# Appendix F

Variance to 31/03/20

**BEFORE** 

**Transfers** 

£m

0.141 under

0.153 under

(1.947) over

(0.199) over

(0.003) over

(1.855) over

(1.855) over

0.000

Actual to Period 14

to 31/03/20 BEFORE

Transfers

£m

7.543

35.068

1.188

0.003

166.858

0.000

166.858

123.056

**Budget** 

£m

7.684

33.121

122.857

1.341

0.000

165.003

0.000

165.003

Proportion to 31/03/20

#### South Lanarkshire Council

# **Revenue Budget Monitoring Statement**

# Period Ended 31 March 2020 (No.14)

#### **Social Work Resources**

Annual	Forecast	Annual	Annual
Budget	for Year	Forecast	Forecast
	BEFORE	Variance	Variance
	Transfers	BEFORE	AFTER
		Transfers	Transfers
£m	£m	£m	£m
7.684	7.703	(0.019)	(0.019)
33.121	35.051	(1.930)	(1.930)
122.857	123.303	(0.446)	(0.446)
1.341	1.185	0.156	0.156
0.000	0.000	0.000	0.000
165.003	167.242	(2.239)	(2.239)

## **Service Departments:-**

Performance and Support Services Children and Families Adults and Older People Justice and Substance Misuse COVID-19

