

Participatory Budgeting – Update for Area Committee			
Service Area	Education	Lead Officer	Laura Mitchell on behalf of Carole McKenzie
Stage 1 : Pre Consultation : <ul style="list-style-type: none"> • What are we asking the public for their view on (what service is it / description etc)? • How much funding are we asking about? • Who are we asking, • How are we doing this ? • When are we doing this ? • When will we report back ? 			
<p>The public are being asked how 5% of their school's Pupil Equity Funding (PEF) will be spent. This funding is targeted at supporting pupils affected by poverty. 146 out of 148 of SLC schools receive PEF funding. Each of these schools will set-aside a minimum of 5% of their PEF allocation for this activity. This equates to a minimum of £0.495m. Note this is a slight increase from the initial figure quoted of £0.430m, due to the Scottish Government providing schools with a 15% Pupil Premium uplift from their initial PEF allocation. It is anticipated some schools may set aside more than 5%. Schools will submit the % (minimum of 5%) they are setting aside to Education Resources by 30 August. Final figures will be reported at the next area committee meeting.</p> <p>On 27 April, Head Teachers were briefed on the PB process and taken through a Power Point Presentation, which outlined expectations and timescales, signposted resources and outlined the support that will be given to support them with this activity. Head Teachers are now identifying a staff member to lead/facilitate this activity in their school. An initial training session for PB leads was delivered on 6 May. This virtual session was recorded and is available to all schools on Education Resource's virtual platform SLC squared. A further input will be delivered on 25 August. A Teams Page has been set-up to support PB leads. This platform provides support and resources for PB leads. It is hoped it will also facilitate the sharing of good practice across schools, as this activity unfolds in schools.</p> <p>Schools are now beginning to set-up a PB group, which consists of pupils and parents/carers. This group will lead this activity in schools, consulting with stakeholders to generate ideas and facilitate the voting. The following stakeholders will be encouraged to vote:</p> <ul style="list-style-type: none"> - All school pupils - All parents/carers of pupils who attend the school - All school staff – janitors, cooks, cleaners, teachers, school support assistants, etc. <p>All schools will have completed the PB process, with voting and spend agreed by 8 October. Schools will report the outcome of the PB process via a Google form, which is due into Education Resources by 8 October. This will be collated, and the information shared at future area committee meetings. Schools will then progress with their spend, to ensure the 5% is spent in full by end of March 2022. Details of spend will feature in school's PEF Profile of Spend, which is a detailed financial report of how a school's Pupil Equity Funding is spent. This is collated annually into an authority report, a separate sub-set report for PB will feature for the 2021/2022 allocation.</p> <p>The central Equity Team within Education Resources will provide ongoing support to schools enable them to deliver this agenda successfully in their schools.</p>			

Stage 2 : Post Consultation

- The outcome of the PB activity
- What happens next ?
- Further reporting requirements (eg required Committee approval)

Education Resources Plan to keep Area Committees updated with PB activity via the following:

- Final figures reported of school's PEF allocation committed to PB (available in September)
- Summary Report of each school's PB outcome (available late October/early November) and Local Authority analysis report of this
- Case studies of school activity, which has had particular impact/success (ongoing throughout the year)
- Detailed Local Authority Financial Report of how PEF money allocated for PB has been spent (May/June 2022)
- Regular updates and reports at Area Committee meetings (ongoing)

Education Resources will support schools with implementation of this and monitor and track the impact of this activity. Findings will inform any future PB activity within Education Resources.

Regular PB Updates and the highlighting of good practice will be communicated to schools via the Equity Post and PB Teams Page. Area Committee are welcome to be emailed the Equity Post showing these updates/good practice.