

Report

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Report to:	Corporate Resources Committee
Date of Meeting:	14 September 2011
Report by:	Chief Executive Executive Director (Corporate Resources)

Subject:	Revenue Budget Monitoring 2011/2012 - Corporate Resources
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April to 5 August 2011 for Corporate Resources
- ◆ provide a forecast for the year to 31 March 2012

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the underspend on Corporate Resources' revenue budget of £0.109million (2.40%), as detailed in Appendix A of the report and the forecast to 31 March 2012 of break-even, be noted.
- (2) that the proposed budget virements be approved.

3. Background

3.1. This is the first revenue budget monitoring report presented to the Corporate Resources Committee for the financial year 2011/2012. Further reports will follow throughout the financial year.

3.2. The report details the financial position for Corporate Resources in Appendix A, and then details the individual services, along with variance explanations, in Appendices B to C.

4. Employee Implications

4.1. None

5. Financial Implications

5.1. As at 5 August 2011, the variance from phased budget to date is an underspend of £0.109million (2.40%).

5.2. Budget virements are also proposed to realign budgets across the Services. These movements have been detailed in the appendices to this report.

6. Other Implications

6.1. The main risk associated with the Council's Revenue Budget is that there is a significant overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four

weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

6.2. There are no implications for sustainability in terms of the information contained in this report.

7. Equality Impact Assessment and Consultation Arrangements

7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

7.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

Archibald Strang
Chief Executive

Robert McIlwain
Executive Director (Corporate Resources)

17 August 2011

Link(s) to Council Values/Improvement Themes/Objectives

◆ Value: Accountable, Effective and Efficient

Previous References

◆ None

List of Background Papers

◆ Financial ledger and budget monitoring results to 5 August 2011

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 5 August 2011 (No.5)

Corporate Resources Summary

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 05/08/11	Actual 05/08/11	Variance 05/08/11		% Variance 05/08/11	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	11,658	11,658	0	3,521	3,393	128	under	3.6%	
Property Costs	146	146	0	37	45	(8)	over	(21.6%)	
Supplies & Services	1,355	1,355	0	359	352	7	under	1.9%	
Transport & Plant	302	302	0	30	31	(1)	over	(3.3%)	
Administration Costs	4,161	4,161	0	1,056	1,062	(6)	over	(0.6%)	
Payments to Other Bodies	1,720	1,720	0	674	671	3	under	0.4%	
Payments to Contractors	31	31	0	15	16	(1)	over	(6.7%)	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	145	145	8	76	63	13	under	17.1%	
Total Controllable Exp.	19,518	19,518	0	5,768	5,633	135	under	2.3%	
Total Controllable Inc.	(4,580)	(4,580)	0	(1,258)	(1,232)	(26)	under recovered	(2.1%)	
Net Controllable Exp.	14,938	14,938	0	4,510	4,401	109	under	2.4%	

Variance Explanations

Variance explanations are shown in Appendices B and C as appropriate.

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 5 August 2011 (No.5)

Corporate Resources Support

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 05/08/11	Actual 05/08/11	Variance 05/08/11		% Variance 05/08/11	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	3,880	3,880	0	1,196	1,179	17	under	1.4%	
Property Costs	2	2	0	1	0	1	under	100.0%	
Supplies & Services	184	184	0	49	53	(4)	over	(8.2%)	
Transport & Plant	27	27	0	10	12	(2)	over	(20.0%)	
Administration Costs	257	257	0	68	88	(20)	over	(29.4%)	
Payments to Other Bodies	235	235	0	118	118	0	-	0.0%	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	51	51	0	26	20	6	under	23.1%	
Total Controllable Exp.	4,636	4,636	0	1,468	1,470	(2)	over	(0.1%)	
Total Controllable Inc.	(761)	(761)	0	(228)	(241)	13	over recovered	5.7%	
Net Controllable Exp.	3,875	3,875	0	1,240	1,229	11	under	0.9%	

Note:- Corporate Resource Support brings together Personnel Support and Mainstream Legal

SOUTH LANARKSHIRE COUNCIL
Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 5 August 2011 (No.5)

Corporate Resources Services

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 05/08/11	Actual 05/08/11	Variance 05/08/11		% Variance 05/08/11	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	7,778	7,778	0	2,325	2,214	111	under	4.8%	1 a,b
Property Costs	144	144	0	36	45	(9)	over	(25.0%)	
Supplies & Services	1,171	1,171	0	310	299	11	under	3.5%	
Transport & Plant	275	275	0	20	19	1	under	5.0%	
Administration Costs	3,904	3,904	0	988	974	14	under	1.4%	a, c
Payments to Other Bodies	1,485	1,485	0	556	553	3	under	0.5%	
Payments to Contractors	31	31	0	15	16	(1)	over	(6.7%)	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	94	94	0	50	43	7	under	14.0%	
Total Controllable Exp.	14,882	14,882	0	4,300	4,163	137	under	3.2%	
Total Controllable Inc.	(3,819)	(3,819)	0	(1,030)	(991)	(39)	under recovered	(3.8%)	2
Net Controllable Exp.	11,063	11,063	0	3,270	3,172	98	under	3.0%	

Note:- Corporate Resource Service brings together Administration, Corporate Communications and Public Affairs, Licensing and Registration and Personnel Services

Budget Virements/Transfers

- a Transfer of Learning and Development from Education Resources £0.126m: Employee Costs £0.076m, Administration Costs £0.050m,
b Transfer of Corporate Improvement Unit to Finance and IT (£0.209m) : Employee Costs (£0.209m).
c Transfer of Learning and Development from Social Work Resources £0.276m: Administration Costs £0.276m.

Variance Explanations

1. Employee Costs

This underspend has arisen as a result of vacancies across all Services.

2. Income

This under recovery is a result of a reduction in the workload of the printroom.