



Council Offices, Almada Street  
Hamilton, ML3 0AA

# Internal Working Document

29 November 2011

Dear Councillor

## Employee Issues Forum

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

**Date:** Tuesday 6 December 2011

**Time:** 11:00am

**Venue:** Committee Room 5, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Archibald Strang**  
**Chief Executive**

### Members

Pam Clearie, Hugh Dunsmuir, Lesley McDonald, Denis McKenna, Anne Maggs, James Malloy, John Murray, Bert Thomson, Sheena Wardhaugh

## BUSINESS

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of meeting of the Employee Issues Forum held on 30 August 2011 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 4

---

### Item(s) for Consideration

---

**3 Council-wide Workforce Monitoring - July to September 2011**

Report dated 16 November 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 5 to 26

**4 Enterprise Resources - Workforce Monitoring - July to September 2011**

Report dated 16 November 2011 by the Executive Directors (Finance and Corporate Resources) and (Enterprise Resources). (Copy attached) Page(s) 27 to 32

**5 Social Work Resources - Workforce Monitoring - July to September 2011**

Report dated 16 November 2011 by the Executive Directors (Finance and Corporate Resources) and (Social Work Resources). (Copy attached) Page(s) 33 to 38

**6 Healthy Working Lives Update**

Report dated 21 November 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 39 to 52

**7 Intranet Update**

Report dated 10 November 2011 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 53 to End

---

### Urgent Business

---

**8 Urgent Business**

Any other items of business which the Chair decides are urgent.

*For further information, please contact:-*

*Stuart McLeod on 01698 454815*

*stuart.mcleod@southlanarkshire.gov.uk*