



Tuesday, 28 May 2024

Dear Councillor

## **Lanarkshire Valuation Joint Board**

The Members listed below are requested to attend a meeting of the above Board to be held as follows:-

**Date:** Monday, 03 June 2024  
**Time:** 14:00  
**Venue:** By Microsoft Teams and Committee Room 1,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Paul Manning**  
**Clerk to the Board**

### **Members**

Walter Brogan (Convener), Jim Reddin (Depute Convener), Bob Burgess, Janine Calikes, Ross Clark, Colin Dewar, Kenneth Duffy, Lynsey Hamilton, Martin Hose, Margaret Hughes, Lesley Jarvie, Tom Johnston, Gavin Keatt, Mark McGeever, Alex McVey, Anne Thomas

### **Substitutes**

Mathew Buchanan, Poppy Corbett, Geri Gray, Cal Johnston-Dempsey, Monique McAdams, Carol Nugent, Norman Rae, Nicky Shevlin, Margaret B Walker

## BUSINESS

### 1 Declaration of Interests

### 2 Appointment of Assessor and Electoral Registration Officer 5 - 8

Report dated 16 May 2024 by the Clerk to the Lanarkshire Valuation Joint Board. (Copy attached)

### 3 Minutes of Previous Meeting 9 - 12

Minutes of the meeting of the Lanarkshire Valuation Joint Board held on 4 March 2024 submitted for approval as a correct record. (Copy attached)

---

#### Monitoring Item(s)

---

### 4 Revenue Budget Monitoring 2024/2025 - Lanarkshire Valuation Joint Board 13 - 16

Report dated 17 May 2024 by the Treasurer to Lanarkshire Valuation Joint Board. (Copy attached)

---

#### Item(s) for Noting

---

### 5 Internal Audit Annual Assurance Report 2023/2024 17 - 26

Report dated 9 April 2024 by the Executive Director (Finance and Corporate Resources). (Copy attached)

---

#### Item(s) for Decision

---

### 6 Annual Governance Statement 27 - 32

Report dated 20 May 2024 by the Treasurer to Lanarkshire Valuation Joint Board. (Copy attached)

### 7 2023/2024 Annual Report and Accounts - Lanarkshire Valuation Joint Board 33 - 82

Report dated 21 May 2024 by the Treasurer to Lanarkshire Valuation Joint Board. (Copy attached)

---

#### Item(s) for Noting

---

### 8 Equality Reporting – Employee Information Annual Report – April 2024 83 - 114

Report dated 15 May 2024 by the Assistant Assessor and Electoral Registration Officer. (Copy attached)

### 9 Lanarkshire Valuation Joint Board Public Performance Report 2023/2024 115 - 126

Report dated 15 May 2024 by the Assessor and Electoral Registration Officer. (Copy attached)

- 10 LVJB Efficiency Gains 2023/2024** 127 - 130  
Report dated 15 May 2024 by the Assessor and Electoral Registration Officer. (Copy attached)
- 11 Monitoring of Complaints (1 April 2023 to 31 March 2024)** 131 - 134  
Report dated 15 May 2024 by the Assessor and Electoral Registration Officer. (Copy attached)
- 12 Progress Update** 135 - 150  
Report dated 21 May 2024 by the Assessor and Electoral Registration Officer. (Copy attached)

---

### **Urgent Business**

---

- 13 Urgent Business**  
Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

Clerk Name:	Stuart McLeod
Clerk Telephone:	07385 370 117
Clerk Email:	stuart.mcleod@southlanarkshire.gov.uk