

RECRUITMENT COMMITTEE

Minutes of meeting held in Committee Room 2, Council Offices, Almada Street, Hamilton on 14 December 2016

Chair:

Councillor Edward McAvoy

Councillors Present:

Jackie Burns (Depute), Jim Docherty, Anne Maggs, Hamish Stewart, Sheena Wardhaugh

Attending:**Education Resources**

T McDaid, Head of Education (Curriculum and Quality)

Finance and Corporate Resources

G Bow, Administration Manager; K McVeigh, Head of Personnel Services

1 Declaration of Interests

No interests were declared.

2 Urgent Business

There were no items of urgent business.

3 Exclusion of Press and Public

The Committee decided:

that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act.

4 Education Resources - Head of Education

Documentation on the post of Head of Education was submitted as follows:-

- ◆ job profile
- ◆ applications received
- ◆ proposed presentation topic and interview questions

The Committee decided:

- (1) that the job profile be approved;
- (2) that a shortlist of 4 applicants be selected as follows:-
 - ◆ Applicant Reference Number 2
 - ◆ Applicant Reference Number 3
 - ◆ Applicant Reference Number 4
 - ◆ Applicant Reference Number 5

- (3) that the proposed presentation topic and interview questions be approved; and
- (4) that the interviews for the post of Head of Education be held on Wednesday 25 January 2017.