



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 08 June 2020

Dear Councillor

Community and Enterprise Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 16 June 2020
Time: 14:00
Venue: By Delegated Authority,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

John Anderson (Chair), Isobel Dorman (Depute Chair), John Ross (ex officio), John Bradley, Maureen Chalmers, Gerry Convery, Margaret Cooper, Peter Craig, Joe Fagan, Graeme Horne, Martin Grant Hose, Ann Le Blond, Hugh Macdonald, Monique McAdams, Ian McAllan, Catherine McClymont, Kenny McCreary, Mark McGeever, Davie McLachlan, Lynne Nailon, Richard Nelson, Graham Scott, Collette Stevenson, Margaret B Walker, David Watson, Josh Wilson

Substitutes

Alex Allison, Robert Brown, Stephanie Callaghan, Andy Carmichael, Poppy Corbett, Margaret Cowie, Maureen Devlin, Mary Donnelly, Allan Falconer, George Greenshields, Eric Holford, Mark Horsham, Colin McGavigan, Jim McGuigan, Jim Wardhaugh

BUSINESS

1 Declaration of Interests

- 2 **Previous Meeting** 5 - 8
Note of Delegated Decisions taken by the Chief Executive, in consultation with Group Leaders, on items of business relating to the Community and Enterprise Resources Committee on 31 March 2020 submitted for information. (Copy attached)

Monitoring Item(s)

- 3 **Community and Enterprise Resources - Revenue Budget Monitoring 2019/2020** 9 - 18
Joint report dated 15 May 2020 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)
- 4 **Community and Enterprise Resources - Capital Budget Monitoring 2019/2020** 19 - 22
Joint report dated 27 May 2020 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)
- 5 **Community and Enterprise Resources - Workforce Monitoring - February to April 2020** 23 - 30
Joint report dated 19 May 2020 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources). (Copy attached)

Item(s) for Decision

- 6 **Community Benefit Funds - Renewable Energy Fund Grant Application** 31 - 34
Report dated 15 May 2020 by the Executive Director (Community and Enterprise Resources). (Copy attached)

Item(s) for Noting

- 7 **Community Benefit Funds - Annual Report** 35 - 46
Report dated 20 May 2020 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 8 **Roads Asset Management Plan - 2020 Update** 47 - 56
Report dated 13 May 2020 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 9 **Community and Enterprise Resources - Notification of Contracts Awarded -1 October 2019 to 31 March 2020** 57 - 64
Report dated 20 May 2020 by the Executive Director (Community and Enterprise Resources). (Copy attached)

Urgent Business

- 10 **Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Joyce McDonald

Clerk Telephone: 01698 454521

Clerk Email: joyce.mcdonald@southlanarkshire.gov.uk

Community and Enterprise Resources Committee Agenda of 31 March 2020 – Delegated Decisions taken by the Chief Executive, in consultation with Group Leaders

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

Decided: that the minutes of the meeting of the Community and Enterprise Resources Committee of 4 February 2020 be approved as a correct record.

3 Community and Enterprise Resources - Revenue Budget Monitoring 2019/2020

Decided:

- (1) that the overspend on the Community and Enterprise Resources' revenue budget of £0.040 million, before transfers to reserves, as detailed in Appendix A of the report, and the overspend of £0.150 million, after transfers to reserves, be noted;
- (2) that the forecast to 31 March 2020 of an overspend on the Community and Enterprise Resources' revenue budget of £0.034 million, before transfers to reserves, as detailed in Appendix A of the report, and the forecast overspend of £0.144 million, after transfers to reserves, be noted; and
- (3) that the budget virements, as detailed in Appendices B to F of the report, be approved.

[Reference: Minutes of 4 February 2020 (Paragraph 3)]

4 Community and Enterprise Resources - Capital Budget Monitoring 2019/2020

Decided:

- (1) that the Community and Enterprise Resources' capital programme of £40.538 million, and expenditure to date of £28.821 million be noted; and
- (2) that the projected outturn of £38.6 million be noted.

[Reference: Minutes of 4 February 2020 (Paragraph 4)]

5 Community and Enterprise Resources - Workforce Monitoring – December 2019 and January 2020

Decided: that the employment information for December 2019 and January 2020 relating to Community and Enterprise Resources be noted.

[Reference: Minutes of 4 February 2020 (Paragraph 5)]

6 Fleet Strategy 2020 to 2025

Decided:

- (1) that the Fleet Strategy 2020 to 2025, attached as an appendix to the report, be endorsed and referred to the Executive Committee for approval; and
- (2) that, following approval by the Executive Committee, the Strategy be launched in 2020 and implemented in 2020/2021.

7 Action Plan – First Year of Implementation of The Good Food Strategy

Decided: that consideration of this item be deferred to a future committee.

8 Review of Residents' Parking Permit Zones (RPPZ) Policy

Decided:

- (1) that it be noted that the Roads Safety Forum had concluded its review into Residents' Parking Permit Zones Policy; and
- (2) that the policy recommendations, as set out at paragraph 5.2 of the report, be endorsed and referred to the Executive Committee for approval.

[Reference: Minutes of the Roads Safety Forum 30 October 2020 (Paragraph 3)]

9 Clyde Gateway Urban Regeneration Company – Approval of a Members' Agreement Reserved Matters

Decided:

- (1) that approval be given for Clyde Gateway Urban Regeneration Company (URC) to enter into a Heat Supply Agreement (HSA) with Scottish Water Horizons (SWH) to establish a trading subsidiary company to assist in the delivery of a community energy project within the Dalmarnock area;
- (2) that approval be given for URC to accept the offer of loan finance of up to £3 million from Scottish Enterprise (SE) to assist in the delivery of regeneration projects within the URC operating area; and

- (3) that the Executive Director (Community and Enterprise Resources), in consultation with the Executive Director (Finance and Corporate Resources), be authorised to conclude all other relevant matters relating to the URC proposals.

10 Larkhall Town Centre Strategy and Action Plan

Decided: that consideration of this item be deferred to a future committee.

11 Lanarkshire Business Gateway Contract Update and Future Delivery

Decided:

- (1) that the progress and performance of the current Business Gateway contract be noted; and
- (2) that the proposed delivery model to proceed with a tender for a new contract from March 2021, as set out in the report, be approved.

12 Community Benefit Funds – Renewable Energy Fund – Grant Application

Decided: that East Kilbride United be awarded a grant of up to £21,870 from Whitelee Renewable Energy Fund towards costs associated with the upgrade and improvement of the playing surfaces of 2 football fields, as detailed in the report.

13 Scottish Government Vacant and Derelict Land Fund Programme 2020/2021

Decided:

- (1) that the progress achieved during 2019/2020 in delivering the agreed Vacant and Derelict Land Fund Programme be noted; and
- (2) that the South Lanarkshire Local Vacant and Derelict Land Delivery Plan for 2020/2021 and associated allocation of funds, as detailed in the report, be approved.

[Reference: Minutes of 19 March 2019 (Paragraph 6)]

14 Town Centre Capital Grant Fund - Update

Decided:

- (1) that the changes to the programme delivery, following a relaxation in timescales by the Scottish Government, be noted; and
- (2) that a further report be submitted to Committee on 16 June 2020.

15 Urgent Business

There were no items of urgent business.

Report

3

Report to: **Community and Enterprise Resources Committee**
 Date of Meeting: **16 June 2020**
 Report by: **Executive Director (Finance and Corporate Resources)**
Executive Director (Community and Enterprise Resources)

Subject: **Community and Enterprise Resources - Revenue Budget Monitoring 2019/2020**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2019 to 28 February 2020 for Community and Enterprise Resources
- ◆ provide a forecast for the year to 31 March 2020.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the forecast to 31 March 2020 of an overspend of £0.234m after approved transfers to reserves, as detailed in Appendix A of the report, be noted;
- (2) that an overspend of £0.296m as at 28 February 2020, after approved transfers to reserves, as detailed in Appendix A of the report, be noted; and
- (3) that the proposed budget virements, as detailed in appendices B to F, be approved.

3. Background

- 3.1. This is the fifth revenue budget monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2019/2020.
- 3.2. The Resource has completed its formal probable outturn exercise for the year. This exercise identifies the expected spend to the 31 March 2020. Details are included in section 5.
- 3.3. The report details the financial position for Community and Enterprise Resources in appendix A and the individual services' reports in appendices B to F, including variance explanation.

4. Employee Implications

4.1. None

5. Financial Implications

- 5.1. **Probable Outturn:** Following the Council's formal Probable Outturn exercise, the Resource position is reporting an overspend of £0.234m after approved transfers to reserves of £0.110m. The transfers and the overall position are detailed in Appendix A.
- 5.2. This net overspend reflects the costs in respect of the food safety case and the timing of efficiencies within Fleet, Environmental and Project Services and the additional support for South Lanarkshire Leisure and Culture (SLLC) for loss of income as previously reported, partially offset by an underspend in employee costs and an over recovery of income within Planning and Economic Development.
- 5.3. **Position as 28 February 2020:** The Resource position as at 28 February 2020 after approved transfers to reserves is an overspend of £0.296m. Appendix A shows this position highlighting the overspend of £0.186m against the phased budget **before** the transfers to reserves are made. Detailed variance explanations of the Resource position are included in Appendices B to F as well as the approved transfers.
- 5.4. Virements are proposed to realign budgets across budget categories and with other Resources. These movements are detailed in the appendices B to F of this report.

6. Climate Change, Sustainability and Environmental Implications

- 6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications

- 7.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 8.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

Michael McGlynn

Executive Director (Community and Enterprise Resources)

15 May 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, Effective, Efficient and Transparent

Previous References

- ◆ None

List of Background Papers

- ◆ Financial ledger and budget monitoring results to 28 February 2020.

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Louise Harvey, Finance Manager

Ext: 2658 (Tel: 01698 452658)

E-mail: louise.harvey@southlanarkshire.gov.uk

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 12 Ended 28 February 2020 (No. 12)

Community and Enterprise Resources Summary

	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion 28/02/20	Actual BEFORE Transfers 28/02/20	Variance 28/02/20	% Variance 28/02/20	Note
	£000	£000	£000	£000	£000	£000	£000		
<u>Budget Category</u>									
Employee Costs	81,205	80,154	1,051	1,021	72,422	71,248	1,174	under	1.6%
Property Costs	4,353	4,412	(59)	(89)	3,924	4,129	(205)	over	(5.2%)
Supplies & Services	16,294	17,028	(734)	(734)	13,895	14,672	(777)	over	(5.6%)
Transport & Plant	21,881	21,363	518	518	19,182	18,837	345	under	1.8%
Administration Costs	1,129	1,381	(252)	(252)	998	1,268	(270)	over	(27.1%)
Payments to Other Bodies	9,739	9,843	(104)	(104)	7,393	7,423	(30)	over	(0.4%)
Payments to Contractors	42,100	43,059	(959)	(1,009)	38,156	39,152	(996)	over	(2.6%)
Transfer Payments	595	595	0	0	595	595	0	-	0.0%
Financing Charges	191	177	14	14	191	204	(13)	over	(6.8%)
Total Controllable Exp.	177,487	178,012	(615)	(725)	156,756	157,528	(772)	over	(0.5%)
Total Controllable Inc.	(68,783)	(69,274)	491	491	(55,859)	(56,445)	586	over recovered	1.0%
Net Controllable Exp.	108,704	108,738	(124)	(234)	100,897	101,083	(186)	over	(0.2%)
Transfer to Reserves (as at 28/02/20)					-	110	(110)	over	
Position After Transfers to Reserves (as at 28/02/20)					100,897	101,193	(296)	over	(0.2%)

Variance Explanations

Detailed in Appendix B to F.

Budget Virements

Budget virements are shown in Appendices B to F.

Transfers to Reserves

Detailed in Appendix B to F

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 12 Ended 28 February 2020 (No. 12)

Facilities, Streets and Waste (including Support)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 28/02/20 £000	Actual BEFORE Transfers 28/02/20 £000	Variance 28/02/20 £000		% Variance 28/02/20	Note
Employee Costs	52,815	52,644	171	141	47,149	46,795	354	under	0.8%	1,a
Property Costs	2,481	2,523	(42)	(72)	2,318	2,468	(150)	over	(6.5%)	2,a
Supplies & Services	6,770	7,576	(806)	(806)	5,563	6,382	(819)	over	(14.7%)	3
Transport & Plant	7,749	7,321	428	428	7,086	6,775	311	under	4.4%	4
Administration Costs	267	311	(44)	(44)	238	286	(48)	over	(20.2%)	5
Payments to Other Bodies	30	50	(20)	(20)	30	38	(8)	over	(26.7%)	6
Payments to Contractors	14,508	14,577	(69)	(119)	12,991	13,029	(38)	over	(0.3%)	
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	84	62	22	22	84	75	9	under	10.7%	
Total Controllable Exp.	84,704	85,064	(360)	(470)	75,459	75,848	(389)	over	(0.5%)	
Total Controllable Inc.	(18,314)	(18,730)	416	416	(17,181)	(17,615)	434	over recovered	2.5%	7
Net Controllable Exp.	66,390	66,334	56	(54)	58,278	58,233	45	under	0.1%	
Transfer to Reserves (as at 28/02/20)					-	110	(110)	over		
Position After Transfers to Reserves (as at 28/02/20)					52,278	58,343	(65)	over	(0.1%)	

Variance Explanations

- The variance is mainly due to vacant posts within Facilities which are being actively recruited, partially offset by overtime costs.
- The over spend relates to rates associated with a former civic amenity site, Muttonhole Road, utility charges for closed properties and works being carried out at the Eddlewood Central Production Kitchen.
- The over spend is mainly due to a greater spend on food purchases within Facilities, materials within Grounds for additional service requests which are fully recoverable within income and a greater spend on domestic waste bins which are partly offset by an over recovery of income. Also contributing to the over spend is the purchase of play ground equipment.
- The variance relates to the timing of vehicle lease replacement, partially offset by an increase in fuel costs within Grounds and Waste.
- The over spend relates mainly to the printing of Health & Safety handbook materials, catering menus and replacement programme for silicone wrist bands for school meals.
- The over spend relates mainly to payments made to SEPA in respect of former landfill sites.
- The over recovery of income relates to the sale of bins, scrap and clearances being greater than budget within Waste Services and additional service requests within Grounds, Streets and Facilities. These over recoveries are partially offset by lower than budgeted cash income from school meals.

