

Report

Report to:	Clyde Valley Learning and Development Joint Committee
Date of Meeting:	30 November 2015
Report by:	Clerk to the Clyde Valley Learning and Development Joint Committee

Subject:	Meeting Arrangements – 2016/2017
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise on the meeting arrangements for the Clyde Valley Learning and Development Joint Committee for 2016/2017

2. Recommendation(s)

2.1. The Joint Committee is asked to approve the following recommendation(s):-

- (1) that the arrangements made to hold future meetings of the Joint Committee at 2.00pm on the following dates be agreed:-
- ◆ Monday 6 June 2016
 - ◆ Monday 19 September 2016
 - ◆ Monday 5 December 2016

3. Background

3.1. At its meeting held on 20 August 2012, the Joint Committee agreed that its meetings should be held twice in a financial year. The meetings have traditionally been held on the first Monday of June and December or the closest available Monday, however, in line with the Local Authority Accounts (Scotland) Regulations 2014, the audited Statement of Accounts require to be approved by the Joint Committee for signature by the Treasurer by 30 September each year.

3.2. It is therefore proposed that arrangements be made to hold 3 meetings of the Joint Committee for the period up to 31 March 2017 as follows:-

- ◆ Monday 6 June 2016 at 2.00pm within South Lanarkshire Council Offices, Almada Street, Hamilton
- ◆ Monday 19 September 2016 at 2.00pm by Conference Call
- ◆ Monday 5 December 2016 at 2.00pm within South Lanarkshire Council Offices, Almada Street, Hamilton

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. There are no financial implications.

6. Other Implications

6.1. There are no implications for risk or sustainability in terms of the information contained within this report.

7. Equality Impact Assessment and Consultation Arrangements

7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

7.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

Paul Manning

Clerk to the Clyde Valley Learning and Development Joint Committee

16 November 2015

Previous References

◆ Clyde Valley Learning and Development Joint Committee – 8 December 2014

List of Background Papers

◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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