

South Lanarkshire Council
Revenue Budget Monitoring Statement
Period Ended 31 March 2011 (No.14)

Corporate Resources

Service Departments :-

Corporate Resources Services
 Corporate Resources Support

Total Corporate Resources

Annual Budget to 31/03/11 £m	Actual to Period 14 31/03/11 £m	Variance to 31/03/11 £m
10.950	10.790	0.160 under
3.802	3.947	(0.145) over
14.752	14.737	0.015 under

Corporate Resources Variance Analysis 2010/11 (Period 14)

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs	(285k) over	APT&C Basic / Superannuation / NI - 273k under	Service - 185k under	There is an underspend in funded programmes within Personnel which is offset by an under recovery of grant income. There are also vacancies in Licensing and Registration Services, Administration and Corporate Communications.
			Support - 88k under	The underspend relates mainly to vacancies in Personnel Support and Mainstream Legal.
		Overtime - 38k under	Service - 33k under	The level of overtime required within Licensing and Registration has been lower than anticipated.
		Other Employee Costs - (355k) over	Service - (302k) over Support - (53k) over	The overspend relates to the cost of management restructuring across the Resource.
Pension Increases - (88k) over	Service - (67k) over Support - (21k) over	The overspend relates to the cost of management restructuring across the Resource.		

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs (cont)		Additional Pension Costs - (166k) over	Service - (96k) over Support - (70k) over	The overspend relates to the cost of management restructuring across the Resource.
Property Costs	71k under	Rent - 24k under Electricity Contract - 24k under	Service - 24k under Service - 24k under	The underspend is due to the restructuring of the Licensing and Registration functions into fewer offices. The underspend is due to a one-off refund for Blantyre Training unit. The balance is made up of a number of small variances across the services .
Supplies and Services	(219k) over	Computer Equipment Purchase - (108k) over IT Equipment Maintenance Contract - 35k under	Service - (78k) over Support - (30k) over Service - 33k under	The overspend relates to additional expenditure on computer systems across the services and is partially offset by an underspend on IT Equipment Maintenance Contract. The undersepend relates to the annual subscription for the DECAS licensing system which is no longer required. This has been offered as a saving in 2011/12.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Supplies and Services (cont)		Supplies for Clients - (216k) over	Service - (216k) over	This relates to outsourced print room work and is offset by an underspend in materials and also additional income.
		Materials - 45k under	Service - 45k under	This underspend relates to the print room and partially offsets the overspend in Supplies for Clients.
		Other Supplies and Services - 68k under	Service - 51k under	This underspend relates mainly to publicity materials for the Vocational Development Programme within Personnel Services. Publicity work was undertaken in-house and resulted in reduced costs.
			Support - 17k under	This underspend relates mainly to the expenditure in relation to Disclosure Scotland and is offset by an under recovery of income. The balance is made up of a number of small variances across the services .
Transport Costs	(27k) over	Hire of External Vehicles - (26k) over	Service - (26k) over	This overspend relates to bus costs within the Vocational Development Programme.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Administration Costs	408k under	Printing and Stationery - 63k under Legal Expenses - (47k) over Other Administration Costs - 40k under Training - 242k under	Service - 65k under Support - (53k) over Service - 42k under Service - 236k under	<p>The underspend occurs mainly in Corporate Communications and relates to the Reporter.</p> <p>The overspend relates to costs within Personnel Support.</p> <p>The underspend relates mainly to Employee Awards costs within Personnel Services.</p> <p>Training costs have been lower than anticipated due to an increase in on-the-job training being undertaken. In addition savings have been generated from the centralisation of the training function.</p> <p>The balance is made up of a number of small variances across the services .</p>
Payment to Other Bodies	11k under	Grants to Voluntary Organisations - 54k under	Service - 54k under	The underspend is due to demand for grants from community groups being lower than anticipated.

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Payment to Other Bodies (cont)		Payments to Other Bodies - (40k) over	Support - (38k) over	The overspend relates mainly to spend within Personnel Support relating to increased physiotherapy costs. These costs are offset by additional income from recharges to Resources.
Income	38k over recovered	<p>Contributions from Development Agencies - (44k) under recovered</p> <p>ESF Grant - (30k) under recovered</p> <p>Fees and Charges - General - 79k over recovered</p>	<p>Service - (44k) under recovered</p> <p>Service - (30k) under recovered</p> <p>Service - 59k over recovered</p> <p>Support - 20k over recovered</p>	<p>This under recovery of grant income in Personnel Services is offset by an underspend in the cost of trainee allowances.</p> <p>The under recovery within funded programmes is due to a reduced number of trainees and is offset by a reduction in expenditure.</p> <p>This over recovery occurs mainly in the Blantyre Training Unit from additional winter programmes.</p> <p>This over recovery relates to a number of areas across Personnel Support. This over recovery has been used to offset expenditure in other areas.</p>

