

Report

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Report to:	Community and Enterprise Resources Committee
Date of Meeting:	8 August 2017
Report by:	Executive Director (Community and Enterprise Resources) Executive Director (Finance and Corporate Resources)

Subject:	Newton Farm Primary School and Nursery - Additional Resourcing Requirements
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ request approval to increase the establishment within Community and Enterprise Resources to meet the cleaning and catering requirements at the new Newton Farm Primary School and Nursery which opens in August 2017.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the following information relating to the provision of a cleaning, catering and janitorial service for the new Newton Farm Primary School and Nursery be approved
 - that 5.19 FTE Facilities Assistants as detailed in section 5.1 be added to the approved establishment

3. Background

3.1. A report was approved at Executive Committee on 7 March 2012 for the Council to build a new non-denominational primary school within the Newton area.

4. Current position

4.1. The new school, Newton Farm Primary School and Nursery, will provide 14 mainstream classes, 4 additional support needs (ASN) classes and a nursery with a roll of approximately 550 when at full capacity. It is due to open to pupils in August 2017.

4.2. Newton Farm Primary School and Nursery is a new facility that will produce school meals on site and requires additional employees to meet the associated cleaning and catering requirements

5. Proposals

5.1. Facility Service will require an addition to establishment as follows:

Post	Number of previous approved posts	Number of additional proposed new posts	Grade /SCP	Hourly Rate	Annual Salary Per annum 37 hrs	Gross Costs (incl on costs) 30.3%
Facilities Assistant (Catering) (42wk x 10hrsx2)	0	0.54	G1L1 SCP20	£8.56	£7,190	£9,368
(42wk x 30hrs)	0	0.81	G1L3 SCP27	£9.51	£11,983	£15,614
Facilities Assistant (Cleaning) (52wk x 10hrs)	0	0.28	G1 L1 SCP20	£8.56	£4,463	£5,815
(42wk x 17.5hrsx5)	0	2.36	G1 L1 SCP20	£8.56	£31,458	£40,990
(42wk x 7.5hrs)	0	0.20	G1 L2 SCP22	£8.83	£2,781	£3,624
Facilities Assistant (Janitorial) (52wk x 42.5hrs)	0	1	G1L4 SCP31	£10.10	£22,381	£29,162

6. Employee Implications

6.1. The employee implications arising from the proposals are detailed at Paragraph 5.1.

7. Financial Implications

7.1. The financial implications associated with the employee costs contained within this report will be met from existing budgets including monies provided for in Financial Strategies and Early Years funding. Employee costs are based on average salaries and include the employer's contribution to superannuation and national insurance.

8. Other Implications

8.1. There are no significant risks associated with this proposal and there is no sustainability implications associated with this proposal.

9. Equality Impact Assessment and Consultation Arrangements

9.1. There is no requirement to carry out an impact assessment or consultation in terms of the proposals contained within this report.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

Paul Manning
Executive Director (Finance and Corporate Resources)

24 July 2017

Link(s) to Council Values/Objectives

- ◆ Deliver better health and social care outcomes for all

Previous References

- ◆ Executive Committee 7 March 2012

List of Background Papers

- ◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please

contact: - Alistair McKinnon, Head of Facilities, Waste and Grounds

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