Position before Transfers to Reserves

Transfers to Reserves as at 31/03/20

Position After Transfers to Reserves at 31/03/20

# Social Work Resources Variance Analysis 2019/20 (Period 14)

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs	(974k) over	Managerial Support Specialist - (518k) over	Adults and Older People - (725k) over	The overspend is a result of turnover being less than anticipated to date and additional posts to meet requirements within Home Care.
			Justice - 106k under	This is mainly as a result of vacancies within Substance Misuse and Unpaid Work which are being considered in line with service requirements.
			Performance and Support - 84k under	This is a result of vacancies which have now been filled.
		Basic Grade Social Workers - 351k under	Adults and Older People - 341k under	This is a result of vacancies which are actively being recruited.
			Children and Families - 99k under	The underspend reflects work being undertaken by Children and Families staff on Criminal Justice tasks and is offset by an overspend in Justice below.
			Justice - (89k) over	The overspend reflects work being undertaken by Children and Families staff on Criminal Justice tasks and is offset by an underspend in Children and Families above.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Employee Costs (cont)		Hospital Social Workers - 143k under	Adults and Older People - 143k under	This underspend is a result of vacant posts and will be offset by a corresponding under recovery in income from the NHS.
		Care Staff - 1,144k under	Adults and Older People - 1,188k under	This is a result of vacancies which are actively being recruited. In addition part of the underspend is also attributable to the decommissioning of Kirkton and McWhirters Care Homes.
		Home Carers - (2,036k) over	Adults and Older People - (2,031k) over	The overspend is a result of Home Care recruitment for future vacancies to maintain staffing levels and also expenditure on overtime to meet service requirements.
		Travel and Subsistence - (61k) over	Children and Families - (62k) over	This relates to the transport costs of staff visiting service users within their own homes.
Property Costs	(46k) over	Security Costs - (154k) over	Adults and Older People - (155k) over	The overspend reflects the cost of temporary security measures that have been put in place at non-operational residential homes.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Property Costs (cont)		Gas - 72k under	Adults and Older People - 60k under	The underspend reflects both savings generated through the installation of energy efficient boilers and also a reduction in consumption.
		Cleaning and Janitorial Supplies and Equipment - 44k under	Adults and Older People - 50k under	This relates to small underspends across a number of establishments in both residential and day care. This partially offsets the overspend in Health and Hygiene materials below.
		Health and Hygiene Materials - (84k) over	Adult and Older People - (67k) over	This overspend is in relation to the purchase of safety items including disposable gloves, aprons and sanitisers across all residential and day care establishments. This is partially offset by the underspend in Cleaning and Janitorial Supplies and Equipment.
Supplies and Services	(383k) over	Computer Equipment Purchase - (318k) over	Adults and Older People - (180k) over	This overspend relates to the license costs associated with the new home care scheduling system.
			Performance and Support - (103k) over	This overspend relates to the Social Work contribution to the Electronic Data Record Management System.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Supplies and Services (cont)		Aids and Adaptations - (122k) over	Adult and Older People - (90k) over	This overspend reflects the requirement to purchase additional and also to replace existing assistive technology equipment, which is used to support service users to remain at home.
			COVID-19 - (29k) over	This overspend reflects expenditure as a result of COVID-19.
		Supplies for Clients - 157k under	Children and Families - 98k under Justice - 39k under	This is a demand led line and expenditure has been lower than anticipated.
		Protective Clothing and Uniforms - (52k) over	COVID-19 - (51k) over	This overspend is due to expenditure on Personal Protection Equipment as a result COVID-19.
Transport and Plant	(217k) over	Other Transport Costs - (167k) over	Children and Families - (175k) over	This reflects the costs of transporting children to and from school or respite, which is demand led.
		Fleet Service Charges - Vehicle Maintenance - (47k) over	Adults and Older People - (28k) over	This overspend reflects the costs of meeting current service delivery requirements.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Administration Costs	(46k) over	Mobile Phones - (64k) over	Adults and Older People - (32k) over	This overspend relates to the costs for the Home Care Service.
		Medical Costs - (47k) over	Adults and Older People – (42k) over	This overspend is mainly as a result of expenditure on protective equipment within the Home Care service.
		<u>Legal Expenses - 66k under</u>	<u>Children and Families - 46k under</u>	This is a demand led budget to meet the legal costs associated with children who are being placed for adoption, where the level of costs are based on both the number and complexity of cases. Expenditure has been lower than anticipated.