Budget Virements

- Transfer of budget from Education for Cleaning and Janitorial services. Net effect £0.013m: Employee Costs £0.012m, Property Costs £0.001m.

Transfers to Reserves (£0.110m):

- Food Development Officer (£0.030m)
- Upgrade of road at allotment site, Allers (£0.030m)
- Environmental Initiatives (£0.050m)

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 12 Ended 28 February 2020 (No. 12)

Fleet and Environmental (Inc Projects)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 28/02/20 £000	Actual BEFORE Transfers 28/02/20 £000	Variance 28/02/20 £000		% Variance 28/02/20	Note
Employee Costs	8,779	8,410	369	369	7,837	7,461	376	under	4.8%	1
Property Costs	207	220	(13)	(13)	186	209	(23)	over	(12.4%)	
Supplies & Services	344	276	68	68	271	225	46	under	17.0%	2
Transport & Plant	9,575	9,852	(277)	(277)	8,290	8,603	(313)	over	(3.8%)	3
Administration Costs	305	461	(156)	(156)	262	421	(159)	over	(60.7%)	4
Payments to Other Bodies	127	152	(25)	(25)	113	84	29	under	25.7%	
Payments to Contractors	1,076	1,185	(109)	(109)	615	801	(186)	over	(30.2%)	5
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	24	23	1	1	24	26	(2)	over	(8.3%)	
Total Controllable Exp.	20,437	20,579	(142)	(142)	17,598	17,830	(232)	over	(1.3%)	
Total Controllable Inc.	(18,958)	(18,462)	(496)	(496)	(16,342)	(15,917)	(425)	under recovered	(2.6%)	6
Net Controllable Exp.	1,479	2,117	(638)	(638)	1,256	1,913	(657)	over	(52.3%)	
Transfer to Reserves (as at 28/02/20)					-	0	0	-		
Position After Transfers to Reserves (as at 28/02/20)					1,256	1,913	(657)	over	(52.3%)	

Variance Explanations

1. The variance is mainly due to vacancies within the services that are actively being recruited.
2. The variance is mainly due to lower than expected expenditure on equipment and protective clothing within Fleet.
3. The variance relates mainly to leasing and fuel costs within passenger services and pool cars and casual hire partially offset by an over spend in spares and materials, outside repairs and the timing of the achievement of efficiencies within Fleet. The under spend in pool cars and casual hire are offset by an under recovery of income.
4. The over spend is mainly due to costs in respect of the food safety court case.
5. The over spend is due to the cost of clinical waste, which is demand led, and is offset by an over recovery of income.
6. The under recovery is mainly due to lower than anticipated income within the Fleet workshop and under recovery of income for pool cars and casual hire partially offset by income recovered from Housing & Technical Resources for the removal of clinical waste.

Budget Virements

No budget virements.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 12 Ended 28 February 2020 (No. 12)

Leisure and Culture

Budget Category	Annual Budget	Forecast for Year BEFORE Transfers	Annual Forecast Variance BEFORE Transfers	Annual Forecast Variance AFTER Transfers	Budget Proportion 28/02/20	Actual BEFORE Transfers 28/02/20	Variance 28/02/20		% Variance 28/02/20	Note
	£000	£000	£000	£000	£000	£000	£000			
Employee Costs	4	5	(1)	(1)	3	4	(1)	over	33.3%	
Property Costs	277	229	48	48	273	229	44	under	16.1%	1
Supplies & Services	27	28	(1)	(1)	27	28	(1)	over	(3.7%)	
Transport & Plant	0	0	0	0	0	0	0	-	n/a	
Administration Costs	8	8	0	0	8	8	0	-	0.0%	
Payments to Other Bodies	80	82	(2)	(2)	16	17	(1)	over	(6.3%)	
Payments to Contractors	19,109	19,109	(90)	(90)	19,109	19,189	(80)	over	(0.4%)	2
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	0	0	0	0	0	0	0	-	n/a	
Total Controllable Exp.	19,505	19,461	(46)	(46)	19,436	19,475	(39)	over	(0.2%)	
Total Controllable Inc.	0	(1)	1	1	0	(1)	1	over recovered	n/a	
Net Controllable Exp.	19,505	19,460	(45)	(45)	19,436	19,474	(38)	over	(0.2%)	
Transfer to Reserves (as at 28/02/20)					-	-	-	-		
Position After Transfers to Reserves (as at 28/02/20)					19,436	19,474	(38)	over	(0.2%)	

Variance Explanations

1. The variance is due to lower than anticipated costs for Council owned properties.
2. The over spend is due to higher than budgeted payments to SLLC Ltd to contribute towards budget pressures around loss of income.

Budget Virements

No budget virements.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 12 Ended 28 February 2020 (No. 12)

Planning and Economic Development

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 28/02/20 £000	Actual BEFORE Transfers 28/02/20 £000	Variance 28/02/20 £000		% Variance 28/02/20	Note
Employee Costs	4,652	4,595	57	57	4,148	4,069	79	under	1.9%	1
Property Costs	630	629	1	1	458	467	(9)	over	(2.0%)	
Supplies & Services	131	133	(2)	(2)	115	121	(6)	over	(5.2%)	
Transport & Plant	38	38	0	0	34	34	0	-	0.0%	
Administration Costs	143	158	(15)	(15)	112	133	(21)	over	(18.8%)	2
Payments to Other Bodies	3,580	3,637	(57)	(57)	1,602	1,653	(51)	over	(3.2%)	3,a
Payments to Contractors	2,762	2,762	0	0	2,230	2,230	0	-	0.0%	
Transfer Payments	0	0	0	0	0	0	0	-	n/a	
Financing Charges	34	34	0	0	33	38	(5)	over	(15.2%)	
Total Controllable Exp.	11,970	11,986	(16)	(16)	8,732	8,745	(13)	over	(0.1%)	
Total Controllable Inc.	(10,015)	(10,553)	538	538	(3,809)	(4,292)	483	over recovered	12.7%	4,a
Net Controllable Exp.	1,955	1,433	522	522	4,923	4,453	470	under	9.5%	
Transfer to Reserves (as at 28/02/20)					-	0	0	-		
Position After Transfers to Reserves (as at 28/02/20)					4,923	4,453	470	under	9.5%	

Variance Explanations

1. This variance is mainly due to vacancies within the services that are actively being recruited.
2. The over spend is mainly due to legal costs associated with planning inquiries.
3. The over spend is mainly due to increased security costs for Christmas switch on events.
4. The over recovery is mainly due to an increased level of income from planning and building applications.

Budget Virements

- a. Creation of temporary budget to reflect payments made and income recovered in respect of Strathaven Cars. Net Effect £0.000m: Payment to Other Bodies £0.030m, Income (£0.030m).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Community and Enterprise Resources: Period 12 Ended 28 February 2020 (No. 12)

Roads Total (Inc Roads Constructing Services)

Budget Category	Annual Budget £000	Forecast for Year BEFORE Transfers £000	Annual Forecast Variance BEFORE Transfers £000	Annual Forecast Variance AFTER Transfers £000	Budget Proportion 28/02/20 £000	Actual BEFORE Transfers 28/02/20 £000	Variance 28/02/20 £000		% Variance 28/02/20	Note
Employee Costs	14,955	14,500	455	455	13,285	12,919	366	under	2.8%	1
Property Costs	758	811	(53)	(53)	689	756	(67)	over	(9.7%)	2
Supplies & Services	9,022	9,015	7	7	7,919	7,916	3	under	0.0%	
Transport & Plant	4,519	4,152	367	367	3,772	3,425	347	under	9.2%	3
Administration Costs	406	443	(37)	(37)	378	420	(42)	over	(11.1%)	4
Payments to Other Bodies	5,922	5,922	0	0	5,632	5,631	1	under	0.0%	a
Payments to Contractors	4,645	5,426	(781)	(781)	3,211	3,903	(692)	over	(21.6%)	5
Transfer Payments	595	595	0	0	595	595	0	-	0.0%	
Financing Charges	49	58	(9)	(9)	50	65	(15)	over	(30.0%)	
Total Controllable Exp.	40,871	40,922	(51)	(51)	35,531	35,630	(99)	over	(0.3%)	
Total Controllable Inc.	(21,496)	(21,528)	32	32	(18,527)	(18,620)	93	over recovered	0.5%	6,a
Net Controllable Exp.	19,375	19,394	(19)	(19)	17,004	17,010	(6)	over	(0.0%)	
Transfer to Reserves (as at 28/02/20)					-	-	-			
Position After Transfers to Reserves (as at 28/02/20)					17,004	17,010	(6)	over	(0.0%)	

Variance Explanations

1. The variance mainly relates to vacant posts for Roads Operatives as well as vacant hours due to flexible retirement and other staff movements which are being recruited.
2. The over spend mainly relates to cost of depot repairs.
3. The variance is mainly due to the timing of vehicle lease replacements.
4. The over spend is mainly due to advertising costs of road closures.
5. The over spend is mainly due to increased costs for reactive repairs.
6. The under recovery is partly due to reduced income for car parking and is partially offset by increased income for Flooding from Glasgow City Council and additional income for rechargeable works. This increased income is offset by additional costs for payment to contractors.

Budget Virements

- a. Creation of temporary budget to reflect payments made and income recovered for winter weather forecasts. Net Effect £0.000m: Payment to Other Bodies £0.700m, Income (£0.700m).

Report

4

Report to: **Community and Enterprise Resources Committee**
 Date of Meeting: **16 June 2020**
 Report by: **Executive Director (Finance and Corporate Resources)**
Executive Director (Community and Enterprise Resources)

Subject: **Community and Enterprise Resources - Capital Budget Monitoring 2019/2020**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the progress of the capital programme for Community and Enterprise Resources for the period 1 April 2019 to 28 February 2020.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the Community and Enterprise Resources' capital programme of £40.538 million, and expenditure to date of £31.082 million, be noted; and
- (2) that the projected outturn of £38.1 million be noted.

3. Background

- 3.1. This is the fifth capital monitoring report presented to the Community and Enterprise Resources Committee for the financial year 2019/2020.
- 3.2. The budget reflects the approved programme for the year (Executive Committee, 29 May 2019). It also includes budget adjustments approved by the Executive Committee during 2019/2020. There has been no change since the last report to this Committee.
- 3.3. The report details the financial position for Community and Enterprise Resources in Appendix A.

4. Employee Implications

4.1. None

5. Financial Implications

5.1. The total capital programme for Community and Enterprise Resources for 2019/2020 is £40.538 million.

5.2. 2019/2020 Outturn

As at period 12, the predicted spend position for this financial year was anticipated to be an outturn of £38.1 million. This would be an underspend of £2.4 million. As reported to this Committee previously this mainly reflects the anticipated timing of spend on a number of projects including Extension of Cemeteries and Landworks, Electric Vehicle Charging, Horsley Brae, Lanark Park and Ride, Roads Investment

Programme and the Glasgow City Region City Deal project at Greenhills Road. Funding for these projects will carry forward into next financial year.

- 5.3. The year-end position is currently being finalised and this will be reported to the Executive Committee on 24 June 2020. The ongoing implications of COVID-19, including the closure of construction sites in advance of the financial year end, have impacted on the level of capital spend achieved this financial year. This will be reported to the next Committee.
- 5.4. It was previously reported to the Executive Committee (29 January 2020) that the ongoing land negotiations associated with Lanark Park and Ride (£0.3 million) meant that grant from Strathclyde Partnership for Transport (SPT) was unlikely to be claimed in 2019/2020. Discussions during early March 2020 indicated a more positive outlook in terms of completing the land acquisition and claiming the grant in 2019/2020. However, the COVID-19 situation has meant that the legal process cannot be concluded at this point in time. Therefore, SPT funding will not be provided in 2019/2020 but will be considered by SPT for 2020/2021 and officers are in discussion with SPT in that respect.
- 5.5. 2019/2020 Monitoring
Anticipated spend to date was £30.793 million and £31.082 million has been spent. This represents a position of £0.289 million ahead of profile. This is a timing issue only with an underspend anticipated by the end of the financial year. This is reflected in the outturn position identified at 5.2. above.

