

# CONFERENCE ALLOCATION COMMITTEE

Minutes of meeting held in Committee Room 4, Council Offices, Almada Street, Hamilton on 14 September 2011

**Chair:**

Councillor Jim Docherty

**Councillors Present:**

Jackie Burns, Alex McInnes, John Murray

**Councillors' Apologies:**

Anne Maggs, David Watson

**Attending:**

**Finance and Corporate Resources**

S Abbott and G Cochran, Administration Assistants; L Cunningham, Members' Services Manager

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## 1 Declaration of Interests

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No interests were declared.

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## 2 Minutes of Previous Meeting

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The minutes of the meeting of the Conference Allocation Committee held on 18 May 2011 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## 3 Elected Member Representation at Conferences, etc

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A report dated 7 September 2011 by the Executive Director (Finance and Corporate Resources) was submitted providing details on various conferences and seminars which the Council had been invited to attend.

**The Committee decided:** that the Council be represented by:-

- ◆ Councillor Smith at the Children in Scotland Annual Conference to take place in Edinburgh on 3 and 4 November 2011
- ◆ Councillor McGuigan at the "Adults with Incapacity Act – What you Need to Know for Compliance" Seminar organised by Mackay Hannah to take place in Glasgow on 9 February 2012

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## 4 Elected Member Representation at Conference Dealt with in Terms of Standing Order No 36(c)

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A report dated 5 September 2011 by the Executive Director (Finance and Corporate Resources) was submitted on action taken, in terms of Standing Order No 36(c) because of the timescales involved, by the Executive Director (Corporate Resources), in consultation with the Chair and an

ex officio member, to approve the attendance of Councillors Docherty and McInnes at the Association of Public Service Excellence (APSE) Annual Seminar "Changing World - Changing Services" held in Bristol on 7 and 8 September 2011.

**The Committee decided:** that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve the attendance of Councillors Docherty and McInnes at the APSE Annual Seminar 2011 "Changing World - Changing Services" held in Bristol on 7 and 8 September 2011, be noted.

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## **5 Urgent Business – Elected Member Representation at Conferences - Late Notice of Additional Conferences**

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In view of the requirement to deal with these matters to allow arrangements for member representation to be made in advance of the dates of the conferences, the Chair decided, in terms of Standing Order No 4, that consideration be given to member representation as a matter of urgency at the:-

- ◆ "Scotland's Public Sector – How Your Public Body Can Create New Income Streams to Support Your Budget" conference organised by MacKay Hannah to be held in Edinburgh on 21 September 2011
- ◆ 12<sup>th</sup> National Housing Conference (NHC) organised by Harper McLeod LLP to be held in Dunblane on 8 November 2011

**The Committee decided:** that the Council be not represented at the conferences.