



# Report

Report to:	<b>Lanarkshire Community Justice Authority</b>
Date of Meeting:	<b>2 December 2011</b>
Report by:	<b>CJA Financial Advisor</b>

Subject:	<b>Finance Update</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to provide information to Members of the performance on the:-

- ◆ Section 27 budget
- ◆ Administration budget 2011/2012

## 2. Recommendation(s)

2.1. The CJA is asked to approve the following recommendation(s):-

(1) that the report be noted.

## 3. S27 – quarter two

3.1. This is the second budget monitoring report presented to the CJA board for the financial year 2011/12.

3.2. As at 30 September 2011, an underspend of £92,185 is forecast to 31 March 2012 in respect of S27 grant.

3.3. LCJA along with our Local Authority Partners are committed to spending all available Government grant monies in order to maximise our contribution to community safety throughout Lanarkshire. We shall therefore convene a special meeting at the beginning of February 2012 to ensure Section 27 spending will be in line with the total grant available.

3.4. A breakdown of the financial position is detailed at Appendix A.

## 4. Administration grant – quarter two

4.1. This is the second budget monitoring report presented to the CJA board for the financial year 2011/12.

4.2. As at 30 September 2011 an underspend of £6,611 is reported. However it is forecast that the budget will break even by 31 March 2012.

4.3. A breakdown of the financial position is detailed at Appendix B.

## 5. Employee Implications

5.1. None.

## **6. Financial Implications**

6.1. The financial implications are as outlined at sections 3.4 and 4.2.

## **7. Other Implications**

7.1. There are no significant implications in terms of risk or sustainability arising from the recommendations in this report.

## **8. Equality Impact Assessment and Consultation Arrangements**

8.1 This report does not introduce a new policy, function or strategy or recommend an amendment to an existing policy, function or strategy and therefore no impact assessment is required.

8.2. There was also no requirement to undertake any consultation in terms of the information contained in the report.

**Kathleen Gowrie, CJA Financial Advisor  
Lanarkshire Community Justice Authority**

23 November 2011

### **List of Background Papers**

None

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## Lanarkshire Community Justice Authority

## S27 Grant 2011/12

<b>Budget Category</b>	<b>2011/12 Allocation £</b>	<b>Actual to 30 June 2011 £</b>	<b>Projection to 31 March 2012 £</b>	<b>Projected Variance to 31 March 2012 £</b>
<b>Core</b>				
CPO – Probation	1,398,568	710,444	1,347,849	50,719
CPO – Community Service	2,567,295	1,509,610	2,822,801	(255,506)
CPO – Supervised Attendance Orders	342,861	122,914	248,110	94,751
Social Enquiry Reports	1,707,678	896,108	1,730,394	(22,716)
Throughcare	1,600,203	817,263	1,576,861	23,342
Home Detention Curfew	51,975	25,951	49,385	2,590
Diversion	155,756	104,224	198,496	(42,740)
Bail	179,650	63,461	117,822	61,828
Court Services	429,252	223,522	418,407	10,845
DTTO	594,500	314,008	601,242	(6,742)
<b>Total Core Services</b>	<b>9,027,738</b>	<b>4,878,506</b>	<b>9,111,367</b>	<b>(83,629)</b>
<b>Non Core</b>				
<b>Centrally Initiated Funding</b>				
Arrest Referral	125,599	100,224	135,000	(9,401)
Community Sex Offender Groupwork	207,498	99,551	197,320	10,178
Delivery of the national training prog	60,000	26,096	58,283	1,717
Fiscal Work Order pilot	50,000	23,412	46,735	3,265
MAPPA	134,227	87,003	165,883	(31,656)
Youth Court	1,587,060	779,688	1,460,618	126,441
Non Centrally initiated funding	531,993	228,420	443,920	88,073
Women Offenders	100,000	37,981	107,100	(7,100)
New Service Development Funding	20,000	10,800	21,600	(1,600)
<b>Total Non Core</b>	<b>2,816,376</b>	<b>1,393,175</b>	<b>2,636,459</b>	<b>179,917</b>
<b>Total S27</b>	<b>11,844,114</b>	<b>6,180,681</b>	<b>11,747,826</b>	<b>96,288</b>
<b>ISP Expenditure</b>	<b>36,926</b>	<b>8,278</b>	<b>41,029</b>	<b>(4,103)</b>
<b>Total Expenditure</b>	<b>11,881,040</b>	<b>6,188,959</b>	<b>11,788,855</b>	<b>92,185</b>

## Lanarkshire Community Justice Authority

## Administration Costs 2011/12

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Estimate to 30 Sept 2011</b>	<b>Actual to 30 Sept 2011</b>	<b>Variance</b>
	£	£	£	£
<b>Employee Costs</b>				
Basic Salary Costs	122,560	56,348	58,353	(2,005)
Superannuation	23,590	10,840	11,262	(422)
National Insurance	11,120	5,108	5,299	(191)
Travel and Allowances	1,000	456	541	(85)
<b>Total Employee Costs</b>	<b>158,270</b>	<b>72,752</b>	<b>75,455</b>	<b>(2,703)</b>
<b>Property Costs</b>				
Rent	9,980	0	0	0
<b>Total Property Costs</b>	<b>9,980</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Supplies &amp; Services</b>				
Computer Lease	1,340	1,005	759	246
Publications	200	90	136	(46)
Other Supplies & Services	400	180	0	180
Catering	800	366	307	59
<b>Total Supplies &amp; Services</b>	<b>2,740</b>	<b>1,641</b>	<b>1,202</b>	<b>439</b>
<b>Administration Costs</b>				
Printing & Stationery	5,000	2,310	720	1,590
Telephones	1,300	594	585	9
Postage	100	42	10	32
Insurance	4,200	4,200	4,240	(40)
Other Administration Costs	200	90	290	(200)
Members Allowances	7,830	3,915	0	3,915
Conferences	1,530	702	95	607
Training	1,000	462	0	462
<b>Total Administration Costs</b>	<b>21,160</b>	<b>12,315</b>	<b>5,940</b>	<b>6,375</b>
<b>Other Agencies &amp; Bodies</b>				
Central Services	15,770	0	0	0
Audit Fees	5,000	2,500	0	2,500
<b>Total Other Agencies &amp; Bodies</b>	<b>20,770</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditure</b>	<b>212,920</b>	<b>89,208</b>	<b>82,597</b>	<b>6,611</b>