

# Report

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|------------------|---|
| Report to:       | <b>Finance and Corporate Resources Committee</b>            |
| Date of Meeting: | <b>7 September 2022</b>                                     |
| Report by:       | <b>Executive Director (Finance and Corporate Resources)</b> |

|          |  |
|----------|--|
| Subject: | <b>Revenue Budget Monitoring 2022/2023 - Finance and Corporate Resources</b> |
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2022 to 15 July 2022 for Finance and Corporate Resources

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the breakeven position on the Finance and Corporate Resources' revenue budget, as detailed in Appendix A of the report, and the forecast to 31 March 2023 of breakeven, be noted; and
- (2) that the proposed budget virements be approved.

## 3. Background

3.1. This is the first revenue budget monitoring report presented to the Finance and Corporate Resources Committee for the financial year 2022/2023.

3.2. The report details the financial position for Finance and Corporate Resources on Appendix A, along with variance explanations in appendices B to H.

## 4. Employee Implications

4.1. None.

## 5. Financial Implications

5.1. As at 15 July 2022, there is a breakeven position against the phased budget. The financial forecast for the revenue budget to 31 March 2023 is a breakeven position.

5.2. Virements are proposed to realign budgets. These movements have been detailed in the appendices to this report, as appropriate.

## 6. Climate Change, Sustainability and Environmental Implications

6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

## **7. Other Implications**

- 7.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

## **8. Equality Impact Assessment and Consultation Arrangements**

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 8.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

28 July 2022

## **Link(s) to Council Values/Priorities/Outcomes**

- ◆ Accountable, effective, efficient and transparent

## **Previous References**

- ◆ None

## **List of Background Papers**

- ◆ Financial ledger and budget monitoring results to 15 July 2022

## **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:

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## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Finance and Corporate Resources Committee: Period Ended 15 July 2022 (No.4)

## Finance and Corporate Resources Summary

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>15/07/22 | Actual<br>15/07/22 | Variance<br>15/07/22 |                   | %<br>Variance<br>15/07/22 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|-------------------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                   |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                   |                           |      |
| Employee Costs                 | 36,281           | 36,281               | 0                              | 9,398                            | 9,182              | 216                  | under             | 2.3%                      |      |
| Property Costs                 | 2,495            | 2,495                | 0                              | 198                              | 193                | 5                    | under             | 2.5%                      |      |
| Supplies & Services            | 10,133           | 10,133               | 0                              | 4,572                            | 4,714              | (142)                | over              | (3.1%)                    |      |
| Transport & Plant              | 74               | 74                   | 0                              | 5                                | 1                  | 4                    | under             | 80.0%                     |      |
| Administration Costs           | 6,981            | 6,981                | 0                              | 1,940                            | 2,025              | (85)                 | over              | (4.4%)                    |      |
| Payments to Other Bodies       | 7,770            | 7,770                | 0                              | 1,887                            | 1,890              | (3)                  | over              | (0.2%)                    |      |
| Payments to Contractors        | 271              | 271                  | 0                              | 28                               | 28                 | 0                    | -                 | 0.0%                      |      |
| Transfer Payments              | 69,107           | 69,107               | 0                              | 15,698                           | 15,698             | 0                    | -                 | 0.0%                      |      |
| Financing Charges              | 1,080            | 1,080                | 0                              | 375                              | 374                | 1                    | under             | 0.3%                      |      |
| <b>Total Controllable Exp.</b> | 134,192          | 134,192              | 0                              | 34,101                           | 34,105             | (4)                  | over              | 0.0%                      |      |
| <b>Total Controllable Inc.</b> | (92,542)         | (92,542)             | 0                              | (16,574)                         | (16,578)           | 4                    | over<br>recovered | 0.0%                      |      |
| <b>Net Controllable Exp.</b>   | 41,650           | 41,650               | 0                              | 17,527                           | 17,527             | 0                    | -                 | 0.0%                      |      |

**Variance Explanations**

Variance explanations are shown in Appendices B to H as appropriate.

