

Report

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Report to:	Conference Allocation Committee
Date of Meeting:	18 May 2011
Report by:	Executive Director (Corporate Resources)

Subject:	Elected Member Representation at Conference Dealt with in Terms of Standing Order No 36(c)
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise on action taken, in terms of Standing Order No 36(c), in view of the timescales involved, by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve member attendance at the National Conference organised by the Catholic Headteachers' Association of Scotland held in Crieff on 27 and 28 April 2011.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- ◆ that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve the attendance of John Hannah, church representative on the Education Resources Committee, at the National Conference organised by the Catholic Headteachers' Association of Scotland held in Crieff on 27 and 28 April 2011 be noted

3. Background

3.1. An invitation had been received in respect of the National Conference which was scheduled to take place before the date of this meeting of the Committee. To allow the necessary arrangements to be made and in terms of Standing Order No 36(c), the Executive Director, in consultation with the Chair and an ex officio member, approved the attendance of John Hannah.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. Delegate fees associated with members' attendance at conferences, etc can be met from within the existing budget.

6. Other Implications

6.1. Attendance at conferences contributes to individual members' learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfill their role.

There are no other implications associated with the content of this report.

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Robert McIlwain
Executive Director (Corporate Resources)

11 May 2011

Link(s) to Council Objectives/Improvement Themes/Values
Accountable, Effective and Efficient

Previous References

None

List of Background Papers

Invitations received in respect of individual conferences, seminars, etc

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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