



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 08 February 2022

Dear Councillor

Hamilton Area Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Wednesday, 16 February 2022
Time: 14:00
Venue: By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Mary Donnelly (Chair), Peter Craig (Depute Chair), Jackie Burns, Stephanie Callaghan, Andy Carmichael, Maureen Chalmers, Maureen Devlin, Allan Falconer, Graeme Horne, Martin Grant Hose, Joe Lowe, Kenny McCreary, Mark McGeever, Jim McGuigan, Davie McLachlan, Lynne Nailon, Richard Nelson, Mo Razzaq, John Ross, Bert Thomson, Josh Wilson

BUSINESS

1 Declaration of Interests

- 2 Minutes of Previous Meeting** 3 - 8
Minutes of the meeting of the Hamilton Area Committee held on 17 November 2021 submitted for approval as a correct record. (Copy attached)

Item(s) for Noting

- 3 Participatory Budgeting - Education Resources - Pupil Equity Funding** 9 - 12
Report dated 24 January 2022 by the Executive Director (Education Resources). (Copy attached)
- 4 Participatory Budgeting - Housing and Technical Resources - Housing Investment Programme - Environmental Programme** 13 - 14
Report dated 28 January 2022 by the Executive Director (Housing and Technical Resources). (Copy attached)

Item(s) for Decision

- 5 Residents' Parking Permit Zones (RPPZ) Consultation** 15 - 20
Report dated 31 January 2022 by the Interim Executive Director (Community and Enterprise Resources). (Copy attached)
- 6 Community Grant Applications** 21 - 24
Report dated 31 January 2022 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 7 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name:	Elizabeth-Anne McGonigle
Clerk Telephone:	01698 454521
Clerk Email:	elizabeth-anne.mcgonigle@southlanarkshire.gov.uk

HAMILTON AREA COMMITTEE

2

Minutes of meeting held via Microsoft Teams on 17 November 2021

Chair:

Councillor Mary Donnelly

Councillors Present:

Councillor Andy Carmichael, Councillor Maureen Chalmers, Councillor Maureen Devlin, Councillor Allan Falconer, Councillor Graeme Horne, Councillor Kenny McCreary, Councillor Jim McGuigan, Councillor Davie McLachlan, Councillor Lynne Nailon, Councillor Richard Nelson, Councillor Mo Razzaq, Councillor John Ross (ex officio), Councillor Bert Thomson

Councillors' Apologies:

Councillor Jackie Burns, Councillor Stephanie Callaghan, Councillor Peter Craig (Depute), Councillor Martin Grant Hose, Councillor Joe Lowe, Councillor Mark McGeever, Councillor Josh Wilson

Attending:

Community and Enterprise Resources

S Clark, Planning Team Leader

Education Resources

L Mitchell, Quality Improvement Officer/Lead Officer (Equity)

Finance and Corporate Resources

G Cochran, Administration Assistant; A Hopkins-Simpson, Development Officer; R Leith, Community, Participation and Development Manager; E A McGonigle, Administration Officer; A Norris, Administration Assistant

Also Attending:

Strathclyde Fire and Rescue Service

A Stewart, Station Commander

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Hamilton Area Committee held on 8 September 2021 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Detector Legislation

A Stewart, Station Commander, Scottish Fire and Rescue Service gave a presentation on the requirements of the Housing (Scotland) Act 1987 (Tolerable Standard) (Extension of Criterion) Order 2019 which was due to be implemented in February 2022.

The legislation now included smoke and heat alarms and the presence, type and condition of smoke and heat alarms in a house would be considered when deciding if the house met the tolerable standard.

The presentation provided information in relation to the legislation including:-

- ◆ the tragic events at Grenfell Tower which led to a change in the legislation
- ◆ implementation of the legislation
- ◆ requirements of the legislation
- ◆ types of alarms to be fitted
- ◆ responsibility for installation of the detectors/alarms
- ◆ measures which the Scottish Fire and Rescue Service would take to ensure that a home was not unprotected

Station Commander Stewart, having responded to members' questions, was thanked for his informative presentation. Details on how to arrange a Home Fire Safety Visit would be circulated to members for information.

The Committee decided: that the presentation be noted.

Councillors Nelson and Ross left the meeting during this item of business

4 Neighbourhood Planning Update

A report dated 1 November 2021 by the Executive Director (Finance and Corporate Resources) was submitted providing an update on work undertaken in relation to neighbourhood planning in the Hamilton area.

The Community Empowerment (Scotland) Act 2015 placed a statutory duty on Community Planning Partnerships (CPP), of which the Council was a statutory partner, to identify areas within the local authority which experienced the poorest outcomes and prepare and publish locality plans to improve outcomes on agreed priorities for those communities. The plans were required to set out clear priorities for improving local outcomes and tackling inequalities agreed by the CPP and community. In South Lanarkshire, the plans were referred to as neighbourhood plans.

At its meeting on 14 July 2017, the Community Planning Partnership Board considered the results of a statistical exercise which identified the areas which experienced the poorest outcomes in South Lanarkshire relative to the South Lanarkshire average position. This had resulted in areas within 9 of the Council's 20 wards being identified as potential neighbourhood planning areas.

The Community Planning Partnership Board, at its meeting held on 11 October 2017, agreed to pilot the use of neighbourhood planning activity in South Lanarkshire and recognised that this approach required a longer investment of time with engagement, involvement of people and the production of the neighbourhood plans. The first 3 neighbourhood plans, for the pilot areas of Hillhouse, Udston, and Burnbank, Whitlawburn and Springhall, and Strutherhill and Birkenshaw were published in January 2019.