**Budget Virements**

Budget virements are shown in Appendices B to H as appropriate.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Finance and Corporate Resources Committee: Period Ended 15 July 2022 (No.4)

## Finance - Strategy Services

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>15/07/22 | Actual<br>15/07/22 | Variance<br>15/07/22 |       | %<br>Variance<br>15/07/22 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|-------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |       |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |       |                           |      |
| Employee Costs                 | 2,941            | 2,941                | 0                              | 776                              | 773                | 3                    | under | 0.4%                      |      |
| Property Costs                 | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -     | n/a                       |      |
| Supplies & Services            | 20               | 20                   | 0                              | 5                                | 8                  | (3)                  | over  | (60.0%)                   |      |
| Transport & Plant              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -     | n/a                       |      |
| Administration Costs           | 112              | 112                  | 0                              | 4                                | 6                  | (2)                  | over  | (50.0%)                   |      |
| Payments to Other Bodies       | 516              | 516                  | 0                              | 177                              | 177                | 0                    | -     | 0.0%                      |      |
| Payments to Contractors        | 22               | 22                   | 0                              | 8                                | 8                  | 0                    | -     | 0.0%                      |      |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -     | n/a                       |      |
| Financing Charges              | 16               | 16                   | 0                              | 1                                | 1                  | 0                    | -     | 0.0%                      |      |
| <b>Total Controllable Exp.</b> | 3,627            | 3,627                | 0                              | 971                              | 973                | (2)                  | over  | (0.2%)                    |      |
| <b>Total Controllable Inc.</b> | (1,604)          | (1,604)              | 0                              | 0                                | 0                  | 0                    | -     | n/a                       |      |
| <b>Net Controllable Exp.</b>   | 2,023            | 2,023                | 0                              | 971                              | 973                | (2)                  | over  | (0.2%)                    |      |

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Finance and Corporate Resources Committee: Period Ended 15 July 2022 (No.4)

## Finance - Transactions Services

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>15/07/22 | Actual<br>15/07/22 | Variance<br>15/07/22 |                   | %<br>Variance<br>15/07/22 | Note  |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|-------------------|---------------------------|-------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                   |                           |       |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                   |                           |       |
| Employee Costs                 | 12,703           | 12,703               | 0                              | 3,330                            | 3,234              | 96                   | under             | 2.9%                      | 1,a,b |
| Property Costs                 | 1,745            | 1,745                | 0                              | 184                              | 185                | (1)                  | over              | (0.5%)                    | a     |
| Supplies & Services            | 3,856            | 3,856                | 0                              | 1,508                            | 1,512              | (4)                  | over              | (0.3%)                    | a     |
| Transport & Plant              | 9                | 9                    | 0                              | 1                                | 0                  | 1                    | under             | 100.0%                    | a     |
| Administration Costs           | 1,217            | 1,217                | 0                              | 353                              | 378                | (25)                 | over              | (7.1%)                    | 2,a,b |
| Payments to Other Bodies       | 1,499            | 1,499                | 0                              | 870                              | 870                | 0                    | -                 | 0.0%                      |       |
| Payments to Contractors        | 249              | 249                  | 0                              | 20                               | 20                 | 0                    | -                 | 0.0%                      |       |
| Transfer Payments              | 69,107           | 69,107               | 0                              | 15,698                           | 15,698             | 0                    | -                 | 0.0%                      |       |
| Financing Charges              | 141              | 141                  | 0                              | 3                                | 3                  | 0                    | -                 | 0.0%                      | a     |
| <b>Total Controllable Exp.</b> | 90,526           | 90,526               | 0                              | 21,967                           | 21,900             | 67                   | under             | 0.3%                      |       |
| <b>Total Controllable Inc.</b> | (71,850)         | (71,850)             | 0                              | (15,039)                         | (15,043)           | 4                    | over<br>recovered | 0.0%                      | a,b   |
| <b>Net Controllable Exp.</b>   | 18,676           | 18,676               | 0                              | 6,928                            | 6,857              | 71                   | under             | 1.0%                      |       |

**Variance Explanations****1. Employee Costs**

The underspend is a consequence of vacant posts within the Service, which are being considered in line with service requirements.

