



Council Offices, Almada Street
Hamilton, ML3 0AA

8 January 2018

Dear Councillor

Recruitment Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Monday 15 January 2018

Time: 11:00am

Venue: Committee Room 2, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

**Lindsay Freeland
Chief Executive**

Members

Alex Allison, Walter Brogan, Maureen Chalmers, Peter Craig, Davie McLachlan, John Ross

Substitutes

Stephanie Callaghan, Gerry Convery, Ann Le Blond, Eileen Logan, Katy Loudon, Gladys Miller

BUSINESS

1 Declaration of Interests

Urgent Business

2 Urgent Business

Any other items of business which the Chair decides are urgent.

Exclusion of Press and Public

3 Exclusion of Press and Public

It is recommended that the Committee makes the following resolution:-

"That, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it is likely that there will be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act."

Item(s) for Decision

4 Finance and Corporate Resources - Post of Head of Finance (Transactions)

- (a) To agree job profile;
- (b) To establish shortlist of candidates for interview;
- (c) To approve interview questions/presentation topic; and
- (d) To confirm date of Friday 9 February 2018 for the meeting of the Recruitment Committee to interview candidates for the post of Head of Finance (Transactions) (Copies attached)

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***For further information, please contact:-
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