Learning points from the phase 1 areas included the recognition that each area was individual in its capacity and the priorities which it identified, and that the work carried out in neighbourhoods, as a result, required to be individualised. In September 2019, the Community Planning Partnership Board agreed that the neighbourhood planning process be rolled out in further areas.

The annual reports for Hillhouse, Udston and Burnbank, Fairhill, and Strutherhill and Birkenshaw areas 2021/2022 were attached as appendices 1 to 3 of the report. Highlights of the work undertaken in relation to the neighbourhood plans in Hillhouse, Udston and Burnbank, Fairhill, and Strutherhill and Birkenshaw were outlined in the report and indicated that progress had been made on delivering actions against the top priorities of all areas, despite the impact of the pandemic on engagement activities.

Work had progressed in Blantyre in a different way due to the pandemic and subsequent reallocation of resources from the Coalfields Regeneration Trust. Work was underway to produce an action plan for the current year which would create deliverable steps for the community and partners to take to progress themes from the original plan. Reporting would be in 2021/2022.

A neighbourhood plan was under development within the Whitehill area. Work with stakeholders had commenced but had been slower than anticipated due to the COVID-19 pandemic and restrictions in place. However, a local survey would remain open until 40% of all households in the area had participated. As restrictions had relaxed, some face-to-face engagement had resumed using safe systems of working. Work continued in the existing areas to make certain that priorities remained correct and that progress was being made towards achieving them.

As the number of neighbourhood plans increased, locality priorities would begin to be developed by identifying key shared priorities across localities and linking them to the Community Planning process in a more strategic manner.

On 27 January 2021, the Committee considered an update on work undertaken in relation to neighbourhood planning in the Hamilton area when it was suggested that it would be useful to invite representatives of some of the local community groups to attend a future meeting to provide an update on their activities. The Chair introduced M Gilfillan and D Mcainsh, (Strutherhill and Birkenshaw) and S Panton (Hillhouse, Udston Burnbank) who responded to members' questions.

Officers responded to members' questions on various aspects of the report.

The Committee decided:

- (1) that the progress made in respect of neighbourhood planning be noted; and
- (2) that the content of the annual reports for Hillhouse, Udston and Burnbank, Fairhill and Strutherhill and Birkenshaw, attached as appendices 1 to 3 to the report, be noted.

[Reference: Minutes of 27 January 2021 (Paragraph 4)]

Councillors Horne and McLachlan left during this item of business. Councillor McGuigan left the meeting after this item of business

5 Participatory Budgeting – Education Resources – Pupil Equity Funding

A report dated 2 November 2021 by the Executive Director (Education Resources) was submitted on Participatory Budgeting (PB) in relation to Pupil Equity Funding (PEF).

Schools within the Hamilton Area had allocated £255,013.94 of their £3,149,520 PEF allocation for PB. A breakdown of the allocation for each learning community was provided in Appendix 1 to the report. Appendix 2 to the report summarised the percentage of PEF allocation that schools had allocated for PB. A further school-by-school breakdown was outlined in Appendix 3 to the report. Appendix 4 to the report detailed the distribution of votes by stakeholders across the Hamilton area.

Examples of the ways in which stakeholder views and ideas had been collected by schools were provided in the report and schools were now exploring ways to engage stakeholders in the voting processes. Electronic and paper-based voting, as well as more hands-on options, were being considered by establishments, based on their own knowledge in meeting the needs of their stakeholders.

To support the process, a Microsoft Teams group for school PB Leads was available to signpost schools to good practice. Practitioners had shared good practice within the Teams area and the central Equity Team were gathering specific school examples of good practice to be collated into case studies which would be shared at a future meeting of the Area Committee. The Equity Team also assisted schools in navigating any challenges they faced to ensure a full spend before the end of the financial year.

Education Resources would provide Area Committees with the following:-

- ◆ a summary report of each school's PB outcome and Local Authority and Area analysis report
- ◆ regular updates and reports at Area Committee meetings including case studies focused on impact/success
- ◆ Local Authority Financial Report on how PEF money allocated for PB had been spent

Education Resources would support schools with the implementation of PB and monitor and track the impact. Findings would inform any future PB activity within Education Resources.

The Quality Improvement Offer/Lead Officer (Equity) responded to members' questions.

The Committee decided: that the report be noted.

Councillor Razzaq left the meeting during this item of business

6 Application P/21/0340 for Demolition of Timber Shed and Erection of Garage/Store

A report dated 3 November 2021 by the Executive Director (Community and Enterprise Resources) was submitted on planning application P/21/0340 by R Jackson for the demolition of a timber shed and erection of garage/store at Fairholm Orchard, Larkhall.

The Committee decided: that planning application P/21/03405 by R Jackson for the demolition of a timber shed and erection of garage/store at Fairholm Orchard, Larkhall be granted subject to the conditions specified in the Executive Director's report.

7 Community Grant Applications

A report dated 1 November 2021 by the Executive Director (Finance and Corporate Resources) was submitted on applications for community grant.

Following discussion on the proposal to award Bothwell and Uddingston Men's Shed a community grant of £250, Councillor Devlin, seconded by Councillor McCreary, moved that the level of grant be increased to £1,500 which was unanimously agreed.

There followed discussion on the recommended grant awards to community groups which were presented to the Area Committee. The amount of grant proposed took account of the eligibility criteria for grants and, as a general rule, was based on a 'standard' level of grant dependent on the type of organisation/activity etc. This aimed to provide consistency across the 4 Area Committee areas.

