



# Report

Report to:	<b>Lanarkshire Community Justice Authority</b>
Date of Meeting:	<b>3 September 2010</b>
Report by:	<b>CJA Financial Advisor</b>

Subject:	<b>Finance Update</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information to Members of the performance on the Section 27 budget
- ◆ provide information to Members of the performance on the Administration budget

## 2. Recommendation(s)

2.1. The CJA is asked to approve the following recommendation(s):-

- (1) that the report be noted

## 3. Section 27 - Quarter 1

3.1. This is first budget monitoring report presented to the CJA board for the financial year 2010/11.

3.2. The grant allocation for financial year 2010/11 is £12.003 million and a breakeven position is forecast.

## 4. Administration Budget – Quarter 1

4.1. This is the first budget monitoring report presented to the CJA board for the financial year 2010/11.

4.2. As at 10 July 2010, the variance from the phased budget is an overspend of £0.001 million.

4.3. A breakdown of the financial position is detailed at Appendix A.

## 5. Employee Implications

5.1. None

## 6. Financial Implications

6.1. The financial implications are as outlined as sections 3.4 and 4.3.

## 7. Other Implications

7.1. None Known

## **8. Equality Impact Assessment and Consultation Arrangements**

- 8.1. This report does not introduce a new policy, function or strategy or recommend an amendment to an existing policy, function or strategy and therefore no impact assessment is required.
- 8.2. There was also no requirement to undertake any consultation in terms of the information contained in the report.

**Kathleen Gowrie, CJA Finance Advisor  
Lanarkshire Community Justice Authority**

30 August 2010

### **List of Background Papers**

Administration Budget – Quarter 1

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## Lanarkshire Community Justice Authority

## Administration Costs 2010/11

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Estimate to 10 July 2010</b>	<b>Actual to 10 July 2010</b>	<b>Variance</b>
	£	£	£	£
<b>Employee Costs</b>				
Basic Salary Costs	125,370	34,733	35,623	(890)
Superannuation	22,145	6,027	6,390	(363)
National Insurance	10,910	2,953	3,310	(357)
Travel and Allowances	2,000	543	309	234
<b>Total Employee Costs</b>	<b>160,425</b>	<b>44,256</b>	<b>45,632</b>	<b>(1,376)</b>
<b>Property Costs</b>				
Rent	9,980	0	0	0
<b>Total Property Costs</b>	<b>9,980</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Supplies &amp; Services</b>				
Computer Lease	2,730	487	556	(69)
Publications	500	114	60	54
Other Supplies & Services	500	114	8	106
Catering	1,000	231	81	150
<b>Total Supplies &amp; Services</b>	<b>4,730</b>	<b>946</b>	<b>705</b>	<b>241</b>
<b>Administration Costs</b>				
Printing & Stationery	5,000	1,155	356	799
Telephones	900	223	586	(363)
Postage	100	21	37	(16)
Insurance	4,200	4,200	4,200	0
Other Administration Costs	1,090	231	141	90
Members Allowances	7,830	1,242	0	1,242
Conferences	3,480	870	0	870
Training	2,500	576	0	576
<b>Total Administration Costs</b>	<b>25,010</b>	<b>8,518</b>	<b>5,320</b>	<b>3,197</b>
<b>Other Agencies &amp; Bodies</b>				
Central Services	15,770	0	0	0
Audit Fees	5,000	1,250	1,886	(636)
<b>Total Other Agencies &amp; Bodies</b>	<b>20,770</b>	<b>1,250</b>	<b>1,886</b>	<b>(636)</b>
<b>Total Expenditure</b>	<b>220,915</b>	<b>54,970</b>	<b>53,543</b>	<b>(1,427)</b>