

# RECRUITMENT COMMITTEE

Minutes of meeting held in Committee Room 2, Council Offices, Almada Street, Hamilton on 12 June 2018

**Chair:**

Councillor John Ross

**Councillors Present:**

Alex Allison, Maureen Chalmers, Peter Craig, Eileen Logan (*substitute for Councillor McLachlan*)

**Councillors' Apologies:**

Walter Brogan, Davie McLachlan

**Attending:**

**Finance and Corporate Resources**

S McLeod, Administration Officer; K McVeigh, Head of Personnel Services

**Health and Social Care**

V de Souza, Director

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## 1 Declaration of Interests

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No interests were declared.

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## 2 Urgent Business

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There were no items of urgent business.

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## 3 Exclusion of Press and Public

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**The Committee decided:**

that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act.

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## 4 Post of Head of Health and Social Care

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Documentation on the post of Head of Health and Social Care was submitted as follows:-

- ◆ job profile
- ◆ applications received
- ◆ interview questions

An amended presentation topic was also tabled at the meeting.

**The Committee decided:**

- (1) that the job profile be approved;

- (2) that a shortlist of 4 applicants be selected as follows:-
- ◆ Applicant Reference Number 1
  - ◆ Applicant Reference Number 2
  - ◆ Applicant Reference Number 4
  - ◆ Applicant Reference Number 5
- (3) that the interview questions and amended presentation topic be approved; and
- (4) that the interviews for the post of Head of Health and Social Care be held on Tuesday 31 July 2018.