It was proposed that, at the next meeting, consideration be given to the award of community grants based on the individual merits of an application and not, as was current practice, on the basis of a 'standard' level of grant.

The Committee decided:- that community grants be awarded as follows:-

- | | | |
|-----|-------------------|---|
| (a) | Applicant: | SLC Radio, Hamilton (HA/7/21) |
| | Purpose of Grant: | Materials |
| | Amount Awarded: | £500 |
| (b) | Applicant: | Bothwell and Uddingston Men's Shed (HA/9/21) |
| | Purpose of Grant: | Start-up - equipment and materials |
| | Amount Awarded: | £1,500 |
| (c) | Applicant: | Cadzow Community Corps, Hamilton (HA/11/21) |
| | Purpose of Grant: | Materials |
| | Amount Awarded: | £400 |
| (d) | Applicant: | Hamilton Stitchers (HA/12/21) |
| | Purpose of Grant: | Materials |
| | Amount Awarded: | £250 |
| (e) | Applicant: | Champion of Autism Spectrum Together (Coast), Hamilton (HA/14/21) |
| | Purpose of Grant: | Start-up – equipment and materials |
| | Amount Awarded: | £250 |
| (f) | Applicant: | Dalserf Village Garden Club, Larkhall (HA/15/21) |
| | Purpose of Grant: | Environmental project |
| | Amount Awarded: | £350 |

[Reference: Minutes of 8 September 2021 (Paragraph 7)]

Councillor Devlin left the meeting during this item of business

8 Urgent Business

There were no items of urgent business.

Participatory Budgeting – Update for Hamilton Area Committee

16 February 2022

3

Service Area

Education

Lead Officer

Laura Mitchell

Stage 1 : Pre Consultation :

- What are we asking the public for their view on (what service is it / description etc)?
- How much funding are we asking about?
- Who are we asking,
- How are we doing this ?
- When are we doing this ?
- When will we report back ?

Progress update since last Area Committee

Case Studies:

Following the consultation and voting process as reported at the last Area Committee, schools are now progressing with their spend, to ensure the minimum 5% is spent in full by end of March 2022.

We are pleased to share examples of good practice from 2 schools in Hamilton (Appendix 1) with regards to Participatory Budgeting (PB): one primary, Woodside Primary School and one secondary, Hamilton Grammar School. These examples outline specifically the schools' journeys around PB. An impact section will be added to these infographics once the schools have spent their PB allocation in full at the end of the academic year to show the benefit this activity has had for our most vulnerable learners.

Next Steps:

The central Equity Team is available to help schools navigate any challenges they face to ensure a full spend before the end of the financial year. Good practice will continue to be signposted via the @SLCEquity Twitter feed and the PB Lead Microsoft Teams page.

A consultation on the PB process will go out to Head Teachers and PB Leads before the end of the financial year to gather views on what has worked and what could be improved with regards to the PB process. The findings of this consultation will be shared at future Area Committee meetings and will inform any future PB activity within Education Resources.

Stage 2: Post Consultation

- The outcome of the PB activity
- What happens next?
- Further reporting requirements (eg required Committee approval)

Following the voting process, Education Resources will provide Area Committees with the following:-

- Summary Report of each school's PB outcome (available late October/early November) and Local Authority and Area analysis report
- Regular updates and reports at Area Committee meetings including case studies focused on impact/success (ongoing)
- Local Authority Financial Report on how Pupil Equity Funding (PEF) money allocated for PB has been spent (May/June 2022)

Education Resources will support schools with the implementation of PB and monitor and track the impact. Findings will inform any future PB activity within Education Resources. Regular PB updates and the highlighting of good practice will be communicated to schools via the PB and Equity Teams Pages and through our @SLCTwitter handle.

Participatory Budgeting in Hamilton



WOODSIDE PRIMARY SCHOOL

An overview of the Participatory Budgeting process in our school

Curricular School Trips and After-School Clubs

Rationale

Due to the impact of Covid-19 the children have not had opportunities to attend after school activities. As a school we will offer all pupils the chance to attend after school clubs for Sports and Expressive Arts. These clubs will be targeted at SIMD 1&2 and FME pupils.

The children also have not had opportunities for educational excursions. As a school we wish to support this by ensuring that SIMD 1&2 and FME pupils have the same access to these opportunities, through use of funding there will be zero cost to these children.

Outcomes

Attendance of SIMD 1&2 and FME pupils at after-school clubs will reach at least 50%. Engagement with the curriculum will improve following the implementation of the after-school clubs and school trips. Pupils' wellbeing will improve and they will feel happier at school.

Measures

Attendance data for after-school clubs and school trips.
Pupil & parent feedback.
Feedback from staff regarding engagement in class.
Leuven's scale of engagement.
Glasgow Wellbeing Survey.

Description of the process

Pupil ideas were gathered via a school assembly held online using Google Meet. Parents were initially consulted through an information video, advising of the availability of some additional funding and asking for their help and support in suggesting ideas on how the money could be used to benefit pupils.

A group of ten parents then became involved in developing the ideas presented by the pupils and parents. Through meeting with both the Pupil Voice Group and Parental Group, the three ideas to be put to a vote were agreed.

'It has been lovely being part of the participatory budget group. Discussions have been really worthwhile, and focused on the pupils. My daughter is currently attending one of the after school clubs provided as part of the PB money, and she is loving it! Thank you.'

P2&3 Parent

Voting Process

Woodside Primary @woodsidepschool
It's now time for the parents, pupils and staff to vote on how we spend over £6500 of our budget.

