

## **LANARKSHIRE VALUATION JOINT BOARD**

Minutes of meeting held in Committee Room 5, Council Offices, Almada Street, Hamilton on 30 August 2010

**Convener:**

Councillor Bill Shields, North Lanarkshire Council

**Councillors Present:**

**North Lanarkshire Council**

Bob Chadha, Paul Delaney, Gordon Stewart

**South Lanarkshire Council**

John Cairney (Depute), Hugh Dunsmuir, Jim McGuigan, Alex McInnes, Alice Marie Mitchell, Lesley McDonald, Jim Wardhaugh

**Councillors' Apologies:**

**North Lanarkshire Council**

Robert Burrows, Kaye Harmon, James McGuigan, Brian Wallace

**South Lanarkshire Council**

Patrick Ross-Taylor

**Attending:**

**Assessor and Electoral Registration Service**

E Duffy, Assessor and Electoral Registration Officer; G Bennett, Depute Assessor and Electoral Registration Officer

**Clerk's Office**

A Strang, Clerk; J Burke, Administration Assistant; P MacRae, Administration Officer, South Lanarkshire Council

**Treasurer's Office**

P Manning, Head of Finance; J Burt, Accountant, South Lanarkshire Council

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### **1 Declaration of Interests**

No interests were declared

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### **2 Minutes of Previous Meeting**

The minutes of the meeting of the Board held on 7 June 2010 were submitted for approval as a correct record.

**The Board decided:** that the minutes be approved as a correct record.

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### **3 2009/2010 Annual Report and Accounts for Lanarkshire Valuation Joint Board**

A report dated 10 August 2010 by the Treasurer was submitted on the Board's Final Annual Report and Accounts for the financial year ending 31 March 2010. The Annual Report and Accounts detailed the Revenue Accounts and Balance Sheet position as at 31 March 2010

which showed an operating surplus of £0.049 million. After implementing statutory accounting practice, the net balance on the Board's Income and Expenditure account was zero.

**The Board decided:** that the Annual Report and Accounts for the Board for the year ended 31 March 2010 be approved.

*[Reference: Minutes of 7 September 2009 (Paragraph 3)]*

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#### **4 Revenue Budget Monitoring 2010/2011 - Lanarkshire Valuation Joint Board**

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A report dated 11 August 2010 by the Treasurer was submitted comparing the Board's actual expenditure at 6 August 2010 against the budgeted expenditure for 2010/2011 and providing a forecast for the year to 31 March 2011.

The report also recommended that the Board receive an update on the financial strategy for 2011 to 2014 at its next meeting.

**The Board decided:**

- (1) that the underspend on the Board's revenue budget of £0.003 million at 6 August 2010, as detailed in Appendix A to the report, and the forecast to 31 March 2010 of a breakeven position be noted, and
- (2) that it be noted that an update on the financial strategy for 2011 to 2014 would be submitted to the next meeting of the Board.

*[Reference: Minutes of 7 June 2010 (Paragraph 4)]*

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#### **5 Efficiency Statement 2009/2010 – Lanarkshire Valuation Joint Board**

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A report dated 12 August 2010 by the Assessor and Electoral Registration Officer was submitted on the Board's efficiency savings for the financial year 2009/2010.

The report, which detailed both cashable and non-cashable efficiency savings, amounting to £36,000 and £320,020 respectively, had been provided to South Lanarkshire Council for inclusion in its Efficiency Statement for the same period.

**The Board decided:** that the report be noted.

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#### **6 Gender Equality Scheme - Annual Report**

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A report dated 4 August 2010 by the Assessor and Electoral Registration Officer was submitted on progress in implementing the Gender Equality Scheme for the Lanarkshire Valuation Joint Board.

The Board's Gender Equality Scheme had recently been replaced with a Single Equality Scheme.

The annual progress report gave details of achievements in promoting gender equality from June 2009 to June 2010 in respect of:-

- ◆ policy and planning
- ◆ service delivery and monitoring arrangements
- ◆ employment

Details were also given on priorities for implementation in 2010/2011.

Arrangements were being made to publish the annual report on the Board's website.

**The Board decided:**

- (1) that the annual progress report on the Lanarkshire Valuation Joint Board's Gender Equality Scheme be approved; and
- (2) that the arrangements to publish the annual report on the Board's website be noted.

*[Reference: Minutes of 1 June 2009 (Paragraph 5)]*

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## **7 Progress Report**

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A report dated 12 August 2010 by the Assessor and Electoral Registration Officer was submitted on:-

- ◆ an overview of the Service
- ◆ current issues and Service priorities
- ◆ an update on performance
- ◆ issues affecting the future direction of the Joint Board

**The Board decided:** that the report be noted.

*[Reference: Minutes of 7 June 2010 (Paragraph 9)]*

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## **8 Urgent Business**

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There were no items of urgent business.

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## **Chair's Remarks**

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The Chair advised that this would be Councillor Paul Delaney's last meeting as a Member of the Lanarkshire Valuation Joint Board. The Chair thanked Councillor Delaney for his contribution to the Board during his membership.