

# Report

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Report to:	<b>Conference Allocation Committee</b>
Date of Meeting:	<b>1 September 2010</b>
Report by:	<b>Executive Director (Corporate Resources)</b>

Subject:	<b>Elected Member Representation at Conferences, etc</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on various conferences and seminars which the Council has been invited to attend to allow elected member representation to be determined.

## 2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) consider the invitations received for the various conferences and seminars listed in the appendix to this report and decide on which elected members should attend particular conferences/seminars, etc if it is considered appropriate for the Council to be represented.

## 3. Background

3.1. Invitations have been received in respect of the various conferences, seminars, etc contained in the list attached to this report. In accordance with procedures for dealing with conferences, etc, details of the conferences and seminars have been issued to the Leaders of the Political Groups. Their comments are available to assist the Conference Allocation Committee with its consideration of particular invitations.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. Delegate fees associated with members' attendance at those conferences, etc, at which it is considered that the Council should be represented, can be met from within the existing budget.

## 6. Other Implications

6.1. Attendance at conferences contributes to individual members' learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfill their role.

There are no other implications associated with the content of this report.

## 7. Equalities Impact Assessment and Consultation Arrangements

7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.

7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

**Robert McIlwain**  
**Executive Director (Corporate Resources)**

25 August 2010

**Link(s) to Council Objectives/Improvement Themes/Values**

◆ Accountable, Effective and Efficient

**Previous References**

None

**List of Background Papers**

Invitations received in respect of individual conferences, seminars, etc

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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**South Lanarkshire Council**  
**CONFERENCE ALLOCATION COMMITTEE - 01/09/2010**  
**List of Conferences, Seminars, etc**

<b>No</b>	<b>Start Date</b>	<b>End Date</b>	<b>Conference Title</b>	<b>Organiser(s)</b>	<b>Venue(s)</b>
1.	23/09/2010	23/09/2010	Lean Government - Implementing Change to Create More Value	Public Service Events	London
2.	24/09/2010	26/09/2010	Training and Development Seminar – Diversity and Media Training	National Association of Councillors (NAC)	London
3.	07/10/2010	08/10/2010	Making Space 2010 - Architecture and Design for Children and Young People	Children in Scotland	Edinburgh
4.	04/11/2010	05/11/2010	Wealth of a Nation - Building Smarter Services for Scotland's Children and Young People	Children in Scotland	Stirling
5.	11/11/2010	11/11/2010	Getting it Right for Early Years	Scottish Pre-school Play Association	Edinburgh
6.	22/11/2010	23/11/2010	Planning Convenors Annual Meeting	Scottish Government	Stirling