Vote by following the link by Thursday 7th of October.
docs.google.com/forms/d/1L1mMq...@SLCEquity

SLC Equity Team @SLCEquity · Oct 6
Woodside Primary School have included videos where the pupils explain each of the Participatory Budget options to parents to help them decide their vote, what a great idea!
#ParticipatoryBudgeting #SLCEquity

Woodside Primary @woodsidepschool · Oct 6
Don't forget to vote in our participatory budget. Votes close tomorrow at 3pm
docs.google.com/forms/d/e/1FAI...@SLCEquity

The Pupil Voice group made persuasive adverts for each option. These videos were shared with all classes using Google Classroom and through a Google Form to parents which was distributed via Parent Pay. The Google Form was also made available on the school's Twitter feed.

Vote Counting and Announcement



Woodside Primary @woodsidepschool
The children have been busy counting the votes for our participatory budget. Look out for the video announcing the winner #SLCEquity @SLCEquity

The children, from the Pupil Voice Group, gathered and collated all staff's votes and children's votes. They then merged these with the results from the Google Form Vote to find their winning idea which they announced through a video. This video was communicated widely using Google Classrooms, email and the School Twitter page.

Participatory Budgeting in HAMILTON GRAMMAR SCHOOL

Who we are

LOCAL MINISTER
JOANNE HOOD

MONEY MATTERS EXPERT
DAVID HARKNESS

S2, S3, S4, S5 & S6
PUPILS

HGS PARENT COUNCIL

Our Participatory Budgeting Journey



Ideas that went to the vote



Voting and Results

Over 600 votes were cast across the school community.
Voters were able to vote for two out of the three options.

We had a variety of voting and marketing ideas: Posters, Letters, Tweets, Google Forms, QR codes, Ballot Boxes. We settled on Google Form for gathering votes as this was going to be the most efficient way for all stakeholders to give their vote. We emailed all staff, parents and put posters with QR code around the school. The voting process was shared on the Parent Council Facebook page and our Hamilton Grammar School website to gather as many votes as possible.



The Outdoor Shelter won the vote.

This has led to our PB member of staff receiving quotes from companies to erect a 12 x 4 shelter with sides. This will provide the opportunity for pupils to eat their lunch under shelter, whilst also allowing pupils to learn outdoors.

Rationale and Aims

Our stakeholders identified that a lack of shelter during the winter in particular meant they would not stay around school to eat their lunch. This resulted in FME pupils being less likely to take up their entitlement, resulting in a negative impact on household expenditure

We aim to increase FME uptake by 5% to 55% of S1 and S2 pupils by May 2022.

We will review our FME uptake over three checkpoints throughout the year.



What everyone is saying

"As a teacher in the school it was a pleasure to see such importance placed on pupil voice"

Our Depute responsible for PB: "It was lovely to see the pupils enthusiasm and creativity being showcased. I am really looking forward to seeing the benefits to all our pupils and especially those ideas which help to close the poverty related attainment gap".

Douglas in S3: "It was really good to have an input and impact on what happens in the school".

PEF Officer for COSD and PB: "I am so proud of our pupils who care about improving the learning experience of others in the school"



Participatory Budgeting – Update for Area Committee				
Service Area	Housing Investment Programme (HIP) Environmental Programme	Lead Officer	Cameron Mitchell Jonathan Read	4
Stage 1 : Pre Consultation : <ul style="list-style-type: none"> • What are we asking the public for their view on (what service is it / description etc)? • How much funding are we asking about? • Who are we asking, • How are we doing this? • When are we doing this? • When will we report back? 				
Barncluith Sheltered Housing Complex Engagement with tenants on the overall Housing Revenue Account budget for the 2021/2022 period, and the proposed level and focus of the Housing Investment Programme (HIP) within this, took place as part of the Annual Resource 2021/2022 budgetary consultation process. The environmental aspect of the HIP (the 'Environmental Programme') is a significant budget area that covers a wide range of projects that seek to improve the quality and energy efficiency of the Council's domestic housing stock. Examples of projects within this budget area can include replacement doors and windows within properties or redevelopment of communal areas in multi-storey buildings or sheltered housing facilities. Not all projects included within this budget area are suitable for inclusion of a participatory budgeting approach, however, for those that are officers will ensure the required element of choice and voting opportunities are offered to customers and appropriately recorded. To date, one Participatory Budgeting (PB) project has been completed within the Hamilton area from within this budget. As part of an internal upgrade programme, residents at Barncluith Sheltered Housing Complex were offered the opportunity to determine a range of finishes such as flooring, tiles and wall coverings with an initial meeting held to explain the process. Officers prepared 'mood boards' with the relevant styles on them and completed door visits or sent letters to all households within the complex asking them to select their preferred option.				
Stage 2 : Post Consultation <ul style="list-style-type: none"> • The outcome of the PB activity • What happens next? • Further reporting requirements (eg required Committee approval) 				
Barncluith Sheltered Housing Complex A total of 20 households took part in the exercise, with 61% selecting the preferred option. The project cost a total of £100,180, however, some of the costs were attributed to background works such as re-wiring where tenants were not able to determine the outcome. Officers from Housing and Technical Resources will continue to take forward opportunities within Hamilton to ensure tenants and other customers have the opportunity to determine the outcome of budgets within the Environmental Programme and Community Safety Partnership Commissioning Budget, with further updates provided to Committee at a later date.				

Report

5

Report to:	Hamilton Area Committee
Date of Meeting:	16 February 2022
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Residents' Parking Permit Zones (RPPZ) Consultation
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide Hamilton Area Committee with the results of the completed Residents' Parking Permit Zones (RPPZs) Consultation to inform the Committee's recommendation to future Executive Committee

2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) note and discuss the contents of this report and provide a recommendation for consideration by a future Executive Committee.

