



Council Offices, Almada Street
Hamilton, ML3 0AA

8 February 2012

Dear Councillor

Finance and Information Technology Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday 14 February 2012
Time: 2:00pm
Venue: Committee Room 1, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Lindsay Freeland
Chief Executive

Members

David Baillie, Walter Brogan, Graeme Campbell, Gordon Clark, Pam Clearie, Russell Clearie, Peter Craig, Lynn Filshie, Jim Handibode, Graeme Horne, Bobby Lawson, Eileen Logan, Edward McAvoy, Lesley McDonald, Jean McKeown, Mary McNeill, Anne Maggs, James Malloy, Archie Manson, Danny Meikle, Henry Mitchell, Alan Scott, Graham Simpson, George Sutherland

BUSINESS

- 1 **Declaration of Interests**
- 2 **Minutes of Previous Meeting**
Minutes of the meeting of the Finance and Information Technology Resources Committee held on 22 November 2011 submitted for approval as a correct record. (Copy attached)
Page(s) 1 to 8
- 3 **Minutes of Special Meeting**
Minutes of the special meeting of the Finance and Information Technology Resources Committee held on 9 February 2012 submitted for approval as a correct record. (Copy to follow)

Monitoring Item(s)

- 4 **Revenue Budget Monitoring 2011/2012 - Finance and Information Technology Resources**
Report dated 9 January 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 9 to 16
- 5 **Capital Budget Monitoring 2011/2012 - Finance and Information Technology Resources**
Report dated 9 January 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 17 to 20
- 6 **Finance and Information Technology Resources Workforce Monitoring - October and November 2011**
Report dated 17 January 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 21 to 26
- 7 **Statutory Performance Indicators 2010/2011**
Report dated 12 December 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 27 to 30

Item(s) for Decision

- 8 **Information Technology Strategy Update 2011/2012**
Report dated 13 January 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 31 to 36
- 9 **IT Service Centre Implementation**
Report dated 28 December 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 37 to 40
- 10 **Revenues Collection as at 31 December 2011 and Approval for Write Off**
Joint report dated 12 January 2012 by the Executive Directors (Finance and Corporate Resources) and (Housing and Technical Resources). (Copy attached) Page(s) 41 to 48
- 11 **Springbank Farm - Proposed Use for Cemetery Provision for Lanark**
Report dated 19 January 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 49 to 56

Item(s) for Noting

- 12 Treasury Management Activity - Third Quarter Review**
Report dated 19 January 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 57 to 66
- 13 Update of Finance and Information Technology Resources Risk Register and Risk Control Plan**
Report dated 19 January 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 67 to End

Urgent Business

- 14 Urgent Business**
Any other items of business which the Chair decides are urgent.

***For further information, please contact:-
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