**2. Administration Costs**

The overspend is a result of a combination of expenditure on postages, printing and stationery and advertising across the Service.

**Budget Virements**

- a. Transfer of Money Matters Advice Services from Social Work Resources: Net Effect: £1.869m: Employee Costs £2.016m, Property Costs £0.001m, Supplies and Services £0.037m, Transport Costs £0.001m, Administration Costs £0.033m, Financing Charges £0.011m and Income (£0.230m).
- b. Internal Budget Realignment: Net Effect: £0.000m: Employee Costs (£0.016m), Administration Costs £0.036m and Income (£0.020m).

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Finance and Corporate Resources Committee: Period Ended 15 July 2022 (No.4)

## Audit Services

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>15/07/22 | Actual<br>15/07/22 | Variance<br>15/07/22 |                   | %<br>Variance<br>15/07/22 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|-------------------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                   |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                   |                           |      |
| Employee Costs                 | 575              | 575                  | 0                              | 155                              | 181                | (26)                 | over              | (16.8%)                   | 1    |
| Property Costs                 | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Supplies & Services            | 7                | 7                    | 0                              | 0                                | 0                  | 0                    | -                 | 33.3%                     |      |
| Transport & Plant              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Administration Costs           | 7                | 7                    | 0                              | 2                                | 1                  | 1                    | under             | 50.0%                     |      |
| Payments to Other Bodies       | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Payments to Contractors        | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Financing Charges              | 4                | 4                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| <b>Total Controllable Exp.</b> | 593              | 593                  | 0                              | 157                              | 182                | (25)                 | over              | (15.9%)                   |      |
| <b>Total Controllable Inc.</b> | (238)            | (238)                | 0                              | 0                                | (25)               | 25                   | over<br>recovered | n/a                       | 2    |
| <b>Net Controllable Exp.</b>   | 355              | 355                  | 0                              | 157                              | 157                | 0                    | -                 | 0.0%                      |      |

**Variance Explanations****1. Employee Costs**

The overspend is mainly due to lower than anticipated staff turnover across the Service to date.

**2. Income**

The overspend in income reflects staff funding from the European Social Fund.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Finance and Corporate Resources Committee: Period Ended 15 July 2022 (No.4)

## Information Technology Services

| Budget Category                | Annual Budget | Forecast for Year | Annual Forecast Variance | Budget Proportion 15/07/22 | Actual 15/07/22 | Variance 15/07/22 |                | % Variance 15/07/22 | Note |
|--------------------------------|---------------|-------------------|--------------------------|----------------------------|-----------------|-------------------|----------------|---------------------|------|
|                                | £000          | £000              | £000                     | £000                       | £000            | £000              |                |                     |      |
| Employee Costs                 | 5,203         | 5,203             | 0                        | 1,379                      | 1,381           | (2)               | over           | (0.1%)              |      |
| Property Costs                 | 579           | 579               | 0                        | 4                          | 2               | 2                 | under          | 50.0%               |      |
| Supplies & Services            | 5,259         | 5,259             | 0                        | 2,825                      | 2,961           | (136)             | over           | (4.8%)              | 1    |
| Transport & Plant              | 4             | 4                 | 0                        | 1                          | 0               | 1                 | under          | 100.0%              |      |
| Administration Costs           | 1,289         | 1,289             | 0                        | 450                        | 445             | 5                 | under          | 1.1%                |      |
| Payments to Other Bodies       | 0             | 0                 | 0                        | 0                          | 0               | 0                 | -              | n/a                 |      |
| Payments to Contractors        | 0             | 0                 | 0                        | 0                          | 0               | 0                 | -              | n/a                 |      |
| Transfer Payments              | 0             | 0                 | 0                        | 0                          | 0               | 0                 | -              | n/a                 |      |
| Financing Charges              | 501           | 501               | 0                        | 284                        | 283             | 1                 | under          | 0.4%                |      |
| <b>Total Controllable Exp.</b> | 12,835        | 12,835            | 0                        | 4,943                      | 5,072           | (129)             | over           | (2.7%)              |      |
| <b>Total Controllable Inc.</b> | (7,740)       | (7,740)           | 0                        | (427)                      | (434)           | 7                 | over recovered | 1.6%                |      |
| <b>Net Controllable Exp.</b>   | 5,095         | 5,095             | 0                        | 4,516                      | 4,638           | (122)             | over           | (2.7%)              |      |

