



Council Offices, Almada Street
Hamilton, ML3 0AA

27 October 2011

Dear Councillor

Risk and Audit Scrutiny Forum

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

Date: Thursday 3 November 2011

Time: 11:00am

Venue: Corporate Dining Room, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Archibald Strang
Chief Executive

Members

John Anderson, Graeme Campbell, Maureen Devlin, Lynn Filshie, Graeme Horne, Brian McKenna, Jean McKeown, Alice Marie Mitchell, George Sutherland

1 Declaration of Interests

2 Minutes of Previous Meeting

Minutes of the meeting of Risk and Audit Scrutiny Forum held on 29 September 2011 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 4

Item(s) for Consideration

3 Internal Audit Activity at End September 2011

Report dated 18 October 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 5 to 10

4 Risk Management Workplan 2011/2012

Report dated 17 October 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 11 to 16

5 Control of Council Wide Risks

Report dated 17 October 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 17 to 24

6 External Review of Management of Insured Risks

Report dated 17 October 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 25 to 32

7 Forward Programme for Future Meetings

Report dated 20 October 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 33 to End

Urgent Business

8 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Pauline MacRae on 01698 454108

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