

# Report

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Report to:	<b>Community and Enterprise Resources Committee</b>
Date of Meeting:	<b>6 March 2018</b>
Report by:	<b>Executive Director (Community and Enterprise Resources) Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Bikeability Scotland Programme</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ request that a post of a 0.6 full time equivalent (FTE) coordinator be added to the establishment for a fixed term of 1 year

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the establishment of a 0.6 full time equivalent (FTE) post of coordinator for a fixed term of 1 year be approved.

## 3. Background

- 3.1. Bikeability Scotland is the name for multi level cycle training in Scotland, designed to give the next generation the skills and confidence to ride their bikes safely on today's roads.
- 3.2. Bikeability Scotland forms part of the Scottish Government's Cycle Action Plan for Scotland (CAPS) and aligns to the National Standard for Cycle Training developed on behalf of the Department for Transport. Cycling Scotland has responsibility for the administration and development of this programme nationally.
- 3.3. Bikeability Scotland training is predominantly delivered within the primary school environment. Bikeability Level 1 develops basic bicycle control skills with Bikeability Level 2 developing basic on-road skills.
- 3.4. Bikeability Scotland supports and enables active and sustainable travel choices and is supported by the Council's Traffic and Transportation Section.

## 4. Bikeability Post

- 4.1. The Council has been awarded £19,000 funding from Cycling Scotland to establish a coordinator post to enable the continued delivery of Bikeability Scotland and development of this programme locally.
- 4.2. The post holder will undertake the coordination, monitoring and evaluation of the scheme across the Local Authority. The remit will include distributing training materials and equipment, delivering instructor training courses and providing additional support to schools to facilitate increased participation levels. This will include mentoring instructors, conducting site risk assessments and attending pupil training sessions to model best practice. The addition of this post will allow the Traffic

and Transportation Section to maintain these tasks and continue the coordination of the scheme with sustained or increased participation levels.

- 4.3. This post will ensure the continued coordination of Bikeability with the required support and training being available to educational establishments to deliver pupil instruction. This will enable more pupils to develop road safety awareness and cycling skills.
- 4.4. The funding provided will be for a one year period. It is anticipated that this will be extended by the award of future grant funding from Cycling Scotland in subsequent years.

## 5. Employee Implications

- 5.1. The provided funding will allow the employment of a part time coordinator for a fixed term of 1 year. The following table provides details of the addition to the establishment:-

Post	Current Number of Posts (FTE)	Proposed Number of Posts (FTE)	Grade	SCP Range	Hourly Rate	Annual Salary	Gross Cost (inc on costs)
Bikeability Coordinator (fixed term)	0	0.6	Grade 2 Level 2	36-40	£11.06	£12,110	£15,779
					- £11.72	- £12,832	- £16,720

- 5.2. This post has been graded using the Job Evaluation scheme.

## 6. Financial Implications

- 6.1. There are no additional financial implications for the Council as funding will be provided by Cycling Scotland for this post. Grant funding is typically offered annually by application.
- 6.2. Bikeability Scotland training materials are provided free of charge with grant funding made available by Cycling Scotland for additional equipment and supporting services.

## 7. Other Implications

- 7.1. If the programme continues with existing resources only, the Council would not be able to maintain current participation and sustain increases in cycle training as targeted by Scottish Government. Active travel promotion and road safety education would be negatively impacted.
- 7.2. There are no implications for sustainability in terms of the information contained within this report.

## 8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.
- 8.2. All necessary consultation arrangements have taken place.

**Michael McGlynn**  
**Executive Director (Community and Enterprise Resources)**

**Paul Manning**  
**Executive Director (Finance and Corporate Resources)**

13 February 2018

**Link(s) to Council Objectives/Values/Ambitions**

- ◆ Accountable, effective, efficient and transparent
- ◆ Improve the road network, influence improvements in public transport and encourage active travel

**Previous References**

- ◆ None

**List of Background Papers**

- ◆ None.

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact: - Colin Smith, Engineering Officer  
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