



Council Offices, Almada Street
Hamilton, ML3 0AA

6 February 2018

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday 13 February 2018

Time: 9:30am

Venue: Committee Room 4, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

**Lindsay Freeland
Chief Executive**

Members

Walter Brogan, Stephanie Callaghan, Maureen Chalmers, Peter Craig, Maureen Devlin,
Mark McGeever

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of meeting of the Conference Allocation Committee held on 21 November 2017 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 4

3 Matters Arising from Previous Minute

Item(s) for Decision

4 Elected Member Representation at Conferences, etc

Report dated 6 February 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 5 to 8

Item(s) for Noting

5 Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)

Report dated 6 February 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 9 to End

Urgent Business

6 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Sandra Abbott/Lynne Wyllie on 01698 455393

sandra.abbott@southlanarkshire.gov.uk