6. Climate Change, Sustainability and Environmental Implications

- 6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications

- 7.1. The main risk associated with the Council's Capital Programme is that there is an overspend. The risk has been assessed as low given the detailed project management plans prepared and monitored for each project. The risk of overspend is managed through four weekly Investment Management Meetings.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 8.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

Michael McGlynn

Executive Director (Community and Enterprise Resources)

27 May 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, Effective, Efficient and Transparent

Previous References

- ◆ Executive Committee 29 May 2019

List of Background Papers

- ◆ Financial ledger to 28 February 2020

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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South Lanarkshire Council
Capital Expenditure 2019-2020
Community and Enterprise Resources
For Period 1 April 2019 – 28 February 2020

<u>Community and Enterprise Resources</u>	Base Budget £000	Budget Adjustments £000	Slippage £000	Total Budget £000	Budget to Date £000	Actual Expenditure £000	2019/20 Outturn £000
Fleet and Environmental	52	0	0	52	52	17	20
Facilities, Waste and Grounds	3,003	799	(291)	3,511	2,490	2,297	2,770
Planning and Economic Development	10,080	172	(3,789)	6,463	5,751	7,085	7,320
Roads	26,322	4,190	0	30,512	22,500	21,683	27,990
TOTAL	39,457	5,161	(4,080)	40,538	30,793	31,082	38,100

Report

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Report to:	Community and Enterprise Resources Committee
Date of Meeting:	16 June 2020
Report by:	Executive Director (Finance and Corporate Resources) Executive Director (Community and Enterprise Resources)

Subject:	Community and Enterprise Resources – Workforce Monitoring – February to April 2020
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide employment information for February to April 2020 relating to Community and Enterprise Resources.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that the following employment information for February to April 2020 relating to Community and Enterprise Resources be noted:-

- ◆ attendance statistics
- ◆ occupational health
- ◆ accident/incident statistics
- ◆ discipline, grievance and Dignity at Work cases
- ◆ analysis of leavers and exit interviews
- ◆ staffing watch as at 14 March 2020

3. Background

3.1. As part of the Council's performance management arrangements, regular workforce monitoring reports are submitted to Committee. This report for Community and Enterprise Resources provides information on the position for February to April 2020.

4. Monitoring Statistics

4.1. Attendance Statistics (Appendix 1)

Information on absence statistics is analysed for the month of April 2020 for Community and Enterprise Resources.

The Resource absence figure for April 2020 was 5.0%, this figure has decreased by 1.7% when compared to the previous month and is 0.6% higher than the Council-wide figure. Compared to April 2019, the Resource absence figure has increased by 0.7%.

Based on the absence figures at April 2020 and annual trends, the projected annual average absence for the Resource for 2020/2021 is 5.0%, compared to a Council-wide average figure of 4.4%.

For the financial year 2020/2021, the projected average days lost per employee equates to 12.7 days, compared with the overall figure for the Council of 10.6 days per employee.

The attendance information contained in this report includes absences, as a result of Covid-19, as these began to impact on attendance figures in March. As expected, respiratory absences increased in April, however, Resource and Council absence rates decreased from the March figure. In the main, this can be accounted for due to a reduction in short term absences.

Managers follow the procedures outlined in the Maximising Attendance Policy to support employees to remain at work, or to return to work after a sickness absence. There are comprehensive employee supports in place and additionally, Personnel Services work in close partnership with line managers and Resource Management Teams on a case management basis to ensure that appropriate actions are taken.

4.2. Occupational Health (Appendix 2)

In terms of referrals to occupational health, which include medical examinations and physiotherapy, overall, 285 referrals were made this period. This represents a decrease of 53 when compared with the same period last year. Whilst supports to employees continue, the number of physiotherapy referrals has reduced, which may be partly because this is currently a telephone consultation due to Covid-19.

4.3. Accident/Incident Statistics

There were 31 accidents/incidents recorded within the Resource this period, a decrease of 4 when compared to the same period last year.

4.4. Discipline, Grievance and Dignity at Work (Appendix 2)

During the period, 9 disciplinary hearings were held within the Resource, a decrease of 13 when compared to last year. No appeals were heard by the Appeals Panel. No grievance hearings were held within the Resource, this figure remains unchanged when compared to the same period last year. No Dignity at Work complaints were raised within the Resource, this figure has decreased by 1 when compared to the same period last year.

Employee Relations cases which were delayed due to the Covid-19 changes, are now being assessed as to how these can be progressed where possible.

4.5. Analysis of Leavers (Appendix 2)

There were a total of 26 leavers in the Resource this period eligible for an exit interview. This figure has increased by 7 when compared with the same period last year. Five exit interviews were conducted.

4.6. From September 2019, when processing an employee termination, managers were asked to identify whether they intended to replace the employee who had left the Council. If they indicated that they did not intend to replace the employee, they were asked to select from the following options:

- ◆ plan to hold for savings
- ◆ fill on a fixed term basis pending savings
- ◆ transfer budget to another post
- ◆ end of fixed term post

4.7. Appendix 2a provides a breakdown of vacant posts and whether these are being replaced or held for savings. In the period February to April 2020, 55 employees in total left employment (28.78 FTE), 54 (28.51 FTE) are being replaced and the remaining 1 (0.27 FTE) was a fixed term post which had come to an end.

4.8. From April 2019 to March 2020 there were 439 vacant posts in the Resource (276.51 FTE). Of these, 285 (146.26 FTE) were being filled through a recruitment process, 4 (2.35 FTE) were being filled on a fixed term basis, 109 (109 FTE) were fixed term posts which had come to an end and the remaining 41 (18.9 FTE) were being held pending the conclusion of the savings discussions. It should be noted that some of the posts which are currently going through the recruitment process may be covered at the present time on a fixed term basis until recruitment has been completed.

5. Staffing Watch

5.1. There has been an increase of 51 in the number of employees in post from 14 December 2019 to 14 March 2020.

6. Employee Implications

6.1. There are no implications for employees arising from the information presented in this report.

7. Financial Implications

7.1. All financial implications are accommodated within existing budgets.

8. Climate Change, Sustainability and Environmental Implications

8.1. There are no climate change, sustainability and environmental implications in terms of the information contained within this report.

9. Other Implications

9.1. There are no implications for sustainability or risk in terms of the information contained within this report.

10. Equality Impact Assessment and Consultation Arrangements

10.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

10.2. There was no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

Michael McGlynn

Executive Director (Community and Enterprise Resources)

19 May 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, effective, efficient and transparent
- ◆ Fair, open and sustainable
- ◆ Ambitious, self aware and improving
- ◆ Excellent employer
- ◆ Focused on people and their needs
- ◆ Working with and respecting others

Previous References

- ◆ Community and Enterprise Resources Committee – 31 March 2020

List of Background Papers

- ◆ Monitoring information provided by Finance and Corporate Resources

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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ABSENCE TRENDS - 2018/2019, 2019/2020 & 2020/2021
Community and Enterprise Resources

APT&C				Manual Workers				Resource Total				Council Wide				
	2018 / 2019	2019 / 2020	2020 / 2021		2018 / 2019	2019 / 2020	2020 / 2021		2018 / 2019	2019 / 2020	2020 / 2021		2018 / 2019	2019 / 2020	2020 / 2021	
April	3.2	4.0	3.1	April	5.4	4.4	5.3	April	5.0	4.3	5.0	April	4.1	4.0	4.4	
May	2.8	3.6		May	6.0	5.1		May	5.5	4.9		May	4.2	4.4		
June	3.8	3.9		June	5.8	5.5		June	5.5	5.3		June	4.3	4.4		
July	4.3	3.9		July	4.5	4.3		July	4.4	4.3		July	3.4	3.4		
August	4.8	4.0		August	5.3	5.1		August	5.2	4.9		August	3.6	3.7		
September	6.0	2.9		September	6.2	5.9		September	6.2	5.4		September	4.4	4.5		
October	3.8	3.4		October	5.8	5.9		October	5.5	5.5		October	4.4	4.6		
November	4.8	4.8		November	6.2	6.6		November	6.0	6.4		November	5.1	5.5		
December	4.1	5.4		December	6.0	7.0		December	5.7	6.8		December	4.8	5.7		
January	3.4	4.1		January	6.1	6.6		January	5.6	6.2		January	4.9	5.3		
February	4.1	3.8		February	6.3	7.1		February	5.9	6.6		February	5.2	5.6		
March	4.8	4.5		March	5.6	7.1		March	5.5	6.7		March	4.9	6.2		
Annual Average	4.2	4.0	3.1	Annual Average	5.8	5.9	5.3	Annual Average	5.5	5.6	5.0	Annual Average	4.4	4.8	4.4	
No of Employees at 30 April 2020			552	No of Employees at 30 April 2020			2901	No of Employees at 30 April 2020			3453	No of Employees at 30 April 2020			15737	

For the financial year 2020/21, the projected average days lost per employee equates to 12.7 days.

COMMUNITY AND ENTERPRISE RESOURCES

	Feb-Apr 2019	Feb-Apr 2020
MEDICAL EXAMINATIONS		
Number of Employees Attending	103	95
EMPLOYEE COUNSELLING SERVICE		
Total Number of Referrals	26	13
PHYSIOTHERAPY SERVICE		
Total Number of Referrals	125	91
REFERRALS TO EMPLOYEE SUPPORT OFFICER	78	83
REFERRALS TO COGNITIVE BEHAVIOUR THERAPY	6	3
TOTAL	338	285

CAUSE OF ACCIDENTS/INCIDENTS	Feb-Apr 2019	Feb-Apr 2020
Specified Injuries*	1	0
Over 7 day absences	5	6
Over 3 day absences**	5	2
Minor	11	19
Near Miss	3	1
Violent Incident: Physical****	2	3
Violent Incident: Verbal*****	8	0
Total Accidents/Incidents	35	31

*A Specified Injury is any fracture (other than to the fingers, thumbs or toes), amputation, loss of sight, serious burns, crushing injury, scalping, loss of consciousness caused by asphyxiation/ head injury, a chemical or hot metal burn to the eye or penetrating injury as defined by the HSE.

**Over 3 day / over 7day absence is an injury sustained outwith specified injury category that results in a period of absence of absence as defined by the HSE.

***Near Miss - Any unexpected, unplanned occurrence (except Dangerous Occurrences) that does not lead to injury of persons, damage to property, plant or equipment but may have done so in different circumstance.

****Physical violent incidents are included in the "Specified" figures, where applicable, to provide the "Total Specified" figures.

*****Physical violent incidents and ***** Verbal Violent Incidents are included in the "Over 3-day or Over 7-day" figures, where applicable, to provide the "Total Over 3-day or Over 7-day" figures.

*****Physical Violent Incidents and ***** Verbal Violent Incidents are included in the "Minor" figures, where applicable, to provide the "Total Minor" figures.

RECORD OF DISCIPLINARY HEARINGS	Feb-Apr 2019	Feb-Apr 2020
Total Number of Hearings	22	9
Total Number of Appeals	1	0

Time Taken to Convene Hearing Feb - Apr 2020

0-3 Weeks
3

4-6 Weeks
2

Over 6 Weeks
4

RECORD OF GRIEVANCE HEARINGS	Feb-Apr 2019	Feb-Apr 2020
Number of Grievances	0	0

RECORD OF DIGNITY AT WORK	Feb-Apr 2019	Feb-Apr 2020
Number of Incidents	1	0
Number Resolved at Informal Stage	1	0

ANALYSIS OF REASONS FOR LEAVING	Feb-Apr 2019	Feb-Apr 2020
Career Advancement	0	2
Other	6	3
Number of Exit Interviews conducted	6	5

Total Number of Leavers Eligible for Exit Interview	19	26
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Percentage of interviews conducted	32%	19%
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	Feb 2020 - Apr 2020		Year End Totals		Cumulative total (Apr 20 - Mar 21)	
			Apr 2019 - Mar 2020			
	FTE*	H/C**	FTE	H/C	FTE	H/C
Terminations/Leavers	28.78	55	276.51	439	7.15	12
Being replaced	28.51	54	146.26	285	6.88	11
Held pending savings	0.00	0	18.90	41	0.00	0
Filled on fixed term basis	0.00	0	2.35	4	0.00	0
Budget transfer to other post	0.00	0	0.00	0	0.00	0
End of fixed term contract	0.27	1	109.00	109	0.27	1

* Full time equivalent

** Head count/number of employees

**JOINT STAFFING WATCH RETURN
COMMUNITY AND ENTERPRISE RESOURCES**

1. As at 14 March 2020

Total Number of Employees									
MALE		FEMALE		TOTAL					
F/T	P/T	F/T	P/T						
1329	226	194	1414	3163					
*Full - Time Equivalent No of Employees									
Salary Bands									
Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1.00	1541.01	409.19	235.98	47.55	16.00	4.00	6.00	0.00	2260.73

1. As at 14 December 2019

Total Number of Employees									
MALE		FEMALE		TOTAL					
F/T	P/T	F/T	P/T						
1292	220	187	1413	3112					
*Full - Time Equivalent No of Employees									
Salary Bands									
Director	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Fixed SCP	Teacher	TOTAL
1.00	1495.66	416.89	230.36	47.60	17.00	4.00	6.00	0.00	2218.51

Report

6

Report to:	Community and Enterprise Resources Committee
Date of Meeting:	16 June 2020
Report by:	Executive Director (Community and Enterprise)

Subject:	Community Benefit Funds – Renewable Energy Fund Grant Application
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ consider a grant application to the Renewable Energy Fund from Blackwood Estate Community Association

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that a grant be awarded to Blackwood Estate Community Association of up to £117,200.00 from the Renewable Energy Fund to purchase 65 acres of woodland at Loch Wood, Blackwood as a community asset.

