

# ENTERPRISE RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 23 November 2011

## Chair:

Councillor Chris Thompson

## Councillors Present:

John Anderson, Peter Craig, Jim Docherty, Lynn Filshie, Beith Forrest, Ian Gray, Graeme Horne, Eileen Logan, Joe Lowe, Denis McKenna, Davie McLachlan, Mary McNeill, John Murray (Depute), Graham Scott, Mary Smith, George Sutherland, Jim Wardhaugh

## Councillors' Apologies:

Eileen Baxendale, John Cairney, Barry Douglas, Edward McAvoy, John McNamee, Henry Mitchell

## Attending:

### Enterprise Resources

C McDowall, Executive Director; A Colthart, Head of Support Services; G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration

### Finance and Corporate Resources

N Docherty, Administration Assistant; J McDonald, Administration Adviser; R McKie, Accountant

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## 1 Declaration of Interests

The following interests were declared:-

<b>Councillor(s)</b>	<b>Item(s)</b>	<b>Nature of Interest(s)</b>
Scott and C Thompson	Clyde Gateway Urban Regeneration Company – Amendment to the Articles of Association	Members of the Board of Directors of Clyde Gateway Urban Regeneration Company

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## 2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Resources Committee held on 14 September 2011 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## 3 Enterprise Resources - Revenue Budget Monitoring 2011/2012

A joint report dated 13 October 2011 by the Executive Directors (Finance and Corporate Resources) and (Enterprise Resources) was submitted comparing actual expenditure at 30 September 2011 against budgeted expenditure for 2011/2012 for Enterprise Resources.

Details were provided on proposed budget virements to realign budgets.

### The Committee decided:

- (1) that the underspend on the Enterprise Resources' revenue budget of £0.001 million and the forecast to 31 March 2012 of a breakeven position be noted; and

(2) that the budget virements, as detailed in the appendices to the report, be approved.

*[Reference: Minutes of 14 September 2011 (Paragraph 3)]*

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#### **4 Enterprise Resources - Capital Budget Monitoring 2011/2012**

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A joint report dated 24 October 2011 by the Executive Directors (Finance and Corporate Resources) and (Enterprise Resources) was submitted advising of progress on the Enterprise Resources' capital programme 2011/2012 and summarising the expenditure position at 30 September 2011.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 14 September 2011 (Paragraph 4)]*

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#### **5 Enterprise Resources - Workforce Monitoring - August and September 2011**

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A joint report dated 19 October 2011 by the Executive Directors (Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Enterprise Resources for August and September 2011:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 10 September 2011

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 14 September 2011 (Paragraph 5)]*

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#### **6 Enterprise Resources - Resource Plan 2011/2012 - Mid-Year Progress**

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A report dated 24 October 2011 by the Executive Director (Enterprise Resources) was submitted on Enterprise Resources' Resource Plan 2011/2012. Details were provided on progress made at the end of quarter 2, covering the period 1 April to 30 September 2011, in implementing the priority projects identified in the Resource Plan.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 15 June 2011 (Paragraph 4) and Executive Committee of 16 November 2011 (Paragraph 12)]*

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#### **7 Blacklaw Renewable Energy Fund - Forth Royal British Legion**

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A report dated 28 October 2011 by the Executive Director (Enterprise Resources) was submitted on an application to the Blacklaw Renewable Energy Fund. The Renewable Energy Fund had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of up to a maximum of £7,000 towards eligible costs associated with the refurbishment and internal improvement works at Forth Royal British Legion, Manse Road, Forth be awarded to Forth Royal British Legion, subject to the applicant providing written confirmation that all other additional funding for the project and a building warrant had been secured.

**The Committee decided:** that Forth Royal British Legion be awarded a grant of up to a maximum of £7,000 towards the costs associated with the refurbishment and internal improvement works at Forth Royal British Legion, Manse Road, Forth, subject to the applicant providing written confirmation that all other additional funding for the project and a building warrant had been secured.

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## **8 Whitelees Renewable Energy Fund - Whitemoss Amateur Athletics Club, East Kilbride**

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A report dated 28 October 2011 by the Executive Director (Enterprise Resources) was submitted on an application to the Whitelees Renewable Energy Fund which had been established in 2007 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of up to a maximum of £20,408.50 towards eligible costs associated with the construction of a new multi-use clubhouse at John Wright Sports Centre, East Kilbride be awarded to Whitemoss Amateur Athletics Club, subject to the applicant providing written confirmation that all other additional funding for the project, any required planning consent and lease arrangements for the site had been secured.

