

Report

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Report to:	Conference Allocation Committee
Date of Meeting:	30 March 2011
Report by:	Executive Director (Corporate Resources)

Subject:	Elected Member Representation at a Conference
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on the 5th Annual Conference “Scottish Public Sector Budgets – Finding the Savings” which the Council has been invited to attend to allow elected member representation to be determined.

2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) consider the invitation received for the 5th Annual Conference “Scottish Public Sector Budgets – Finding the Savings” and decide on which elected members should attend the conference if it is considered appropriate for the Council to be represented.

3. Background

3.1. An invitation has been received in respect of the 5th Annual Conference “Scottish Public Sector Budgets – Finding the Savings” organised by MacKay Hannah to be held in Linlithgow on 21 June 2011. In accordance with procedures for dealing with conferences, etc, details of the conference have been issued to the Leaders of the Political Groups. Their comments are available to assist the Conference Allocation Committee with its consideration of this particular invitation.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. Delegate fees associated with members’ attendance at this conference, if it is considered that the Council should be represented, can be met from within the existing budget.

6. Other Implications

6.1. Attendance at conferences contributes to individual members’ learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfill their role.

There are no other implications associated with the content of this report.

7. Equalities Impact Assessment and Consultation Arrangements

- 7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.
- 7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Robert McIlwain
Executive Director (Corporate Resources)

23 March 2011

Link(s) to Council Objectives/Improvement Themes/Values

- ◆ Accountable, Effective and Efficient

Previous References

None

List of Background Papers

Invitations received in respect of an individual conference

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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