3. Background

- 3.1. RPPZs are generally located in proximity to high demand parking areas, for example town centres, train stations, allowing residents, their visitors, and tradespeople to park easily, or in some areas, without paying a parking charge.
- 3.2. Over the years, the RPPZs across South Lanarkshire have been successful in achieving their aims and, despite changing travel and parking demands associated with the pandemic, the need for such RPPZs is expected to remain, especially as town centres and businesses recover.
- 3.3. Members may recall that an update on RPPZ policy was reported to Community and Enterprise Resources Committee on 31 March 2020 and was then subsequently approved by the Executive Committee on 24 June 2020. This report reflected the view of Roads Safety Forum which, amongst other matters, supported a proposal to introduce an administration charge of £10 for a 2-year permit period. However, it is noted that this proposal was rejected as part of the budget setting exercise for 2020/2021.
- 3.4. As part of the 2021/2022 budget setting exercise, a charge for parking permits was again considered and agreed on 10 March 2021. This was implemented as permits were being renewed over the normal 2-year cycle. This charging approach directly links to an Audit Scotland report encouraging councils to better understand costs and seek to recover them where discretionary services were being provided.
- 3.5. At the full Council meeting of 22 September 2021, a motion relating to Parking Permit Charges was tabled and it was subsequently agreed that consultation with

residents living in current RPPZ areas would be undertaken. Charging for permits was 'put on hold' pending the outcome from the consultation exercise being reported to the relevant Committees. This report sets out the results of this consultation exercise.

4. Consultation

4.1. Letters were issued to 4,286 households on 27 October 2021 and the consultation closed on 15 November 2021. The following 6 towns / areas, with numbers of households shown in brackets, were consulted:-

- ◆ Cambuslang (144)
- ◆ Carluke (169)
- ◆ East Kilbride (2,279)
- ◆ Hamilton (932)
- ◆ Rutherglen (744)
- ◆ Uddingston (18)

4.2. Households within RPPZs in these areas were asked:-

- (1) whether they wished to remain in a RPPZ and pay the £5 per year administration charge; or
- (2) whether they wish to have their RPPZ removed

5. Conclusions / Results

5.1. Of 4,286 households that were consulted, as of 17 November 2021, we have received 1,365 completed returns representing an overall return rate of 32%.

5.2. Response rates for a consultation run typically between 5% and 30%. The overall response rate of 32% achieved here is at the higher end of the scale suggesting a good connection between the Council and its customers, and a general wide interest in the survey content.

5.3. Appendix 1 provides detail of the return rate for each of the towns / area and given the number of the zones in East Kilbride, detail of the individual zones. The individual return rates are once again at the higher end of the scale.

5.4. Overall, 81% of households chose the option to pay the £5 per year administration charge (£10 over two years) and to remain part of their RPPZ. Conversely, 19% wished to have their zone removed.

5.5. A small number of households (12 in total) indicated a preference on the completed return proforma to remain part of the zone, but not pay the administration charge. A further 9 households did the same but did not choose a preferred option and have, therefore, not been included in the figures. These numbers are very low and not significant in terms of affecting the overall results. Some respondents also included additional comments which will be considered further as part of routine business.

5.6. Appendix 2 provides further detail of the split across the 6 geographical areas and given the scale of the zones in East Kilbride, a further breakdown of the individual zones.

5.7. All 6 towns / areas individually voted in favour of paying the £5 per year administration charge (£10 over two years) and to remain part of their RPPZ.

Similarly, all 8 individual zones in East Kilbride voted in favour of paying the £5 per year administration charge and to remain part of their individual RPPZ.

- 5.8. As agreed at the full Council meeting on 22 September 2021, the above results are to be considered by the 4 Area Committees. The Area Committee should consider the results of this consultation and thereafter provide a recommendation to a future Executive Committee on whether to accept the findings of this consultation and continue to provide permit zones with an administration charge for the permits for two years.

6. Employee Implications

- 6.1. There are no employee implications as the project will utilise existing resources.

7. Financial Implications

- 7.1. At this stage, there are no financial implications. However, that will be reviewed depending on the outcome of the Committee's recommendation.

8. Climate Change, Sustainability and Environmental Implications

- 8.1. There are no significant implications in terms of climate change, sustainability and the environment associated with this report.

9. Other Implications

- 9.1. There are no other significant implications as result of the contents of this report.

10. Equality Impact Assessment and Consultation Arrangements

- 10.1. At this stage, this report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function, or strategy and, therefore, no impact assessment is required. However, that will be reviewed depending on the outcome of the Committee's recommendation.

Alistair McKinnon

Interim Executive Director (Community and Enterprise Resources)

31 January 2022

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, effective, efficient and transparent

Previous References

- ◆ Community and Enterprise Resources Committee, 31 March 2020
- ◆ Executive Committee, 24 June 2020
- ◆ South Lanarkshire Council, 22 September 2021
- ◆ Community and Enterprise Resources Committee, 7 December 2021