Payment to Other Bodies	(528k) over	Grants to Voluntary Organisations - (48k) over	Adults and Older People - (48k) over	This overspend reflects costs incurred in relation to the health and social care partnership and are offset by an over recovery within income.
		Payment to Voluntary Organisations - 149k under	Adults and Older People - 131k under	This underspend is in relation to the Integrated Care Fund that was not fully utilised in the current year and is being carried forward for use in 2020/2021. The underspend is offset by an under recovery of income.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Payment to Other		Payment to Voluntary Organisations	Children and Families -	This overpend reflects the costs
Bodies (cont)		(cont)	(73k) over	of specific support packages for children to ensure they remain within the community rather than residential setting.
			Justice - 91k under	This underpend relates mainly to Big Lottery funding that was not fully utilised and is offset by an under recovery of income. The funding is being carried forward for use next financial year.
		Social Work - Foster Parents - (73k) over	Children and Families - (73k) over	This overspend is due to the demand for the continuing use of external foster placements arising from permanent fostering placements for children and young people.
		Social Work Adoption Allowances - (223k) over	Children and Families - (223k) over	This overspend is a result of the age profile of the children in these placements increasing, and the allowances paid increasing as the children become older.
		Direct Payments - (271k) over	Adults and Older People - (271k) over	Following the introduction of Self Directed Support, the overspend reflects more service users choosing this funding option.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Payments to Contractors	(658k) over	Long Term Care - (194k) over	Children and Families - (537k) over	This overspend is a result of the increased requirement for children's external placements.
			Adults and Older People - 421k under	This underspend reflects current commitments for the service
			COVID-19 - (78k) over	This expenditure related to the response to COVID-19 to create capacity in hospitals.
		Homecare - 757k under	Adults and Older People - 687k under	This underspend is a result of new funding for free personal care for the under 65s which is not fully required 2019/2020.
			Children and Families - 70k under	This is based on assessed need and the commitment for homecare within the localities being less than less than anticipated
		Respite - (653k) over	Adults and Older People - (690k) over	This overspend reflects the current demand for respite.
		Daycare - 139k under	Adults and Older People - 139k under	This underspend reflects current demand and partially offsets the overspend in Day Related Activities incl Residential Care.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Payment to Contractors		Free Personal Care - 271k under	Adults and Older People - 271k under	This underspend is based on the current commitments for Free Personal Nursing Care.
		Day Related Activities incl Residential Placements - (979k) over	Children and Families - (667k) over	This overspend is a result of the increased requirement for children's residential school and secure placements.
			Adults and Older People - (312k) over	This overspend reflects the current commitment for day opportunities services and is partially offset by the underspend in Daycare above.
Transfer Payments	(690k) over	Direct Assistance to Persons - (708k) over	Children and Families - (698k) over	This overspend is in relation to payments being made to kinship carers to support the welfare of young people. It reflects both an increase in demand and also a change in the payment rate being applied.
Income	1,742k over recovered	Non Relevant Government Grant - (188k) under recovered	Adults and Older People - (107k) under recovered	This under recovery of income from the NHS is offset by the underspend within Employee Costs as a result of vacancies.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Income (cont)		Non Relevant Government Grant (cont)	Children and Families - (84k) under recovered	The under recovery relates to Scottish Attainment Fund monies that have been carried forward to 2020/2021. The under recovery is offset by a reduction in expenditure.
		Contributions from Other Bodies - (94k) under recovered	Justice - (101k) under recovered	The under recovery relates to Big Lottery Funding that has been carried forward. The under recovery is offset by an underspend in Payment to Voluntary Organisations.
		Fees and Charges - General - 711k over recovered	Adults and Older People - 711k over recovered	This over recovery relates to non-recurring income received in respect of recovery of prior year care costs from service users.
		Charges to Health Boards - 889k over recovered	Adults and Older People - 565k over recovered	This over recovery relates to income received from NHS Lanarkshire for winter pressures, delayed discharge and the social care drawdown from reserves.
			COVID-19 - 325k over recovered	This over recovery of income relates to Scottish Government funding for COVID-19 social care costs and is offset by additional expenditure.