**The Committee decided:** that Whitemoss Amateur Athletics Club be awarded a grant of up to a maximum of £20,408.50 towards the costs associated with the construction of a new multi-use clubhouse at John Wright Sports Centre, East Kilbride, subject to the applicant providing written confirmation that all other additional funding for the project, any required planning consent and lease arrangements for the site had been secured.

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## **9 Renewable Energy Fund - Proposed Changes**

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A report dated 27 October 2011 by the Executive Director (Enterprise Resources) was submitted on proposed changes to the operation of the Renewable Energy Fund. The Renewable Energy Fund had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas.

The current Renewable Energy Fund offered successful applicants a grant of up to 50% towards eligible capital costs. In recognition of the current challenges in attracting external funding sources by community and voluntary groups, it was proposed that a revised scoring matrix and increased intervention rate be introduced as follows:-

<b>Score</b>	<b>Intervention Rate</b>
31-32	up to 60%
29-30	up to 55%
27-28	up to 50%
25-26	up to 45%

<b>Score</b>	<b>Intervention Rate</b>
22-24	up to 40%
19-21	up to 35%
16-18	up to 30%

In order to improve and increase community consultation, it was further proposed that, as part of the application assessment process, consultation be undertaken with local community groups.

**The Committee decided:**

- (1) that a revised scoring matrix, as detailed above, be applied to applications for funding from the Renewable Energy Fund; and
- (2) that a community consultation process be introduced for applications to the Renewable Energy Fund.

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## **10 Quarry Fund - Thirstone and Annieston Quarries**

A report dated 13 October 2011 by the Executive Director (Enterprise Resources) was submitted on:-

- ◆ the development of Thirstone and Annieston Quarries
- ◆ proposals for the associated community benefit payments to be managed through the Quarry Fund (QF)

Thirstone and Annieston Quarries were both located within the Clydesdale area of South Lanarkshire. As part of the development, the Council would receive “Developer Contribution” payments for distribution to projects associated with the Quarry Fund. It was proposed that the arrangements in place for the distribution of funds through the Quarry Fund be used for the administration of the Thirstone and Annieston Quarries.

The eligible areas were shown in the appendices to the report and the criteria to regulate the distribution of the Thirstone and Annieston Quarries grants were detailed.

**The Committee decided:**

- (1) that the Council’s Quarry Fund incorporate provision for the receipt and disposal of community benefit payments in respect of the Thirstone and Annieston Quarries developments; and
- (2) that the Executive Director (Enterprise Resources) be authorised to conclude the necessary administrative arrangements in relation to the community benefit payments using the Quarry Fund mechanism.

*[Reference: Minutes of Planning Committee 1 October 2008 (Paragraph 8)]*

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## **11 Allocation of Funding to Support Employability Programmes**

A report dated 3 November 2011 by the Executive Director (Enterprise Resources) was submitted on proposals to:-

- ◆ support a Working with Families Initiative
- ◆ increase the funding available to support employer engagement and Youth Jobs Fund

The Council currently had in place a range of service provision to support unemployed residents and to overcome their barriers to employment. The availability of new funding allowed the opportunity to target assistance and potentially achieve sustained employment in challenging economic conditions.

It was proposed that:-

- ◆ a Working with Families Initiative be introduced to support unemployed people in South Lanarkshire
- ◆ £100,000 be allocated to the Youth Jobs Fund to support greater employer engagement and to deliver a further 30 places

The proposed expenditure of £172,000 to the Working with Families Initiative and £100,000 to the Youth Jobs Fund would be met from existing budgets within Enterprise Resources.

**The Committee decided:** that the financial contributions of £0.172 million and £0.100 million respectively, allocated from Enterprise Resources' Revenue Budget to support the Working with Families Initiative and the Youth Jobs Fund, as detailed in the report, be approved.

