

Report

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Report to:	Risk and Audit Scrutiny Forum
Date of Meeting:	3 November 2011
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Forward Programme for Future Meetings
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Advise members of the forward programme for the Risk and Audit Scrutiny Forum to the end of February 2012
- ◆ Invite members to suggest topics for inclusion in the Forum's forward programme

2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the report and the outline forward programme for the Risk and Audit Scrutiny Forum attached as an appendix to the report is noted

3. Background

3.1. The Audit Scotland report on the Audit of Best Value and Community Planning highlighted the need for changes to the membership and conduct of the (former) Risk Management and Audit Forum to improve compliance with good practice guidance.

3.2. As part of the improvement measures, an Action Plan for the Risk and Audit Scrutiny Forum has been prepared. The Plan contains a number of proposed actions, one of which is to include, as a standard agenda item, proposals for the following meeting of the Forum to provide an opportunity for members to inform future agendas. The outline forward programme for the Forum to the end of February 2012 is attached, for members' information, as an appendix to the report.

4. Employee Implications

4.1. None

5. Financial Implications

5.1. None

6. Other Implications

6.1. There are no risk or sustainability issues associated with the content of this report.

7. Equality Impact Assessment and Consultation Arrangements

7.1. None required

Paul Manning
Executive Director (Finance and Corporate Resources)

20 October 2011

Link(s) to Council Values/Improvement Themes/Objectives
Improvement Theme – Governance and Accountability

Previous References
Executive Committee 8 July 2009

List of Background Papers
Audit Scotland Audit of Best Value and Community Planning

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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APPENDIX – RASF DRAFT FORWARD PROGRAMME TO END FEBRUARY 2012

Date	Item	Responsibility
26 January 2012	1. Internal Audit Progress Report	Audit Manager
	2. Update of Internal Audit Manual	Audit Manager
	3. Interim Fraud Statistics and NFI Update	Audit Adviser
	4. Annual Report to Members	External Audit
	5. Audit Plan to October and Approval of Fees	External Audit
	6. Performance and Review Scrutiny Forum Annual Update	Improvement and Risk Manager
23 February 2012	1. Internal Audit Progress Report	Audit Manager
	2. Internal Audit Plan 2012/2013	Audit Manager
	3. Risk Management Strategy	Improvement and Risk Manager

N.B. Audit Scotland national studies and reviews will appear as a recurring item but the frequency and subject matter will vary according to their programme.