

## COMMUNITY RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Hamilton on 11 October 2011

**Chair:**

Councillor Hamish Stewart (Depute)

**Councillors Present:**

John Anderson, Eileen Baxendale, Walter Brogan, Archie Buchanan, Jackie Burns, Andy Carmichael, Gordon Clark, Russell Clearie, Peter Craig, Hugh Dunsmuir, Lynn Filshie, Joe Lowe, Brian McCaig, Clare McColl, Alex McInnes, David Shearer

**Councillors' Apologies:**

Graeme Campbell, Gerry Convery (Chair), Allan Falconer, Beith Forrest, Edward McAvoy, Anne Maggs, David Watson

**Attending:****Community Resources**

N Anderson, (Executive Director); S Clelland, Head of Waste and Environmental Services; S Kelly, Head of Facilities, Fleet and Ground Services; A McKinnon, Head of Support Service; J Stirling, Environmental Services Manager

**Finance and Corporate Resources**

N Docherty, Administration Assistant; M Simpson, Accountant; S Somerville, Administration Adviser

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**1 Declaration of Interests**

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No interests were declared.

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**2 Minutes of Previous Meeting**

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The minutes of the meeting of the Community Resources Committee held on 12 July 2011 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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**3 Community Resources - Revenue Budget Monitoring 2011/2012**

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A joint report dated 19 September 2011 by the Executive Directors (Finance and Corporate Resources) and (Community Resources) was submitted comparing actual expenditure at 2 September 2011 against budgeted expenditure for 2011/2012 for the various services within Community Resources.

Details were provided on proposed budget virements to realign budgets.

**The Committee decided:**

- (1) that the breakeven position on Community Resources' revenue budget, as detailed in Appendix A to the report, and the forecast to 31 March 2012 of a breakeven position be noted; and
- (2) that the budget virements, as detailed in the appendices to the report, be approved.

*[Reference: Minutes of 12 July 2011 (Paragraph 3)]*

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#### **4 Community Resources - Capital Budget Monitoring 2011/2012**

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A joint report dated 13 September 2011 by the Executive Directors (Finance and Corporate Resources) and (Community Resources) was submitted advising of the progress on Community Resources' capital programme for 2011/2012 and summarising the position at 2 September 2011.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 12 July 2011 (Paragraph 4)]*

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#### **5 Community Resources - Workforce Monitoring - June to August 2011**

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A joint report dated 15 September 2011 by the Executive Directors (Finance and Corporate Resources) and (Community Resources) was submitted on the following employee information for Community Resources for the period June to August 2011:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 11 June 2011

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 12 July 2011 (Paragraph 5)]*

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#### **6 Due Diligence and Intellectual Property Rights**

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A report dated 16 September 2011 by the Executive Director (Community Resources) was submitted on the Due Diligence and Intellectual Property Rights (DDIPR) Policy and protection of the Council's copyright in relation to the museums' collections.

The DDIPR Policy would enable South Lanarkshire Leisure and Culture Limited (SLLC) and South Lanarkshire Leisure and Culture Trading Limited, on behalf of South Lanarkshire Council, to manage intellectual property rights in respect of the museums' collections in all its formats and to negotiate shared ownership and permissions to re-use content. It would also support business development in respect of any royalty and other financial opportunities resulting from ownership or management of the collections and through shared projects and initiatives.

The Museums' Service would launch online access to the collections later this year which would extend public access to the stored objects through digitised images and descriptions.

The "User Terms and Conditions: Copyright of Content" would protect against potential unauthorised use of the digitised images and descriptions and would form part of the conditions of access to the digitised content.

**The Committee decided:**

- (1) that the Due Diligence and Intellectual Property Rights (DDIPR) Policy in relation to the Council's museums' collections, as detailed in Appendix A to the report, be endorsed; and

- (2) that the “User Terms and Conditions: Copyright of Content” to manage physical and digital access to the Council’s museums’ collections, as detailed in Appendix B to the report, be endorsed.

**The Committee recommended to the Executive Committee:** that the Due Diligence and Intellectual Property Rights (DDIPR) Policy and protection of the Council’s copyright in relation to the museums’ collections be approved.

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## **7 Environmental Protection Act 1990 Section 87 - Offence of Leaving Litter**

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A report dated 14 September 2011 by the Executive Director (Community Resources) was submitted on a permanent extension of the use of Fixed Penalty Notices to include persons under the age of 16 years.

As agreed by this Committee at its meeting on 7 December 2011, a 6-month pilot had been undertaken to extend the issue of Fixed Penalty Notices to include persons under the age of 16 years to tackle the problem of littering by secondary school pupils.

Locations where there had been an identified problem had been targeted on a priority basis. In total, there had been 42 patrols, with Police in attendance on 11 occasions. Although no Fixed Penalty Notices had been issued, Council enforcement officers had given 168 warnings. Those warnings had resulted in the individual removing the waste.

A survey of people residing and working in the target locations had shown that, in most instances, there had been a reduction in the amount of litter present following the patrols. Following a positive evaluation of the 6-month pilot, it was now proposed to extend the use of Fixed Penalty Notices to include persons under the age of 16 years on a permanent basis.

**The Committee decided:** that the use of Fixed Penalty Notices for littering be extended to include persons under the age of 16 years on a permanent basis.

*[Reference: Minutes of 7 December 2010 (Paragraph 8)]*

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## **8 Stonehouse and Fernhill Community Facilities**

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A report dated 29 August 2011 by the Executive Director (Community Resources) was submitted providing an update on the new community facilities in Stonehouse and Fernhill, Rutherglen.

The new build centres, scheduled to open in November 2011, would provide modern, integrated community facilities and would replace a number of existing buildings that were no longer fit for purpose. Details were provided on the:-

- ◆ facilities available in the 2 centres
- ◆ community engagement which had taken place during the design and construction phase of the projects
- ◆ indicative timetable for the openings of the new facilities and closure of the existing buildings

The 2 facilities would be named:-

- ◆ South Lanarkshire Lifestyles – Stonehouse
- ◆ Fernhill Community Centre

The total capital cost of the projects was £12.123 million and both projects were currently on budget.

**The Committee decided:** that the report be noted.

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## **9 Urgent Business**

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There were no items of urgent business.