

# Report

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Report to:	<b>Clyde Valley Learning and Development Joint Committee</b>
Date of Meeting:	<b>4 December 2017</b>
Report by:	<b>Clerk to the Clyde Valley Learning and Development Joint Committee</b>

Subject:	<b>Meeting Arrangements – 2018/2019</b>
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### 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise on the meeting arrangements for the Clyde Valley Learning and Development Joint Committee for 2018/2019

### 2. Recommendation(s)

2.1. The Joint Committee is asked to approve the following recommendation(s):-

- (1) that the arrangements made to hold future meetings of the Joint Committee at 2.00pm on the following dates be agreed:-
- ◆ Monday 11 June 2018
  - ◆ Monday 10 September 2018
  - ◆ Monday 10 December 2018

### 3. Background

3.1. At its meeting held on 30 November 2015, the Joint Committee agreed that its meetings should be held 3 times in a financial year.

3.2. It is therefore proposed that arrangements be made to hold 3 meetings of the Joint Committee for the period up to 31 March 2018 as follows:-

- ◆ Monday 11 June 2018 at 2.00pm within South Lanarkshire Council Offices, Almada Street, Hamilton
- ◆ Monday 10 September 2018 at 2.00pm by Conference Call
- ◆ Monday 10 December 2018 at 2.00pm within South Lanarkshire Council Offices, Almada Street, Hamilton

### 4. Employee Implications

4.1. There are no employee implications.

### 5. Financial Implications

5.1. There are no financial implications.

## **6. Other Implications**

- 6.1. There are no implications for risk or sustainability in terms of the information contained within this report.

## **7. Equality Impact Assessment and Consultation Arrangements**

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

**Paul Manning**

**Clerk to the Clyde Valley Learning and Development Joint Committee**

14 November 2017

## **Previous References**

- ◆ 30 November 2015

## **List of Background Papers**

- ◆ None

## **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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