List of Background Papers

None

Contact for Further Information

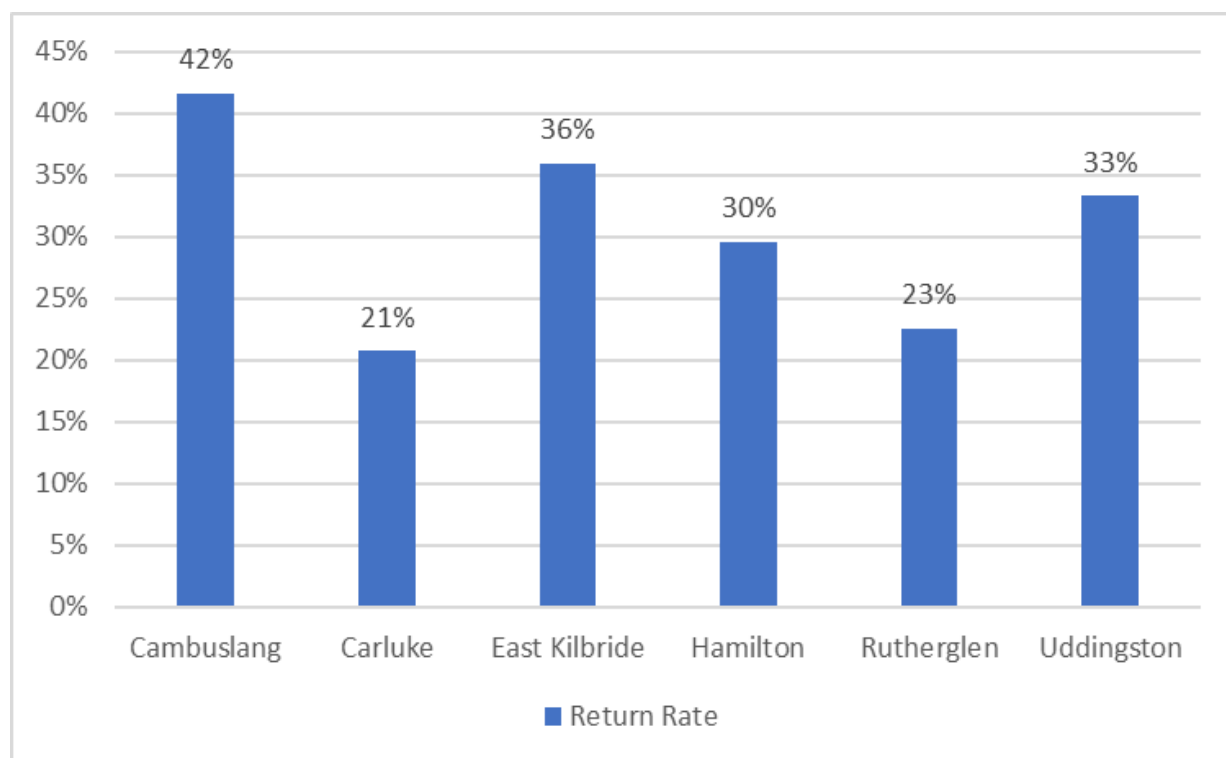
If you would like to inspect the background papers or want further information, please contact:-

Colin Park, Head of Roads and Transportation Services

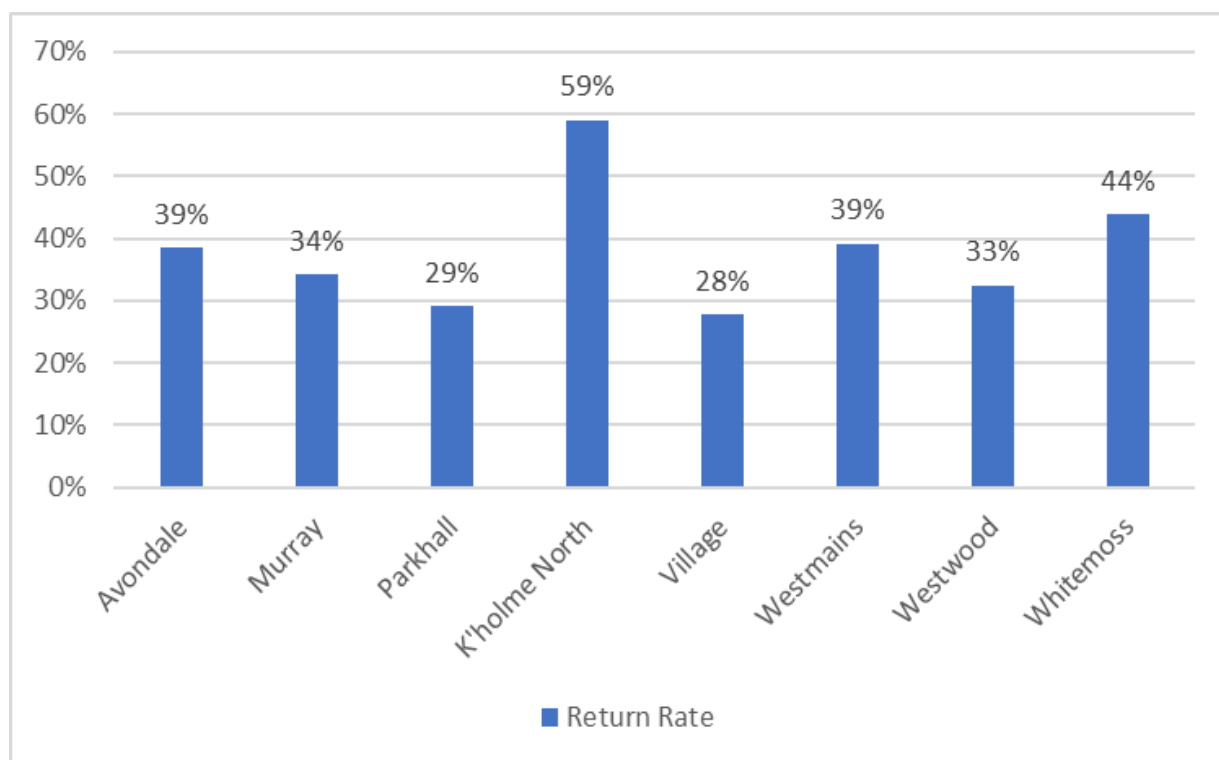
Ext: 4484 (Tel: 01698 45484)