3. Background

3.1. Since 2004, the Council has collected and administered Community Benefit funding through Planning and Economic Development Services. The service is responsible for securing the contributions from developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. Processes are continuously reviewed to ensure the best practices in grant provision and monitoring are undertaken to ensure the necessary support is delivered to eligible communities.

3.2. Grant awards above £20,000 require approval from Committee, awards below this level are approved by the Head of Planning and Economic Development under delegated authority. All grants awarded are reported annually to the Community and Enterprise Resources Committee and this is subject to a separate report on the Committee agenda.

4. Grant recommendations

4.1. Application Number 270

Blackwood Estate Community Association– project value £234,400.00

Proposed Grant award £117,200.00 Intervention rate of 50%

Funds from Dungavel windfarm £35,200 and Kypemuir windfarm £82,000 which are both part of the Renewable Energy Fund.

4.2. Blackwood Estate Community Association is established as a Scottish Charitable Incorporated Organisation with the following purposes:

- The advancement of citizenship and community development by providing an area of public access in which we can partner with other local community organisations, bringing local residents together and enabling greater community cohesion in our village.
- The provision of recreational activities, by enabling local residents to walk from their village on public paths to a wild, secluded woodland of natural beauty for general recreation.
- The advancement of environmental protection and improvement, by permanently safeguarding an area of natural woodland, situated in an extremely historic site from future housing development and habitat loss.

- 4.3 The charity has a membership of 70 and a management board of 8 trustees. The charity has consulted widely in regards to the project and has received 243 signatures of support prior to the COVID-19 lockdown.
- 4.4 The grant will allow Blackwood Estate Community Association to purchase 65 acres of woodland (see plan in appendix 1) near Blackwood as a community asset which will be developed as a public resource for the local community with outdoor learning and training asset. The Charity would manage and safeguard the mixed woodland including areas of ancient woodland providing long term environmental and habitat improvements on the site. The grant will specifically contribute to the asset purchase cost of £180,000 and other costs associated with the purchase of the site and make the woodland safe for public access.
- 4.5 The application scored 30 and 32 out of 53 by the two appraisers during the assessment process which averages as 31 and which permits an intervention rate of up to 55% of eligible costs.
- 4.6 The total cost of the project is £234,000 with contributions from The Scottish Land Fund £40,000, LandTrust £40,000, South Western Environmental Action Trust £17,600, Fife Environmental Trust £17,600, Falck Auchrobert Wind Farm £2,000 all to be confirmed. An award of £117,200 would therefore represent an intervention of 50%. All Renewable Energy Fund awards are subject to suitable match funding being secured.
- 4.7 The project is scheduled to commence in August 2020 and be complete by July 2021. Officers will work with the applicant to monitor progress and any impact on the timescales particularly resulting from the COVID-19 crisis.

5. Employee Implications

- 5.1. There are no employee implications arising from this report.

6. Financial Implications

- 6.1. The award is being split between two windfarm funds which both come within the Renewable Energy Fund to ensure sufficient reserves remain on both funds for future applications in 2020/2021. The funds have sufficient resources to meet the proposed grant award commitment detailed in this report.

7. Climate Change, Sustainability and Environmental Implications

- 7.1. The project scored 3.5 out of a possible 5 within the Sustainability Development section of the appraisal. The project will safeguard areas of natural and ancient woodland providing a secure and sustainable future for the natural asset.

The charitable aims of the applicant to support the community and increase community access to the countryside and to improve the woodland environment and habitat will help to deliver on local sustainable and environmental benefits.

8. Other Implications

- 8.1. The risks associated with the project are focused on the potential for cost overruns, delays to the projects or match funding not being secured and the long-term use of the assets. Work will continue with the applicant to help ensure match funding is secured and that projects are delivered broadly on time and within budget.

9. Equality Impact Assessment and Consultation Arrangements

- 9.1. This report does not introduce a new policy, function or strategy and, therefore, no impact assessment is required.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

15 May 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, effective, efficient and transparent
- ◆ Focuses on people and their needs
- ◆ Encouraging participation in physical and cultural activities
- ◆ Working with communities to promote high quality thriving sustainable communities
- ◆ Improve the road network, influence improvements in public transport and encourage active travel

Previous References

- Enterprise Resources Committee 8 August 2007
- Enterprise Resources Committee 23 November 2011

List of Background Papers

Completed REF Grant Application Form for application number 270

Completed REF Appraisal Scoring Sheet for application number 270

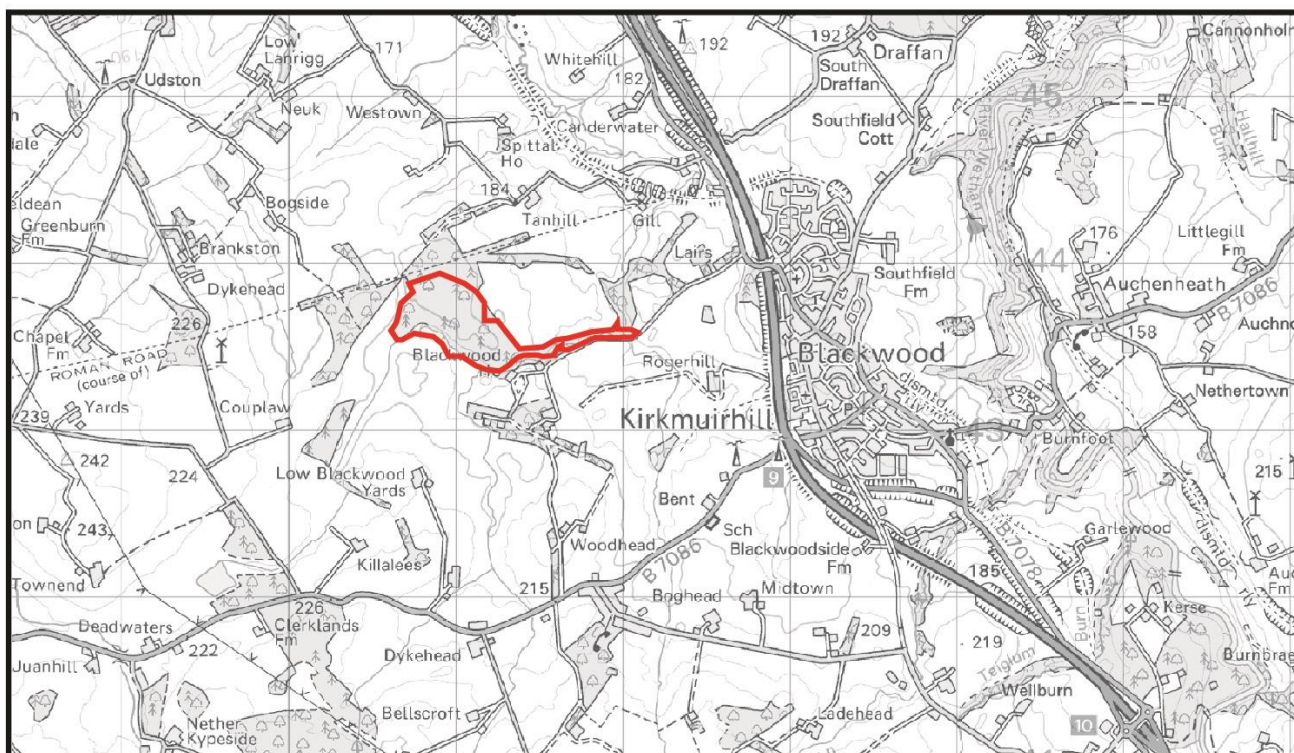
Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Report

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Report to:	Community and Enterprise Resources Committee
Date of Meeting:	16 June 2020
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Community Benefit Funds – Annual Report
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide an update on the Community Benefit Funds administered by Planning and Economic Development Services on behalf of the Council during 2019/2020.
- ♦ provide an update on the progress of the REF Clyde COVID-19 support.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the Community Benefit Funds administered by the Council and the grants awarded under the Renewable Energy Fund (REF), Clyde Wind Farm Fund and Quarry Funds in 2019/2020 be noted; and
- (2) that the initial demand on the REF Clyde COVID-19 funding be noted.

3. Background

- 3.1. The Council has a well-established mechanism for the collection and distribution of community benefit related to wind farm developments. This was initially set up on the approval of a report to the Executive Committee entitled Community Benefit (Establishment of a Renewable Energy Fund) on the 3 March 2004.
- 3.2. The Council administers the community benefit element of the Renewable Energy Fund (REF) for 41 wind farms within South Lanarkshire and the community benefit for Clyde windfarm and 5 operational quarries. Operators of larger windfarm developments provide recurring annual fund contributions, formalised through legal agreements, whilst smaller developments such as single wind turbines sites, may consider providing a 'capitalised' one off community benefit payment. Community groups, social enterprises, trusts, public organisations and not for profit organisations within 10km of contributing wind farm provider are eligible to apply. Over the period 2015/2016 to 2019/2020 the Council has made awards of £5.08m from the Community Benefit Funds to 366 projects.
- 3.3. The agreements around the provision of community benefit oblige the Council to administer these funds using the REF mechanism. This task is undertaken by Planning and Economic Development Services who are responsible for all aspects, from securing the contributions from the developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. The Service continually seeks

ways to maximise the community benefit for all eligible communities across South Lanarkshire.

- 3.4. Between the various funds Planning and Economic Development Services administered £2.25m of community benefit income in 2019/2020. With the exception of one-off capitalised payments the funds receive income for the duration of each wind farm's operational life and, typically, recurring annual payments which rise in line with the Retail Price Index. The operation of the Council's Community Benefit Policy, with emphasis on the renewable energy sector has proven to be a success with communities accessing funding for a diverse range of locally based projects.
- 3.5. Alongside these established wind farm developments and their associated community benefit funds, there is a number of other potential wind farm developments throughout South Lanarkshire which are being considered in the statutory planning process. It is therefore possible that, subject to appropriate agreements being put in place, the level of community benefit funding available to communities will increase over the next 10 years. If promoted and managed well, this increase will have a major positive impact on the eligible communities.
- 3.6. Although Planning and Economic Development Services lead in the delivery of community benefit funds, there is a significant level of consultation and cooperation across a wide range of Council services. This ensures that applicants receive support and advice to ensure the projects being developed meet the needs and aspirations of the community; are of a high quality and are delivered efficiently and effectively.
- 3.7. It should be noted that there are also windfarm funds within South Lanarkshire which are administered outwith the scope of the Council's Renewable Energy Fund. These include SSE Clyde extension, Auchrobert Community Benefit Fund, Ventient Galawhistle Community Benefit Fund, Ventient Glenkernie Community Benefit Fund and Kypemuir and Banks Kypemuir Community Benefit fund.

4. REF Projects Approved During 2019/2020

- 4.1. There are currently 41 windfarm developments contributing to the REF operating across South Lanarkshire at the following locations:- Andershaw, Auchrobert, Bank End Rig, Blacklaw, Blantyre Muir, Burnbrae, Calder Water, Climpy, Couplaw, Dungavel, Dykehead, Eastertown, Gallawhistle, Garelwood, Greenwall, Greenhall View, Haspielaw, High Blackwood Yard, High Dyke, JJ's Farm, Lampits, Letham, Millburn, Muirhall, Muirhall Extension, Middlemuir, Netherfauldhouse, Nether Kypeside, North Brackenridge, Nutberry, Pates Hill, Rench Farm, Tanhill, Upper Haywood, West Browncastle, Westtown, Whitehill, Whitelee, Woodlands, Yards Farm, Kypemuir.
- 4.2. During 2019/2020, contributions of £1,319,980 (including interest) were received from the operating companies, incorporating both annual payments and "one off" payments.
- 4.3. A diverse range of projects across South Lanarkshire have been supported. A complete list of projects supported in the last financial year is attached at Appendix 1. A total of 53 projects have been supported with total grants of £636,592 towards total project costs of £1,463,089 giving an average grant award of £12,011 towards an average project cost of £27,605 at a 43.5% intervention rate.

4.4. At the Executive Committee on 21 November 2018 a series of amendments to the REF were approved. One of these was the introduction of a micro grant fund in 2019/2020 of up to £5,000 per annum available to Community Councils or equivalent community organisations to award small grants of up to £500 locally. This was established for an initial 2-year period. In the first year, 31 Community Councils or similar organisations such as resident associations and community trusts were awarded micro grants totalling £155,000. Details of these grant awards are set out in Appendix 2.

4.5. Taking the micro grants awards and the grant awards together (53+31) a total of 84 grants were awarded during 2019/2020 with a total value of £791,592 (£636,592+£155,000). This is an increase on the 25 grants and a total value of £432,201 awarded in 2018/2019 but remains within the budgets available.

5. Clyde Windfarm Fund Projects Approved During 2019/2020

5.1. During 2019/2020, the Clyde Wind Farm Community and Development Fund received contributions of £925,895 from SSE.

5.2. The Fund supported 23 new projects with a combined grant award of £318,250. The overall value of these projects was £457,598 giving an average grant award of £13,836 towards an average project cost of £19,895 - a 60% intervention rate. A complete list of projects supported in the last year is attached at Appendix 3.

