

## **CONFERENCE ALLOCATION COMMITTEE**

Minutes of meeting held in Committee Room 4, Council Offices, Almada Street, Hamilton on 18 May 2011

**Chair:**

Councillor Jim Docherty

**Councillors Present:**

Jackie Burns, Alex McInnes, Anne Maggs, John Murray, David Watson

**Attending:**

**Corporate Resources**

S Abbott and G Cochran, Administration Assistants; L Cunningham, Members' Services Manager

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### **1 Declaration of Interests**

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No interests were declared.

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### **2 Minutes of Previous Meeting**

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The minutes of the meeting of the Conference Allocation Committee held on 30 March 2011 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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### **3 Elected Member Representation at Conferences, etc**

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A report dated 11 May 2011 by the Executive Director (Corporate Resources) was submitted providing details on various conferences and seminars which the Council had been invited to attend.

**The Committee decided:** that the Council be represented by:-

- ◆ Councillor C Thompson at the "Learning the Lessons of Winter Weather in Scotland" conference organised by MacKay Hannah Limited to take place in Edinburgh on 9 June 2011
- ◆ Councillors Lawson and McInnes at the "Working in Partnership" conference organised by the National Association of Councillors (NAC) to take place in St Annes from 1 to 3 July 2011
- ◆ Councillor Scott at the "Planning Convenors' Meeting" organised by the Scottish Government to take place in Dumfries on 8 and 9 September 2011

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#### **4 Elected Member Representation at Conference Dealt with in Terms of Standing Order No 36(c)**

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A report dated 11 May 2011 by the Executive Director (Corporate Resources) was submitted on action taken, in terms of Standing Order No 36(c) because of the timescales involved, by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve the attendance of J Hannah, church representative on the Education Resources Committee at the National Conference organised by the Catholic Headteachers' Association of Scotland held in Crieff on 27 and 28 April 2011.

**The Committee decided:** that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Corporate Resources), in consultation with the Chair and an ex officio member, to approve the attendance of J Hannah at the National Conference organised by the Catholic Headteachers' Association of Scotland held in Crieff on 27 and 28 April 2011, be noted.

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#### **5 Item of Urgent Business – Elected Member Representation at Conferences, etc – Late Notice of Additional Conference**

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In view of the requirement to deal with this matter to allow arrangements for member representation to be made in advance of the date of the conference, the Chair decided, in terms of Standing Order No 4, that consideration be given to the following report as a matter of urgency.

A report dated 16 May 2011 by the Executive Director (Corporate Resources) was tabled on member representation at the "Children in Europe Conference - Improving Services for 0-3s" organised by Children in Scotland to be held in New Lanark on 6 June 2011.

**The Committee decided:** that the Council be represented by Councillors Smith and S Wardhaugh at the "Children in Europe Conference - Improving Services for 0-3s" organised by Children in Scotland to be held in New Lanark on 6 June 2011.