

# Report

Report to:	<b>Risk and Audit Scrutiny Forum</b>
Date of Meeting:	<b>21 March 2018</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Forward Programme for Future Meetings</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise members of the forward programme for the meeting of the Risk and Audit Scrutiny Forum in June 2018
- ◆ invite members to suggest topics for inclusion in the Forum's forward programme

## 2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the report and the outline forward programme for the meeting of the Risk and Audit Scrutiny Forum in June 2018, attached as an appendix to the report, be noted.

## 3. Background

3.1 As part of a range of improvement measures introduced as a result of Audit Scotland's report on the Audit of Best Value and Community Planning (2009), an Action Plan for the Risk and Audit Scrutiny Forum was prepared. One of the actions contained in the Plan was to include, as a standard agenda item, a list of items proposed for consideration at subsequent meetings of the Forum to provide an opportunity for members to inform future agendas. The outline forward programme for the Forum meeting in June 2018 is attached, for members' information, as an appendix to the report.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. There are no financial implications.

## 6. Other Implications

6.1. There are no risk or sustainability issues associated with the content of this report.

## 7. Equality Impact Assessment and Consultation Arrangements

7.1. The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

7.2 There was no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

6 March 2018

**Link(s) to Council Values/Objectives/Ambitions**

Value – Accountable, Effective, Efficient and Transparent

**Previous References**

Executive Committee 8 July 2009

**List of Background Papers**

Audit Scotland Audit of Best Value and Community Planning

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## APPENDIX – RASF OUTLINE FORWARD PROGRAMME TO JUNE 2018

Meeting Date	Item	Responsibility
13 June 2018	1. Internal Audit Activity Report	Audit and Compliance Manager
	2. Annual Governance Statement for 2017/2018 and Quarter 4 Year End Report	Head of Administration and Legal Services
	3. Interim Management Letter for Year Ended 31 March 2018	External Auditor
	4. Audit Scotland – Principles for a Digital Future	Head of IT Services
	5. Internal Audit Annual Assurance Report 2017/2018	Audit and Compliance Manager

N.B:-. Audit Scotland national studies and reviews will appear as a recurring item but the frequency and subject matter will vary according to their programme.