

ENTERPRISE SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 12 July 2016

Chair:

Councillor Chris Thompson

Councillors Present:

John Anderson, Ralph Barker, Walter Brogan, Robert Brown, John Cairney, Christine Deanie (*substitute for Councillor Craig*), Hugh Dunsmuir (*substitute for Councillor D McKenna*), Gerard Killen, Eileen Logan, Joe Lowe, Lesley McDonald, Davie McLachlan, John McNamee, Anne Maggs, John Menzies, Alice Marie Mitchell, Graham Simpson (Depute), Bert Thomson, Jim Wardhaugh

Councillors' Apologies:

Stephanie Callaghan, Peter Craig, Isobel Dorman, George Greenshields, Graeme Horne, Edward McAvoy (ex officio), Denis McKenna, Richard Tullett

Attending:

Community and Enterprise Resources

M McGlynn, Executive Director; A McKinnon, Head of Support Services; K Meek, Project Manager (Property Development); C Park, Engineering Manager

Finance and Corporate Resources

L Allison, Finance Manager; N Docherty, Administration Assistant; J McDonald, Administration Adviser; A Murray, Assistant Finance Manager (Accounting and Budgeting)

Chair's Opening Remarks

The Chair advised that this would be the last meeting that Alistair McKinnon, Head of Support Services would be attending as he had been appointed to the position of Head of Facilities, Waste and Ground Services. The Chair, on behalf of the members of the Committee, thanked Mr McKinnon for his support and hard work and wished him every success in the future.

The Chair also welcomed Louise Allison, Finance Manager to her first meeting of the Committee.

1 Declaration of Interests

The following interest was declared:-

Councillor(s)	Item(s)	Nature of Interest(s)
C Thompson	Scottish Government Vacant and Derelict Land Fund Programme 2016/2017	Director of Clyde Gateway Urban Regeneration Company

2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Services Committee held on 17 May 2016 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Enterprise Services - Revenue Budget Monitoring 2016/2017

A joint report dated 6 June 2016 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual

expenditure at 27 May 2016 against budgeted expenditure for 2016/2017 for Enterprise Services.

Details were provided on proposed budget virements in respect of Enterprise Services to realign budgets.

The Committee decided:

- (1) that the overspend on the Enterprise Services' revenue budget of £0.026 million at 27 May 2016 and the forecast to 31 March 2017 of a breakeven position be noted; and
- (2) that the budget virements in respect of Enterprise Services, as detailed in Appendices C and D to the report, be approved.

4 Enterprise Services - Capital Budget Monitoring 2016/2017

A joint report dated 15 June 2016 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Enterprise Services' capital programme 2016/2017 and summarising the expenditure position at 27 May 2016.

The Committee decided: that the report be noted.

5 Enterprise Services - Workforce Monitoring - April and May 2016

A joint report dated 10 June 2016 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Enterprise Services for the period April and May 2016:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 12 March 2016

The Committee decided: that the report be noted.

[Reference: Minutes of 17 May 2016 (Paragraph 5)]

6 Community and Enterprise Resources' Resource Plan - Quarter 4 Progress Report 2015/2016 and Resource Plan 2016/2017

A report dated 20 June 2016 by the Executive Director (Community and Enterprise Resources) was submitted on the Community and Enterprise Resources' Resource Plans 2015/2016 and 2016/2017.

Details were provided on:-

- ◆ progress made in implementing the priority projects identified in the Resource Plan 2015/2016, as detailed in the Quarter 4 Progress Report, relating to the remit of Enterprise Services, attached as Appendix 1 to the report
- ◆ the Resource Plan for 2016/2017, attached as Appendix 2 to the report, which outlined the:-
 - ◆ objectives and actions for 2016/2017
 - ◆ capital and revenue resources for 2016/2017

- ◆ organisational structure of the Resource

The Resource Plan 2016/2017 had been considered and endorsed by the Community Services Committee at its meeting earlier in the day.