Subjective Head	Variance	Subjective Line	Service / amount	Explanation
Income (cont)		Other Income - 483k over recovered	Children and Families - 394k over recovered	This is in relation to the recovery of costs from the Home Office for services provided to unaccompanied asylum seeking children in South Lanarkshire children's care facilities.
			Adults and Older People - 96k over recovered	The over recovery relates to service user contributions in relation to Direct Payments.

<sup>\*</sup> The underlined variances represent new variances since the last report.

## South Lanarkshire Council

Social Work Resources - Total	REVISED ANNUAL BUDGET	PERIOD 14 ACTUAL	PERIOD 14 VARIANCE	Over/
Expenditure / Income Variance Trends 2019/2020	SLC 19/20 2	TO DATE	AMOUNT	Under
EMPLOYEE COSTS				
ADMIN & CLERICAL STAFF - APT&C BASIC	4,388	4,287	101	under
ADMIN & CLERICAL STAFF - APT&C OVERTIME	0	12	(12)	over
ADMIN & CLERICAL STAFF - APT&C SUPERANNUATION	696	750	(54)	over
ADMIN & CLERICAL STAFF - APT&C NIC	317	325	(8)	over
MANAGERIAL SUPPORT SPECIALIST STAFF BASIC	15,976	16,269	(293)	over
MANAGERIAL SUPPORT SPECIALIST STAFF OVERTIME	48	143	(95)	over
MANAGERIAL SUPPORT SPECIALIST STAFF SUPERANNUATION	2,880	3,001	(121)	over
MANAGERIAL SUPPORT SPECIALIST STAFF NIC BASIC GRADE SOCIAL WORKERS BASIC	1,672	1,681 10.665	(9)	over
BASIC GRADE SOCIAL WORKERS DASIC  BASIC GRADE SOCIAL WORKERS OVERTIME	10,989 34	10,665	324 (10)	under over
BASIC GRADE SOCIAL WORKERS OVER TIME  BASIC GRADE SOCIAL WORKERS SUPERANNUATION	1,979	1,946	33	under
BASIC GRADE SOCIAL WORKERS NIC	1,111	1,107	4	under
HOSPITAL SOCIAL WORKERS BASIC	246	135	111	under
HOSPITAL SOCIAL WORKERS SUPERANNUATION	47	26	21	under
HOSPITAL SOCIAL WORKERS NIC	25	14	11	under
INSTRUCTORS BASIC	1,453	1,422	31	under
INSTRUCTORS OVERTIME	0	11	(11)	over
INSTRUCTORS SUPERANNUATION	264	260	4	under
INSTRUCTORS NIC	124	116	8	under
CARE STAFF - APT&C BASIC	18,084	16,449	1,635	under
CARE STAFF - APT&C OVERTIME	484	1,122	(638)	over
CARE STAFF - APT&C SUPERANNUATION	3,075	2,940	135	under
CARE STAFF - APT&C NIC	1,435	1,423	12	under
HOME CARERS BASIC	17,203 839	17,773	(570) (1,208)	over
HOME CARERS OVERTIME HOME CARERS SUPERANNUATION		2,047	/	over
HOME CARERS SUPERANNOATION HOME CARERS NIC	3,103 1,424	3,210 1,575	(107) (151)	over over
SESSIONAL WORK	1,424	1,575	(5)	over
TRAVEL AND SUBSISTENCE	378	439	(61)	over
OTHER EMPLOYEE COSTS	712	728	(16)	over
PENSION INCREASES	327	310	17	under
ADDITIONAL PENSION COSTS	0	52	(52)	over
EMPLOYEE COSTS	89,313	90,287	(974)	over
PROPERTY COSTS				
RATES	393	379	14	under
SCOTTISH WATER - UNMETERED CHARGES	42	42	0	u.i.u.o.i
SCOTTISH WATER - METERED CHARGES	171	180	(9)	over
RENT	411	429	(18)	over
PROPERTY INSURANCE	7	5	2	under
SECURITY COSTS	4	158	(154)	over
GROUND MAINTENANCE	3	3	0	
REPAIRS & MAINTENANCE - INTERNAL CONTRACTOR	0	16	(16)	over
LIFE CYCLE MAINTENANCE	0	1	(1)	over
REPAIRS & MAINTENANCE - EXTERNAL CONTRACTOR	59	31	28	under
ADAPTIONS - INTERNAL CONTRACTORS	0	1	(1)	over
ELECTRICITY - CONTRACT  GAS	490 381	309	72	under
FIXTURE & FITTINGS	0	309	(4)	under over
JANITOR SERVICE	36	34	(4)	under
CLEANING CONTRACT	291	283	8	under
CLEANING AND JANITORIAL SUPPLIES AND EQUIPMENT	130	86	44	under
HEALTH & HYGIENE MATERIALS	3	87	(84)	over
WINDOW CLEANING	13	13	0	
PEST CONTROL	1	0	1	under
REFUSE UPLIFT	42	36	6	under
REMOVAL & STORAGE COSTS	0	1	(1)	over
OTHER PROPERTY COSTS	182	146	36	under
ACCOMMODATION - TEMPORARY	0	0	0	
PROPERTY COSTS	2,659	2,705	(46)	over

