



Council Offices, Almada Street  
Hamilton, ML3 0AA

31 January 2018

Dear Councillor

## **Finance and Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Wednesday 7 February 2018**

**Time: 2:00pm**

**Venue: Committee Room 1, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

**Members are reminded to bring their fully charged tablets to the meeting**

Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Alex Allison, John Anderson, Walter Brogan, Robert Brown, Janine Calikes, Graeme Campbell, Peter Craig, Maureen Devlin, Isobel Dorman, Joe Fagan, Geri Gray, Eric Holford, Graeme Horne, Eileen Logan, Monique McAdams, Ian McAllan, Catherine McClymont, Hugh Macdonald, Mark McGeever, Jim McGuigan, Gladys Miller, John Ross, Graham Scott, Collette Stevenson, Jim Wardhaugh, Jared Wark

### **Substitutes**

John Bradley, Andy Carmichael, Poppy Corbett, Margaret Cowie, Mary Donnelly, Ian Harrow, Martin Lennon, Richard Lockhart, Katy Loudon, Lynne Nailon, Margaret B Walker, Sheena Wardhaugh, Josh Wilson

## BUSINESS

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of the meeting of the Finance and Corporate Resources Committee held on 15 November 2017 were submitted for approval as a correct record. (Copy attached) Page(s) 1 to 8

**3 Minutes of Appeals Panel**

Minutes of the Appeals Panel held on 18 and 23 January 2018 were submitted for approval as a correct record. (Copies attached) Page(s) 9 to 12

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### Monitoring Item(s)

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**4 Revenue Budget Monitoring 2017/2018 - Finance and Corporate Resources**

Report dated 10 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 13 to 22

**5 Capital Budget Monitoring 2017/2018 - Finance and Corporate Resources**

Report dated 3 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 23 to 26

**6 Finance and Corporate Resources - Workforce Monitoring - October to November 2017**

Report dated 28 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 27 to 32

**7 Council-wide Workforce Monitoring - October to November 2017**

Report dated 28 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 33 to 54

**8 Treasury Management Activity - Third Quarter Review**

Report dated 29 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 55 to 64

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### Item(s) for Decision

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**9 Finance and Corporate Resources' Resource Plan 2017/2018**

Report dated 21 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 65 to 120

**10 Revenue Collection and Approval for Write-offs**

Report dated 12 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 121 to 126

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**Item(s) for Noting**

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- 11 Update of the Finance and Corporate Resources' Risk Register and Risk Control Plan**  
Report dated 8 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 127 to 134
- 12 Procurement Performance Report - 2016/2017**  
Report dated 11 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 135 to 140
- 13 Procurement Strategy - Action Plan Update**  
Report dated 10 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 141 to 150
- 14 Teachers' Pay Award Implementation 2017/2018**  
Report dated 20 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 151 to End

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**Urgent Business**

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- 15 Urgent Business**  
Any other items of business which the Chair decides are urgent.

***For further information, please contact:-  
Stuart McLeod on 01698 454815  
stuart.mcleod@southlanarkshire.gov.uk***