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## **12 Routes to Work South (RTWS) - Progress Report and Contract Variations**

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A report dated 3 November 2011 by the Executive Director (Enterprise Resources) was submitted on the:-

- ◆ progress of services delivered by Routes to Work South (RTWS) on the basis of the 'Teckal' exemption
- ◆ proposal to award additional resources to RTWS to provide additional services to unemployed and disadvantaged client groups in South Lanarkshire
- ◆ proposal to amend the Scheme of Delegation to allow the Executive Director (Enterprise Resources) to award further work to RTWS, up to a maximum value of £200,000, with retrospective notification to Committee

Since its inception, RTWS had provided support services to unemployed and disadvantaged client groups within South Lanarkshire. The Council was the sole member of RTWS and had agreed to award a contract to RTWS for service delivery on the basis of a 'Teckal' exemption for the period 1 April 2011 to 31 March 2012 at a contract value of £0.880 million.

To reflect the availability of additional resources for job subsidy payments and the lease of premises at 6 Righead Gate, East Kilbride, it was proposed that the RTWS contract be increased from £0.880 million to £2.109 million in the current year.

It was further proposed that powers be delegated to the Executive Director (Enterprise Resources) to award further work to RTWS, up to a maximum financial value of £200,000, with retrospective notification to Committee.

The costs associated with the proposals would be met from a combination of existing Enterprise Resources' budgets and European Union grant monies.

**The Committee decided:**

- (1) that the Council's contract with Routes to Work South be increased from £0.880 million to £2.109 million to reflect the availability of additional resources for job subsidy payments and the lease of premises at 6 Righead Gate, East Kilbride; and

- (2) that powers be delegated to the Executive Director (Enterprise Resources) to award additional work to RTWS, up to the maximum value of £200,000, on the basis of the 'Teckal' exemption with retrospective notification to Committee.

*[Reference: Minutes of 14 September 2011 (Paragraph 10)]*

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### **13 Clyde Gateway Urban Regeneration Company - Amendment to the Articles of Association**

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A report dated 27 October 2011 by the Executive Director (Enterprise Resources) was submitted on proposals to amend the Clyde Gateway Urban Regeneration Company Articles of Association.

The Clyde Gateway Urban Regeneration Company had 3 member organisations, Glasgow City Council, South Lanarkshire Council and Scottish Enterprise, and, in order to amend the Urban Regeneration Company's Articles of Association, approval was required from all 3 members.

It was proposed that the Articles of Association be amended as follows:-

- ◆ the 5 co-opted Director posts to be reduced to 4 following the withdrawal of Scottish Government representation on the Clyde Gateway Urban Regeneration Company Board
- ◆ provision to appoint 2 Vice Chairs as opposed to 1
- ◆ quorum for meetings of the Clyde Gateway Urban Regeneration Company be reduced from 7 to 6 Directors

**The Committee decided:** that approval be granted to amend the Clyde Gateway Urban Regeneration Company Articles of Association as detailed above.

*Councillors Scott and C Thompson, having declared an interest in this item, withdrew from the meeting during its consideration. Councillor Murray took the Chair for this item only*

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### **14 Funding and Development Officer - Extension to Temporary Contract**

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A joint report dated 27 October 2011 by the Executive Directors (Enterprise Resources) and (Finance and Corporate Resources) was submitted on the extension of the temporary contract of the post of Funding and Development Officer within Regeneration Services.

In view of the continuing success of the project and NHS Lanarkshire's commitment to continue funding the post for a further 2 years, it was proposed that the temporary contract of the post of Funding and Development Officer (0.8 Full Time Equivalent) on Grade 3, Level 1-8, (£25,188 to £41,772) be extended for a further 2 years until March 2014.

The total costs associated with extending the temporary post would be met by NHS Lanarkshire South, Community Health Partnership.

**The Committee decided:** that the temporary contract of the post of Funding and Development Officer (0.8 Full Time Equivalent), as detailed above, be extended for a further 2 years until March 2014.

*[Reference: Minutes of 1 September 2010 (Paragraph 9)]*

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**15 Enterprise Resources - Notification of Contracts Awarded - 1 April to 30 September 2011**

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A report dated 27 October 2011 by the Executive Director (Enterprise Resources) was submitted on contracts awarded by Enterprise Resources in the period 1 April to 30 September 2011.

In terms of Standing Order No 20.7 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Enterprise Resources were provided in an appendix to the report.

**The Committee decided:**                      that the report be noted.

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**16 Urgent Business**

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There were no items of urgent business.