South Lanarkshire Council

South Lanarkshire Council Social Work Resources - Total	REVISED ANNUAL	PERIOD 14	PERIOD 14	Overl
Expenditure / Income Variance Trends 2019/2020	BUDGET SLC 19/20 2	ACTUAL TO DATE	VARIANCE AMOUNT	Over/ Under
SUPPLIES AND SERVICES				
COMPUTER EQUIPMENT PURCHASE	152	470	(318)	over
COMPUTER EQUIPMENT MAINTENANCE	87	68	19	under
I.T. EQUIPMENT MAINT-CONTRACT	185	185	0	
I.T. ELECTRONIC MESSAGING EQUIPMENT, APPARATUS AND TOOLS	246 155	283 129	(37) 26	over under
SMALL TOOLS	2	2	0	under
AIDS & ADAPTIONS	2,755	2,877	(122)	over
SUPPLIES FOR CLIENTS	537	380	157	under
FURNITURE - OFFICE FURNITURE - GENERAL	0	9 12	(9) (12)	over
FURNISHINGS (INCL. CROCKERY & LINEN)	24	53	(29)	over
MATERIALS	12	15	(3)	over
MATERIALS, APPARATUS AND EQUIPMENT	0	10	(10)	over
AUDIO VISUAL PUBLICATIONS, JOURNALS, NEWSPAPERS ETC	0	<u>1</u> 3	(1)	over
PROVISIONS - GENERAL	164	165	(3)	over
FOOD PURCHASES WITHIN CONTRACT SERVICE	530	486	44	under
BEVERAGES	43	59	(16)	over
SCHOOL MILK	53	36	(52)	under
PROTECTIVE CLOTHING & UNIFORMS  LAUNDRY COSTS	210 5	262 14	(52) (9)	over
OTHER SUPPLIES AND SERVICES	70	99	(29)	over
HEALTH AND SAFETY	0	1	(1)	over
CATERING - CONTRACT	484	475	9	under
CATERING - OUTWITH CONTRACT CATERING - EXTERNAL	99 0	94	5 (1)	under over
ARTIST FEES / PERFORMING ARTS / ENTERTAINMENT	0	6	(6)	over
DELIVERY CHARGE	0	1	(1)	over
SUPPLIES AND SERVICES	5,813	6,196	(383)	over
TRANSPORT AND PLANT				
POOL CAR CHARGES-RENTAL	137	159	(22)	over
POOL CAR CHARGES-FUEL	43 8	27 11	16	under
POOL CAR CHARGES-ADDITIONAL COSTS OTHER TRANSPORT COSTS	798	965	(3) (167)	over
FLEET SERVICES - REPAIRS	0	1	(1)	over
FLEET SERVICE CHARGES - VEHICLE MAINTENANCE	69	116	(47)	over
FLEET SERVICE CHARGES - ASSET MODIFICATIONS	0	5	(5)	over
FLEET SERVICE CHARGES - LEASING FLEET SERVICE CHARGES - HIRED VEHICLES	317 24	317 45	(21)	over
FLEET SERVICE CHARGES - CONTRACT HIRE	20	0	20	under
FLEET SERVICE CHARGES - ROAD FUND LICENCES/MOT	28	45	(17)	over
FLEET SERVICE CHARGES - FUEL	337	343	(6)	over
FLEET SERVICE CHARGES - DRIVERS HIRE OF EXTERNAL VEHICLES	2,624 7	2,590 4	34	under under
HIRE OF SKIPS	0	1	(1)	over
			` '	
TRANSPORT AND PLANT	4,412	4,629	(217)	over
ADMINISTRATION				
DRIVITING AND OTATIONEDY				-
PRINTING AND STATIONERY	170	176	(6)	over
TELEPHONES MOBILE PHONES	210 258	232 322	(22) (64)	over
ADVERTISING - RECRUITMENT	4	6	(2)	over
ADVERTISING - OTHER	29	0	29	under
POSTAGES/COURIERS MEMBERSHIP FEES/GURSCRIPTIONS	100	82	18	under
MEMBERSHIP FEES/SUBSCRIPTIONS MEDICAL COSTS	43 27	52 74	(9) (47)	over
LEGAL EXPENSES	268	202	66	under
HOSPITALITY / CIVIC RECOGNITION	1	16	(15)	over
OTHER ADMIN COSTS	11	12	(1)	over
CONFERENCES - OFFICIALS (incl associated costs)	10	3	7	under
TRAINING INTERNAL SUPPORT SERVICES ALLOCATION	19 376	19 376	0	
THE STATE OF THE S	370	370	0	
ADMINISTRATION	1,526	1,572	(46)	over

