



26 May 2011

Dear Councillor

Lanarkshire Valuation Joint Board

The Members listed below are requested to attend a meeting of the above Board to be held as follows:-

Date: Monday 6 June 2011

Time: 2:00pm

Venue: Committee Room 5, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Archibald Strang
Chief Executive

North Lanarkshire Council

Clare Adamson

Robert Burrows

Bob Chadha

Kaye Harmon

James McGuigan

Bill Shields

Gordon Stewart

Brian Wallace

South Lanarkshire Council

John Cairney

Hugh Dunsmuir

Lesley McDonald

Jim McGuigan

Alex McInnes

Alice Marie Mitchell

Patrick Ross-Taylor

Jim Wardhaugh

All Substitute Members (For Information Only)

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of meeting of Lanarkshire Valuation Joint Board held on 7 March 2011 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 4

Monitoring Item(s)

3 Lanarkshire Valuation Joint Board - Revenue Budget Monitoring 2010/2011

Report dated 13 May 2011 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 5 to 8

Item(s) for Decision

4 Internal Audit Annual Report 2010/2011 for Lanarkshire Valuation Joint Board

Report dated 30 April 2011 by the Treasurer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 9 to 16

5 Lanarkshire Valuation Joint Board 2011-2015 Service Plan

Report dated 11 May 2011 by the Depute Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 17 to 66

Item(s) for Noting

6 Lanarkshire Valuation Joint Board 2008-2011 Service Plan - Outcomes

Report dated 11 May 2011 by the Depute Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 67 to 82

7 Lanarkshire Valuation Joint Board Public Performance Report 2010/2011

Report dated 11 May 2011 by the Depute Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 83 to 92

8 Internal Audit Report I214918 - Budget Monitoring and Reporting

Report dated 20 April 2011 by the Depute Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 93 to 104

9 Monitoring of Complaints - 1 April 2010 to 31 March 2011

Report dated 11 May 2011 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 105 to 108

10 Electoral Commission Performance Standards for Electoral Registration Officers - Scottish Comparison

Report dated 3 May 2011 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 109 to 118

11 Progress Report

Report dated 3 May 2011 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached) Page(s) 119 to End

Urgent Business

12 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Pauline MacRae on 01698 454108

pauline.macrae@southlanarkshire.gsx.gov.uk