

CONFERENCE ALLOCATION COMMITTEE

Minutes of meeting held in Committee Room 4, Council Offices, Almada Street, Hamilton on 15 August 2017

Chair:

Councillor Peter Craig

Councillors Present:

Stephanie Callaghan (Depute), Maureen Chalmers, Mark McGeever, Davie McLachlan

Councillor's Apology:

Walter Brogan

Attending:

Finance and Corporate Resources

S Abbott, Administration Assistant; G Bow, Administration Manager; L Cunningham, Members' Services Manager

Chair's Opening Remarks

The Chair:-

- ◆ welcomed members to the first meeting of the Conference Allocation Committee
- ◆ referred to the current process for considering members' attendance at conferences and outlined a number of proposals to be considered to ensure maximum benefits to the Council in terms of members' development and value for money

A general discussion then took place on the proposals and how they could be progressed.

The Committee decided:

- (1) that the current list of approved conferences be reviewed and an update submitted to a future meeting of this Committee for consideration; and
- (2) that both a conference attendance request and feedback pro-forma, to allow the value of attendance to be properly assessed, be developed and submitted to the next meeting of this Committee for consideration.

1 Declaration of Interests

No interests were declared.

2 Elected Member Representation at Conferences, etc

A report dated 8 August 2017 by the Executive Director (Finance and Corporate Resources) was submitted providing details of conferences/seminars which the Council had been invited to attend.

The Committee decided:

(1) that the Council be represented at the following conferences/seminars:-

Seminar or Conference	Date and Venue	Representation
(a) Impact Engagement Glasgow: “Sustainable Building 2017”	6 September 2017 Glasgow	Councillor Wilson
(b) Why Sports: “Creating Active Communities – Investing in National Health and Wellbeing”	21 September 2017 Edinburgh	Councillor Burns
(c) Inclusion Scotland AGM and Conference	27 September 2017 Glasgow	Councillor Callaghan
(d) National Association of Councillors (NAC) Leisure and Culture Conference	29 September to 1 October 2017 Hull	Councillor Falconer
(e) MacKay Hannah: “Care for Older People in Scotland” 5 th Annual Conference	21 November 2017 Edinburgh	Councillors Falconer and McGuigan

3 Improvement Service - Workshop Programme for Elected Members 2017

A report dated 19 July 2017 by the Executive Director (Finance and Corporate Resources) was submitted on a series of 6 workshops organised by the Improvement Service (IS) to take place during August and September 2017.

Participation in the workshops was free of charge and would provide the opportunity to explore, in depth, the key challenges facing local government.

The Committee decided: that member attendance at the series of workshops organised by the IS to take place during August and September 2017, be approved.

4 Urgent Business – Elected Member Representation at Conference – Late Notice of Additional Conference

In view of the requirement to deal with this matter to allow arrangements for elected member representation to be made in advance of the date of the conference, the Chair decided, in terms of Standing Order No 4, that consideration be given to representation as a matter of urgency at the “Tracking Change – Our Shared Ambition for the Future of Social Care Support” conference organised by Independent Living in Scotland to be held in Edinburgh on 14 September 2017.

The Committee decided: that the Council be represented by Councillor Callaghan at the “Tracking Change – Our Shared Ambition for the Future of Social Care Support” conference organised by Independent Living in Scotland to be held in Edinburgh on 14 September 2017.