South Lanarkshire Council

South Lanarkshire Council  Social Work Resources - Total	REVISED ANNUAL	PERIOD 14	PERIOD 14	
Expenditure / Income Variance Trends 2019/2020	BUDGET SLC 19/20 2	ACTUAL TO DATE	VARIANCE AMOUNT	Over/ Under
PAYMENT TO OTHER BODIES				
OTHER COMMITTEES OF THE AUTHORITY	151	154	(3)	over
OTHER LOCAL AUTHORITIES	29	37	(8)	over
GRANTS TO VOLUNTARY ORGANISATIONS	24	72	(48)	over
PAYMENTS TO VOLUNTARY ORGANISATIONS	2,573 3,804	2,424 3,844	149 (40)	under
PAYMENTS TO OTHER BODIES SCHOOL ACTIVITIES	3,004	3,044	(40)	over over
PRIVATE INDIVIDUALS - GENERAL	689	678	11	under
SOCIAL WORK - FOSTER PARENTS	5,383	5,456	(73)	over
SOCIAL WORK - FOSTER PARENTS DISCRETIONARY PAYMENTS	98	119	(21)	over
SOCIAL WORK - ADOPTION ALLOWANCES	519	742	(223)	over
DIRECT PAYMENTS	6,311	6,582	(271)	over
PAYMENT TO OTHER BODIES	19,581	20,109	(528)	over
PAYMENT TO CONTRACTORS				
DAVAGENT TO DRIVATE CONTRACTOR, DEFAULT				
PAYMENT TO PRIVATE CONTRACTOR - DEFAULT  PAYMENT TO PRIVATE CONTRACTOR - LONG TERM CAPE	1,177 46,928	1,148 47,122	(194)	under
PAYMENT TO PRIVATE CONTRACTOR - LONG TERM CARE  PAYMENT TO PRIVATE CONTRACTOR - CET ALLOCATION - HOME CARE	46,928 21,561	20,804	(194) 757	over under
PAYMENT TO PRIVATE CONTRACTOR - RESPITE	1,921	2,574	(653)	over
PAYMENT TO PRIVATE CONTRACTOR - SUPPORTING PEOPLE COSTS	0	3	(3)	over
PAYMENT TO PRIVATE CONTRACTOR - REHAB	0	(15)	15	under
PAYMENT TO PRIVATE CONTRACTOR - DAY CARE	1,161	1,022	139	under
PAYMENT TO PRIVATE CONTRACTOR - HOME SUPPORT PAYMENT TO PRIVATE CONTRACTOR - FREE PERSONAL NURSING CARE	16,978	16,944	34 271	under
PAYMENT TO PRIVATE CONTRACTOR - PREE PERSONAL NORSING CARE  PAYMENT TO PRIVATE CONTRACTOR - RESPITE AWAIT LONG TERM CARE	6,485 552	6,214 540		under under
PAYMENT TO PRIVATE CONTRACTOR - DAY RELATED ACTIVITIES INCL RESIDENTIAL PLACEM	3,739	4,718		over
PAYMENT TO EXTERNAL CONSULTANTS / PROFESSIONAL SERVICES	35	121	(86)	over
PAYMENT TO CONTRACTORS	100,537	101,195	(658)	over
FATIMENT TO CONTRACTORS	100,557	101,193	(638)	ovei
TRANSFER PAYMENTS				
DIRECT ASSISTANCE TO PERSONS	2,266	2,974	(708)	over
SECTION PAYMENTS	83	65	18	under
TRANSFER PAYMENTS	2,349	3,039	(690)	over
FINANCING CHARGES				
FINANCING CHARGES				
LEASING CHARGES - FINANCE	2	0	2	under
LEASING CHARGES - OPERATIONAL	0	1	(1)	over
I.T. EQUIPMENT LEASING-CONTRACT	268	324	(56)	over
FINANCING CHARGES	270	325	(55)	over
TOTAL EXPENDITURE	226,460	230,057	(3,597)	over
INCOME				
NON DELEVANT COVERNMENT ORANIT	(2.22.:	/= 00-1	(100)	
NON RELEVANT GOVERNMENT GRANT RESOURCE TRANSFER INCOME FROM THE HEALTH BOARD	(6,094) (23,060)	(5,906) (23,059)	(188)	under rec under rec
CONTRIBUTIONS FROM OTHER BODIES	(23,060)	(23,059)	(1) (94)	under rec
SALES - SALE OF MEALS	(8)	(18)	10	over rec
FEES AND CHARGES - GENERAL	(4,753)	(5,464)	711	over rec
FEES AND CHARGES - OTHER LOCAL AUTHORITIES	(998)	(955)	(43)	under rec
CHARGES TO HEALTH BOARDS FEES AND CHARGES - DEPARTMENTS OF THE AUTHORITY	(25,291) (239)	(26,180) (221)	889 (18)	over rec under rec
RENTAL INCOME	(239)	(26)	(18)	unuel lec
SCHOOL LETS	0	7	(7)	under rec
OTHER INCOME	(464)	(947)	483	over rec
REALLOCATION OF SUPPORT COSTS	(376)	(376)	0	
INCOME	(61,457)	(63,199)	1,742	over rec
			·	
NET EXPENDITURE	165,003	166,858	(1,855)	over