5.3. In 2017, a micro grant fund was introduced for six Community Councils within the area Biggar, Thankerton, Duneaton, Leadhills, Symington and Crawford. Community Councils could apply for a £5,000 grant per annum to award to small projects within their area at a maximum of £500.

5.4. During 2019, 205 grants were made to Community Councils within the area totalling £25,000. Details are provided in Appendix 3.

5.5. Taking the micro grants awards and the grant awards together (23+5) a total of 28 grants were awarded with a value of £343,250 (£318,250+£25,000). This is a decrease on the 39 grants and a total value of £586,560 reported in 2018/2019.

5.6. In October 2019, the application process for Clyde Windfarm Funds moved to an online system similar to the REF application process. This has increased the efficiency and reporting function giving a single entry point for all Community Benefit Funds and increased support for applicants. With this introduction the number of applications per week has increased. The value of applications is expected to further increase in 2020/2021.

6. REF and Clyde windfarm COVID -19 response

6.1. The Executive Committee at its meeting on 13 May 2020 homologated an amendment to the administration of the Community Benefit Funds: REF and Clyde Windfarm Funds to assist local communities' response and resilience to the COVID-19 crisis previously approved by the Chief Executive under delegated authority.

6.2. The amendments introduced two funding priorities as set out below:

Priority 1: Immediate Support Fund

Between £500 to £5,000 available to groups, organisations including Community Councils to deliver immediate assistance and relief in response to the COVID-19 crisis through the following:

- Care packages or vouchers (food and essentials) to provide to those in poverty or isolation.
- Transport costs for those delivering essentials to people self-isolating.
- Technology or equipment to aid community groups deliver services during and post crises.
- Technology to loan to elderly community members so they can keep in contact with relatives and friends.

Priority 2: 3rd Sector Resilience Fund

Between £500 to £10,000 available to constituted community groups, community based sports and cultural clubs and charitable organisations to relieve pressure through the loss of income or ongoing costs arising from COVID-19:

- Cover for loss of income due to COVID-19 (e.g. cancelled events, fundraisers)
- Cover for additional costs incurred due to COVID-19 (e.g. cancellation fees for bands, venues, new costs to change service delivery e.g. laptops, equipment)
- Cover ongoing revenue costs for period of up to 6 months normally covered through income.

- 6.3. To help with the response it was agreed that the funds were to be managed with a “light touch” and that payments would be made in advance of expenditure to ensure assistance reached the community quickly.
- 6.4. The fund identified an initial £600,000 to be capped for REF COVID-19 response from windfarm funds including £200,000 from the SSE Clyde Development Fund as this fund can be allocated across all of South Lanarkshire. The remaining £400,000 would come from windfarm funds and be allocated to projects within the 10 km of the appropriate windfarm maintaining the link between contributing windfarms and the communities benefiting.
- 6.5. The Covid-19 response funds opened on 24 April 2020. The fund was publicised on the Council’s web site and social media and direct e-mails were sent to community organisations across South Lanarkshire. At 14 May 2020:-
 - 68 applications were in progress on the online grant system.
 - 18 had been completed and formally submitted and 3 approved
 - of the 68 applications in progress 26 are seeking funding under Priority 1 Immediate Support and 42 are seeking funding under Priority 2 3rd Sector Resilience Fund.
- 6.6. The total value sought within the 68 applications would be £397,274. Within this the level of applications from areas covered by the SSE Clyde Development Fund is £166,820 from 27 applications and SSE Clyde Development Fund has currently allocated £200,000 for this COVID-19 response.
- 6.7. Members may recall that it was the intention to review the fund allocation in July and then determine whether the scheme needs to be extended and/or funds allocated increased. In this regard the value of applications to be met by the SSE Clyde Development Fund is being closely monitored and there is capacity within that fund to increase the amount allocated to Covid-19 response by a further £100K should it be required. Therefore, the review period may need to be brought forward to June and members will be advised of the outcome of that review.

7. Employee Implications

- 7.1. The increase in applications through the new COVID-19 priorities and publicity is being managed within existing resources.

8. Financial Implications

- 8.1. There are no financial implications to the Council. No funding offers are issued without income from the respective developments being in place.

9. Climate Change, Sustainability and Environmental Implications

- 9.1. Environmental sustainability is one of the appraisal considerations and applicants are encouraged to consider and include good environmental practices within projects. In the current year there are a number of projects which have helped deliver environmental improvements or energy efficiency for groups. These include:-

- | | |
|---|------------------------------|
| • Douglas Dale Recreational Environmental | path improvements |
| • Carluke Development Trust | community growing area |
| • Strathaven Bowling Club | new efficient boiler |
| • Crawfordjohn Heritage Centre | energy efficiency renovation |
| • Larkhall District Volunteers | upgrade to heating |
| • Hamilton St John's Parish Church | eco heating |

10. Other Implications

- 10.1. The risks falling on the Council in the administration of Community Benefits are reputational. Management of the funds are subject to the Council's normal financial scrutiny and reporting arrangements. By not undertaking this work, the Council would not be acting consistently in support of its adopted policy and there would be a risk that funds would not be distributed timeously and equitably to eligible community organisations.

11. Equality Impact Assessment and Consultation Arrangements

- 11.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function, or strategy and, therefore, no impact assessment is required.
- 11.2. All necessary and appropriate consultations are undertaken within the Council, with partner organisations and community groups.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

20 May 2020

Link(s) to Council Values/Ambitions/Objectives

- Promote economic growth and tackling disadvantage
- Making communities safer and stronger and sustainable
- Focused on people and their needs
- Work with communities and partners to promote high quality, thriving and sustainable communities
- Support our communities by tackling disadvantage and deprivation and supporting aspiration
- Encourage participation in physical and cultural activities

Previous References

- Executive Committee Report 13 May 2020 Renewable Energy and Community Benefit Funds - COVID-19
- Executive Committee Report – 21 November 2018 Renewable Energy Fund Community Benefit Fund Proposed Amendments
- Enterprise Services Committee Report – Community Benefits Funds Annual Report 22nd May 2018
- Executive Committee Report – Clyde Windfarm Community Benefit Fund – Proposed Amendments to Fund Management and Administration 8 March 2017
- Executive Committee 3 March 2004 – Community Benefit and the establishment of a Renewable Energy Fund

List of Background Papers

- List of all projects supported by the REF Community Benefit Funds
- List of all project supported by the Clyde Windfarm Community Fund

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact: -

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Planning and Economic Development Services
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Appendix 1

Renewable Energy Fund Projects 2019/2020

Organisation	Windfarm	Type of Group	Project Location	Project Details	Project Cost	Intervention Rate	Grant Award
Douglas Community Projects Group	Andershaw	Community	Douglas	The Good Sir James Statue Project	£50,000.00	19.76%	£9,848.00
Douglasdale Recreation Environment Access and Leisure Group	Andershaw	Community	Douglas	Gig In The Grounds 2019	13,438.85	33.02	4,438.85
Douglas Community Development Company	Andershaw	Community	Douglas	Website Development	6,000.00	50	3,000.00
Abington Primary School	Andershaw	Local Authority	Abington	Theatre Experience	9,053.09	100	9,053.09
Douglasdale Recreation Environment Access and Leisure Group	Andershaw	Community	Douglas	ATV Core Paths Project	21,552.00	46.39	10,000.00
Glespin Community Group Scio	Andershaw	Community	Glespin	Toilet Refurb	29,184.00	31.46	9,184.00
Crawfordjohn Heritage Venture Trust	Andershaw	Trust	Crawfordjohn	Environmental Improvement Project	128,273.69	20	25,655.69
Duneaton Community Council	Andershaw	Community	Abington	Tennis Court	51,454.19	25	12,863.54
The Rural Development Trust	Andershaw	Trust	Douglas Water	Wards 3 and 4, community directed transport	143,763.00	50	71,881.50
The Rural Development Trust	Andershaw	Trust	Douglas Water	Make Your Way	40,930.00	48.61	19,900.00
Leadhills Community Company Ltd	Andershaw	Community	Leadhills	Feasibility on Asset Transfer	3500	100	3500
Friends of Strathaven Park	Bank End Rig	Community	Strathaven	Strathaven Park Sensory Garden	91,059.17	34.87	31,748.79
Adams Community Trust	Bankend Rig	Trust	Strathaven	Purchase and Installation Christmas Lights	17,247.60	57.97	10,000.00
Carluke Development Trust -	Blacklaw	Trust	Carluke	Local place plan	10,000.00	97.5	9,750.00
Lanark and District Young Farmers Club	Blacklaw	Community	Lanark	75th Anniversary Concert	9,993.60	100	9,993.60
Clydesdale Housing Association Limited	Blacklaw	Housing Association	Lanark	Clydesdale Community Hub - ICT Equipment	8,561.10	75.96	6,503.10
Carnwath Bowling Club	Blacklaw	Sport	Carnwath	Upgrade Equipment within community hall	9,407.86	100	9,407.86
Discover Lanark Limited	Blacklaw	Community	Lanark	Designing Lanark Plan	19,500.00	50	9,750.00
Carluke Development Trust -	Blacklaw	Trust	Carluke	Carluke Community Growing and Learning Garden	39,030.60	50.62	19,760.60
Lanark Tennis Club	Blacklaw	Sport	Lanark	New Tennis Courts	62,427.20	30.46	19,021.20
David Livingstone Trust	Burnbrae	Trust	Blantyre	Playground Redevelopment - Livingstone's Explorers	130,701.00	7.65	10,000.00
Strathaven Academy PTA	Calderwater	Parent Council	Strathaven	Duke of Edinburgh Equipment	6,638.30	100	6,638.30
Strathaven Bowling Club	Calderwater	Sport	Strathaven	New Boiler and Lockers	9,358.12	100	9,358.12
Strathaven Balloon Festival	Calderwater	Community	Strathaven	Strathaven Balloon Festival	5,972.25	100	5,972.25
Outreach Community Church	Calderwater	Church	Strathaven	OCC 'Lene On Me' Peer Support	6,535.00	100	6,535.00
Canderside Accordion and Fiddle Club	Calderwater	Community	Stonehouse	Artistic Bronze Statue Rifleman Khan VC and Corporal Muldoon Cameronian	52,404.00	37.02	19,404.00
Equitots Lanarkshire Community Interest Company	Climpy	Community	Carluke	Accreditation set up costs	4,190.00	100	4,000.00

Organisation	Windfarm	Type of Group	Project Location	Project Details	Project Cost	Intervention Rate	Grant Award
Blackwood horticultural society	Couplaw	Community	Kirkmuirhill	IT Equipment and Trophies	1,784.00	100	1,784.00
Strathaven Model Society	Dungavel	Community	Strathaven	Storage Container	6,851.93	100	6,851.93
Hamilton Model Flying Club	Dykehead	Community	Hamilton	Flying Site Improvement Drainage Project	13,320.00	75.07	10,000.00
Loudon Pond and Ponfeigh Glen Association	Eastertown	Community	Rigside	Loudon Pond Site Management Plan	9,996.00	100	9,996.00
Coalburn Miners Welfare Charitable Society	Gallawhistle	Charity	Coalburn	Village Hub Exterior Upgrade	78,339.40	36.17	28,339.40
Lodge Lockhart St John No 248	Greenhall	Community	Carnwath	Stair Lift Installation	1,680.00	90	1,512.00
Carluke Additional Support Team	Greenwall	Community	Carluke	Equipment for Mobile sensory room	9,770.46	100	9,770.46
Coalburn Silver Band	JJs Wind Farm	Community	Coalburn	New Uniforms	2,160.00	92.59	2,000.00
Stonehouse Heritage Group	Kypemuir	Community	Stonehouse	Upgrade of Website	9,600.00	62.5	6,000.00
Blackmount community council	Muirhall Extension	Community	Elsickle	Blackmount Path ground works	9,397.50	100	9,397.50
Carstairs Parent Partnership (Parent Council)	Muirhall Stallashaw	Community	Carstairs Village	Carstairs Village Green Play Park Redevelopment	100,106.48	30.84	30,880.48
Coalburn Miners Welfare Charitable Society	Nutberry	Charity	Coalburn	Various Course set up costs	9,263.00	100	9,263.00
Lesmahagow Bowling Club	Nutberry	Sport	Lanark	Roof Boiler and Sprinkler upgrade costs	8,090.92	100	8,090.92
Blackwood Estate Community Association	Nutberry	Community	Lesmahagow	Feasibility Study: Loch Wood	7,377.00	100	7,377.00
Douglasdale Recreation Environment Access and Leisure Group	Nutberry	Community	Douglas	Feasibility Study: Asset Purchase	10,000.00	100	10,000.00
Douglas Victoria Bowling club	Nutberry	Sport	Douglas	Douglas Victoria Bowling Club	27,855.00	53.85	15,000.00
East Kilbride Cricket Club	West Brownscastle	Sport	East Kilbride	Pitch Upgrade	9,816.00	100	9,816.00
Larkhall and District Volunteer Group	Westtown	Charity	Larkhall	Upgrade to roof and heating system	52,930.26	29.15	18,516.13
Eddlewood Bowling Club	Whitelee	Sport	Hamilton	Lounge renovation	11,237.00	88.99	10,000.00
Hamilton St John's Parish Church	Whitelee	Church	Hamilton	Eco Heating Installation	18,500.00	51.35	9,500.00
1st East Kilbride Scout Group	Whitelee	Community	East Kilbride	Fence replacement	9,942.00	45.26	4,500.00
East Kilbride Football Club	Whitelee	Sport	East Kilbride	Football Pitches and Pavilion Upgrade Works	43,740.00	50	21,870.00
St Andrews Methodist Church	Whitelee	Church	East Kilbride	Refurbishment of Building	49,053.00	24.57	12,053.00
Canderside Accordion and Fiddle Club	Woodlands	Community	Stonehouse	Canderside Accordion and Fiddle Club	5,078.40	100	5,078.40
Larkhall Amateur Boxing Club	Yards Farm	Sport	Larkhall	Larkhall Boxing set-up costs	9,576.09	100	9,576.00
Larkhall Professional and Businessmen's Club	Yards Farm	Community	Larkhall	LPBC Community Collaborative Art Project	11,450.00	75.1	8,600.00

