



29 November 2011

Dear Councillor

## **Lanarkshire Valuation Joint Board**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Monday 5 December 2011**

**Time: 2:00pm**

**Venue: Committee Room 5, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Archibald Strang**  
**Chief Executive**

### **North Lanarkshire Council**

Bob Chadha

Kaye Harmon

James McGuigan

Peter Nolan

Bill Shields

Gordon Stewart

John Taggart

Brian Wallace

### **South Lanarkshire Council**

John Cairney

Hugh Dunsmuir

Lesley McDonald

Jim McGuigan

Alex McInnes

Alice Marie Mitchell

Patrick Ross-Taylor

Jim Wardhaugh

**All Substitute Members (For Information Only)**

## BUSINESS

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of meeting of Lanarkshire Valuation Joint Board held on 5 September 2011 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 4

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### Monitoring Item(s)

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**3 Certified Annual Accounts 2010/2011 and External Auditor's Report to the Board**

Report dated 9 November 2011 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 5 to 14

**4 Revenue Budget Monitoring 2011/2012 - Lanarkshire Valuation Joint Board**

Report dated 9 November 2011 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 15 to 18

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### Item(s) for Decision

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**5 Revenue Budget 2012/2013 - Lanarkshire Valuation Joint Board**

Report dated 9 November 2011 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 19 to 22

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### Item(s) for Noting

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**6 Lanarkshire Valuation Joint Board - 2011 to 2015 Service Plan - Update**

Report dated 17 November 2011 by the Depute Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 23 to 42

**7 Progress Report**

Report dated 16 November 2011 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 43 to 62

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### Urgent Business

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**8 Urgent Business**

Any other items of business which the Chair decides are urgent.

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### Exclusion of Press and Public

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**9 Exclusion of Press and Public**

It is recommended that the Committee makes the following resolution:-

"That, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it is likely that there will be disclosure of exempt information in terms of Paragraphs 1 and 6 of Part I of Schedule 7A of the Act."

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**Item(s) for Decision**

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**10 Senior Management Arrangements**

Report dated 10 November 2011 by the Clerk, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 63 to End

*For further information, please contact:-*

*Pauline MacRae on 01698 454108*

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