



7 March 2017

Dear Councillor

Lanarkshire Valuation Joint Board

The Members listed below are requested to attend a meeting of the above Board to be held as follows:-

Date: Monday 13 March 2017

Time: 2:00pm

Venue: Committee Room 1, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Lindsay Freeland
Clerk to the Board

Members

North Lanarkshire Council

David Baird
Robert Burrows
Alan Clinch

Kaye Harmon
Jim Hume
Imtiaz Majid

Peter Nolan
Michael Ross

South Lanarkshire Council

John Cairney
Gordon Clark
Brian McCaig

Lesley McDonald
Alex McInnes
Alice Marie Mitchell

Bert Thomson
Jim Wardhaugh

All Substitute Members (For Information Only)

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of the meeting of Lanarkshire Valuation Joint Board held on 5 December 2016 submitted for approval as a correct record. Page(s) 1 to 4

Monitoring Item(s)

3 Revenue Budget Monitoring 2016/2017 - Lanarkshire Valuation Joint Board

Report dated 9 February 2017 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 5 to 8

Item(s) for Decision

4 Lanarkshire Valuation Joint Board Customer Care Policy

Report dated 16 February 2017 by the Assistant Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 9 to 36

Item(s) for Noting

5 Lanarkshire Valuation Joint Board - Annual Audit Plan 2016/2017

Report dated February by Audit Scotland, External Auditors. (Copy attached) Page(s) 37 to 48

6 Risk Register Update 2017

Report dated 16 February 2017 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 49 to 64

7 Progress Update

Report dated 16 February 2017 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 65 to 78

Urgent Business

8 Urgent Business

Any other items of business which the Chair decides are urgent.

Exclusion of Press and Public

9 Exclusion of Press and Public

It is recommended that the Committee makes the following resolution:-

"That, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it is likely that there will be disclosure of exempt information in terms of Paragraph(s) 1 and 6 of Part I of Schedule 7A of the Act."

Item(s) for Noting

- 10 Senior Management Arrangements**
Report dated 23 February 2017 by the Clerk, Lanarkshire Valuation Joint Board.
(Copy attached) Page(s) 79 to End

***For further information, please contact:-
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pauline.macrae@southlanarkshire.gov.uk***