

ENTERPRISE SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 17 January 2017

Chair:

Councillor Chris Thompson

Councillors Present:

John Anderson, Walter Brogan, Robert Brown, John Cairney, Stephanie Callaghan, Peter Craig, Isobel Dorman, George Greenshields, Gerard Killen, Eileen Logan, Joe Lowe, Lesley McDonald, Davie McLachlan, Anne Maggs, John Menzies, Alice Marie Mitchell, Bert Thomson, Jim Wardhaugh

Councillors' Apologies:

Ralph Barker, Graeme Horne, Edward McAvoy (ex officio), Denis McKenna, John McNamee, Graham Simpson (Depute), Richard Tullett

Attending:

Community and Enterprise Resources

M McGlynn, Executive Director; P Elliott, Head of Planning and Economic Development; G Mackay, Head of Roads and Transportation Services; A McKinnon, Head of Facilities, Waste and Ground Services

Finance and Corporate Resources

C Adams, Assistant Finance Manager; L Allison, Finance Manager; J McDonald, Administration Adviser; E McPake, Human Resources Business Partner

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Enterprise Services Committee held on 11 October 2016 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Enterprise Services - Revenue Budget Monitoring 2016/2017

A joint report dated 15 December 2016 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted comparing actual expenditure at 11 November 2016 against budgeted expenditure for 2016/2017 for Enterprise Services.

Details were provided on proposed budget virements in respect of Enterprise Services to realign budgets.

The Committee decided:

- (1) that the overspend on the Enterprise Services' revenue budget of £0.100 million and the forecast to 31 March 2017 of a breakeven position be noted; and

- (2) that the budget virements in respect of Enterprise Services, as detailed in Appendices C, D and E to the report, be approved.

[Reference: Minutes of 11 October 2016 (Paragraph 3)]

4 Enterprise Services - Capital Budget Monitoring 2016/2017

A joint report dated 14 December 2016 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted advising of progress on the Enterprise Services' capital programme 2016/2017 and summarising the expenditure position at 11 November 2016.

The Committee decided: that the report be noted.

[Reference: Minutes of 11 October 2016 (Paragraph 4)]

5 Enterprise Resources - Workforce Monitoring - September and October 2016

A joint report dated 30 November 2016 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the following employee information for Enterprise Services for the period September and October 2016:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 10 September 2016

The Committee decided: that the report be noted.

[Reference: Minutes of 11 October 2016 (Paragraph 5)]

6 Community and Enterprise Resources' Resource Plan - Quarter 2 Progress Report 2016/2017 - 1 April to 30 September 2016

A report dated 9 December 2016 by the Executive Director (Community and Enterprise Resources) was submitted on the Community and Enterprise Resources' Resource Plan 2016/2017 in relation to actions and measures falling within the remit of the Enterprise Services Committee.

Details were provided on progress made at the end of quarter 2, covering the period April to September 2016, in implementing the actions and measures identified in the Resource Plan.

The Committee decided: that the report be noted.

[Reference: Minutes of 12 July 2016 (Paragraph 6) and Minutes of the Executive Committee of 7 September 2016 (Paragraph 15)]

7 Community Benefit Funds - New Contribution - Middle Muir Wind Farm

A report dated 5 December 2016 by the Executive Director (Community and Enterprise Resources) was submitted on the:-

- ◆ development of the Middle Muir Wind Farm
- ◆ proposals for the associated community benefit payments from the Middle Muir Wind Farm to be managed through the Renewable Energy Fund (REF)

As part of the development, the Council would receive community benefit payments for distribution to projects associated with the wind farm. It was proposed that the arrangements in place for the distribution of funds through existing Renewable Energy Funds be used as the basis for the administration of the Middle Muir Wind Farm.

In addition, community benefit payments would also be made to employability initiatives to assist the unemployed and/or individuals who resided within a 10 kilometre radius of the Wind Farm into employment opportunities.

The eligible areas were shown in the appendix to the report and the criteria to regulate the distribution of Middle Muir Wind Farm grants were detailed.

The Committee decided:

- (1) that the Council's Renewable Energy Fund incorporate provision for the receipt and disposal of community benefit payments in respect of the Middle Muir Wind Farm;
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to progress the arrangements required for the implementation of the employability initiative (Connect2Renewables); and
- (3) that the Executive Director (Community and Enterprise Resources) be authorised to conclude the necessary administrative arrangements in relation to the community benefit payments using the existing Renewable Energy Fund mechanism.

[Reference: Minutes of the Executive Committee of 1 December 2010 (Paragraph 9)]

8 Community Benefit Funds - Grant Applications

A report dated 5 December 2016 by the Executive Director (Community and Enterprise Resources) was submitted on 3 applications to the various Community Benefit Funds. The Community Benefit Funds had been established to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant be awarded of up to a maximum of:-

- ◆ £50,023 towards eligible costs associated with the Kirkfieldbank Park Project to Kirkfieldbank Community Group from the Blacklaw Renewable Energy Fund
- ◆ £28,227 towards eligible costs associated with the Sandford Swing Park Project to Sandford and Upper Avondale Community Council from the Dungavel Renewable Energy Fund
- ◆ £94,485 towards eligible costs associated with the delivery of a study into the causes and treatment of Ovine Pulmonary Adenocarcinoma (OPA) to Upper Clyde Farmers Club from the Clyde Wind Farm

The Committee decided:

that, subject to the applicants providing written confirmation that all other additional funding for the projects had been secured, a grant be awarded of up to a maximum of:-

- ◆ £50,023 towards eligible costs associated with the Kirkfieldbank Park Project to Kirkfieldbank Community Group from the Blacklaw Renewable Energy Fund
- ◆ £28,227 towards eligible costs associated with the Sandford Swing Park Project to Sandford and Upper Avondale Community Council from the Dungavel Renewable Energy Fund
- ◆ £94,485 towards eligible costs associated with the delivery of a study into the causes and treatment of Ovine Pulmonary Adenocarcinoma (OPA) to Upper Clyde Farmers Club from the Clyde Wind Farm

9 Enterprise Services - Notification of Contracts Awarded - 1 April to 30 September 2016

A report dated 25 November 2016 by the Executive Director (Community and Enterprise Resources) was submitted on contracts awarded by Enterprise Services in the period 1 April to 30 September 2016.

In terms of Standing Order No 22.8 of the Standing Orders on Contracts, Resources were required to notify the relevant Committee of contracts awarded. Details of the contracts awarded by Enterprise Services were provided in the appendix to the report.

The Committee decided: that the report be noted.

[Reference: Minutes of 17 May 2016 (Paragraph 12)]

10 Urgent Business

There were no items of urgent business.

Chair's Closing Remarks

The Chair thanked members and officers involved with the Committee for their hard work and support over the last 5 years. He wished those members who were standing for re-election well in the forthcoming elections and those who were standing down all the very best for the future.