E-mail: colin.park@southlanarkshire.gov.uk

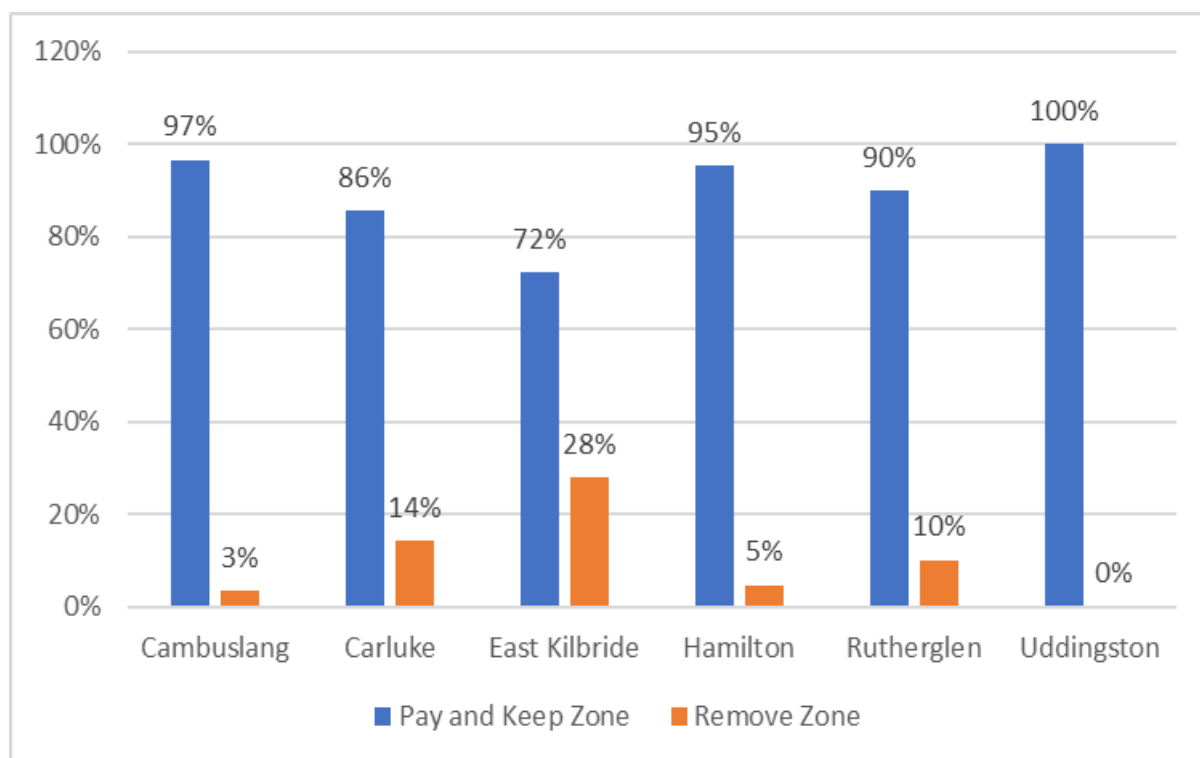
All RPPZ Areas



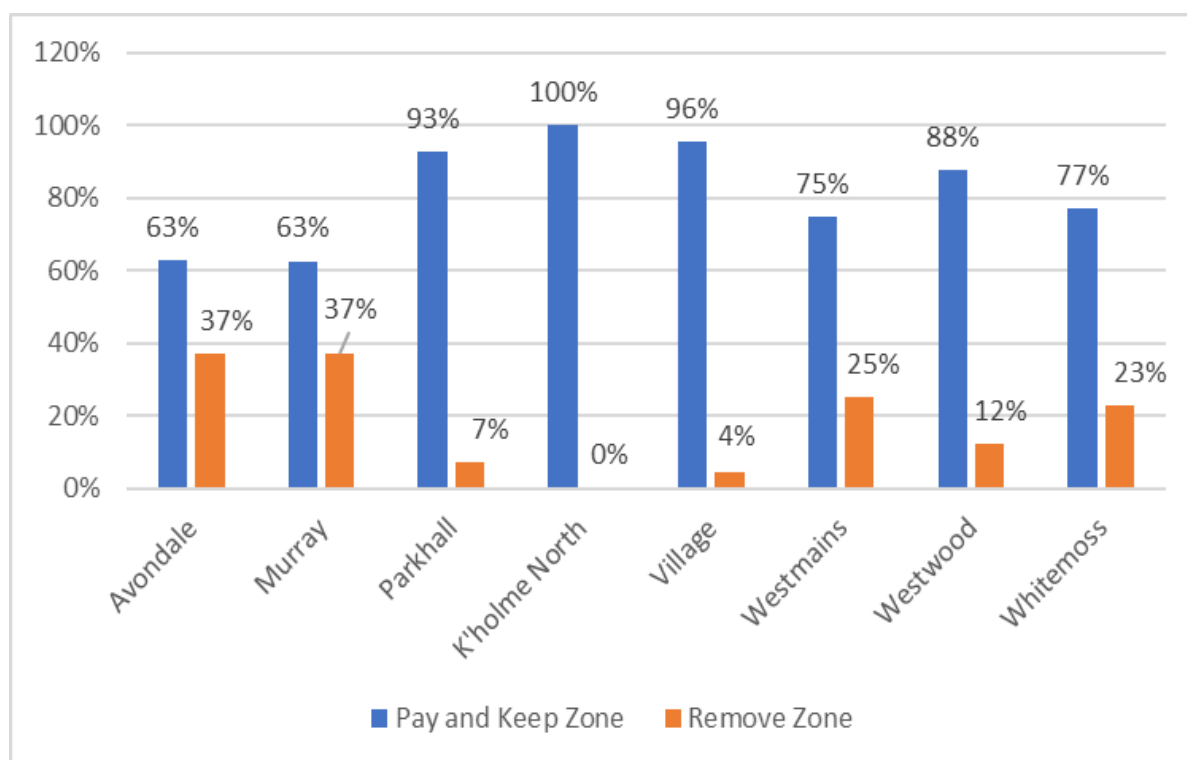
East Kilbride Individual Zones



All RPPZ Areas



East Kilbride Individual Zones



Report

6

Report to: **Hamilton Area Committee**
 Date of Meeting: **16 February 2022**
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Community Grant Applications**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ request approval for the allocation of community grants to 6 community groups in the Hamilton Area Committee area from the 2021/2022 community grant budget
- ◆ request authorisation for the Executive Director (Finance and Corporate Resources), in consultation with the Chair, to approve further community grant applications meeting the relevant criteria in the period to 31 March 2022 from the 2021/2022 budget

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that community grants be awarded as follows:-

- | | | |
|-----|----------------------------|---|
| (a) | Applicant: | Bothwell Futures (HA/13/21) |
| | Purpose of Grant: | Start-up costs – administration and publicity costs |
| | Eligible Amount Requested: | £250 |
| | Recommendation: | £250 |
| | Amount Awarded: | To be determined by the Committee |
| (b) | Applicant: | Stonefield Area Association, Blantyre (HA/16/21) |
| | Purpose of Grant: | Start-up costs – administration costs and equipment |
| | Eligible Amount Requested: | £200 |
| | Recommendation: | £200 |
| | Amount Awarded: | To be determined by the Committee |
| (c) | Applicant: | Shawlands Crescent Tenants Association, Larkhall (HA/17/21) |
| | Purpose of Grant: | Start-up costs – administration and publicity costs |
| | Eligible Amount Requested: | £200 |
| | Recommendation: | £200 |
| | Amount Awarded: | To be determined by the Committee |

- | | | |
|-----|----------------------------|---|
| (d) | Applicant: | Blantyre Miners Welfare Charitable Society
(HA/18/21) |
| | Purpose of Grant: | Materials and equipment |
| | Eligible Amount Requested: | £206 |
| | Recommendation: | £206 |
| | Amount Awarded: | To be determined by the Committee |
| | | |
| (e) | Applicant: | Eddlewood Bowling Club Ladies Section,
Hamilton (HA/20/21) |
| | Purpose of Grant: | Outing |
| | Eligible Amount Requested: | £200 |
| | Recommendation: | £200 |
| | Amount Awarded: | To be determined by the Committee |
| | | |
| (f) | Applicant: | Bothwell Horticultural Society (HA/21/21) |
| | Purpose of Grant: | Equipment, administration and publicity
costs |
| | Eligible Amount Requested: | £900 |
| | Recommendation: | £900 |
| | Amount Awarded: | To be determined by the Committee |

- (2) request authorisation for the Executive Director (Finance and Corporate Resources), in consultation with the Chair, to approve any further community grant applications meeting the relevant criteria in the period to 31 March 2022 from the 2021/2022 budget.