Variance Explanations**1. Supplies and Services**

The overspend reflects the costs of IT contracts in relation to software licenses and associated costs of the new Cloud Hosting Service. This will be managed within the overall Service budget.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Finance and Corporate Resources Committee: Period Ended 15 July 2022 (No.4)

## Personnel Services

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>15/07/22 | Actual<br>15/07/22 | Variance<br>15/07/22 |                   | %<br>Variance<br>15/07/22 | Note        |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|-------------------|---------------------------|-------------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                   |                           |             |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                   |                           |             |
| Employee Costs                 | 8,332            | 8,332                | 0                              | 2,035                            | 1,889              | 146                  | under             | 7.2%                      | 1,a,<br>b,c |
| Property Costs                 | 113              | 113                  | 0                              | 10                               | 5                  | 5                    | under             | 50.0%                     | a           |
| Supplies & Services            | 192              | 192                  | 0                              | 38                               | 53                 | (15)                 | over              | (39.5%)                   | a           |
| Transport & Plant              | 18               | 18                   | 0                              | 3                                | 1                  | 2                    | under             | 66.7%                     | a           |
| Administration Costs           | 1,043            | 1,043                | 0                              | 267                              | 287                | (20)                 | over              | (7.5%)                    | a           |
| Payments to Other Bodies       | 3,745            | 3,745                | 0                              | 332                              | 335                | (3)                  | over              | (0.9%)                    | a,c         |
| Payments to Contractors        | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |             |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |             |
| Financing Charges              | 40               | 40                   | 0                              | 1                                | 1                  | 0                    | -                 | 0.0%                      |             |
| <b>Total Controllable Exp.</b> | 13,483           | 13,483               | 0                              | 2,686                            | 2,571              | 115                  | under             | 4.3%                      |             |
| <b>Total Controllable Inc.</b> | (5,138)          | (5,138)              | 0                              | (162)                            | (167)              | 5                    | over<br>recovered | 3.1%                      | a,c         |
| <b>Net Controllable Exp.</b>   | 8,345            | 8,345                | 0                              | 2,524                            | 2,404              | 120                  | under             | 4.8%                      |             |

**Variance Explanations****1. Employee Costs**

The underspend in employee costs reflects the level of modern apprentices currently required and also staff working on other funded projects.

**Budget Virements**

- a. Internal Budget Realignments: Net Effect £0.000m: Employee Costs (£0.575m), Property Costs (£0.008m), Supplies and Services (£0.088m), Transport Costs (£0.002m), Administration Costs £0.285m, Payment to Other Bodies (£0.018m) and Income £0.406m.
- b. Transfer of Modern Apprenticeship budget from Social Work Resources: Net Effect £1.000m: Employee Costs £1.000m.
- c. Additional Employability funding: Net Effect £0.125m: Employee Costs £0.965m, Payment to Other Bodies £2.712m and Income (£3.552m).



## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Finance and Corporate Resources Committee: Period Ended 15 July 2022 (No.1)

## Administration, Legal and Licensing Services

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>15/07/22 | Actual<br>15/07/22 | Variance<br>15/07/22 |                   | %<br>Variance<br>15/07/22 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|-------------------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                   |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                   |                           |      |
| Employee Costs                 | 4,098            | 4,098                | 0                              | 1,079                            | 1,087              | (8)                  | over              | (0.7%)                    |      |
| Property Costs                 | 18               | 18                   | 0                              | 0                                | 1                  | (1)                  | over              | n/a                       |      |
| Supplies & Services            | 120              | 120                  | 0                              | 15                               | 22                 | (7)                  | over              | (46.7%)                   |      |
| Transport & Plant              | 14               | 14                   | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Administration Costs           | 2,094            | 2,094                | 0                              | 666                              | 701                | (35)                 | over              | (5.3%)                    | 1    |
| Payments to Other Bodies       | 678              | 678                  | 0                              | 343                              | 343                | 0                    | -                 | 0.0%                      |      |
| Payments to Contractors        | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Financing Charges              | 32               | 32                   | 0                              | 3                                | 3                  | 0                    | -                 | 0.0%                      |      |
| <b>Total Controllable Exp.</b> | 7,054            | 7,054                | 0                              | 2,106                            | 2,157              | (51)                 | over              | (2.4%)                    |      |
| <b>Total Controllable Inc.</b> | (2,941)          | (2,941)              | 0                              | (428)                            | (431)              | 3                    | over<br>recovered | 0.7%                      |      |
| <b>Net Controllable Exp.</b>   | 4,113            | 4,113                | 0                              | 1,678                            | 1,726              | (48)                 | over              | (2.9%)                    |      |

**Variance Explanations****1. Administration**

This is a combination of small overspends associated with printing and stationary, legal expenses, postages, membership fees, and other administration costs.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Finance and Corporate Resources Committee: Period Ended 15 July 2022 (No.4)

## Communications and Strategy Services

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>15/07/22 | Actual<br>15/07/22 | Variance<br>15/07/22 |                    | %<br>Variance<br>15/07/22 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|--------------------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                    |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                    |                           |      |
| Employee Costs                 | 2,429            | 2,429                | 0                              | 644                              | 637                | 7                    | under              | 1.1%                      |      |
| Property Costs                 | 40               | 40                   | 0                              | 0                                | 0                  | 0                    | -                  | n/a                       |      |
| Supplies & Services            | 679              | 679                  | 0                              | 181                              | 158                | 23                   | under              | 12.7%                     | 1    |
| Transport & Plant              | 29               | 29                   | 0                              | 0                                | 0                  | 0                    | -                  | 0.0%                      |      |
| Administration Costs           | 1,219            | 1,219                | 0                              | 198                              | 207                | (9)                  | over               | (4.5%)                    |      |
| Payments to Other Bodies       | 1,332            | 1,332                | 0                              | 165                              | 165                | 0                    | -                  | n/a                       |      |
| Payments to Contractors        | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                  | n/a                       |      |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                  | n/a                       |      |
| Financing Charges              | 346              | 346                  | 0                              | 83                               | 83                 | 0                    | -                  | 0.0%                      |      |
| <b>Total Controllable Exp.</b> | 6,074            | 6,074                | 0                              | 1,271                            | 1,250              | 21                   | under              | 1.7%                      |      |
| <b>Total Controllable Inc.</b> | (3,031)          | (3,031)              | 0                              | (518)                            | (478)              | (40)                 | under<br>recovered | (7.7%)                    | 2    |
| <b>Net Controllable Exp.</b>   | 3,043            | 3,043                | 0                              | 753                              | 772                | (19)                 | over               | (2.5%)                    |      |

**Variance Explanations****1. Supplies and Services**

The underspend relates to the purchase of materials and supplies to clients for print work and is offset by an associated under recovery income.

**2. Income**

The net under recovery of income reflects the level of demand for print work and is partly offset by the underspend in Supplies and Services

**Budget Virements**

- a. Internal Budget Realignment: Net Effect £0.000m: Employee Costs (£0.094m), Supplies and Services (£0.015m) and Administration Costs £0.109m.
- b. Transfer of investment monies to Corporate Items / Transfer to Reserves: Net Effect: (£0.430m): Payment to Other Bodies (£0.430m)