Appendix 2

Renewable Energy Fund, Micro Grants 2019/2020

Organisation	Windfarm	Type of Group	Project Location	Project Details	Project Cost	Intervention	Grant
Auldhouse and Chapelton Community Council	Dungavel	Community Council	Auldhouse and Chapelton	Micro Grant Fund	5000	100	5000
Black Mount Community Council	Muirhall Stallashaw	Community Council	Black Mount, Elrsickle	Micro Grant Fund	5000	100	5000
Blackwood, Kirkmuirhill and Boghead Community Council	Auchrobert	Community Council	Blackwood, Kirkmuirhill and Bogend	Micro Grant Fund	5000	100	5000
Blantyre Community Council	Whitelees	Community Council	Blantyre	Micro Grant Fund	5000	100	5000
Bothwell Community Council	Whitelees	Community Council	Bothwell	Micro Grant Fund	5000	100	5000
Burnside Community Council	Blantyre Muir	Community Council	Burnside	Micro Grant Fund	5000	100	5000
Cambuslang Community Council	Whitelees	Community Council	Cambuslang	Micro Grant Fund	5000	100	5000
Carluke Community Council	Greenwall	Community Council	Carluke	Micro Grant Fund	5000	100	5000
Carnwath Community Council	Muirhall Stallashaw	Community Council	Carnwath	Micro Grant Fund	5000	100	5000
Carstairs Community Council	Greenwall	Community Council	Carstairs	Micro Grant Fund	5000	100	5000
Coalburn Community Council	Andershaw	Community Council	Coalburn	Micro Grant Fund	5000	100	5000
Douglas Community Council	Andershaw	Community Council	Douglas	Micro Grant Fund	5000	100	5000
East Mains Community Council	Whitelees	Community Council	East Mains, east Kilbride	Micro Grant Fund	5000	100	5000
Halfway Community Council	Hapsielaw	Community Council	Halfway	Micro Grant Fund	5000	100	5000
Hillhouse Community Council	Hapsielaw	Community Council	Hillhouse, Hamilton	Micro Grant Fund	5000	100	5000
Jackton and Thortonhall Community Council	Whitelees	Community Council	Jackton and Thortonhall	Micro Grant Fund	5000	100	5000
Larkhall Community Council	Blacklaw	Community Council	Larkhall	Micro Grant Fund	5000	100	5000
Lesmahagow Community Council	Auchrobert	Community Council	Lesmahagow	Micro Grant Fund	5000	100	5000
Pettinain Community Council	Muirhall Stallashaw	Community Council	Pettinain	Micro Grant Fund	5000	100	5000
Rigside and Douglas Water (Residents Assoc)	Andershaw	Residents association	Rigside and Douglas Water	Micro Grant Fund	5000	100	5000
Rutherglen Community Council	Whitelees	Community Council	Rutherglen	Micro Grant Fund	5000	100	5000
Sandford and Upper Avondale Community Council	Auchrobert	Community Council	Sandford and Upper Avondale	Micro Grant Fund	5000	100	5000
St. Leonards Community Council	West Browncastle	Community Council	St. Leonards, East Kilbride	Micro Grant Fund	5000	100	5000
Stonehouse Community Council	Auchrobert	Community Council	Stonehouse	Micro Grant Fund	5000	100	5000

Organisation	Windfarm	Type of Group	Project Location	Project Details	Project Cost	Intervention	Grant
Strathaven and Glassford Community Council	Auchrobert	Community Council	Strathaven and Glassford	Micro Grant Fund	5000	100	5000
Tarbrax Community Council	Pateshill	Community Council	Tarbrax	Micro Grant Fund	5000	100	5000
The Royal Burgh of Lanark Community Council	Blacklaw	Community Council	Lanark	Micro Grant Fund	5000	100	5000
Uddingston Community Council	Hapsielaw	Community Council	Uddingston	Micro Grant Fund	5000	100	5000
Westwood Community Council	West Browncastle	Community Council	Westwood	Micro Grant Fund	5000	100	5000
Low Waters and Meikle Earnock	Westtown	Community	Low Waters and Meikle Earnock	Micro Grant Fund	5000	100	5000
Forth Development Trust	Blacklaw	Trust		Micro Grant Fund	5000	100	5000

Appendix 3

Clyde Windfarm 2019/2020

Organisation	Wind Farm	Type of Group	Project Location	Project Details	Project Costs	Intervention Rate	Grant Award
Abington Bowling Club	Clyde	Sport	Abington	Bowling Green Maintenance Equipment	8511.2	100	8511.2
Crawford Primary Parents Group	Clyde	Parent Council	Crawford	Cycle Track and IT Technology Fun Equipment	6421.72	100	6421.72
Roberton Emergency Support Team	Clyde	Community	Roberton	Emergency Support Equipment	9920	100	9920
Roberton SWI	Clyde	Community	Roberton	Basket weaving Workshops	804	100	804
Leadhills Reading Society	Clyde	Community	Leadhills	Website and Video Tour	9070.2	100	9070.2
Trustees of Symington Church Hall	Clyde	Church	Symington	Refurbishment of Hall Frontage and Heating	4197.18	100	4197.18
Abington Primary School Parent Council	Clyde	Parent Council	Abington	Abington Play Area	135882.65	49.95	67882.65
Wiston Village Hall	Clyde	Community	Wiston	Defibrillator and New Tables and Chairs	5884.28	100	5884.28
Abington Community Group	Clyde	Community	Abington	School House Consultancy	10922	100	10922
Biggar Men's Shed	Clyde	Community	Biggar	Tools and Equipment	5000	100	5000
Abington Tennis Club	Clyde	Sport	Abington	Tennis Court Refurbishment	51454	75	38590
Biggar and District Civic Society	Clyde	Community	Biggar	Signage Upgrade	34444	60	20600
Crawford WRI	Clyde	Community	Crawford	100th Anniversary Event	3320	100	3320
Tinto Village Day	Clyde	Community	Biggar	Gala Day Support	4495.06	100	4495.06
Douglas Valley Photography Group	Clyde	Community	Douglas	Calendar Project	642.46	100	642.46
Douglas Water Golf Club	Clyde	Sport	Douglas Water	Garage Extension	1687.5	100	1687.5
Leadhills Community Group	Clyde	Community	Leadhills	Feasibility Study Asset Transfer Community Hub	9989	100	9989
Crawfordjohn Heritage Venture Trust	Clyde	Trust	Crawfordjohn	Heating and Conservation Project	128274	66	83476
Biggar Rugby Club	Clyde	Sport	Biggar	Athletics Project	9950	100	9950
Crawford Gala Day Committee	Clyde	Community	Crawford	Gala Equipment	7906.25	100	7906.25
Biggar Little Festival	Clyde	Community	Biggar	Orchestra Project	3294	100	3294
Coulter Curling	Clyde	Sport	Coulter	200 Year Anniversary	2394	100	2394
Coulter WRI	Clyde	Community	Coulter	100 Year Anniversary	2292.6	100	2292.6

Organisation	Wind farm	Type of Group	Project Location	Project Detail	Project costs	Intervention	Grant award
Micro Grants							
Biggar Community Council	Clyde	Community	Biggar	Micro Grants	5,000	100	5,000
Leadhills Community Council	Clyde	Community	Leadhills	Micro Grants	5,000	100	5,000
Thankerton Community Council	Clyde	Community	Thankerton	Micro Grants	5,000	100	5,000
Duneaton Community Council	Clyde	Community	Duneaton	Micro Grants	5,000	100	5,000
Crawford Community Council	Clyde	Community	Crawford	Micro Grants	5,000	100	5,000

Report

8

Report to:	Community and Enterprise Resources Committee
Date of Meeting:	16 June 2020
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Roads Asset Management Plan – 2020 Update
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide an update on the Roads Asset Management Plan (RAMP)

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the contents of the report be noted.

3. Background

- 3.1. The Executive Committee, at its meeting held on 22 September 2010, approved the implementation of an extended model for Corporate Asset Management from 2011. This included developing Asset Plans across a number of service areas, in line with CiPFA guidance, and summarised, under an overarching Corporate Asset Management Plan, which demonstrates how each area supports corporate objectives. The Service Areas are Property, Housing, ICT, Roads Infrastructure and Fleet.
- 3.2. Within the Council the Corporate Asset Management Plan (AMP) is reviewed annually and, being the Council's single largest asset group, the RAMP is a key component of the corporate document.
- 3.3. The development of RAMP's across Scotland provides an excellent example of collaborative working across all 32 councils. A 4 year project, in which all Councils participated, was completed in 2016. The good progress achieved is now being developed further via a successor project in which all Scottish Councils are again participating.
- 3.4. The main purpose of developing the RAMP is to:-
- ♦ Ensure we have a sound knowledge of the extent and condition of our main asset groups
 - ♦ Understand where any knowledge gaps exist and consider how these might be addressed
 - ♦ Understand the level of current investment on each asset group and the associated condition trend

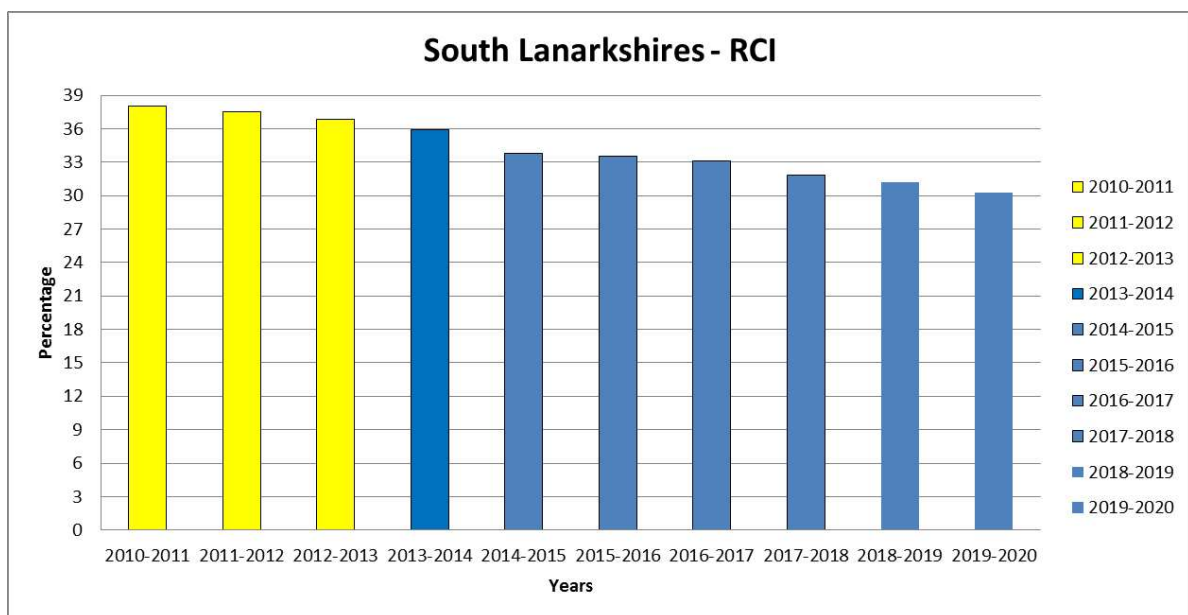
3.5. The road asset consists of the following main asset groups.

Asset Type	Asset Description and Components
Carriageway	The part of the road used by vehicles. This asset group includes drainage systems, lay-bys, bus lanes, traffic calming and verges.
Footway, Footpaths and Cycleways	Footway – used by pedestrians adjacent to the carriageway Footpaths – used by pedestrians remote from the carriageway Cycleways – used by both pedestrians and cyclists Pedestrianised Areas
Structures	Primarily bridges and culverts with a span greater than 0.9 metres and retaining walls with minimum retained height of 1.35 metres.
Street Lighting	Includes lamps, columns, ducts, cabling, control pillars, illuminated road signs and bollards and festive lighting
Traffic Management Systems	Signalised junctions and pedestrian crossings, detection equipment, ducts and cabling
Street Furniture	Vehicle restraint systems (safety fence)

4. Carriageway Asset

- 4.1. The Council is responsible for a total of 2295 kilometres (1426 miles) of carriageway. The Council's carriageway network is divided into 4 classifications A, B, C and Unclassified.
- 4.2. Inventory records are accurate for the lengths of road however, the widths of the road are estimated based on classification of the road. Over time these widths will be collected and added into the network management system and will aide with quantification and refinement of the valuation of the carriageway asset.
- 4.3. The carriageway asset Gross Replacement Cost of the recorded asset as derived utilising the Asset Valuation tool developed by the Society of Chief Officers of Transportation in Scotland (SCOTS) is £2.26 billion.
- 4.4. Safety inspections are carried out in accordance with the Guidance Document for Road Safety Inspections and Defect Categorisations. This manual takes cognisance of the guidance contained within Well-Maintained Highways Infrastructure Code of Practice. These safety inspections are carried out on a monthly, three monthly or annual basis depending on the carriageways hierarchy.
- 4.5. In addition to these inspections, regulatory inspections to deliver our obligations under the New Roads and Street Works Act 1991 (NRSWA) and the Transport Scotland Act 2005 are also carried out.