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		Fees and Charges - Other Bodies - 112k over recovered	Service - 112k over recovered	<p>This over recovery relates mainly to increased external income to the print room from South Lanarkshire Leisure and Culture Trust. This is offset by an under recovery of income from other Departments of the Authority.</p> <p>There is also an over recovery in respect of recharges for a post within Personnel Services which is offset by expenditure on Employee Costs.</p>
		Fees and Charges Departments of the Authority - 40k over recovered	Service - 51k over recovered	<p>This net over recovery relates to an additional winter leavers programme in conjunction with Enterprise Resources partially offset by an under recovery of print room recharges due to reduced levels of work from other Resources. The print room under recovery is partially offset by increased income from outsourced print work.</p>
		Early Years Fees - (25k) under recovered	Service - (25k) under recovered	<p>This under recovery has been met from within the overall budget and the budgets will be realigned in 2011/12.</p>

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Income (cont)		Marriage Statutory Fees - 33k over recovered	Service - 33k over recovered	This over recovery is offset by the under recovery in Large Midweek Marriages below.
		Large Midweek Marriages - (24k) under recovered	Service - (24k) under recovered	This under recovery offsets the over recovery in Marriage Statutory Fees above.
		National Checking Service - 69k over recovered	Service - 69k over recovered	The over recovery relates to an increase in the number of applications for this service. The budget will be reviewed for 2011/12.
		Other Income - (189k) under recovered	Service - (200k) under recovered	This under recovery is offset by an underspend in expenditure.

South Lanarkshire Council

Corporate Resources - Total

Expenditure / Income Variance Trends 2010/2011

	REVISED ANNUAL BUDGET SLC 10/11	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
EMPLOYEE COSTS				
APT & C BASIC	8,696	8,574	122	under
APT & C OVERTIME	42	4	38	under
APT & C SUPERANNUATION	1,552	1,486	66	under
APT & C NIC	729	644	85	under
MANUAL BASIC	128	107	21	under
TRAVEL AND SUBSISTENCE	73	81	(8)	over
OTHER EMPLOYEE COSTS	388	743	(355)	over
PENSION INCREASES	348	436	(88)	over
ADDITIONAL PENSION COSTS	30	196	(166)	over
EMPLOYEE COSTS	11,986	12,271	(285)	over
PROPERTY COSTS				
RATES	12	3	9	under
SCOTTISH WATER - METERED CHARGES	3	5	(2)	over
RENT	63	39	24	under
SECURITY COSTS	47	34	13	under
REPAIRS & MAINTENANCE - INTERNAL CONTRACTORS	10	20	(10)	over
REPAIRS & MAINTENANCE - INTERNAL CONTRACTORS	15	1	14	under
REPAIRS & MAINTENANCE - EXTERNAL CONTRACTORS	0	7	(7)	over
ASBESTOS	0	1	(1)	over
ELECTRICITY - CONTRACT	14	(10)	24	under
GAS	1	2	(1)	over
FIXTURE & FITTINGS	2	0	2	under
CLEANING CONTRACT	21	8	13	under
CLEANING AND JANITORIAL SUPPLIES AND EQUIPMENT	0	2	(2)	over
REFUSE UPLIFT	0	1	(1)	over
OTHER PROPERTY COSTS	8	12	(4)	over
PROPERTY COSTS	196	125	71	under
SUPPLIES AND SERVICES				
COMPUTER EQUIPMENT PURCHASE	65	173	(108)	over
COMPUTER EQUIPMENT MAINTENANCE	0	11	(11)	over
I.T. EQUIPMENT MAINTENANCE-CONTRACT	182	147	35	under
I.T.-ELECTRONIC MESSAGING	53	61	(8)	over
EQUIPMENT, APPARATUS AND TOOLS	317	320	(3)	over
SUPPLIES FOR CLIENTS	292	508	(216)	over
FURNITURE - OFFICE	2	14	(12)	over
MATERIALS	147	102	45	under
AUDIO VISUAL	2	6	(4)	over
PUBLICATIONS, JOURNALS, NEWSPAPERS ETC	6	5	1	under
FOODSTUFFS - GENERAL	5	8	(3)	over
PROTECTIVE CLOTHING & UNIFORMS	59	33	26	under
OTHER SUPPLIES AND SERVICES	242	174	68	under
CATERING - OUTWITH CONTRACT	99	104	(5)	over
CATERING - EXTERNAL	0	1	(1)	over
DELIVERY CHARGE	0	23	(23)	over
SUPPLIES AND SERVICES	1,471	1,690	(219)	over

