



Council Offices, Almada Street
Hamilton, ML3 0AA

14 November 2017

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday 21 November 2017

Time: 9:30am

Venue: Committee Room 4, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Walter Brogan, Stephanie Callaghan, Maureen Chalmers, Peter Craig, Maureen Devlin,
Mark McGeever

BUSINESS

- 1 **Declaration of Interests**
- 2 **Minutes of Previous Meeting**
Minutes of meeting of the Conference Allocation Committee held on 10 October 2017 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 2
- 3 **Matters Arising from Previous Minute**

Item(s) for Decision

- 4 **Elected Member Representation at Conference**
Report dated 14 November 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 3 to 4
- 5 **Approved List of Conference, etc Providers**
Report dated 14 November 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 5 to 6

Item(s) for Noting

- 6 **Elected Member Representation at Conference, etc Dealt with in Terms of Standing Order No 36(c)**
Report dated 14 November 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 7 to End

Urgent Business

- 7 **Urgent Business**
Any other items of business which the Chair decides are urgent.

***For further information, please contact:-
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