In line with the Council's performance management arrangements, a mid-year progress report on actions identified in the 2016/2017 Resource Plan would be submitted to a future meeting of the Committee.

The Committee decided: that the Quarter 4 Progress Report for 2015/2016, relating to the remit of Enterprise Services, attached as Appendix 1 to the report, together with the achievements made by the Service during 2015/2016, be noted.

The Committee recommended to the Executive Committee: that the Community and Enterprise Resources' Resource Plan for 2016/2017 be approved.

[Reference: Minutes of the Community Services Committee of 12 July 2016 (Paragraph 6)]

7 Community Benefit Funds - New Contribution - Woodlands Wind Turbine

A report dated 9 June 2016 by the Executive Director (Community and Enterprise Resources) was submitted on the:-

- ◆ development of the Woodlands Wind Turbine
- ◆ proposals for the associated community benefit payments from the Woodlands Wind Turbine to be managed through the Renewable Energy Fund (REF)

As part of the development, the Council would receive community benefit payments for distribution to projects associated with the wind farm. It was proposed that the arrangements in place for the distribution of funds through existing Renewable Energy Funds be used as the basis for the administration of the Woodlands Wind Turbine.

The eligible areas were shown in the appendix to the report and the criteria to regulate the distribution of Woodlands Wind Turbine grants were detailed.

The Committee decided:

- (1) that the Council's Renewable Energy Fund incorporate provision for the receipt and disposal of community benefit payments in respect of the Woodlands Wind Turbine development; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to conclude the necessary administrative arrangements in relation to the community benefit payments using the existing Renewable Energy Fund mechanism.

[Reference: Minutes of the Executive Committee of 1 December 2010 (Paragraph 9)]

8 Scottish Government Vacant and Derelict Land Fund Programme 2016/2017

A report dated 22 June 2016 by the Executive Director (Community and Enterprise Resources) was submitted on:-

- ◆ the progress made during 2015/2016 in implementing the agreed strategy to address the issues of contaminated and derelict land in South Lanarkshire
- ◆ the proposed Vacant and Derelict Land Delivery Plan for 2016/2017

A Local Delivery Plan had been established in February 2014 to deliver key objectives of the Vacant and Derelict Land Fund which were to:-

- ◆ tackle long term vacant and derelict land
- ◆ stimulate growth and wealth creation
- ◆ promote environmental justice and improve quality of life

Details were provided on the programme of works undertaken in 2015/2016.

The Vacant and Derelict Land Fund Delivery Plan for 2016/2017 had been submitted to the Scottish Government and acceptance of the Plan and a formal offer of grant of £936,000 from the Scottish Government was awaited.

The Committee decided:-

- (1) that the progress achieved during 2015/2016 in delivering the agreed Vacant and Derelict Land Fund Programme be noted; and
- (2) that the South Lanarkshire Local Vacant and Derelict Land Delivery Plan for 2016/2017, as detailed in the report, be approved.

[Reference: Minutes of 30 June 2015 (Paragraph 8)]

Councillor C Thompson, having declared an interest in the above item, withdrew from the meeting during its consideration. Councillor Simpson took the Chair for this item only

9 Annual Report on Mainstreaming Equalities and Diversity - Community and Enterprise Resources

A report dated 22 June 2016 by the Executive Director (Community and Enterprise Resources) was submitted on the work being undertaken by Community and Enterprise Resources to meet the objectives detailed in the Council's Equality and Diversity Strategy.

Details were provided on the strategic and operational work being undertaken or planned by Enterprise Services under the following headings:-

- ◆ equality impact assessments
- ◆ recruitment
- ◆ supporting front line employees
- ◆ access to information
- ◆ delivering services

The Committee decided: that the report be noted.

[Reference: Minutes of the Equal Opportunities Forum of 7 June 2016 (Paragraph 3)]

10 Urgent Business

There were no items of urgent business.