South Lanarkshire Council

Corporate Resources - Total

Expenditure / Income Variance Trends 2010/2011

	REVISED ANNUAL BUDGET SLC 10/11	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
TRANSPORT AND PLANT				
OTHER TRANSPORT COSTS	27	27	0	
FLEET SERVICE CHARGES - SCHEDULED MAINTENANCE	1	0	1	under
FLEET SERVICE CHARGES - PARTS	1	0	1	under
FLEET SERVICE CHARGES - ASSET MODIFICATIONS	0	1	(1)	over
FLEET SERVICE CHARGES - HIRED VEHICLES	0	4	(4)	over
FLEET SERVICE CHARGES - ROAD FUND LICENCES/MOT	1	0	1	under
FLEET SERVICE CHARGES - FUEL	4	3	1	under
FLEET SERVICE CHARGES - DRIVERS	41	41	0	
HIRE OF EXTERNAL VEHICLES	229	255	(26)	over
TRANSPORT AND PLANT	304	331	(27)	over
ADMINISTRATION				
PRINTING AND STATIONERY	285	222	63	under
TELEPHONES	86	81	5	under
MOBILE PHONES	26	48	(22)	over
ADVERTISING - RECRUITMENT	27	41	(14)	over
ADVERTISING - OF COUNCIL SERVICE AVAILABILITY	85	75	10	under
ADVERTISING - OTHER	23	12	11	under
POSTAGES/COURIERS	67	47	20	under
MEMBERSHIP FEES/SUBSCRIPTIONS	52	66	(14)	over
MEDICAL COSTS	32	33	(1)	over
LEGAL EXPENSES	86	133	(47)	over
HOSPITALITY / CIVIC RECOGNITION	126	98	28	under
OTHER ADMIN COSTS	48	8	40	under
MEMBERS ALLOWANCES	1,534	1,484	50	under
CONFERENCES - MEMBERS (incl associated)	28	7	21	under
CONFERENCES - OFFICIALS (incl associated)	7	3	4	under
TRAINING	1,183	941	242	under
VOLUNTEERS' EXPENSES	57	45	12	under
ADMINISTRATION	3,752	3,344	408	under
PAYMENT TO OTHER BODIES				
GRANTS TO VOLUNTARY ORGANISATIONS	1,326	1,272	54	under
PAYMENTS TO VOLUNTARY ORGANISATIONS	62	62	0	
PAYMENTS TO OTHER BODIES	349	389	(40)	over
COSLA	176	177	(1)	over
ELECTION COSTS	0	2	(2)	over
PAYMENT TO OTHER BODIES	1,913	1,902	11	under
PAYMENT TO CONTRACTORS				
PAYMENT TO EXTERNAL CONSULTANTS	76	69	7	under
PAYMENT TO CONTRACTORS	76	69	7	under

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Corporate Resources - Total

Expenditure / Income Variance Trends 2010/2011

	REVISED ANNUAL BUDGET SLC 10/11	PERIOD 14 ACTUAL TO DATE	PERIOD 14 VARIANCE AMOUNT	Over/ Under
FINANCING CHARGES				
LEASING CHARGES - OPERATIONAL	0	1	(1)	over
CAR LEASING PAYMENTS	19	16	3	under
I.T. EQUIPMENT LEASING-CONTRACT	129	120	9	under
FINANCING CHARGES	148	137	11	under
TOTAL EXPENDITURE	19,846	19,869	(23)	over
INCOME				
CONTRIBUTIONS FROM OTHER LOCAL AUTHORITIES	(5)	(14)	9	over rec
CONTRIBUTIONS FROM DEVELOPMENT AGENCIES	(408)	(364)	(44)	under rec
CONTRIBUTIONS FROM OTHER BODIES	0	(2)	2	over rec
LOTTERY GRANTS	(37)	(30)	(7)	under rec
ESF GRANT	(89)	(59)	(30)	under rec
FEES AND CHARGES - GENERAL	(1,222)	(1,301)	79	over rec
CHARGES TO HEALTH BOARDS	(38)	(38)	0	
FEES AND CHARGES - OTHER BODIES	(296)	(408)	112	over rec
FEES AND CHARGES - DEPARTMENTS OF THE AUTHORITY	(2,032)	(2,072)	40	over rec
EARLY YEARS FEES	(34)	(9)	(25)	under rec
RENTAL INCOME	(26)	(27)	1	over rec
BIRTH REGISTRATION	(33)	(33)	0	
DEATH REGISTRATION	(65)	(68)	3	over rec
MARRIAGE STATUTORY FEES	(93)	(126)	33	over rec
EXTRACT ISSUE	(87)	(81)	(6)	under rec
LARGE MIDWEEK MARRIAGES	(79)	(55)	(24)	under rec
NAMING CEREMONIES	(2)	(2)	0	
CITIZENSHIP CEREMONIES	(5)	(18)	13	over rec
CIVIL PARTNERSHIPS	0	(1)	1	over rec
NATIONAL CHECKING SERVICE	(14)	(83)	69	over rec
SETTLEMENT CHECKING SERVICE	0	(1)	1	over rec
OTHER INCOME	(529)	(340)	(189)	under rec
INCOME	(5,094)	(5,132)	38	over rec
NET EXPENDITURE	14,752	14,737	15	under