assessment and Consultation Arrangements

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

8.2. All the necessary consultation with the community groups has taken place.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

3 November 2021

**Link(s) to Council Vision/Priorities/Values**

- ◆ Accountable, effective, efficient and transparent. Focused on people and their needs.

**Previous References**

- ◆ Clydesdale Area Committee – 7 September 2021

**List of Background Papers**

- ◆ Individual application forms

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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