



Council Offices, Almada Street  
Hamilton, ML3 0AA

8 December 2016

Dear Councillor

## **Recruitment Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Wednesday 14 December 2016**

**Time: 9:00am**

**Venue: Committee Room 2, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

**Members are reminded to bring their fully charged tablets to the meeting.**

Yours sincerely

**Lindsay Freeland  
Chief Executive**

### **Members**

Jackie Burns, Jim Docherty, Edward McAvoy, Anne Maggs, Hamish Stewart, Sheena Wardhaugh

### **Substitutes**

Gerry Convery, Eileen Logan, Alex McInnes, David Shearer, Graham Simpson, David Watson

## BUSINESS

### 1 Declaration of Interests

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#### Urgent Business

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### 2 Urgent Business

Any other items of business which the Chair decides are urgent.

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#### Exclusion of Press and Public

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### 3 Exclusion of Press and Public

It is recommended that the Committee makes the following resolution:-

"That, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it is likely that there will be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act."

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#### Item(s) for Decision

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### 4 Education Resources - Head of Education

- (a) To agree job profile;
- (b) To establish shortlist of candidates for interview;
- (c) To approve interview questions/presentation topic; and
- (d) To confirm date of Wednesday 25 January 2017 for the meeting of the Recruitment Committee to interview candidates for the post of Head of Education.

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***For further information, please contact:-  
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