



Council Offices, Almada Street  
Hamilton, ML3 0AA

24 May 2011

Dear Councillor

## **Employee Issues Forum**

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

**Date: Tuesday 31 May 2011**

**Time: 11:00am**

**Venue: Committee Room 2, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Archibald Strang**  
**Chief Executive**

### **Members**

Pam Clearie, Hugh Dunsmuir, Lesley McDonald, Denis McKenna, Anne Maggs, James Malloy, John Murray, Bert Thomson, Sheena Wardhaugh

## BUSINESS

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of meeting of the Employee Issues Forum held on 22 February 2011 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 4

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**Item(s) for Consideration**

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**3 Council-wide Workforce Monitoring - January to March 2011**

Report dated 12 May 2011 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 5 to 26

**4 Corporate Resources - Workforce Monitoring - January to March 2011**

Report dated 12 May 2011 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 27 to 32

**5 Education Resources - Workforce Monitoring - January to March 2011**

Joint report dated 12 May 2011 by the Executive Directors (Corporate Resources) and (Education Resources). (Copy attached) Page(s) 33 to 38

**6 Employee Benefits Update**

Report dated 16 May 2011 by the Executive Director (Corporate Resources). (Copy attached) Page(s) 39 to End

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**Urgent Business**

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**7 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-  
Stuart McLeod on 01698 454815  
stuart.mcleod@southlanarkshire.gov.uk***