- 4.6. Annually the Scottish Roads Maintenance Condition Survey (SRMCS) is undertaken on the road network by SCOTS nominated contractor WDM Limited. This survey tackles 100% of the A class carriageways in one direction, with the other direction being surveyed the following year. 50% of the B and C class roads are surveyed with the whole of the B and C class network being surveyed over a 4 year period. Only 10% of the unclassified road network is completed each year. This survey produces the Road Condition Index (RCI) based on the percentages above and applied to the whole of the network. The survey identifies, for each 10 metre section of road, whether it falls into the red category (requires maintenance) amber (should be considered for maintenance) or green (serviceable). The RCI is published each year as a national performance indicator.
- 4.7. In 2017, SCOTS requested that the backlog was recalculated by WDM Limited, based on the latest SRMCS survey data at the time. The backlog calculation for carriageway maintenance was £90.42 million in 2018. This is the sum of money required to be invested in a single year to bring the road network back to a serviceable standard. This backlog figure has reduced from £137million in 2013. Clearly this is to be welcomed.
- 4.8. The condition of the carriageways has improved from an RCI of 38.0 in 2010/2011 to 30.3 in 2019/2020 as shown in the table below. The RCI is the combined value of the red and amber categories referenced at 4.6.



- 4.9. The Council's position in Scotland in terms of RCI ranking has improved from 19th in 2013/2014 to 7th in 2019/2020.
- 4.10. An independent assessment was undertaken by WDM Limited to calculate the Steady State cost for our network in 2018. The steady state is the amount of investment required to maintain the road network in its current condition. Based on the network condition in 2018 the steady state figure, which is based upon the needs/condition of the network, is £12.5 million. Last year this figure was £11.0 million with the increase to £12.5 million largely down to increasing inflationary maintenance costs as opposed to a deteriorating network.

It should be borne in mind that this is an estimate, rather than an actual figure and it is important to note that the need to improve the condition of the road network is assessed on an individual basis to support and justify expenditure.

5. Footway Asset

- 5.1. Inventory records indicate that the Council is responsible for a total of 2425 kilometres (1506 miles) of footway. It should be noted that this figure represents adopted footways/footpaths only and there will be other footpaths that are maintained by other Resources/Services. The majority of the adopted footway network is contained within the urban area.
- 5.2. The length of footway network is an estimated length based on there being two footways on each length of carriageway within the urban area. All of the footways have been estimated as having a 2 metre width.
- 5.3. The footway asset Gross Replacement Cost of the recorded asset is estimated at £551.5 million.
- 5.4. Inspection arrangements and maintenance categories are similar to those for carriageways, in terms of the nature of inspections, but the frequencies can vary depending on the hierarchy.
- 5.5. There is not a national condition survey for footways similar to that which is undertaken for carriageways. Instead priorities for resurfacing are established via the local knowledge of our inspectors, taking into account in particular, the condition of a footway and its level of use.
- 5.6. A sample survey of 59.2% of our estimated footway length was undertaken in calendar years 2014, 2015, 2016 and 2017 which indicated that 16.2% of the footways should be considered for maintenance purposes. The estimated steady state figure for footway maintenance is £0.8 million and Roads and Transportation Services are currently investing at this level. This mirrors current investment levels. In the same way as the carriageway figure above, this is an estimate, rather than an actual figure and it is important to note that the need to improve the condition of the footway network is assessed on an individual basis to support and justify expenditure.

6. Lighting Asset

- 6.1. The Council has 59,094 lighting columns, 65,438 luminaires, 2,157 Control Pillars and an estimated 1,873 kilometres (1164 miles) of cabling.
- 6.2. Inventory records for lighting columns, luminaires and control pillars are accurate. Inventory of the cabling network and knowledge of its condition is limited as most of it is underground.
- 6.3. The percentage of lighting columns exceeding their design life is 37.2% giving the Council the sixth oldest lighting column stock in Scotland. This should be considered relative to existing capital and revenue funding totalling £0.748 million.
- 6.4. The trend in columns beyond their design life has improved from 48% in 2015 to 37.2% at present.

- 6.5. This progress is primarily a consequence of the column renewal programme which was undertaken in parallel with the LED installation programme, commencing in 2015 and being completed over 3 years. This programme saw some 60,000 lighting units converted to energy saving LED's and some 7,250 of the oldest lighting columns replaced.

7. Structures Asset

- 7.1. The Council is responsible for a total of 775 structures which includes road bridges, footbridges, culverts and subways together with a currently unquantified number of road related retaining walls.
- 7.2. Good records are held for the majority of these assets, however, there are currently limited records held by the Council in respect of road related retaining walls.
- 7.3. The current Gross Replacement Cost of the Structures asset is estimated at £463.1 million. This figure does not include the replacement cost of any road related retaining walls.
- 7.4. Bridge inspections are carried out in accordance with the guidance and recommendations of the "Well Managed Highway Infrastructure - A Code of Practice" published by the UK Roads Liaison Group. This recently published Code encourages the use of a risk based approach toward identifying bridge inspection intervals. At present, General Inspections are carried out every 2 years and Principal Inspections every 6 years on all structures with a span in excess of 0.9m. More frequent Special Inspections are carried out on structures where more specific monitoring of condition is appropriate (e.g. where assessments have indicated potential capacity issues).
- 7.5. Routine repairs that are identified during the bridge inspection process are prioritised, taking into account the severity and extent of the defect which has been observed.
- 7.6. There are 102 steel bridges within the structures asset. Properly specified and applied protective paint systems are expensive but serve to prolong the life span of steel structures and can substantially extend intervals between maintenance and repair operations. The introduction of a formalised maintenance painting regime for the steel bridges would be of significant benefit. Currently, this work is tackled on a needs basis as funding permits.
- 7.7. Investment during 2019/2020 on bridge maintenance and renewal was £0.86 million. Investment programmed for 2020/2021 totals £3.376 million with £2.49 million of that figure being targeted investment in 2 discrete major bridge replacement projects. The cost to maintain the structures asset in its current condition (steady state) is £2.79 million.
- 7.8. In addition to the inspection process discussed above a national assessment programme, carried out to determine the suitability (i.e. strength) of the bridge stock for the introduction of 40/44 tonne vehicles onto the road network, revealed 123 bridges to have a load bearing capacity below current standards. A comprehensive bridge strengthening programme has in recent years seen excellent progress in addressing the Council's weak bridges. Of the 123 bridges which failed the assessment only 16 remain to be addressed.

- 7.9. The bridge assessment process included a risk analysis of vehicle containment characteristics at each bridge location. The results of the analysis revealed that, in terms of risk and containment, parapets on 8% of the Council's bridge stock require to be upgraded. A programme to improve vehicle containment capability at these structures has been initiated. Compared to 2018/2019 there has been a modest improvement, however, 52 structures remain outstanding as high priority for the implementation of improvement measures. Containment upgrades were completed at 2 high priority structures in 2019/2020. If current funding levels continue to be provided and depending on the nature and priority afforded to other commitments arising, the completion of several containment improvement schemes per year is anticipated. Again, in terms of risk and containment, the need for upgrading works at the remaining 92% of bridges is currently considered low. It should be recognised that some of these parapets do have containment issues but the level of risk is low given the site characteristics.
- 7.10. The condition of all highway structures is determined following a General or Principal Inspection and rated in accordance with the ADEPT Bridge Condition Index (BCI) Guidance. BCI values are generated from ratings apportioned to the severity and extent of defects recorded during a bridge inspection and can be interpreted broadly as the percentage condition score of a bridge or a group of bridges. Separate BCI figures are derived to account for the condition of all structural elements of a bridge (BCI_{av}) and for the condition of those elements defined as being of very high importance (BCI_{crit}). The condition indicators for the entire bridge stock as a single group over the past 6 years are as follows:

Year	BCI_{av}	BCI_{crit}
2013-14	85.68	74.6
2014-15	84.91	75.72
2015-16	84.49	75.14
2016-17	84.09	73.02
2017-18	83.83	72.2
2018-19	83.68	72.11
2019-20	82.51	70.39

- 7.11. It may be observed from the second and third columns in the above table that BCI_{av} and BCI_{crit} values for the entire asset fluctuate slightly over time but have remained within the range of "good condition" (BCI value 80-90) and "fair condition" (BCI value 65-80) respectively throughout the last 6 years. It should be noted, however, that there has been a regression in the value of both indicators over the past 5 years.
- 7.12. The assembly of a register of road related retaining walls within South Lanarkshire was commenced in 2014/2015. The retaining wall asset will be of significant magnitude and the formation of the database which will contain several thousand items is a long-term commitment for the Council. The code of practice suggests that all road related retaining walls should be subject to the same type of inspection regime as is currently carried out on bridges and culverts (see section 7.4).

8. Traffic Signals

8.1. The Council is responsible for 224 sets of traffic signals and controlled pedestrian crossings. The numbers and different types of installations are listed below: -

- ◆ 107 Traffic Signals
- ◆ 73 Puffins
- ◆ 15 Pelicans
- ◆ 29 Toucans

8.2. South Lanarkshire has an ageing traffic signal and pedestrian crossing asset base, with many utilising older and energy inefficient technology. In recent years, the Council has initiated a programme to replace older traffic signals and pedestrian crossings with modern ones. The replacement of an average traffic signal junction costs in the region of £200k and a pedestrian crossing around £60k. The existing level of funding allows for the renewal of one traffic signal junction per year or 2 pedestrian crossings. External funding does allow other infrastructure to be renewed but this is a changing situation as it is dependent on the availability of funding and the ability for a project to meet grant conditions. These new installations both maximise the safety benefits to all road users and improve the flow of traffic using modern computer control systems such as Microprocessor Optimised Vehicle Actuation (MOVA) and Split Cycle Offset Optimisation Technique (SCOOT).

8.3. Typically, Roads and Transportation Services receive and respond to approximately 1,500 traffic signal faults annually. In 2018/2019, officers dealt with 985 faults and in 2019/2020 this increased to 1568.

8.4. The gross replacement value of all the traffic signal apparatus is currently estimated at a value of £33.4 million. The cost to maintain the traffic signal asset in its current condition (steady state) is £1.6 million.

8.5. In 2020/2021, funding of around £0.845 million will be directed towards investment in traffic signal infrastructure. This comprises some £0.57 million of external funding and £0.275 million of capital funding.

8.6. At present, the Council is developing a 15 year lifecycle plan although the replacement of each asset is still assessed on an individual needs basis. Any plan longer than this would result in reliability issues arising and over recent years some installations have failed resulting in emergency replacement works being necessary. The Council currently has 31 sets of traffic signals and 46 pedestrian crossings (representing 35% of its assets) that are 15 years old or older. This is an increase of 3 pedestrian crossings compared to the previous year.

8.7. The age of the equipment is increasing quicker than replacement equipment is being installed, therefore, the trend for the overall condition of the asset continues to regress each year. While these older installations continue to operate, the risk of them failing is higher than at other locations with potentially greater impact if they fail during a busy period of the year.

9. Street Furniture - Vehicle Restraint Systems

9.1. There are currently 515 vehicle restraint systems, totalling 43.3 Km. Approximately 20% of the systems have reached the end of their serviceable life (life expired) due to having timber posts suffering from rot as opposed to steel posts. Some systems have also suffered from extensive corrosion. Approximately 10% of existing systems are damaged and an estimated 95% of the systems surveyed would not comply with

current design standards, although there is no need to retrospectively replace older installations unless they have suffered significant damage and are in need of replacement. Repairs are prioritised in line with available funding.

- 9.2. The estimated gross replacement cost of the vehicle restraint systems which would bring the systems up to current standards is £12.97 million. The estimated cost to replace older systems is £8.6 million. The estimated annual cost to maintain the asset in its current condition (steady state) is £0.4 million.
- 9.3. The Council's approved Capital Programme for 2020/2021 identifies investment of £2.4 million to cover a range of road related assets, specifically footways, traffic signals, structures and vehicle restraint systems.