3. Background

- 3.1. The Council operates a community grants scheme to support local constituted community groups and voluntary organisations. All applications require to be supported by a constitution, audited accounts or annual income and expenditure accounts, a bank statement, and confirmation that the group/organisation will adhere to the conditions of the grant award. Applications are invited continually throughout the year.
- 3.2. The main aims of the community grants scheme are to:-
- ◆ fund activities and projects which bring community benefit
 - ◆ involve people in the community by bringing them together to enjoy educational, recreational, leisure and other community activities or to improve the local environment
- 3.3. Support can be provided for a range of activities including administration and publicity costs, purchase of equipment and materials, annual outings and entrance fees, start-up costs and special events.

4. Employee Implications

- 4.1. None.

5. Financial Implications

- 5.1. The current position of the community grants for the Hamilton Area Committee area in 2021/2022 is as follows:-

Total allocation for Community Grants	£38,022.05
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Grants previously allocated	£6,700
Community grants recommended in this report	£1,956
Remaining balance	£29,366.05

- 5.2. In view of the fact that this is the last meeting of the Committee in the current financial year and, to allow any further applications submitted prior to the end of the current financial year to be considered, it is proposed that the Executive Director (Finance and Corporate Resources), in consultation with the Chair, be authorised to approve any further community grant applications meeting the relevant criteria in the period to 31 March 2022. Information on those grants awarded would be reported to a future meeting.

6. Climate Change, Sustainability and Environmental Implications

- 6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications

- 7.1. The risk to the Council is that grant funding is not utilised for the purpose of which it was intended. This risk is mitigated by internal controls including audit procedures and conditions of grant agreement.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

- 8.2. All the necessary consultation with the community groups has taken place.

Paul Manning

Executive Director (Finance and Corporate Resources)

31 January 2022

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, effective, efficient and transparent. Work with communities and partners to promote high quality, thriving and sustainable communities.

Previous References

- ◆ Hamilton Area Committee – 17 November 2021

List of Background Papers

- ◆ Individual application forms

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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