10. Summary of Roads Assets

- 10.1. Carriageway asset is in an improving condition as a result of previous investment decisions.
- 10.2. Footway asset inventory is limited both in terms of the asset itself and its condition. From the information, it is observed that 16.2% of the network requires to be considered for maintenance.
- 10.3. The lighting asset was aged in terms of columns with an inefficient energy configuration. However, the lighting investment recently completed reduced energy use by half and replaced 7,253 of the oldest lighting columns representing significant progress.
- 10.4. Bridge condition is generally reasonable but regressing. Good progress has been made in dealing with bridges assessed as being inadequate for current loading standards, however, greater investment is required in repainting major steel bridges and continuing attention is also required to the many bridges in respect to parapets. The specific investment commitment of £6 million to re-open 2 bridges in Clydesdale should be noted and welcomed.
- 10.5. The condition of traffic signal equipment is deteriorating as the current replacement programme is not sufficient to upgrade the number of installations that are greater than 15 years in age. Significant success has, however, been achieved in securing external funding for this work.
- 10.6. The condition of vehicle restraint systems is such that a significant number are beyond their design life and require to be improved. A prioritised programme of sustained investment will be required with funding prioritised relative to other needs as appropriate.

11. Employee Implications

- 11.1. There are no employee implications associated with this report.

12. Financial Implications

- 12.1. There are no financial implications associated with this report. However, capital funding bids will be made as opportunities arise to seek to maintain or improve condition of key assets.

13. Climate Change, Sustainability and Environmental Implications

- 13.1. There are no direct implications arising from the recommendations in this report.

14. Other Implications

14.1. There are no implications in terms of sustainability or risk in relation to the information contained within this report.

15. Equality Impact Arrangements and Consultation Arrangements

15.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

13 May 2020

Link(s) to Council Objectives/Values

- ◆ Improve road network and influence improvements in public transport

Previous References

- ◆ Community and Enterprise Resources Committee – 3 September 2019

List of Background Papers

- ◆ Roads Asset Management Plan – 2020 Update

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact: -

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Report

9

Report to:	Community and Enterprise Resources Committee
Date of Meeting:	16 June 2020
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Community and Enterprise Resources - Notification of Contracts Awarded - 1 October 2019 to 31 March 2020
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ provide notification in line with Standing Orders on Contracts to Committee of all contracts awarded by Community and Enterprise Resources during the period 1 October 2019 to 31 March 2020.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that details of the contracts awarded be noted.

3. Background

3.1. It is a requirement of Clauses 21.8 and 22.5 of the Standing Orders on Contracts that details of the acceptance of all tenders above £50,000 be reported retrospectively to the relevant Committee for noting, other than those under Clause 21.3 where the award is not the lowest in a price only tender, or costs exceed the approved financial provision. In these instances a report is submitted to the appropriate Committee and subsequent authority to award is granted by that Committee.

4. Contract Awards

4.1. A full list of contracts awarded during the period 1 October 2019 to 31 March 2020 on the basis of lowest offer and/or most economically advantageous offer submitted, is provided at Appendix 1.

5. Employee Implications

5.1. Contracts management including performance appraisal will be undertaken by both the main user Services and Procurement.

6. Financial Implications

6.1. There are no financial implications associated with this report which is for information purposes only. Appropriate budgetary provision is available for each of the contracts awarded.

7. Climate Change, Sustainability and Environmental Implications

7.1 There are no direct implications arising from the recommendations in this report.

8. Other Implications

- 8.1. There is a risk that failure to report awards may lead to contracts being awarded that do not represent best value, breach statutory procurement obligations and Standing Orders or do not follow internal processes which mitigate the risk.

9. Equality Impact Assessment and Consultation Arrangements

- 9.1. This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.
- 9.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

20 May 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, Effective, Efficient and Transparent

Previous References

- ◆ Community and Enterprise Resources Committee 12 November 2019

List of Background Papers

- ◆ Standing Orders on Contracts

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Community and Enterprise Resources
Contracts Awarded over £50,000 in value

Period: 1 October 2019 – 31 March 2020

Contract	Awarded Contractors	Contract Value	Award Date	Period of Contract (denotes extension period)
Greenshields Road, Biggar - Direct Award from Retread Framework	Roadteam Ltd	£55,763.40	23 August 2019 (late reporting)	12/06/2019 - 12/06/2019
Anti-Skid Surfacing Works – A70 Rigside - Direct Award from Anti-Skid Framework	Markon, Ltd, Airdrie	£58,878.55	11 October 2019	17/10/2019 – 20/10/2019
Direct Award for Traffic Signal Ancilliary Works (Burnbank - upgrade of existing traffic signal junction)	Siemens PLC, Bracknell	£208,307.80	21 November 2019	20/01/2020 – 25/03/2020
Kennelling of Stray Dogs	Scottish SPCA, Dunfermline	£100,000.00	1 October 2019	1/10/2019 – 30/09/2022 (24)
Landscape Development, Play, Recreation and Associated Infrastructure Framework	Advance Construction (Scot) Ltd, Blantyre Caley Construction Ltd, Glasgow Covanburn Contracts Ltd, Hamilton Hawthorn Heights Ltd, Derry Joseph Leckie & Sons Ltd, Hamilton John McGeady, Glasgow Landcare Solutions (Scotland Ltd, Inchinnan	£12,000,000.00	8 October 2019	08/10/2019 – 07/10/2023
Salt for Winter Maintenance (Direct Award from SXL Ref 29-17)	Compass Minerals ltd, Cheshire Salt Sales Ltd, County Antrim	£1,500,000.00	1 November 2019	04/11/2019 – 30/04/2021
Environmental Health and Trading Standards System	BRAMBLE HUB LTD. London	£174,350.00	25 November 2019	01/02/2020 – 31/01/2025 (27)
Maintenance, Storage, Erection and Dismantling of Festive Lighting	Lightways (Contractors) Ltd, Falkirk	£1.2m	10 December 2019	07/01/2020 – 06/01/2024
Beat The Street – East Kilbride	Intelligent Health Ltd, Reading	£131,000.00	20 December 2019	20/12/2019 – 31/12/2020

Contract	Awarded Contractors	Contract Value	Award Date	Period of Contract (denotes extension period)
Framework for the Provision of Vehicle Mechanical & Electrical Repairs	Scot JCB Ltd, Glasgow Volvo Group UK, Warwick Imperial Commercials Ltd, Glasgow	£1.2m	13 February 2020	13/02/2020 - 12/02/2022 (24)
Grounds Maintenance Machinery Mini Comp from SXL Framework 09-18 Lot 6	Hamilton Bros Engineering Ltd, Renfrewshire	£81,740.00	14 February 2020	14/02/2020 - 30/06/2020
Grounds Maintenance Machinery Direct Award from SXL Framework 09-18 Lot 6	Hamilton Bros Engineering Ltd, Renfrewshire	£94,500.00	14 February 2020	14/02/2020 - 30/06/2020
Grounds Maintenance Machinery Mini Comp from SXL Framework 09-18 Lot 8	Hamilton Bros Engineering Ltd, Renfrewshire	£96,600.00	14 February 2020	14/02/2020 - 30/06/2020
Supply & Delivery of Bedding Plants	Pentland Plants Ltd, Midlothian	£55,239.95	17 February 2020	19/02/2020 - 31/08/2020
Landscape Development, Play, Recreation and Associated Infrastructure Framework (NEC3 ECSC for Strathaven Sensory Garden)	Covanburn Contracts Ltd, Hamilton	£96,607.44	14 January 2020	30/02/2020 - 13/04/2020
Mini Competition from Framework: ESPO 636 Lot 1, Vehicle Charging Infrastructure - Electric Vehicle Charging Points	SWARCO Ltd, Hemel Hempstead	£281,543.00	02 March 2020	02/03/2020 - 31/08/2020
Direct Award under lot 6 of SXL Framework for Grounds Maintenance machinery 09-18	Double A Trading Ltd, Fife	£307,450.00	17 March 2020	17/03/2020 - 31/07/2020
Installation of the Lighting Columns and Lanterns	Lightways (Contractors);Ltd, Falkirk	£70,273.57	28 February 2020	28/02/2020 - 30/04/2020
Direct Award for the Supply and Delivery of Fresh Fruit and Vegetables (Fresh and pre-prepared) Scotland Excel 10-19	George Carruthers & Sons Ltd, Glasgow	£2.4m	31 March 2020	01/04/2020 - 31/03/2024 (25)

Contract	Awarded Contractors	Contract Value	Award Date	Period of Contract (denotes extension period)
Mini Competition from SXL Framework for the Supply and Delivery of Catering Trays	Alliance Disposables Ltd,	£109,000.00	23 March 2020	24/03/2020 – 30/04/2020
Servicing, Repair and Maintenance of FIDAS Air Monitoring Equipment	Air Monitors Ltd, Tewsbury	£50,000.00	31 March 2020	27/03/2020 - 26/03/2021
Respectful Funeral Packages	Funeral Care Services t/a Co-Op Funeral Care, Desmond McGuire Ltd	£4.8m	18 March 2020	01/04/2020 – 31/03/2022 (24)
Farmers Service Level Agreement for Winter Assistance (Gritting and Snow Clearing) 2019 – 2024)	Currently 18 Farmers across the Lanarkshire geographical area	£60,000.00 (weather critical)	Various dates throughout Dec 2019 - Feb 2020	01/12/2019 – 31/05/2024
Air Quality- Reporting Services	Ricardo Energy and Environment	£50,000.00	17 January 2020	18 January 2020 – 30 June 2020
Extensions Progressed: 1 October 2019 – 31 March 2020				
Anti-Skid Surfacing, Road Markings and Reflective Studs	Markon Ltd, Airdrie	£229,905.00 (24 month period)	(extended) 22/10/2019	01/12/2016 - 30/11/2019 (21)
Mini Competition for the Supply and Delivery of Roads Maintenance Materials: Drainage Products	Grafton Merchanting GB Ltd, Glasgow	*£98,750.00 (20 month period)	(extended) 22/10/2019	11/12/2017 – 31/10/2019 (21)
Mini Competition for the Supply and Delivery of Roads Maintenance Materials: Concrete Products	Frazer Ltd, Glasgow	*£84,600.00 (20 month period)	(extended) 22/10/2019	11/12/2017 – 31/10/2019 (21)
Mini Competition for the Supply and Delivery of Roads Maintenance Materials: Traffic Management Products	Bunzl Greenham Ltd, Uddingston	*£50,000.00 (20 month period)	(extended) 22/10/2019	11/12/2017 – 31/10/2019 (21)
Direct Award for the Supply and Delivery of Roads Maintenance Materials: Line Marking Material	Jewson Ltd, Glasgow	*£106,000.00 (20 month period)	(extended) 22/10/2019	18/12/2017 – 31/10/2019 (21)

Contract	Awarded Contractors	Contract Value	Award Date	Period of Contract (denotes extension period)
Direct Award for the Supply and Delivery of Roads Maintenance Materials: Miscellaneous Products	D Gibson Road & Quarry Ltd, Rutherglen	*£136,000.00 (20 month period)	(extended) 22/10/2019	18/12/2017 – 31/10/2019 (21)
'Supply and Delivery of Roads Maintenance Materials – Bollards	Glasdon Ltd, Blackpool	*£53,333.00 (20 month period)	(extended) 22/10/2019	19/02/2018 – 31/10/2019 (21)
Collection, Treatment & Disposal of Council Building Waste	Viridor Waste Management t/a Viridor, Bellshill	£1,260,000.00 (24 month period)	(extended) 28/11/2019	26/01/2014 – 31/12/2019 (21)
Receipt, Treatment and Disposal of Special Waste (Bulky)	Patersons of Greenoakhill Ltd, Coatbridge Viridor Waste Management Ltd, Somerset	£1,400,000.00 £880,000.00 (24 month period)	(extended) 23/03/2020 11/03/2020	01/04/2017- 31/03/2020 (24)
Receipt and Treatment of Organic Waste	ENVA Organics Ltd. Linwood Levenseat Ltd, Lanark	£2,200,000.00 £308,000.00 (24 month period)	(extended) 06/03/2020 26/03/2020	01/04/2017 – 31/03/2020 (24)
Receipt and Processing of Recyclable Waste	Levenseat Ltd Lanark Smurfit Kappa Ltd, Tamworth Viridor Waste Management, Somerset	£32,000.00 £404,000.00 £304,000.00 (1 st of 2 x 12m periods)	(extended) 03/03/2020	01/04/2018 - 31/03/2020 (22)
Supply and Delivery of Coated and Uncoated Roadstone and Readymix Concrete	Tarmac Trading Ltd, Birmingham Patersons of Glenoakhill, Coatbridge MACAM Asphalt Ltd, Lanark Hillhouse Quarry Co, Troon Cloburn Quarry Ltd, Lanark Aggregate Industries Ltd, Shotts Tillycountrie Quarries, Tayside /Fife CEMEX Ltd, Uddingston NWH Group, Edinburgh William Thompson & Son Ltd, Dumbarton	£12m across all Framework providers (24 month period)	(extended) 18/03/2020	09/04/2018 - 31/03/2020 (22)
Supply and Delivery of Grounds Maintenance Materials	Rigby Taylor Ltd, Bolton Richard Aitken (Seedsman) Ltd. Glasgow Fleet (Line Markers) Ltd. Worcs Scotbark, Inverness	£1m across all Framework providers (24 month period)	(extended) 18/03/2020	23/04/2018 - 31/03/2020 (22)

Contract	Awarded Contractors	Contract Value	Award Date	Period of Contract (denotes extension period)
Mini Competition for Supply and Delivery of Compostable Food Waste Liners SXL 01-17	Cromwell Polythene Ltd. Leeds	£77,500.00 (12 month period)	(extended) 24/02/2020	01/04/2019 - 31/03/2020 (21)

